



Approved Budget

Fiscal Year 2018-2019

City of Santa Fe Springs



BUDGET SUMMARIES



This section contains summary tables and charts.

- ◆ Sources and Uses of Funds
- ◆ Revenues
- ◆ Expenditures

SOURCES AND USES OF FUNDS

FY 2018-19 Council Approved Budget						
	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19	Mid-Year FY 17-18 vs. Council Appr. FY 18-19 Variance	
					\$	%
Sources						
Estimated General Revenues	\$ 44,784,790	\$ 43,833,000	\$ 44,387,000	\$ 45,085,000	\$ 1,252,000	2.9%
Transfer from Employee Benefits Fund	-	892,800	745,000	500,000	(392,800)	-44.0%
Total Sources	44,784,790	44,725,800	45,132,000	45,585,000	859,200	1.9%
Uses						
Department Expenditures	42,055,987	45,991,300	45,088,000	47,131,900	1,140,600	2.5%
Non-Recurring Expenditures	537,644	1,182,200	1,118,300	783,100	(399,100)	-33.8%
Vehicle/Equipment Acquisition	112,113	-	-	-	-	NA
Fund Transfers:						
Capital Improvement Program	1,821,027	-	852,500	1,000,000	1,000,000	NA
Equipment Replacement	269,000	-	200,000	-	-	NA
Insurance Stabilization Fund	-	-	100,000	-	-	NA
Employee Benefits Fund	121,500	-	300,000	-	-	NA
Total Uses	44,917,271	47,173,500	47,658,800	48,915,000	1,741,500	3.7%
Operating Surplus / (Deficit)	(132,481)	(2,447,700)	(2,526,800)	(3,330,000)	(882,300)	36.0%
Loan Repayment	2,062,910	1,760,000	2,526,800	2,800,000	1,040,000	59.1%
Economic Contingency Reserve	-	-	-	530,000	530,000	NA
Net Changes in Fund Balance	\$ 1,930,429	\$ (687,700)	\$ -	\$ -	\$ 687,700	-100.0%

REVENUE SUMMARY

2018-19 Council Approved Budget

Account Number	Revenue Source	Actual FY 2016-17	Midyear Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19	Mid-Year FY 17-18 vs. Council Appr. FY 18-19 Variance	
						\$	%
	<u>Taxes</u>						
0110	Property	\$ 2,380,205	\$ 2,410,000	\$ 2,450,000	\$ 2,524,000	\$ 114,000	4.7%
0145	Property - Pass Thru to City	1,415,864	1,187,000	1,187,000	1,350,000	163,000	13.7%
0155	Utility User's Tax (UUT)	6,406,684	6,275,000	6,425,000	6,500,000	225,000	3.6%
0160	Sales & Use	25,076,235	25,470,000	25,470,000	25,730,000	260,000	1.0%
0165	Transient Occupancy	174,290	166,000	160,000	166,000	-	0.0%
0170	Franchise	2,783,957	2,704,000	2,875,000	2,965,000	261,000	9.7%
0175	Business Operations	807,702	802,000	805,000	805,000	3,000	0.4%
0180	Property Transfer	166,345	205,000	235,000	245,000	40,000	19.5%
0185	Oil Well	153,460	154,000	154,000	154,000	-	0.0%
0186	Barrel	347,801	375,000	324,000	350,000	(25,000)	-6.7%
	Total Taxes	39,712,543	39,748,000	40,085,000	40,789,000	\$ 1,041,000	2.6%
	<u>Use of Money & Property</u>						
0410	Interest Earnings	303,745	400,000	450,000	450,000	50,000	12.5%
0420	Rentals	99,739	102,000	100,000	100,000	(2,000)	-2.0%
0430	Ground Lease	710,100	710,000	710,000	710,000	-	0.0%
0430	Development	98,419	106,000	153,000	106,000	-	0.0%
	Total Use Of Money & Property	1,212,003	1,318,000	1,413,000	1,366,000	\$ 48,000	3.6%
	<u>State Subventions</u>						
0530	Vehicle In Lieu Taxes	1,767,500	1,767,000	1,863,000	1,930,000	163,000	9.2%
	Total State Subventions	1,767,500	1,767,000	1,863,000	1,930,000	\$ 163,000	9.2%
	<u>Other</u>						
0660	Other	1,092,744	-	26,000	-	-	0.0%
0850	Water Utility Lease Payment	1,000,000	1,000,000	1,000,000	1,000,000	-	0.0%
0851	Trans from Emp Benefits Fund	-	892,800	745,000	-	(892,800)	-100.0%
	Total Other	2,092,744	1,892,800	1,771,000	1,000,000	\$ (892,800)	-47.2%
	Total General Fund	\$ 44,784,790	\$ 44,725,800	\$ 45,132,000	\$ 45,085,000	359,200	0.8%

DEPARTMENT SUMMARIES



FY 2018-19 Council Approved Budget

Summary By Department

Activity Name	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
Operating Expenditures				
General Government	\$ 1,953,821	\$ 2,018,300	\$ 1,945,800	\$ 2,135,800
Finance and Administrative Services	1,351,743	1,029,400	1,178,800	1,574,700
Police Services	10,535,045	11,112,400	10,819,100	11,608,100
Fire-Rescue	16,903,364	18,348,300	18,134,800	17,907,400
Planning and Community Development	(141,392)	639,600	833,600	883,000
Public Works				
Engineering	297,932	501,500	118,500	475,700
Maintenance	5,767,003	6,492,100	6,399,900	6,741,500
Community Services				
Administration	591,864	681,400	692,400	706,200
Parks and Recreation Services	2,019,239	2,172,100	2,155,200	1,935,600
Library and Cultural Services	1,616,482	1,713,600	1,612,800	1,809,900
Family and Human Services	1,160,886	1,282,600	1,197,100	1,354,000
Total	\$ 42,055,987	\$ 45,991,300	\$ 45,088,000	\$ 47,131,900

SPECIAL REVENUE FUNDS

SOURCES AND USES OF FUNDS



Fiscal Year 2017-18 Final Estimates						
Activity Name	State Gas Tax Fund	State Road Maint (SB1)	County Transit Tax Funds	Lighting Maintenance District Fund	Art in Public Places Fund	Heritage Art Education Endowment Fund
Actual Beginning Fund Balance	\$ 125,763	\$ -	\$ 1,651,893	\$ 130,036	\$ 1,173,399	\$ 428,280
Sources						
Estimated Revenues	400,400	104,300	1,020,000	191,000	278,000	-
Uses						
Transfer to General Fund*	368,200		458,800	183,000	478,700	-
Program Expenditures	-	-	-	-	-	-
Total Uses	<u>368,200</u>	<u>-</u>	<u>458,800</u>	<u>183,000</u>	<u>478,700</u>	<u>-</u>
Surplus / (Deficit)	<u>32,200</u>	<u>104,300</u>	<u>561,200</u>	<u>8,000</u>	<u>(200,700)</u>	<u>-</u>
Ending Fund Balance	<u>\$ 157,963</u>	<u>\$ 104,300</u>	<u>\$ 2,213,093</u>	<u>\$ 138,036</u>	<u>\$ 972,699</u>	<u>\$ 428,280</u>

* Transferred to various activities within the General Fund to offset eligible costs.

SPECIAL REVENUE FUNDS

SOURCES AND USES OF FUNDS



Fiscal Year 2017-18 Final Estimates (Continued)					
Activity Name	Community Development Block Grant Fund	Air Quality Improvement Fund	Supplemental Law Enforcement Fund	Public Safety Augmentation Fund	Waste Management Fund
Beginning Fund Balance	\$ -	\$ 107,260	\$ 39,668	\$ -	\$ 584,220
Sources					
Estimated Revenues	16,500	22,700	100,400	179,500	1,575,000
Uses					
Transfer to General Fund*	-	-	140,000	179,500	1,554,800
Program Expenditures	<u>16,500</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Uses	<u>16,500</u>	<u>-</u>	<u>140,000</u>	<u>179,500</u>	<u>1,554,800</u>
Surplus / (Deficit)	<u>-</u>	<u>22,700</u>	<u>(39,600)</u>	<u>-</u>	<u>20,200</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ 129,960</u>	<u>\$ 68</u>	<u>\$ -</u>	<u>\$ 604,420</u>

* Transferred to various activities within the General Fund to offset eligible costs.

SPECIAL REVENUE FUNDS

SOURCES AND USES OF FUNDS



Fiscal Year 2018-19 Council Approved Budget

Activity Name	State Gas Tax Fund	State Road Maint (SB1)	County Transit Tax Funds	Lighting Maintenance District Fund	Art in Public Places Fund	Heritage Art Education Endowment Fund
Beginning Fund Balance	\$ 157,963	\$ 104,300	\$ 2,213,093	\$ 138,036	\$ 972,699	\$ 428,280
Sources						
Estimated Revenues	466,800	303,700	1,050,000	192,000	125,000	-
Uses						
Transfer to General Fund*	350,000		493,000	183,000	434,900	-
Program Expenditures	-	-	-	-	-	-
Total Uses	350,000	-	493,000	183,000	434,900	-
Ending Fund Balance	\$ 274,763	\$ 408,000	\$ 2,770,093	\$ 147,036	\$ 662,799	\$ 428,280

* Transferred to various activities within the General Fund to offset eligible costs.

SPECIAL REVENUE FUNDS

SOURCES AND USES OF FUNDS



Fiscal Year 2018-19 Council Approved Budget (Continued)						
Activity Name	Community Development Block Grant Fund	Air Quality Improvement Fund	Supplemental Law Enforcement Fund	Public Safety Augmentation Fund	Waste Management Fund	
Beginning Fund Balance	\$ -	\$ 129,960	\$ 68	\$ -	\$ 604,420	
Sources						
Estimated Revenues	16,500	22,700	108,000	181,500	1,605,000	
Uses						
Transfer to General Fund*	-	-	108,000	181,500	1,573,300	
Program Expenditures	<u>16,500</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Uses	<u>16,500</u>	<u>-</u>	<u>108,000</u>	<u>181,500</u>	<u>1,573,300</u>	
Ending Fund Balance	<u>\$ -</u>	<u>\$ 152,660</u>	<u>\$ 68</u>	<u>\$ -</u>	<u>\$ 636,120</u>	

* Transferred to various activities within the General Fund to offset eligible costs.

INTERNAL SERVICE FUNDS

SOURCES AND USES OF FUNDS



Fiscal Year 2018-19 Council Approved Budget

Activity Name	General Equipment Replacement Fund	Environmental Fines Capital Fund	Fire Equipment Replacement Fund	Insurance Stabilization Fund	Employee Benefits Fund
Estimated Beginning Fund Balance	\$ 1,105,683	\$ 312,951	\$ 228,196	\$ 434,500	\$ 702,585
Sources					
Transfer from General Fund	-	-	-	-	-
Uses					
Transfer to General Fund:					
Various - Labor	-	-	-	-	500,000
2650 - Risk Management	-	-	-	376,800	-
8000 - Vehicle Acquisition/Replacement	616,000	240,300	-	-	-
9000 - Non-Recurring	-	-	-	-	-
Total Uses	616,000	240,300	-	376,800	500,000
Surplus / (Deficit)	(616,000)	(240,300)	-	(376,800)	(500,000)
Estimated Ending Fund Balance	\$ 489,683	\$ 72,651	\$ 228,196	\$ 57,700	\$ 202,585



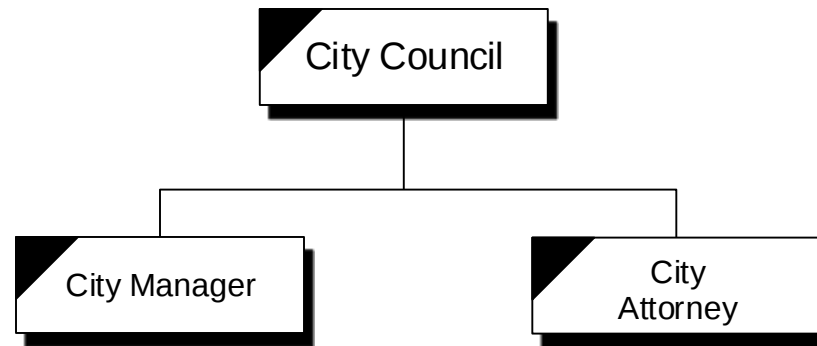
GENERAL GOVERNMENT



The General Government area is a combination of various elected , administrative, and community promotions components. The City Council is composed of five members who are elected by the voters of Santa Fe Springs to four-year, overlapping terms. Each year, the City Council selects a Mayor and a Mayor Pro-Tem from among its members whose responsibilities are to chair Council meetings, attest to the official actions of the City, and otherwise represent the City. The City Attorney provides legal advice to the City Council, City commissions, and departments. He reviews all formal City documents for legal correctness and validity, as well as represents the City in court litigation as necessary.

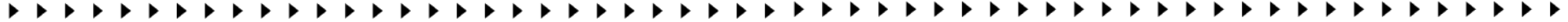
The City Manager provides direct staff support to the City Council and is responsible for implementing City Council policy. The City Manager directs the operation of all City departments through department heads and makes recommendations to the City Council. The City Manager, without the benefit of a department head, directly oversees the City Clerk.

Below is a chart showing the department's activities. More detailed information is available on the following pages:



- City Clerk
- Community Organization Support
- Community Promotion

GENERAL GOVERNMENT



FY 2017-18 Final Estimates & FY 2018-19 Budget

Department Summary

Activity		Actual	Mid-Year	Final	Council
Number	Name	FY 2016-17	Budget FY 2017-18	Estimate FY 2017-18	Approved FY 2018-19
1100	City Council	\$ 487,449	\$ 462,500	\$ 465,700	\$ 480,000
1200	City Clerk	202,751	228,900	236,500	412,100
1300	City Attorney	154,802	155,300	155,300	155,300
2100	City Manager	491,544	542,200	542,700	534,600
2120	Community Organization Support	204,294	225,800	225,800	215,800
2210	Human Resources (Moved to Finance)	-	-	-	-
4360	Waste Management (Moved from PW Engineering)	-	-	-	-
4600	Community Promotion	412,980	403,600	319,800	338,000
Department Totals		\$ <u>1,953,821</u>	\$ <u>2,018,300</u>	\$ <u>1,945,800</u>	\$ <u>2,135,800</u>

GENERAL GOVERNMENT



Revised FY 2017-18 & FY 2018-19					
Position Summary					
Full-Time Positions	FY 2017-18	Revised FY 2017-18	Change + or (-)	FY 2018-19	Change + or (-)
Administrative Clerk II	1	-	(1)	-	-
City Manager	1	1	-	1	-
City Clerk	1	1	-	1	-
Secretary to City Manager and City Council		1	1	1	-
Senior Management Assistant	1	1	-	1	-
Public Relations Specialist (FROZEN)	1	-	(1)	-	-
Total Number of Full-Time Positions	5	4	(1)	4	-
<u>Part-Time Non-Benefitted Hours</u>					
Total Number of Hours	2,080	4,160	2,080	4,160	-

CITY COUNCIL (1100)

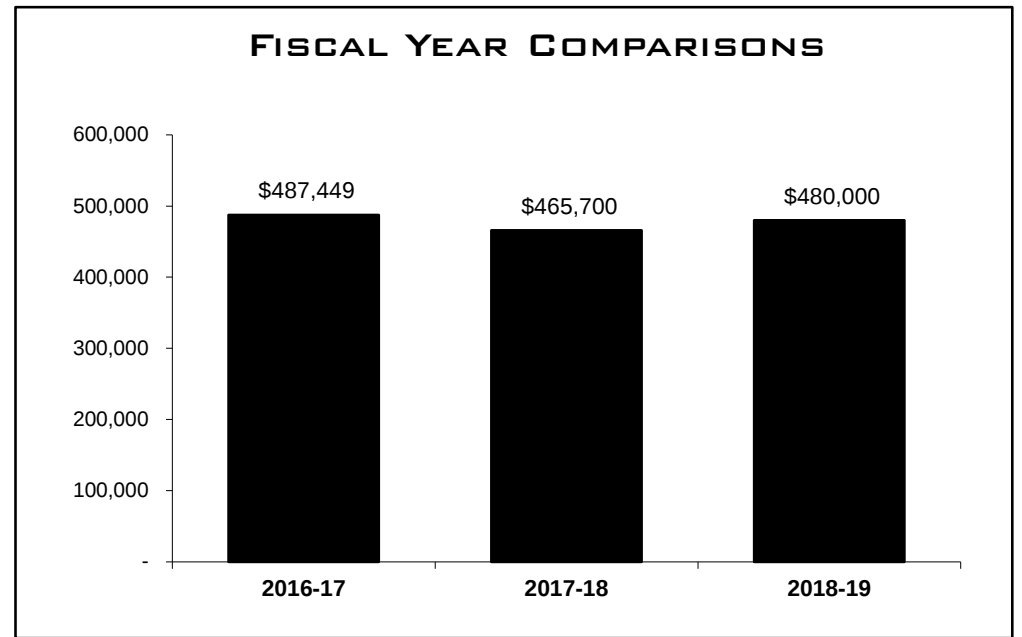


The City Council is the legislative body of the City government. It is responsible for setting general and specific municipal policy, passing ordinances and resolutions, appropriating funds, reviewing and monitoring municipal administration, prescribing and adopting the City's budgets, establishing water and refuse collection rates, and other general tax and service rates, establishing a zoning plan for the City, appointing special citizen advisory committees, and fulfilling a variety of other duties prescribed by State Government Code.

The City Council conducts public meetings for the purpose of taking formal actions and reviewing staff reports on specific issues. It provides liaison to elected representatives of the state and federal government, and represents the City at formal public events.

In addition, the City Council approves all appointments to City commissions, presents proclamations and special awards, approves specialized permit requests, appoints the City Manager and City Attorney, and approves the City's budget.

ACTIVITY SUMMARY			
	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 308,530	308,000	325,500
Maintenance and Operations	178,919	157,700	154,500
Applied Revenues	-	-	-
Activity Total	\$ 487,449	465,700	480,000



City Council (1100)
(NEW ORG CODE:10101110)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111A	510010	CC - Regular Salaries	\$ 58,698	\$ 58,300	\$ 58,300	\$ 58,300
111B	510010	CM - Regular Salaries	45,245	42,800	42,800	42,000
115P	510020	CM - PT Salaries	-	-	-	2,300
118B	511010	CM - Lump Sum Payment	455	500	500	-
119A	512310	CC - Applied Benefits	140,084	138,900	138,900	143,500
119B	512310	CM - Applied Benefits	64,047	67,500	67,500	79,100
119P	512310	CM - PT Applied Benefits	-	-	-	300
		Total Salaries and Benefits	308,530	308,000	308,000	325,500
2200	521000	Supplies	1,155	2,500	2,500	2,500
3400	534000	Telephone	159	100	100	100
4210	540030	Travel and Meetings	26,610	20,000	23,200	20,000
4220	540010	Memberships	240	200	200	200
4400	542050	Contractual Services	141,756	122,700	122,700	122,700
9300	592000	Equipment Usage	9,000	9,000	9,000	9,000
		Total Maintenance and Operations	178,919	154,500	157,700	154,500
		- Activity Total -	\$ 487,449	\$ 462,500	\$ 465,700	\$ 480,000

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* Additional detail on following page(s)

City Council (1100) - Account Number Detail

<u>Acct #4400</u>	<u>Mid-Year</u>	<u>Final</u>	
	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
City Audit/Agreed Upon Procedures	\$ 63,500	\$ 63,500	\$ 63,500
Legislative Representative	30,200	30,200	30,200
Annual Financial Report	13,000	13,000	13,000
Council Goal Setting	10,000	10,000	10,000
Special Events	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>
	\$ 122,700	\$ 122,700	\$ 122,700

CITY CLERK (1200)

The City Clerk plays a critical role in the decision-making process of the City Council. As the key staff for City Council meetings, the Clerk prepares the agenda, verifies legal notices are posted or published, and completes the necessary arrangements to ensure an effective meeting, consistent with local, state and federal rules and regulations. The Clerk is entrusted with the responsibility of recording the decisions of the City Council.

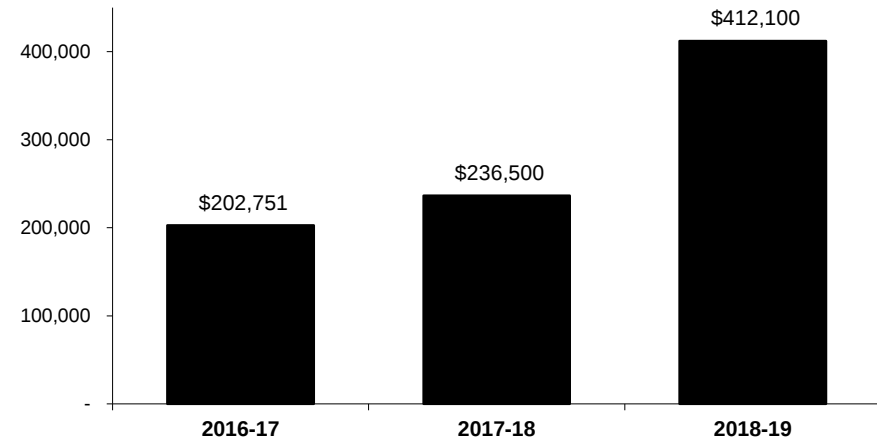
The City Clerk administers Federal, State, and Local procedures through which local government representatives, the City Council, are selected. The Clerk assists candidates in meeting their legal responsibilities before, during, and after an election. From election pre-planning to certification of election results, and filing of final campaign disclosure documents, the City Clerk assists in the process.

The City Clerk also oversees the preservation and protection of the public record. By law, the Clerk is required to maintain and index the Minutes, Ordinances, and Resolutions adopted by the City Council. The Clerk also maintains the City's Municipal Code, and ensures that other municipal records are readily accessible to the public.

ACTIVITY SUMMARY

	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 181,922	218,600	229,700
Maintenance and Operations	21,168	18,000	182,400
Applied Revenues	(338)	(100)	-
Activity Total	<u>\$ 202,751</u>	<u>236,500</u>	<u>412,100</u>

FISCAL YEAR COMPARISONS



City Clerk (1200)
(NEW ORG CODE:10101115)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111B	510010	CM - Regular Salaries	\$ 74,884	\$ 82,100	\$ 82,100	\$ 83,500
114B	510040	CM - OT Pay	111	-	500	-
115P	510040	CM - PT Pay	-	-	9,800	-
115R	510020	FA - PT Salaries	2,969	-	1,300	-
118B	511010	CM - Lump Sum Payment	892	900	900	-
119B	512310	CM - Applied Benefits	102,487	123,000	123,000	146,200
119P	512310	CM - PT Applied Benefits	-	-	1,000	-
119R	512310	FA - PT Applied Benefits	580	-	-	-
		Total Salaries and Benefits	181,922	206,000	218,600	229,700
2200	521000	Supplies	2,229	4,000	2,300	4,000
4100	542010	Advertising	335	1,000	800	1,000
4210	540030	Travel and Meetings	3,850	2,100	200	2,000
4220	540010	Memberships	502	700	400	600
4250	540020	Training	1,743	4,300	4,300	4,300
4400	542050	Contractual Services	5,309	10,800	10,000	85,500
4900	544020	Intergovernmental Charges	7,201	-	-	85,000
		Total Maintenance and Operations	21,168	22,900	18,000	182,400
BH00	470090	Miscellaneous Fees	(338)	-	(100)	-
		Total Applied Revenues	(338)	-	(100)	-
		- Activity Total -	\$ 202,751	\$ 228,900	\$ 236,500	\$ 412,100

* Additional detail on following page(s)

City Clerk (1200) - Account Number Detail

<u>Acct #2200</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
General Office	\$ 500	\$ 500	\$ 500
Election Supplies	1,000	800	1,000
Records Retention Supplies	<u>2,500</u>	<u>1,000</u>	<u>2,500</u>
	\$ 4,000	\$ 2,300	\$ 4,000
<u>Acct #4400</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Election Services	\$ 500	\$ -	\$ 1,000
Records Retention & Management Services	1,000	700	1,000
City Code	3,000	3,000	3,000
Equipment Maintenance	6,300	6,300	10,000
Election Consultant/Election	-	-	10,000
Election Consultant/Tax Measure	<u>-</u>	<u>-</u>	<u>60,500</u>
	\$ 10,800	\$ 10,000	\$ 85,500
<u>Acct #4900</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
L.A. County - Municipal Election	\$ -	\$ -	\$ 85,000
	\$ -	\$ -	\$ 85,000

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FISCAL YEAR COMPARISONS

Fiscal Year	Value
2016-17	\$154,802
2017-18	\$155,300
2018-19	\$155,300



City Attorney (1300)
(NEW ORG CODE:10101120)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111L	510010	CA - Regular Salaries	\$ 77,032	\$ -	\$ -	\$ -
118L	511010	CA - Lump Sum Payment	610	-	-	-
119L	512310	CA - Applied Benefits	<u>55,299</u>	-	-	-
		Total Salaries and Benefits	132,941	-	-	-
4400	542050	Contractual Services	<u>21,861</u>	<u>155,300</u>	<u>155,300</u>	<u>155,300</u>
		Total Maintenance and Operations	21,861	155,300	155,300	155,300
		- Activity Total -	<u>\$ 154,802</u>	<u>\$ 155,300</u>	<u>\$ 155,300</u>	<u>\$ 155,300</u>

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Additional detail on following page(s)

City Attorney (1300) - Account Number Detail

<u>Acct #4400</u>	<u>Mid-Year</u>	<u>Final</u>	
	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
City Attorney - Litigation	\$ 25,000	\$ 25,000	\$ 25,000
City Attorney - Contract	90,300	90,300	90,300
City Prosecutor - Litigation	10,000	10,000	10,000
Legal Services - Miscellaneous	10,000	20,000	20,000
Legal Services - DOF Lawsuit	10,000	-	-
Legal Services - Environmental	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
	\$ 155,300	\$ 155,300	\$ 155,300

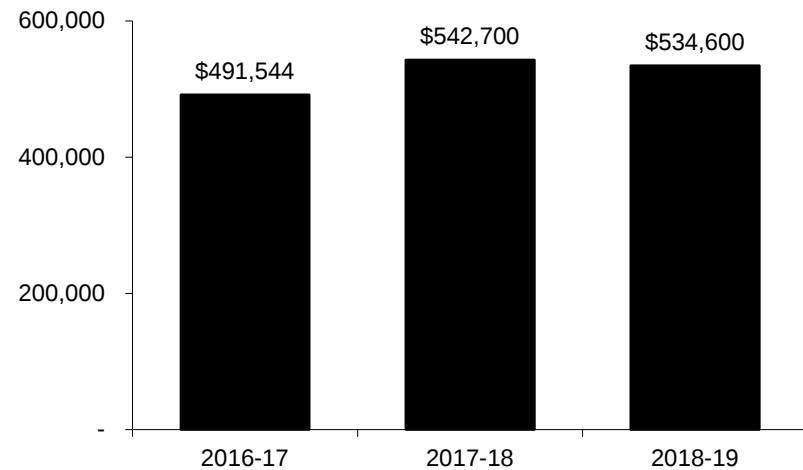
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This activity is also responsible for a variety of research, analysis, project coordination and legislative liaison activities, as well as assisting in policy development, grant seeking and government relations initiatives. It serves as the City's state and federal government liaison to assist state and federal legislators, staffs, and agencies in promoting and implementing the City's legislative interests and policies.

[illegible]

FISCAL YEAR COMPARISONS

Fiscal Year	Value
2016-17	\$491,544
2017-18	\$542,700
2018-19	\$534,600



City Manager (2100)
(NEW ORG CODE:10101125)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111B	510010	CM - Regular Salaries	\$ 165,219	\$ 154,100	\$ 150,000	\$ 193,000
114B	510040	CM - OT Pay	970	-	300	-
114R	510020	FA - OT Pay	-	-	200	-
115P	510020	CM - PT Salaries	10,323	11,400	4,600	10,400
115U	510020	CS Rec - PT Salaries	73	-	-	-
118B	511010	CM - Lump Sum Payment	1,658	1,700	1,700	-
119B	512310	CM - Applied Benefits	259,190	332,100	280,000	274,900
119P	512310	CM - PT Applied Benefits	789	900	400	1,300
119U	512310	CS Rec - PT Applied Benefits	<u>44</u>	<u>-</u>	<u>-</u>	<u>-</u>
		Total Salaries and Benefits	438,265	500,200	437,200	479,600
2200	521000	Supplies	13,867	4,000	10,000	10,000
3400	534000	Telephone	1,049	1,000	1,100	1,500
4210	540030	Travel and Meetings	7,359	7,000	8,500	8,500
4220	540010	Memberships	1,485	1,500	600	1,600
4250	540020	Training	114	-	800	2,900
4400	542050	Contractual Services	21,405	20,500	76,500	22,500
9300	592000	Equipment Usage	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
		Total Maintenance and Operations	53,279	42,000	105,500	55,000
		- Activity Total -	<u>\$ 491,544</u>	<u>\$ 542,200</u>	<u>\$ 542,700</u>	<u>\$ 534,600</u>

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Additional details on following page(s)

City Manager (2100) - Account Number Detail

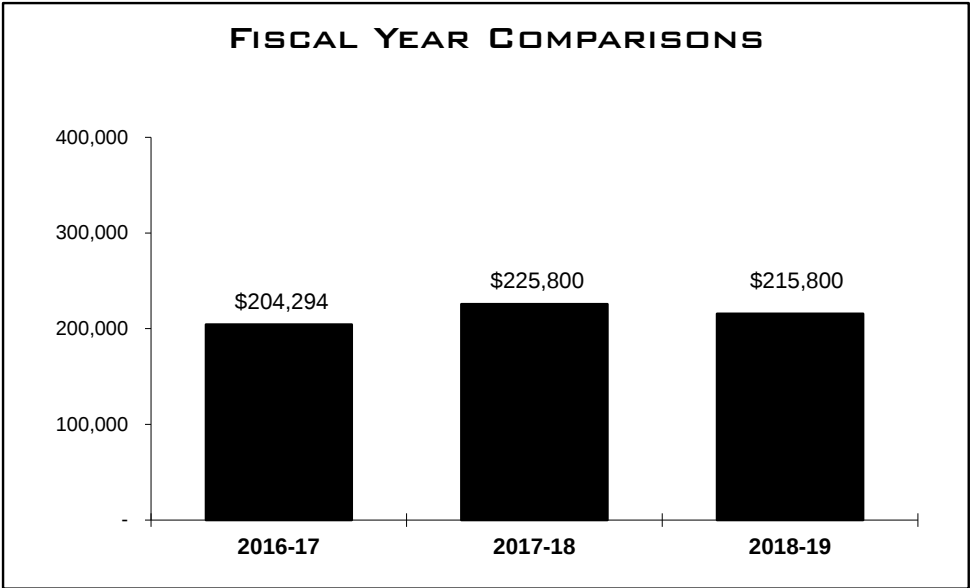
<u>Acct #4220</u>	<u>Mid-Year FY2017-18</u>	<u>Final FY2017-18</u>	<u>FY2018-19</u>
CSMFO	\$ -	\$ -	\$ 400
California City Management Foundation	400	400	400
League of California Cities-City Manager's	-	-	600
Santa Fe Springs Rotary Club	900	-	-
International Institute of Municipal Clerks	<u>200</u>	<u>200</u>	<u>200</u>
	\$ 1,500	\$ 600	\$ 1,600

<u>Acct #4400</u>	<u>Mid-Year FY2017-18</u>	<u>Final FY2017-18</u>	<u>FY2018-19</u>
Copier Lease	\$ 3,500	\$ 3,500	\$ 3,500
Grant Consulting (Blake)	13,000	13,000	13,000
Contracts	<u>4,000</u>	<u>60,000</u>	<u>6,000</u>
	\$ 20,500	\$ 76,500	\$ 22,500

COMMUNITY ORGANIZATION SUPPORT (2120)

This activity funds requests for community organization support from non-profit agencies and/or local schools during the fiscal year. Requests are decided on their merits at the time the Council considers the budget. Requests made after the budget adoption are decided by the Council on their merits, the financial condition of the City at the time, and consideration of the staff recommendation. All requests for support must be for a "Municipal Purpose" as defined by State law.

ACTIVITY SUMMARY			
	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ -	-	-
Maintenance and Operations	204,294	225,800	215,800
Applied Revenues	-	-	-
Activity Total	<u>\$ 204,294</u>	<u>225,800</u>	<u>215,800</u>



Community Organization Support (2120)
(NEW ORG CODE:10101130)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19	
6100	593000	Contributions	\$ 199,294	\$ 220,300	\$ 220,300	\$ 210,300	*
6101	593500	Contributions - Mayor's Authority	<u>5,000</u>	<u>5,500</u>	<u>5,500</u>	<u>5,500</u>	*
		Total Maintenance and Operations	204,294	225,800	225,800	215,800	
		- Activity Total -	<u>\$ 204,294</u>	<u>\$ 225,800</u>	<u>\$ 225,800</u>	<u>\$ 215,800</u>	

* Additional detail on following page(s)

Community Organization Support (2120) - Account Number Detail

<u>Acct #6100</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Chamber Annual Funding	\$ 98,500	\$ 98,500	\$ 98,500
The Whole Child	35,000	35,000	35,000
SASSFA Local Funding	30,000	30,000	20,000
Lake Center School Washington D.C. Trip	14,000	14,000	14,000
Chamber Destiny Fund	6,500	6,500	6,500
Interfaith Food Bank	5,000	5,000	5,000
Santa Fe High Foundation	5,000	5,000	5,000
Rio Hondo Charter Red Cross	4,500	4,500	4,500
Los Nietos Washington D.C. Trip	2,800	2,800	2,800
LACADA	2,500	2,500	2,500
Los Nietos Middle School After School Sports	2,500	2,500	2,500
Silver Shield Award	2,500	2,500	2,500
Miss Santa Fe Springs Pageant	2,000	2,000	2,000
Hispanic Outreach Task Force Scholarship	1,500	1,500	1,500
Burn Quest	1,500	1,500	1,500
Salvation Army/Knott's Berry Farm	1,500	1,500	1,500
Meals on Wheels	1,000	1,000	1,000
Rio Hondo Boy Scouts	1,000	1,000	1,000
Santa Fe Springs Community Playhouse	1,000	1,000	1,000
School Program Advertising	1,000	1,000	1,000
Spanish Trails Girl Scouts	1,000	1,000	1,000
	<u>\$ 220,300</u>	<u>\$ 220,300</u>	<u>\$ 210,300</u>

<u>Acct #6101</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Mayor's Authority	\$ 2,000	\$ 2,000	\$ 2,000
Miscellaneous Funding	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>
	<u>\$ 5,500</u>	<u>\$ 5,500</u>	<u>\$ 5,500</u>

WASTE MANAGEMENT

(4360)

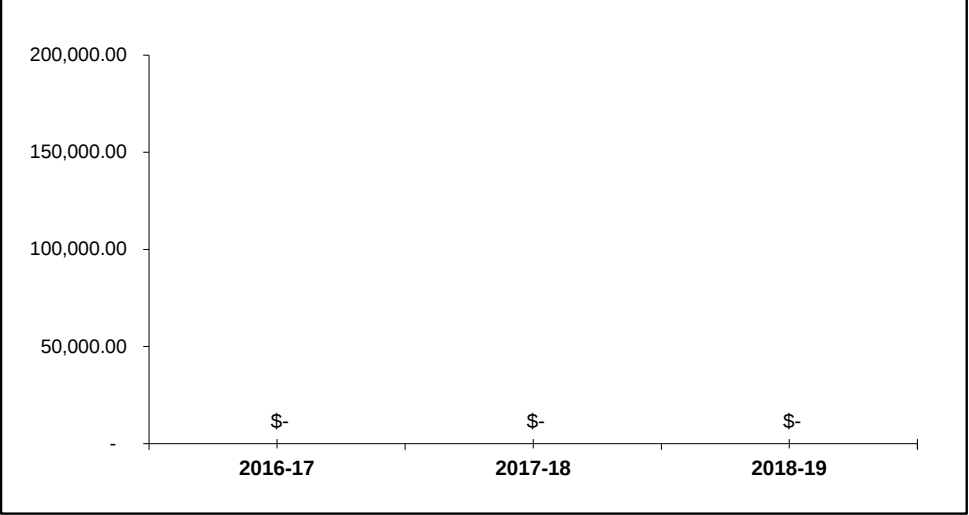
This activity is responsible for managing franchise agreements with various commercial and industrial solid waste haulers and ensuring compliance with the AB 939 waste diversion requirements. It is responsible for all data collection and reporting as mandated by AB 939.

The activity plans, promotes, and administers programs relating to residential curbside recycling, construction and demolition debris disposal, used oil recycling, beverage container recycling, universal waste roundups, household hazardous waste round ups, and special events such as Earth Day and composting workshops, as well as other informational outreach opportunities.

ACTIVITY SUMMARY

	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 355,882	372,700	413,600
Maintenance and Operations	654,736	584,000	639,400
Applied Revenues	(1,010,618)	(956,700)	(1,053,000)
Activity Total	\$ -	-	-

FISCAL YEAR COMPARISONS



Waste Management (4360)
(NEW ORG CODE:10101145)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111B	510010	CM - Regular Salaries	\$ 25,966	\$ 16,200	\$ 16,000	\$ 13,800
111C	510010	PS Adm - Regular Salaries	6,926	7,000	7,000	7,500
111D	510010	FA - Regular Salaries	21,585	20,200	20,000	19,200
111E	510010	PW Adm - Regular Salaries	9,782	8,900	8,900	8,900
111F	510010	PW Mtc - Regular Salaries	44,762	59,200	55,000	62,400
111M	510010	PLN Adm - Regular Salaries	15,414	15,600	14,000	18,400
114B	510040	CM - OT Pay	-	-	400	-
114F	510040	PW Mtc - OT Pay	6,295	-	12,000	12,000
115P	510020	CM - PT Salaries	-	-	-	900
115T	510020	PW Mtc - PT Salaries	32,313	46,600	36,000	28,100
118B	511010	CM - Lump Sum Payment	142	200	200	-
118C	511010	PS Adm - Lump Sum Payment	104	100	100	-
118D	511010	FA - Lump Sum Payment	183	200	200	-
118E	511010	PW Eng - Lump Sum Payment	86	100	100	-
118F	511010	PW Mtc - Lump Sum Payment	373	400	500	-
118M	511010	PLN Adm - Lump Sum Payment	116	100	100	-
119B	512310	CM - Applied Benefits	42,431	28,300	20,000	21,700
119C	512310	PS Adm - Applied Benefits	7,919	8,200	8,200	8,000
119D	512310	FA - Applied Benefits	28,744	29,900	31,000	31,600
119E	512310	PW Adm - Applied Benefits	16,184	15,200	18,000	16,400
119F	512310	PW Mtc - Applied Benefits	72,814	96,700	85,000	117,900
119M	512310	PLN Adm - Applied Benefits	17,881	32,300	32,000	40,900
119P	512310	CM - PT Applied Benefits	-	-	-	100
119T	512310	PW Mtc - PT Applied Benefits	5,862	12,200	8,000	5,800
		Total Salaries and Benefits	355,882	397,600	372,700	413,600
2200	521000	Supplies	4,819	6,000	6,000	6,000
3400	534000	Telephone	29	-	-	-
4210	540030	Travel and Meetings	184	-	-	-
4400	542050	Contractual Services	446,363	330,000	365,000	400,000
4630	541040	Liability Insurance	24,500	25,700	25,700	25,700
4900	544020	Intergovernmental Charges	-	9,000	-	-
9100	591000	Overhead	177,941	198,800	186,400	206,800
9300	592000	Equipment Usage	900	900	900	900
		Total Maintenance and Operations	654,736	570,400	584,000	639,400

* Additional detail on following page(s)

Waste Management (4360)
(NEW ORG CODE:10101145)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
EA00 HM00	442000 810000	continued -				
		State Grants/Subventions	(10,016)	-	-	-
		Transfer from Waste Management	<u>(1,000,602)</u>	<u>(968,000)</u>	<u>(956,700)</u>	<u>(1,053,000)</u>
		Total Applied Revenues	(1,010,618)	(968,000)	(956,700)	(1,053,000)
		- Activity Total -	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

* Additional detail on following page(s)

Waste Management (4360) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Recycling Information/Promotion	\$ 5,000	\$ 5,000	\$ 5,000
Christmas Tree Mailing	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	\$ 6,000	\$ 6,000	\$ 6,000

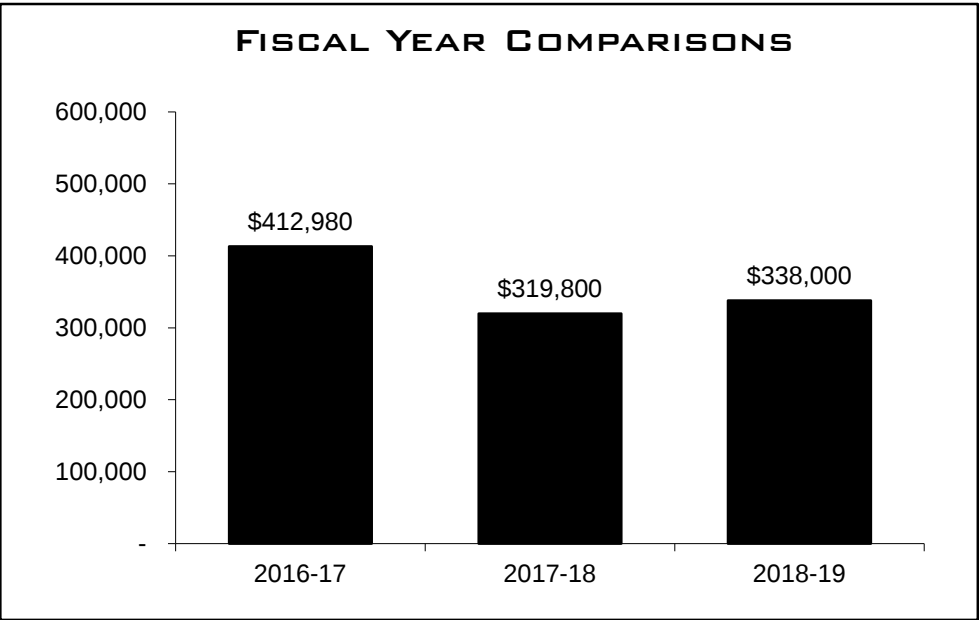
	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Streets - Annual Contract	\$ 130,000	\$ 130,000	\$ 130,000
Streets - Composting/Dump Fees	165,000	165,000	165,000
Waste Management Consultant Services	<u>35,000</u>	<u>70,000</u>	<u>105,000</u>
	\$ 330,000	\$ 365,000	\$ 400,000

COMMUNITY PROMOTION

(4600)

The Community Promotion activity provides a positive public relations program for the City by promoting and supporting special activities and events, celebrations, and local civic and community groups.

ACTIVITY SUMMARY			
	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 231,707	178,400	196,700
Maintenance and Operations	216,349	172,800	176,100
Applied Revenues	(35,076)	(31,400)	(34,800)
Activity Total	\$ 412,980	319,800	338,000



Community Promotion (4600)
(NEW ORG CODE:10101140)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111B	510010	CM - Regular Salaries	\$ 40,417	\$ 41,500	\$ 17,400	\$ 8,700
111F	510010	PW Mtc - Regular Salaries	28,342	31,700	21,000	30,600
114B	510040	CM - OT Pay	-	-	400	-
114F	510040	PW Mtc - OT Pay	34,648	30,000	45,000	45,000
114P	510040	CM - PT OT Pay	-	-	1,100	-
114R	510040	FA - PT OT Pay	-	-	500	-
114T	510050	PW Mtc - PT OT Pay	4,358	4,000	4,000	4,000
115P	510050	CM - PT Salaries	4,115	3,800	15,000	31,600
115T	510050	PW Mtc - PT Salaries	5,541	7,200	5,500	6,300
115U	510050	CS Rec - PT Salaries	89	-	100	-
115W	510050	CS FHS - PT Salaries	420	-	-	-
118B	511010	CM - Lump Sum Payment	532	600	600	-
118F	511010	PW Mtc - Lump Sum Payment	150	200	200	-
119B	512310	CM - Applied Benefits	66,097	77,000	32,000	8,600
119F	512310	PW Mtc - Applied Benefits	46,089	51,000	33,000	56,100
119P	512310	CM - PT Applied Benefits	314	300	1,200	4,100
119T	512310	PW Mtc - PT Applied Benefits	558	1,700	1,300	1,700
119U	512310	CS Rec - PT Applied Benefits	7	-	100	-
119W	512310	CS FHS - PT Applied Benefits	31	-	-	-
		Total Salaries and Benefits	231,707	249,000	178,400	196,700
2200	521000	Supplies	40,048	33,500	32,700	34,700
3400	534000	Telephone	4	-	-	-
4100	542010	Advertising	750	1,500	1,500	1,500
4210	540030	Travel and Meetings	2,093	1,500	1,500	1,500
4220	540010	Memberships	31,247	33,300	33,600	34,900
4400	542050	Contractual Services	126,938	100,600	89,000	89,000
6100	593000	Contributions	15,270	14,500	14,500	14,500
		Total Maintenance and Operations	216,349	184,900	172,800	176,100
BH00	470090	Miscellaneous Fees	(2,190)	(2,100)	(3,200)	(2,100)
CE00	430100	Memorial Scholarship Fund Contribution	(10,686)	(6,000)	(6,000)	(10,500)
CF00	430200	Private Enterprise Contribution	(7,200)	(7,200)	(7,200)	(7,200)
HM00	810000	Transfer from Waste Management Fund	(15,000)	(15,000)	(15,000)	(15,000)
		Total Applied Revenues	(35,076)	(30,300)	(31,400)	(34,800)
		- Activity Total -	\$ 412,980	\$ 403,600	\$ 319,800	\$ 338,000

* Additional detail on following page(s)

Community Promotion (4600) - Account Number Detail

<u>Acct #2200</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Memorial Scholarship Program Supplies	\$ 1,500	\$ 1,000	\$ 1,000
Miscellaneous	1,500	1,500	1,500
Christmas Tree/Holiday Decorations	2,200	2,200	2,200
City Promotional Items	1,000	1,000	1,000
Frames/Commendations	1,000	4,500	4,500
Relay for Life Supplies	-	-	2,000
Mayor's Prayer Breakfast Supplies	1,000	1,000	1,000
Street Flags	900	900	900
Holiday Décor Awards	600	600	600
Award Application Fees	500	500	500
Coffee/Sugar/Cream	500	500	500
Conference Room Supplies	500	500	500
Office Supplies	500	500	500
Tile Plaques	500	500	500
Breast Cancer Awareness St Pole Ribbons	7,500	7,500	7,500
Christmas Tree/Holiday Decorations	7,000	7,000	7,000
Frames/Commendations	3,500	-	-
Fashion Friday	3,000	3,000	3,000
A/V Supplies	300	-	-
	\$ 33,500	\$ 32,700	\$ 34,700

<u>Acct #4100</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Public Outreach	\$ 1,500	\$ 1,500	\$ 1,500
	\$ 1,500	\$ 1,500	\$ 1,500

<u>Acct #4220</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
League of California Cities	\$ 6,500	\$ 6,725	\$ 7,000
California Contract Cities Association	3,200	3,200	3,200
Gateway Cities Association	17,000	17,000	17,900
National League of Cities	1,500	1,500	1,500
League of California Cities - L.A. County Division	1,300	1,300	1,300
Independent Cities Association	800	800	800
Music Licensing - BMI	600	600	600
Music Licensing - ASCAP	400	350	400
California Assoc. of Public Information Officers	200	225	300
Southern California Assoc. of Governments	1,800	1,900	1,900
	\$ 33,300	\$ 33,600	\$ 34,900

Community Promotion (4600) - Account Number Detail continued

Acct #4400	Mid-Year	Final	FY 2018-19
	<u>FY 2017-18</u>	<u>FY 2017-18</u>	
Fashion Friday	\$ 3,000	\$ -	\$ -
Signs/Posters/Art	3,500	-	-
Quarterly Activities Brochure Printing	16,500	16,500	16,500
Quarterly Activities Brochure Design	16,500	16,500	16,500
Newsletter Printing	11,000	11,000	11,000
Art Services - Newsletter	11,000	11,000	11,000
Postage - Newsletter	8,300	8,300	8,300
Public Meetings & Events	6,000	6,000	6,000
Citizen of the Year Luncheon	4,000	-	-
Mayor's Prayer Breakfast	4,000	4,000	4,000
Photography	4,000	4,000	4,000
Printing - Miscellaneous	5,000	5,000	5,000
Professional Services - Miscellaneous	2,000	2,000	2,000
Postage	2,500	2,500	2,500
Signs/Posters/Art	1,500	-	-
Equipment Rental	1,500	2,200	2,200
Dry Cleaning Services (Table Cloths & Linen)	300	-	-
	<u>\$ 100,600</u>	<u>\$ 89,000</u>	<u>\$ 89,000</u>

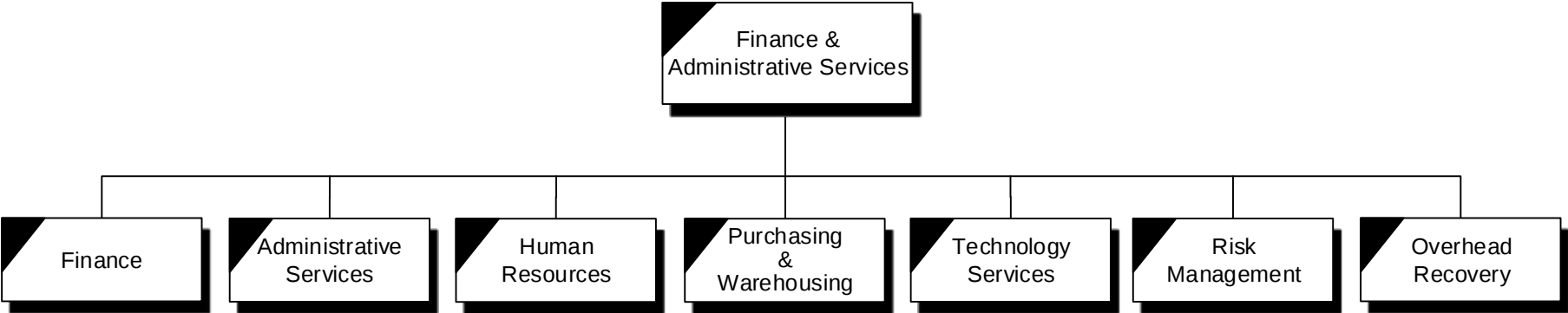
Acct #6100	Mid-Year	Final	FY 2018-19
	<u>FY 2017-18</u>	<u>FY 2017-18</u>	
Youth Citizenship Awards	\$ 4,500	\$ -	\$ -
Chamber Destiny Dinner Sponsorship	1,500	1,500	1,500
Chamber Golf Sponsorship	2,500	2,500	2,500
Memorial Scholarship - Mora	2,000	3,500	3,500
Memorial Scholarship - Sandoval	2,000	3,500	3,500
Memorial Scholarship - Sharp	2,000	3,500	3,500
	<u>\$ 14,500</u>	<u>\$ 14,500</u>	<u>\$ 14,500</u>



FINANCE AND ADMINISTRATIVE SERVICES

The Finance and Administrative Services Department coordinates the day-to-day financial transactions of the City and is responsible for all accounting, cashiering, financial planning and reporting, investment, purchasing, warehousing, risk management, information technology, and human resources activities of the City. The department administers various internal operations such as budgeting and overhead recovery. The department also processes the City's business licenses, all daily incoming and outgoing mail, and performs the City Hall receptionist function.

Below is a chart showing the department's activities. More detailed information is available on the following pages:



FINANCE AND ADMINISTRATIVE SERVICES



FY 2017-18 Final Estimates & FY 2018-19 Budget

Department Summary

Activity		Actual	Mid-Year	Final	Council
		FY 2016-17	Budget	Estimate	Approved
Number	Name		FY 2017-18	FY 2017-18	FY 2018-19
2210	Human Resources (Moved from CM)	\$ 689,933	\$ 755,400	\$ 741,900	\$ 1,009,500
2300	Finance	1,542,545	1,735,500	1,698,100	1,712,500
2610	Administrative Services	197,378	215,000	178,500	218,600
2620	Technology Services	800,174	939,100	931,700	987,500
2640	Purchasing, Warehousing & Duplicating	281,742	306,200	290,600	318,800
2650	Risk Management	690,913	297,500	527,200	436,000
2800	Overhead Recovery	(2,850,942)	(3,219,300)	(3,189,200)	(3,108,200)
Department Totals		<u>\$ 1,351,743</u>	<u>\$ 1,029,400</u>	<u>\$ 1,178,800</u>	<u>\$ 1,574,700</u>

HUMAN RESOURCES

(2210)

The Human Resources activity is responsible for:

- Recruitment, testing and selection for all open and promotional full-time and part time City positions
- Administration of the employee benefit programs including: medical, dental and life insurance, and other employee incentive programs such as: physical fitness, educational incentives, etc.
- Administration of the City's workers compensation program
- Employee-employer labor relations including contract negotiations
- Mandated employee training required by law
- Special events for employees such as employee service recognition awards and innovation awards.

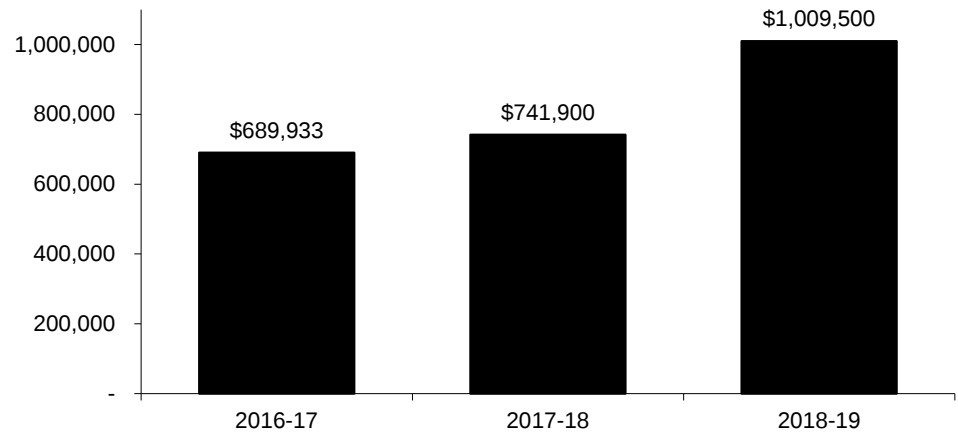
Historically, this activity will recruit and test for approximately 40 positions. About 2,000 applications will be received and processed, and about 20 full-time and 65 part-time positions will be filled. Processes will be completed for about 50 employee injuries, and about 100 volunteers.

This activity is also responsible for keeping the City's Personnel Rules and Regulations up-to-date and assisting departments in their uniform interpretation and application. The activity also performs position classification studies, comparative compensation analyses and internal investigations. In addition, it provides staff support to the Personnel Advisory Board, which is the advisory body that hears appeals from employees on disciplinary matters.

ACTIVITY SUMMARY

	Actual FY 2016-17	Final Est. FY 2017-18	Council Approved FY 2018-19
Salaries and Benefits	\$ 494,790	516,900	779,500
Maintenance and Operations	197,139	232,000	232,000
Applied Revenues	(1,996)	(7,000)	(2,000)
Activity Total	\$ 689,933	741,900	1,009,500

FISCAL YEAR COMPARISONS



Human Resources (2210)
(NEW ORG CODE:10101135)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111B	510010	CM - Regular Salaries	\$ 173,873	\$ 186,400	\$ 160,000	\$ 262,500
114B	510040	CM - OT Pay	43	-	-	-
114P	510045	CM - PT OT Pay	-	-	300	-
115P	510020	CM - PT Salaries	14,568	23,800	32,000	35,900
115R	510020	FA - PT Salaries	384	-	300	-
118B	511010	CM - Lump Sum Payment	2,119	2,200	2,800	-
119B	512310	CM - Applied Benefits	228,081	266,000	250,000	407,300
119P	512310	CM - PT Applied Benefits	1,208	1,800	2,300	4,600
1318	512310	Eyeglass Reimbursement	47,323	42,000	42,000	42,000
1800	512310	Employee Service Awards	<u>27,190</u>	<u>27,200</u>	<u>27,200</u>	<u>27,200</u>
		Total Salaries and Benefits	494,790	549,400	516,900	779,500
2200	521000	Supplies	30,112	40,000	40,000	40,000
4100	542010	Advertising	1,109	4,000	4,000	4,000
4210	540030	Travel and Meetings	1,263	2,000	2,000	2,000
4220	540010	Memberships	1,352	2,500	2,500	2,500
4250	540020	Training	17,598	28,000	28,000	28,000
4400	542050	Contractual Services	140,873	126,000	150,000	150,000
4900	544020	Intergovernmental Charges	<u>4,832</u>	<u>5,500</u>	<u>5,500</u>	<u>5,500</u>
		Total Maintenance and Operations	197,139	208,000	232,000	232,000
CE00	430100	Contributions	<u>(1,996)</u>	<u>(2,000)</u>	<u>(7,000)</u>	<u>(2,000)</u>
		Total Applied Revenues	(1,996)	(2,000)	(7,000)	(2,000)
		- Activity Total -	<u>\$ 689,933</u>	<u>\$ 755,400</u>	<u>\$ 741,900</u>	<u>\$ 1,009,500</u>

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* Additional detail on following page(s)

Human Resources (2210) - Account Number Detail

<u>Acct #2200</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Test Supplies	\$ 8,000	\$ 8,000	\$ 8,000
Employee Benefit Fair	2,000	2,000	2,000
Employee Events	4,000	4,000	4,000
Retirement Recognition Awards	4,000	4,000	4,000
Awards, Plaques, Etc.	3,500	3,500	3,500
Employee Performance Recognition	4,000	4,000	4,000
Holiday Breakfast	1,500	1,500	1,500
Selection Panels	4,000	4,000	4,000
Office Supplies	4,000	4,000	4,000
Informational Pamphlets	2,000	2,000	2,000
Refreshments - Training	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
	\$ 40,000	\$ 40,000	\$ 40,000

<u>Acct #4250</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Tuition Reimbursement	12,000	12,000	12,000
Departmental/Citywide Training	10,000	10,000	10,000
Supervisor/Management Training	4,000	4,000	4,000
Management & Leadership Training	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
	\$ 28,000	\$ 28,000	\$ 28,000

<u>Acct #4400</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Medical Consultants	\$ 35,000	\$ 35,000	\$ 35,000
Contractual Services - Various	12,000	12,000	12,000
Legal Services (Mid year budget adj)	30,000	54,000	54,000
Holiday Breakfast (Catering, Entertainment, & Dec	7,500	7,500	7,500
Test Rentals	12,000	12,000	12,000
Printing Services - Miscellaneous	6,000	6,000	6,000
Unemployment Insurance	8,500	8,500	8,500
Departmental Retirement Events	4,500	4,500	4,500
Background Checks	4,500	4,500	4,500
Employee Assistance Program Services	3,000	3,000	3,000
Training Videos/Seminars	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
	\$ 126,000	\$ 150,000	\$ 150,000

<u>Acct #4900</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Fingerprinting	\$ 4,500	\$ 4,500	\$ 4,500
Child Care Certificates	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	\$ 5,500	\$ 5,500	\$ 5,500

Finance (2300)
(NEW ORG CODE:10101210)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111D	510010	FA - Regular Salaries	\$ 438,748	\$ 506,000	\$ 489,000	\$ 464,500
114D	510040	FA - OT Pay	15,490	17,500	18,200	17,500
114R	510050	FA - PT OT Pay	1,288	-	-	-
115R	510050	FA - PT Salaries	38,518	38,200	38,200	37,600
115U	510020	CS Rec - PT Salaries	148	300	300	300
118D	511010	FA - Lump Sum Payment	4,452	4,600	4,600	-
119D	512310	FA - Applied Benefits	565,949	706,100	680,100	648,100
119R	512310	FA - PT Applied Benefits	4,363	7,000	8,100	6,500
119U	512310	CS Rec - PT Applied Benefits	54	100	100	100
		Total Salaries and Benefits	1,069,011	1,279,800	1,238,600	1,174,600
2200	521000	Supplies	23,007	15,500	18,000	18,500
3400	534000	Telephone	973	1,000	1,000	1,000
4210	540030	Travel and Meetings	2,328	3,000	3,000	3,500
4220	540010	Memberships	1,000	2,000	2,000	2,500
4250	540020	Training	6,264	5,200	6,500	6,500
4400	542050	Contractual Services	249,712	273,500	273,500	306,900
4900	544020	Intergovernmental Charges	386,148	333,500	333,500	389,000
		Total Maintenance and Operations	669,433	633,700	637,500	727,900
BH00	470090	Miscellaneous Fees	(195,898)	(178,000)	(178,000)	(190,000)
		Total Applied Revenues	(195,898)	(178,000)	(178,000)	(190,000)
		- Activity Total -	\$ 1,542,545	\$ 1,735,500	\$ 1,698,100	\$ 1,712,500

* Additional detail on following page(s)

Finance (2300) - Account Number Detail

<u>Acct #4400</u>	Mid-Year FY 2017-18	Final FY 2017-18	FY 2018-19
Sales Tax Audit Commission	\$ 102,000	\$ 102,000	\$ 100,000
Project Management	15,000	15,000	15,000
UUT Monitoring Services	27,000	27,000	40,000
Investment Advisory Services	21,000	21,000	36,000
UUT Legal Services	15,000	15,000	15,000
Banking Services	27,000	27,000	29,000
Actuarial Services	20,000	20,000	26,000
Cost Recovery Services	7,500	7,500	2,500
Property Tax Information Service	11,700	11,700	14,500
Sales Tax Information Service	7,500	7,500	7,500
Tax/Accounting Services	5,000	5,000	5,000
Copier Lease Agreement	5,000	5,000	9,000
Equipment Maintenance/Repair	2,500	2,500	1,500
Document Storage	3,100	3,100	2,600
Document Destruction	3,000	3,000	2,000
Printing - CAFR and Budget	<u>1,200</u>	<u>1,200</u>	<u>1,300</u>
	\$ 273,500	\$ 273,500	\$ 306,900

<u>Acct #4900</u>	Mid-Year FY 2017-18	Final FY 2017-18	FY 2018-19
Sales Tax Administration	\$ 294,500	\$ 294,500	\$ 350,000
Property Tax Administration	30,000	30,000	30,000
Pension Reporting Charges	4,500	4,500	4,500
LA County Assessment Service	500	500	500
LAFCO Assessment	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
	\$ 333,500	\$ 333,500	\$ 389,000

<u>Acct #BH00</u>	Mid-Year FY 2017-18	Final FY 2017-18	FY 2018-19
BOTC Processing Fee	\$ (126,000)	\$ (126,000)	\$ (138,000)
Refuse Collection Charge	(40,000)	(40,000)	(40,000)
Rebates/Refunds	(10,000)	(10,000)	(10,000)
COBRA Billing Administration	(1,000)	(1,000)	(1,000)
Returned Check Processing Fee	<u>(1,000)</u>	<u>(1,000)</u>	<u>(1,000)</u>
	\$ (178,000)	\$ (178,000)	\$ (190,000)

ADMINISTRATIVE SERVICES (2610)

The Administrative Services activity oversees some of the City's organization-wide operations, providing technical assistance and management support to all City departments.

Specifically, the activity includes the City receptionist, and the administration of the City's central telephone and mail function operations.

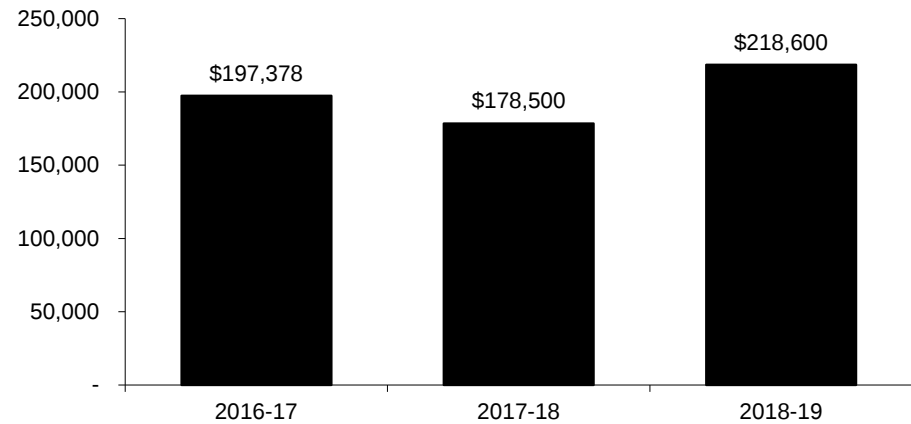
The City Receptionist directs both walk-in and telephone inquiries to appropriate City staff or departments who can assist with their requests. This position also processes and distributes both incoming and outgoing mail using manual and automated equipment.

The activity maintains the City's voice network which includes phone switches and a voice mail systems. It manages the maintenance agreement with Verizon to repair problems on the network.

ACTIVITY SUMMARY

		Actual FY 2016-17	Final Est. FY 2017-18	Council Approved FY 2018-19
Salaries and Benefits	\$	69,354	72,700	75,900
Maintenance and Operations		128,790	106,600	143,500
Applied Revenues		(765)	(800)	(800)
Activity Total	\$	<u>197,378</u>	<u>178,500</u>	<u>218,600</u>

FISCAL YEAR COMPARISONS



Administrative Services (2610)
(NEW ORG CODE:10101299)

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111D	510010	FA - Regular Salaries	\$ 19,626	\$ 17,500	\$ 16,500	\$ 16,500
114R	510050	FA - PT OT Pay	75	200	-	-
115R	510020	FA - PT Salaries	22,543	28,900	28,400	29,300
115U	510020	CS REC - PT Salaries	28	-	-	-
118D	511010	FA - Lump Sum Payment	180	200	200	-
119D	512310	FA - Applied Benefits	26,132	25,800	25,000	27,100
119R	512310	FA - PT Applied Benefits	770	3,000	2,600	3,000
		Total Salaries and Benefits	69,354	75,600	72,700	75,900
2200	521000	Supplies	2,991	3,500	3,500	3,500
3400	534000	Telephone	38,519	44,000	37,000	40,000
4400	542050	Contractual Services	87,280	92,900	66,100	100,000
		Total Maintenance and Operations	128,790	140,400	106,600	143,500
BH00	470090	Miscellaneous Fees	(765)	(1,000)	(800)	(800)
		Total Applied Revenues	(765)	(1,000)	(800)	(800)
		- Activity Total -	<u>\$ 197,378</u>	<u>\$ 215,000</u>	<u>\$ 178,500</u>	<u>\$ 218,600</u>

* Additional detail on following page(s)

Administrative Services (2610) - Account Number Detail

<u>Acct #4400</u>	<u>Mid-Year FY 2017-18</u>	<u>Final FY 2017-18</u>	<u>FY 2018-19</u>
Telephone - Software Upgrades	\$ 25,000	\$ -	\$ 25,000
Telephone - Maintenance	22,000	20,000	21,000
Telephone - Move/Add/Change Orders	5,000	5,000	5,000
Telephone - "On Hold" Recorded Messages	900	900	900
Telephone - 911 Database Maintenance	1,200	1,200	1,200
Avaya - IP Office Support (IPOSS) GVNC	-	-	1,275
Avaya - IP Office Support (IPOSS) Activity Center	-	-	1,275
Avaya - IP Office Support (IPOSS) Heritage Park	-	-	1,275
Avaya - IP Office Support (IPOSS) City Yard	-	-	1,275
Avaya - IP Office Support (IPOSS) Police Services	-	-	1,275
Avaya - IP Office Support (IPOSS) City Hall	-	-	1,275
Postage	30,000	30,000	30,000
Postage Machine Maintenance	1,500	1,650	1,700
Postage Due Account	3,000	3,000	3,000
USPS P.O. Box 2120	1,600	1,500	1,600
Postage Meter Rental	800	800	800
Perforator Maintenance	450	400	500
USPS Permit #1	250	250	250
USPS - Business Reply Mail Permit #2000	300	250	250
Telephone - NENA-CID Subscription	300	300	300
Web E-Certify (Certified Mail)	-	250	250
Ricoh MP301SPF Lease	600	600	600
	<u>\$ 92,900</u>	<u>\$ 66,100</u>	<u>\$ 100,000</u>

<u>Acct #BH00</u>	<u>Mid-Year FY 2017-18</u>	<u>Final FY 2017-18</u>	<u>FY 2018-19</u>
Film Permits	\$ (1,000)	\$ (300)	\$ (300)
Notary/Miscellaneous Fees	-	(500)	(500)
	<u>\$ (1,000)</u>	<u>\$ (800)</u>	<u>\$ (800)</u>

TECHNOLOGY SERVICES (2620)

The Technology Services activity oversees the City's overall computer systems. This includes network systems, electronic security, web site, document imaging, audio/visual, an array of data connections and the City's Enterprise Resource Planning applications. Technology Services is also responsible for ensuring the integrity of the hardware, security on the network and the safety of the City's electronic records.

The activity oversees the Citywide standardized PC hardware and applications. This fiscal year there are plans in place to upgrade the city's network hardware infrastructure.

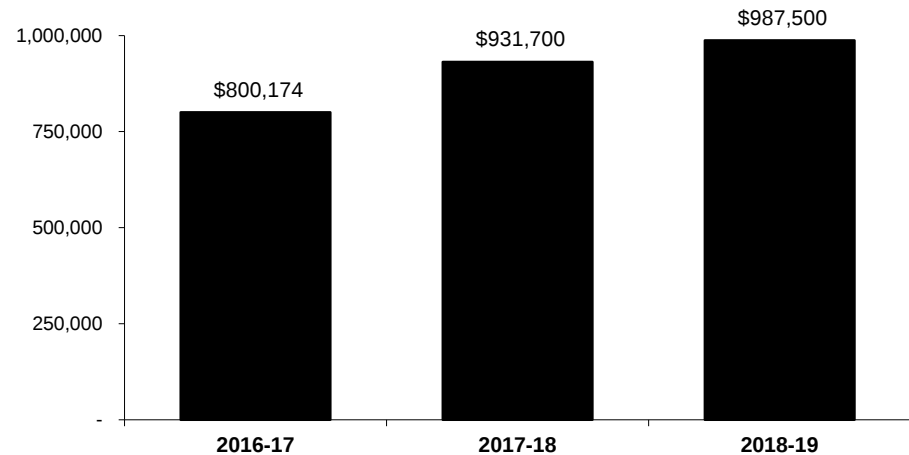
One of the core functions of Technology Services is to program and maintain the City's customized Enterprise Resource Planning applications such as: payroll, general ledger, water utility billing, child care billing, fixed assets, business license, and accounts payable & receivable systems. City Hall houses the City's email system, web site, file and print servers, and the mini-computer system that runs the Enterprise Resource Planning applications.

The activity manages the data communication and fiber optic lines connecting the City's facilities. The City campus which consists of City Hall, Town Center Hall, Library, Clarke Estate and the Aquatic Center is connected by fiber optic connections. Later this fiscal year, technology staff will manage the rest of the City's remote sites utilizing fiber technology

ACTIVITY SUMMARY

	Actual FY 2016-17	Final Est. FY 2017-18	Council Approved FY 2018-19
Salaries and Benefits	\$ 631,053	688,000	741,400
Maintenance and Operations	363,121	431,300	433,300
Applied Revenues	<u>(194,000)</u>	<u>(187,600)</u>	<u>(187,200)</u>
Activity Total	<u>\$ 800,174</u>	<u>931,700</u>	<u>987,500</u>

FISCAL YEAR COMPARISONS



Technology Services (2620)
(NEW ORG CODE:10101215)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111D	510010	FA - Regular Salaries	\$ 234,445	\$ 240,700	\$ 240,700	\$ 243,400
114D	510040	FA - OT Pay	2,322	2,900	2,900	2,900
114F	510040	PW Mtc - OT Pay	982	1,200	1,000	1,000
115R	510020	FA - PT Salaries	67,606	77,400	70,400	76,500
116D	510060	FA - Standby Pay	12,338	12,000	12,000	12,000
118D	511010	FA - Lump Sum Payment	1,650	1,700	-	-
119D	512310	FA - Applied Benefits	306,619	355,200	355,200	399,800
119R	512310	FA - PT Applied Benefits	<u>5,091</u>	<u>5,800</u>	<u>5,800</u>	<u>5,800</u>
		Total Salaries and Benefits	631,053	696,900	688,000	741,400
2200	521000	Supplies	22,474	15,000	15,000	15,000
3400	534000	Telephone	224,316	260,900	251,000	258,000 *
4210	540030	Travel and Meetings	1,621	1,000	900	2,000
4220	540010	Memberships	420	1,000	1,000	1,000
4250	540020	Training	5,380	10,000	10,000	10,000
4400	542050	Contractual Services	99,310	131,900	143,800	137,700 *
9300	592000	Equipment Usage	<u>9,600</u>	<u>9,600</u>	<u>9,600</u>	<u>9,600</u>
		Total Maintenance and Operations	363,121	429,400	431,300	433,300
BH00		Miscellaneous Fees	-	-	(400)	-
B100	421005	Water Billing Charge	(158,000)	(158,000)	(158,000)	(158,000)
EA00	442000	State Grants/Subventions (Teleconnect Rebate)	(36,000)	(3,200)	(3,200)	(3,200)
ED00	444000	Federal Grants (eRate Discount Rebate)	-	(26,000)	(26,000)	(26,000)
		Total Applied Revenues	(194,000)	(187,200)	(187,600)	(187,200)
		- Activity Total -	<u>\$ 800,174</u>	<u>\$ 939,100</u>	<u>\$ 931,700</u>	<u>\$ 987,500</u>

* Additional detail on following page(s)

Technology Services (2620) - Account Number Detail

	Mid-Year	Final	
<u>Acct #3400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Data Circuits Maintenance Contract	\$ 184,500	\$ 174,600	\$ 181,600
Internet Circuits Maintenance Contract	35,500	35,500	35,500
Library Data Circuits Contract	32,400	32,400	32,400
Mobile Data Circuit Maintenance Contract	500	500	500
Mobile Phone Maintenance Contract	3,500	3,500	3,500
Other Landline Circuits Contract	4,500	4,500	4,500
	\$ 260,900	\$ 251,000	\$ 258,000

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Hardware Maintenance Contracts			
Uptime - N-Class - Finance & Payroll	\$ 10,500	\$ 10,500	\$ 10,500
HP - RX5670 - Database Server	10,000	10,000	11,000
HP - Servers - Blade Chassis and Servers	9,000	9,000	9,000
HP - Backup Devices	2,600	3,500	3,500
Software Maintenance Contracts			
MiniSoft Software	2,600	2,600	2,700
Adager - HP Database Utility	2,200	2,200	2,300
Superdex - HP Database Utility	3,600	3,600	3,700
Sybase Powerbuilder Programming Software	2,100	2,100	2,100
Miscrosoft Support	1,800	1,800	1,500
Vmware Licensing	-	1,700	2,000
Internet/Intranet Maintenance Contracts			
Website and CRM Annual Maintenance	10,000	10,000	12,000
Laserfiche Records Retention	7,900	7,900	7,900
Mobile Application	1,000	1,000	1,000
Disaster Recovery Maintenance Contracts			
IronMountain Tape Backup	3,400	3,400	3,600
Anti-Virus subscription	-	-	9,000
CA Arcserve Backup Annual Maintenance	2,200	2,200	2,200
Geographical Information System Maintenance Contracts			
LARIAC - 2D/3D Photos Layers	10,500	10,500	10,500
TeleAtlas - Map Layer Subscription	4,500	4,500	4,500
ESRI - Arcserve	3,200	3,200	3,200
AMN - XY Maps	3,000	-	-
Consulting Services			
Network Engineer	5,000	5,000	5,000
Network Security Maintenance Contracts			
Anti-Malware 3 yr Subscription	9,000	11,700	-
Web Filter - 3 yr Energize Update and Instant Replacement	-	-	8,000
Email Archiver - 3 yr Energize Update and Instant Replacement	6,300	8,000	-
Firewall Hardware 3 yr Subscription	15,000	15,000	-
Mobile Security Application Software	1,500	1,500	1,500
Other Contracts			
Adobe Annual Licenses - 6	-	5,100	5,000
UPS battery replacement for server room	1,000	3,800	-
Co-location of DR Servers	-	-	12,000
Miscellaneous Contracts	4,000	4,000	4,000
	\$ 131,900	\$ 143,800	\$ 137,700

PURCHASING, WAREHOUSING & DUPLICATING (2640)

This activity is responsible for overseeing the acquisition of goods and storage of that merchandise. It manages the requisition process with all departments for the purchase of goods or services. It is also responsible for maintaining appropriate stock levels for goods used by most City staff at the central warehouse located at the Municipal Services Yard.

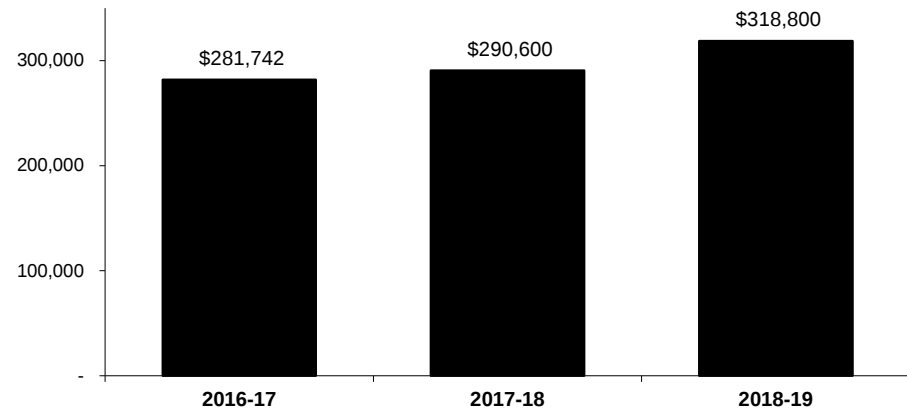
This activity will also provide for the funding of the equipment and services related to duplicating with the personnel component provided by each individual department.

In FY 2012-13, Duplicating (Activity #2630) was merged with the Purchasing & Warehousing activity. Items that were identified in Duplicating have been incorporated into this activity.

ACTIVITY SUMMARY

		Actual	Final	Council
		FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$	228,453	239,500	266,200
Maintenance and Operations		53,699	52,100	52,600
Applied Revenues		(410)	(1,000)	
Activity Total	\$	<u>281,742</u>	<u>290,600</u>	<u>318,800</u>

FISCAL YEAR COMPARISONS



Purchasing, Warehousing & Duplicating (2640)
(NEW ORG CODE:10101220)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111D	510010	FA - Regular Salaries	\$ 88,495	\$ 90,900	\$ 86,500	\$ 89,800
114D	510040	FA - OT Pay	139	-	100	-
114R	510050	FA - PT OT Pay	373	-	300	-
115R	510020	FA - PT Salaries	17,387	22,400	19,200	23,100
118D	511010	FA - Lump Sum Payment	957	1,000	1,000	-
119D	512310	FA - Applied Benefits	117,821	134,100	127,500	147,600
119R	512310	FA - PT Applied Benefits	3,281	5,700	4,900	5,700
		Total Salaries and Benefits	\$ 228,453	254,100	239,500	266,200
2200	521000	Supplies	22,266	14,000	16,750	14,000
3100	531000	Electricity	8,067	10,500	9,500	10,000
3200	532000	Natural Gas	439	500	450	500
3300	533000	Water	1,014	1,000	1,150	1,200
4220	540010	Memberships	355	800	750	800
4250	540020	Training	1,180	500	350	500
4400	542050	Contractual Services	13,878	18,300	16,650	19,100
9300	592000	Equipment Usage	6,500	6,500	6,500	6,500
		Total Maintenance and Operations	\$ 53,699	52,100	52,100	52,600
GAOO	812000	Sale of Property	(410)	-	(1,000)	-
		Total Applied Revenues	\$ (410)	-	(1,000)	-
		- Activity Total -	\$ 281,742	\$ 306,200	\$ 290,600	\$ 318,800

* Additional detail on following page(s)

Purchasing, Warehousing & Duplicating (2640) - Account Number Detail

<u>Acct #2200</u>	<u>Mid-Year FY 2017-18</u>	<u>Final FY 2017-18</u>	<u>FY 2018-19</u>
Office Supplies	\$ 2,500	\$ 5,250	\$ -
Warehouse Supplies	2,500	2,500	5,000
Duplicating Supplies	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>
	\$ 14,000	\$ 16,750	\$ 14,000

<u>Acct #4400</u>	<u>Mid-Year FY 2017-18</u>	<u>Final FY 2017-18</u>	<u>FY 2018-19</u>
High Speed Duplicator Lease	\$ 7,500	\$ 5,500	\$ 5,500
High Speed Duplicator Maintenance Cost Per Copy	2,000	3,200	3,200
Duplicating Small Copier Lease	-	2,200	2,200
Duplicating Small Copier Maintenance Cost Per Copy	2,800	1,200	1,200
Warehouse Office Printer Lease	-	450	450
Warehouse Office Printer Maintenance	-	150	175
Purchase Office Printer Maintenance	-	150	175
Laminator Maintenance	2,900	2,950	3,000
Document Imaging	500	-	500
MP 2000 Electrical Punch Maintenance	600	650	700
Facility Repairs	<u>2,000</u>	<u>200</u>	<u>2,000</u>
	\$ 18,300	\$ 16,650	\$ 19,100

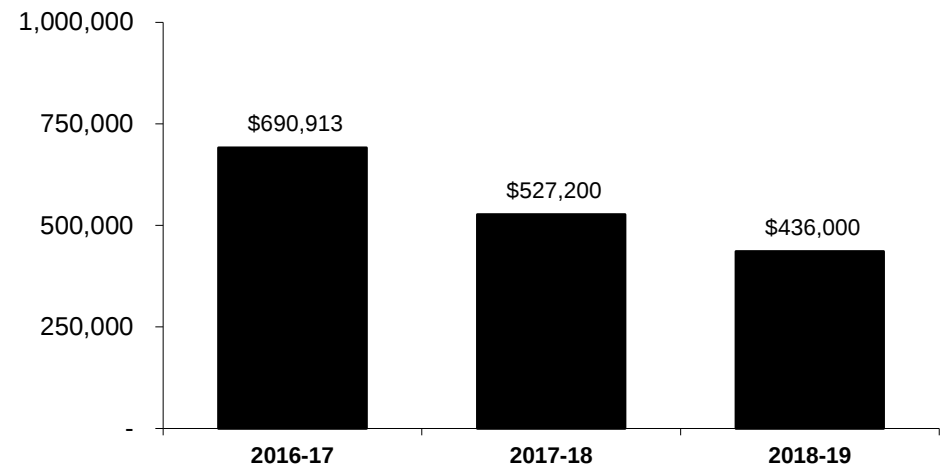
RISK MANAGEMENT (2650)

The Risk Management activity is responsible for the City's property and liability insurance programs. It includes monitoring internal and external activities that may affect the City's risk exposure.

ACTIVITY SUMMARY

	Actual FY 2016-17	Final Est. FY 2017-18	Council Approved FY 2018-19
Salaries and Benefits	\$ 87,743	88,500	92,900
Maintenance and Operations	687,523	712,400	719,900
Applied Revenues	(84,353)	(273,700)	(376,800)
Activity Total	<u>\$ 690,913</u>	<u>527,200</u>	<u>436,000</u>

FISCAL YEAR COMPARISONS



Risk Management (2650)
(NEW ORG CODE:10101225)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111D	510010	FA - Regular Salaries	\$ 31,298	\$ 29,300	\$ 29,300	\$ 26,300
111E	510010	PW Adm - Regular Salaries	5,314	5,400	5,400	8,300
115S	510020	PW Adm - PT Salaries	292	700	700	-
118D	511010	FA - Lump Sum Payment	281	300	300	-
118E	511010	PW Eng - Lump Sum Payment	61	100	100	-
119D	512310	FA - Applied Benefits	41,677	43,200	43,200	43,100
119E	512310	PW Adm - Applied Benefits	8,798	9,300	9,300	15,200
119S	512310	PW Adm - PT Applied Benefits	22	200	200	-
		Total Salaries and Benefits	87,743	88,500	88,500	92,900
4400	542050	Contractual Services	7,268	7,500	14,500	14,500
4610	541010	Crime Insurance/Bonds	5,538	5,900	5,900	5,900
4620	541020	Property Insurance	72,419	80,800	103,500	115,900
4625	541030	Earthquake Insurance	186,547	192,400	192,400	197,700
4630	541040	Liability Insurance	415,751	396,100	396,100	385,900
		Total Maintenance and Operations	687,523	682,700	712,400	719,900
GX00	470050	Retrospective Adjustment	21,447	-	-	-
HX08	810000	Transfer From Risk Management Fund	(105,800)	(473,700)	(273,700)	(376,800)
		Total Applied Revenues	(84,353)	(473,700)	(273,700)	(376,800)
		- Activity Total -	\$ 690,913	\$ 297,500	\$ 527,200	\$ 436,000

* Additional detail on following page(s)

Risk Management (2650) - Account Number Detail

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
MSDS Safety Data	\$ 7,500	\$ 14,500	\$ 14,500
	\$ 7,500	\$ 14,500	\$ 14,500

	Mid-Year	Final	
<u>Acct #4630</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
JPIA Contribution	\$ 384,900	\$ 384,900	\$ 371,000
Environmental Insurance	10,300	10,300	14,000
Travel and Accident Insurance	900	900	900
	\$ 396,100	\$ 396,100	\$ 385,900

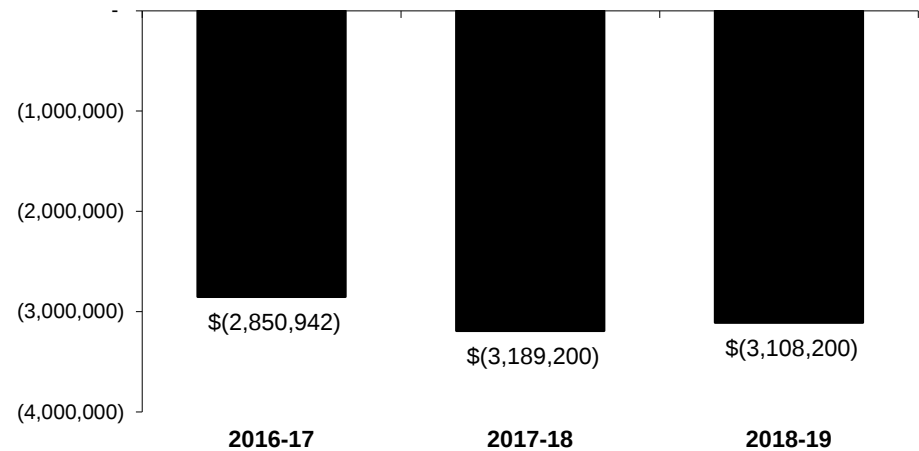
OVERHEAD RECOVERY (2800)

The Overhead Recovery activity formally illustrates and recoups for the City's General Fund the operating costs incurred by the City on behalf of the Water Utility Fund, Waste Management services, the Successor Agency, Capital Improvement Projects, and other activities.

ACTIVITY SUMMARY

	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ -	-	-
Maintenance and Operations	-	-	-
Applied Revenues	<u>(2,850,942)</u>	<u>(3,189,200)</u>	<u>(3,108,200)</u>
Activity Total	\$ <u><u>(2,850,942)</u></u>	<u><u>(3,189,200)</u></u>	<u><u>(3,108,200)</u></u>

FISCAL YEAR COMPARISONS



Overhead Recovery (2800)
(NEW ORG CODE:10101230)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
9100	591000	Overhead	\$ (2,850,942)	\$ (3,219,300)	\$ (3,189,200)	\$ (3,108,200)
		- Activity Total -	\$ (2,850,942)	\$ (3,219,300)	\$ (3,189,200)	\$ (3,108,200)

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* Additional detail on following page(s)

Overhead Recovery (2800) - Account Number Detail

<u>Acct #9100</u>	Mid-Year	Final	<u>FY 2018-19</u>
	<u>FY 2017-18</u>	<u>FY 2017-18</u>	
Water Utility	\$ 1,336,600	\$ 1,307,900	\$ 1,333,900
Other (3260,4340,5500)	1,453,300	1,509,500	1,360,700
Waste Management	190,600	186,400	206,800
Capital Improvement Projects (CIPs)	50,000	50,000	50,000
Successor Agency	128,800	76,900	91,900
Housing Successor	<u>60,000</u>	<u>58,500</u>	<u>64,900</u>
	\$ 3,219,300	\$ 3,189,200	\$ 3,108,200



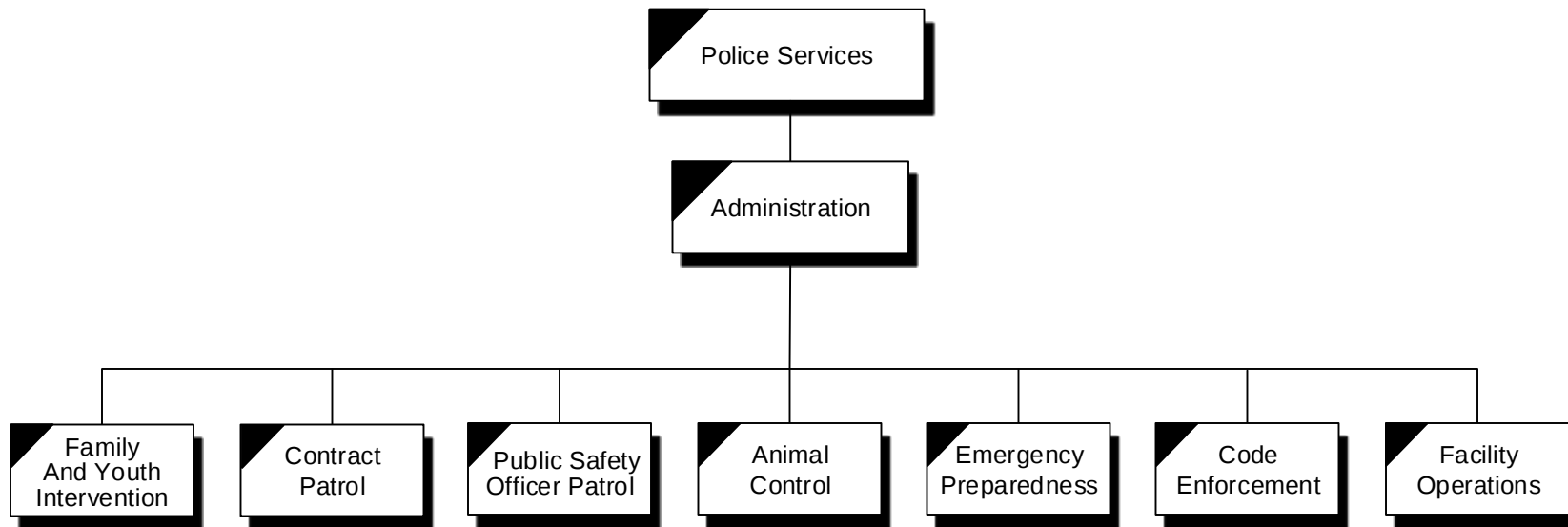
POLICE SERVICES



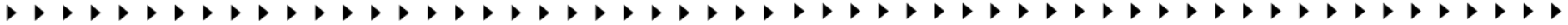
The Department of Police Services provides residents and businesses of Santa Fe Springs with services for the protection of life and property. It includes coordination, liaison, and monitoring of services provided by the City of Whittier Police Department, Los Angeles County Probation Department, Los Angeles County District Attorney's Office, City Prosecutor and the Southeast Area Animal Control Authority. These organizations provide general law enforcement services and animal control. Supplemental law enforcement services are provided through the City's Public Safety Officer (PSO) Program, and operation of the City's Police Services Center.

Police Services is also responsible for the enforcement of local parking controls, code enforcement, administration of the City's regulatory permits for live entertainment, recycling businesses, taxicabs, secondhand dealers, and the sale of alcohol. The Family and Youth Intervention Program (FYIP) is also a service to the community through the Department of Police Services.

The Department of Police Services and the City's Department of Fire-Rescue administer the City's Civil Defense/Emergency Plan and provide on-going training to emergency personnel, staff and volunteers. Below is a chart showing the department's activities. More detailed information is available on the following pages:



POLICE SERVICES

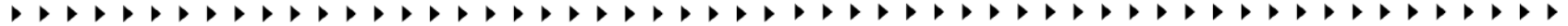


FY 2017-18 Final Estimates & FY 2018-19 Budget

Department Summary

Activity		Actual	Mid-Year	Final	Council
Number	Name	FY 2016-17	Budget FY 2017-18	Estimate FY 2017-18	Approved FY 2018-19
3110	Police Administration	\$ 518,218	\$ 538,500	\$ 567,300	\$ 691,100
3120	Family and Youth Intervention Program	426,770	488,200	404,800	358,500
3130	Contract Patrol	8,308,770	8,563,500	8,473,300	9,043,400
3135	Public Safety Officer Patrol	547,528	722,400	584,800	909,000
3150	Animal Control	30,802	56,700	61,100	45,200
3180	Emergency Preparedness	172,116	190,600	187,600	35,100
3185	Code Enforcement	292,611	308,300	284,600	306,800
3190	Facility Operations	238,230	244,200	255,600	219,000
Department Total		<u>\$ 10,535,045</u>	<u>\$ 11,112,400</u>	<u>\$ 10,819,100</u>	<u>\$ 11,608,100</u>

POLICE SERVICES



Revised FY 2017-18 & FY 2018-19

Position Summary

	FY 2017-18	Revised FY 2017-18	Change + or (-)	FY 2018-19	Change + or (-)
Full-Time Positions					
Administrative Clerk II	1	1	-	1	-
Assistant to the Director of Police Services	1	1	-	1	-
Code Enforcement Inspector I	1	1	-	1	-
Director of Police Services	1	1	-	1	-
Program Coordinator - Intervention (FROZEN)	1	-	(1)	-	-
Lead Public Safety Officer (LPSO)	4	4	-	4	-
Youth Intervention Case Worker	1	1	-	1	-
Youth Intervention Program Supervisor	1	1	-	1	-
Total Number of Full-Time Positions	11	10	(1)	10	-
<u>Part-Time Non-Benefitted Hours</u>					
Total Number of Hours	21,580	21,632	52	21,632	-

POLICE ADMINISTRATION

(3 1 1 0)

The Police Administration activity funds a large portion of two (2) full-time positions responsible for supervising the day-to-day operation of the department and one (1) full time and (1) one part-time clerical position.

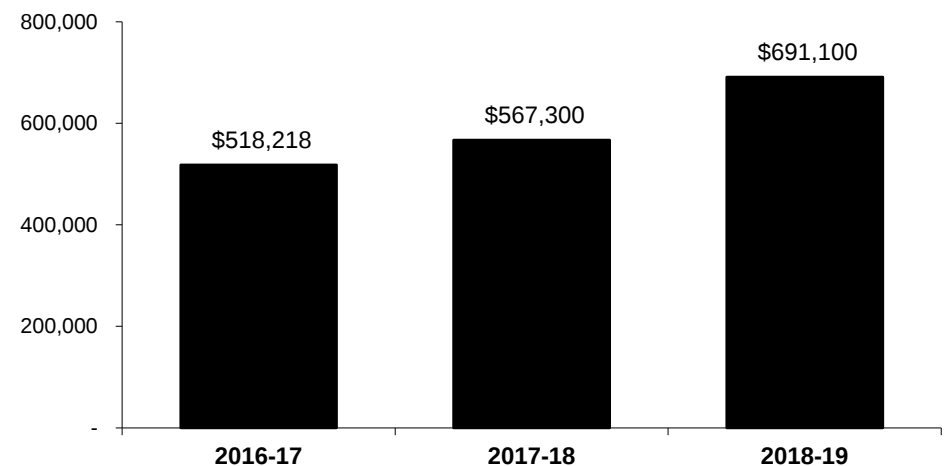
This activity also funds general office supplies, employee training, office equipment maintenance and contractual services for the Department of Police Service.

One of the primary functions of the Police Administration activity is to regulate and monitor the City's Regulatory Permit function which includes the sale of alcohol, adult businesses, towing services, carnivals, entertainment uses, taxi cabs, recycling dealers, pawn brokers, and solicitors. These types of use activities tend to require added calls for service.

ACTIVITY SUMMARY

	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 487,184	503,600	627,400
Maintenance and Operations	78,751	84,200	84,200
Applied Revenues	(47,717)	(20,500)	(20,500)
Activity Total	<u>\$ 518,218</u>	<u>567,300</u>	<u>691,100</u>

FISCAL YEAR COMPARISONS



Police Administration (3110)
(NEW ORG CODE:10102299)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111C	510010	PS Adm - Regular Salaries	\$ 186,964	\$ 178,600	\$ 192,900	\$ 225,000
115Q	510020	PS Adm - PT Salaries	32,755	36,400	29,100	47,900
118C	511010	PS Adm - Lump Sum Payment	2,173	2,200	2,200	-
119C	512310	PS Adm - Applied Benefits	259,929	260,800	276,600	344,300
119Q	512310	PS Adm - PT Applied Benefits	5,362	7,000	2,800	10,200
		Total Salaries and Benefits	487,184	485,000	503,600	627,400
2200	521000	Supplies	18,484	19,500	19,500	19,500
3400	534000	Telephone	20,068	20,600	20,600	20,600
4210	540030	Travel and Meetings	357	2,000	2,000	2,000
4220	540010	Memberships	85	500	500	500
4250	540020	Training	881	2,000	2,000	2,000
4400	542050	Contractual Services	13,809	18,100	18,100	18,100
6100	593000	Contributions	10,065	6,500	6,500	6,500
9300	592000	Equipment Usage	15,000	15,000	15,000	15,000
		Total Maintenance and Operations	78,751	84,200	84,200	84,200
AG00	451000	Regulatory Permits	(39,125)	(21,500)	(11,600)	(11,600)
AZ00	452050	Entertainment Permits	(6,324)	(6,700)	(6,400)	(6,400)
BH00	470090	Miscellaneous Fees	(2,268)	(2,500)	(2,500)	(2,500)
		Total Applied Revenues	(47,717)	(30,700)	(20,500)	(20,500)
		- Activity Total -	\$ 518,218	\$ 538,500	\$ 567,300	\$ 691,100

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Additional detail on following page(s)

Police Administration (3110) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Office/Administration Supplies	\$ 19,500	\$ 19,500	\$ 19,500
	\$ 19,500	\$ 19,500	\$ 19,500

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Copier Lease	\$ 8,100	\$ 8,100	\$ 8,100
Vehicle Cleaning	2,000	2,000	2,000
Copier/Fax Maintenance	2,000	2,000	2,000
Document Maintenance	2,000	2,000	2,000
Printing	4,000	4,000	4,000
	\$ 18,100	\$ 18,100	\$ 18,100

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Period	Number of Employees
2016-17	426,770
2017-18	404,800
2018-19	358,500

Family and Youth Intervention Program (3120)

(NEW ORG CODE:10102210)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111C	510010	PS Adm - Regular Salaries	\$ 162,719	\$ 176,200	\$ 125,000	\$ 116,800
118C	511010	PS Adm - Lump Sum Payment	1,008	1,000	1,000	-
119C	512310	PS Adm - Applied Benefits	<u>231,038</u>	<u>264,300</u>	<u>238,800</u>	<u>201,700</u>
		Total Salaries and Benefits	394,765	441,500	364,800	318,500
2200	521000	Supplies	16,458	21,800	17,800	17,800
3400	534000	Telephone	1,288	1,400	700	700
4210	540030	Travel and Meetings	-	500	500	500
4220	540010	Memberships	-	600	600	600
4250	540020	Training	-	1,000	1,000	1,000
4400	542050	Contractual Services	<u>26,758</u>	<u>34,400</u>	<u>32,400</u>	<u>32,400</u>
		Total Maintenance and Operations	44,505	59,700	53,000	53,000
CE00	430100	Contributions	(6,500)	(6,500)	(6,500)	(6,500)
EA00	442000	State Grants/Subventions	<u>(6,000)</u>	<u>(6,500)</u>	<u>(6,500)</u>	<u>(6,500)</u>
		Total Applied Revenues	(12,500)	(13,000)	(13,000)	(13,000)
		- Activity Total -	<u>\$ 426,770</u>	<u>\$ 488,200</u>	<u>\$ 404,800</u>	<u>\$ 358,500</u>

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Additional detail on following page(s)

Family and Youth Intervention Program (3120) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Program Supplies	\$ 5,100	\$ 3,100	\$ 3,100
Youth Community Service	1,500	1,000	1,000
Parent Education	4,000	3,000	3,000
Red Ribbon Week	3,000	3,000	3,000
Youth Education	4,200	3,700	3,700
Nutrition	1,500	1,500	1,500
Diversity Program	1,000	1,000	1,000
Every 15 Minutes Supplies	1,000	1,000	1,000
Cesar Chavez Celebration	500	500	500
	<u>\$ 21,800</u>	<u>\$ 17,800</u>	<u>\$ 17,800</u>

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Every 15 Minutes	\$ 16,000	\$ 14,400	\$ 14,400
Diversity Program	6,000	6,000	6,000
Transportation (Museum of Tolerance)	5,000	5,000	5,000
Cesar Chavez Celebration	4,000	4,000	4,000
Red Ribbon Week	3,000	3,000	3,000
Service Track	400	-	-
	<u>\$ 34,400</u>	<u>\$ 32,400</u>	<u>\$ 32,400</u>

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Fiscal Year	Expenditure
2016-7	\$8,308,770
2017-18	\$8,473,300
2018-19	\$9,043,400

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Contract Patrol (3130)
(NEW ORG CODE:10102215)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
2200	521000	Supplies	\$ 36,263	\$ 42,000	\$ 38,500	\$ 38,500
3400	534000	Telephone	8,960	11,500	8,000	8,000
4400	542050	Contractual Services	68,424	101,000	79,100	106,700
4800	543060	Construction	6,278	-	-	-
4900	544020	Intergovernmental Charges	8,558,500	8,621,200	8,714,700	9,115,700
6100	593000	Contributions	9,750	10,000	9,800	9,800
8810	581000	Principal	-	76,000	-	76,000
8820	582000	Interest	-	24,000	-	24,000
9300	592000	Equipment Usage	88,000	88,000	88,000	88,000
		Total Maintenance and Operations	8,776,174	8,973,700	8,938,100	9,466,700
BE00	470010	Citation Processing Fee	(17)	(200)	(200)	(200)
BH00	470090	Miscellaneous/Alarm Response Fees	(199,628)	(176,000)	(196,000)	(196,000)
BH02	470020	Miscellaneous/Police Reports	(16,794)	(18,000)	(16,800)	(16,800)
BRES	422040	Restitution/Emergency Response	(10,470)	(8,000)	(4,800)	(4,800)
CP00	470080	Insurance Proceeds	(1,286)	-	-	-
FC00	462010	Fines/Impounds	(33,225)	(30,000)	(24,000)	(24,000)
GA00	812000	Sale of Property	-	(5,000)	(6,500)	(5,000)
HB00	810000	Trans from Public Safety Augmentation Fund	(76,348)	(73,000)	(76,500)	(76,500)
HJ00	810000	Trans from Suppl Law Enf Svc Fund (COPS)	(129,637)	(100,000)	(140,000)	(100,000)
		Total Applied Revenues	(467,404)	(410,200)	(464,800)	(423,300)
		- Activity Total -	\$ 8,308,770	\$ 8,563,500	\$ 8,473,300	\$ 9,043,400

* Additional detail on following page(s)

Contract Patrol (3130) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Police Equipment/Supplies	\$ 42,000	\$ 38,500	\$ 38,500
	\$ 42,000	\$ 38,500	\$ 38,500

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Misc. Equipment Maintenance/Replacement	\$ 5,000	\$ 5,000	\$ 5,000
MDC Cellular Service	36,200	13,200	40,800
MDC Maintenance	9,500	9,500	9,500
Radio Maintenance	8,400	8,400	8,400
Dictaphone Equipment Maintenance	4,000	4,000	4,000
False Alarm Service/DUI Restitution	29,500	31,000	31,000
Copier Lease	2,400	2,400	2,400
Copier Service	600	600	600
Web-Based Crime Data	3,400	3,000	3,000
Hazardous Waste Clean-up	2,000	2,000	2,000
	\$ 101,000	\$ 79,100	\$ 106,700

	Mid-Year	Final	
<u>Acct #4900</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Sworn Personnel	\$ 7,377,900	\$ 7,407,000	\$ 7,776,700
Non-Sworn Personnel	376,100	374,400	398,700
Contract Personnel - OT Operations	613,500	675,000	675,000
Contract Personnel - Traffic Officer	201,700	206,300	213,300
Contract Personnel - Discretionary	52,000	52,000	52,000
	\$ 8,621,200	\$ 8,714,700	\$ 9,115,700

PSO PATROL (3 1 35)

This account funds full-time and part-time Public Safety Officers who provide support for sworn law enforcement activities and security at all City facilities and City sponsored events. Public Safety Officers represent a large portion of the law enforcement service level and handle a significant amount of calls for service that range from crime, traffic, collision, and missing person reports, to parking enforcement and front counter customer service.

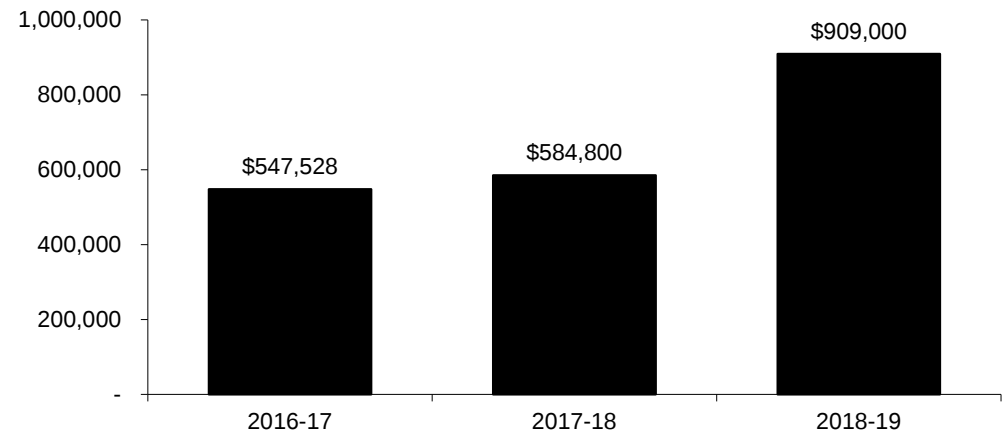
Equipment lease agreements and supplies for public safety personnel along with routine maintenance on equipment and supplies for Public Safety Officers are also funded by this activity.

This account also reflects funds generated from fines and parking citation fees.

ACTIVITY SUMMARY

	Actual FY 2016-17	Final Est. FY 2017-18	Council Approved FY 2018-19
Salaries and Benefits	\$ 662,036	689,200	1,018,600
Maintenance and Operations	158,192	171,000	165,800
Applied Revenues	<u>(272,700)</u>	<u>(275,400)</u>	<u>(275,400)</u>
Activity Total	\$ <u>547,528</u>	<u>584,800</u>	<u>909,000</u>

FISCAL YEAR COMPARISONS



Public Safety Officer Patrol (3135)
(NEW ORG CODE:10102220)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111C	510010	PS Adm - Regular Salaries	\$ 158,490	\$ 188,500	\$ 132,300	\$ 234,700
114C	510040	PS Adm - OT Pay	27,270	27,000	29,500	29,500
114Q	510050	PS Adm - PT OT Pay	2,588	-	8,000	8,000
115Q	510020	PS Adm - PT Salaries	234,315	291,800	250,500	308,000
118C	511010	PS Adm - Lump Sum Payment	1,008	1,000	1,000	-
119C	512310	PS Adm - Applied Benefits	225,003	282,800	249,200	372,700
119Q	512310	PS Adm - PT Applied Benefits	13,361	21,000	18,700	65,700
		Total Salaries and Benefits	662,036	812,100	689,200	1,018,600
2200	521000	Supplies	35,391	44,500	44,500	44,500
4400	542050	Contractual Services	88,801	83,900	87,300	87,300
7300	573400	Furniture/Equipment	-	-	5,200	-
9300	592000	Equipment Usage	34,000	34,000	34,000	34,000
		Total Maintenance and Operations	158,192	162,400	171,000	165,800
BW00	422045	Guard Fees	(11,670)	(10,100)	(10,100)	(10,100)
DH01	444000	OJP Vest Grant	(772)	-	-	-
FB00	462010	Fines/Other	(260,258)	(242,000)	(265,300)	(265,300)
		Total Applied Revenues	(272,700)	(252,100)	(275,400)	(275,400)
		- Activity Total -	\$ 547,528	\$ 722,400	\$ 584,800	\$ 909,000

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* Additional detail on following page(s)

Public Safety Officer Patrol (3135) - Account Number Detail

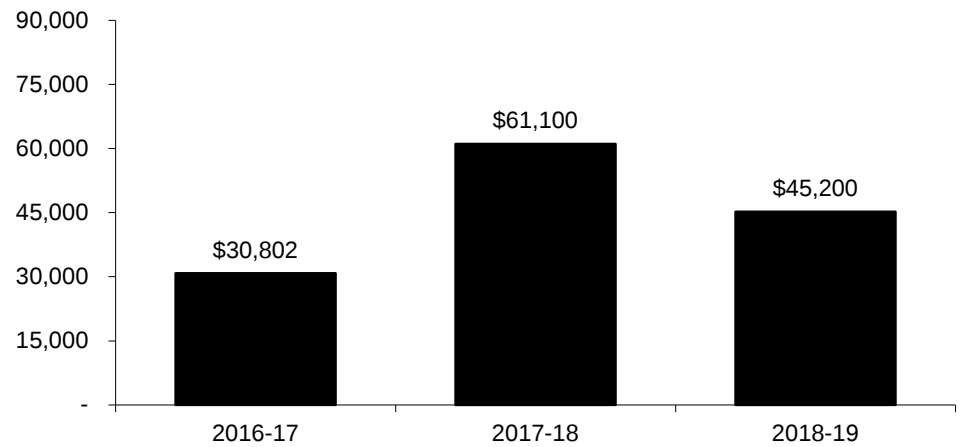
	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Parking Citations	\$ 4,500	\$ 4,500	\$ 4,500
Uniforms	10,000	10,000	10,000
Vehicle Supplies	5,200	5,200	5,200
Batteries	4,500	4,500	4,500
Miscellaneous Supplies	14,500	14,500	14,500
Safety Vest	5,800	5,800	5,800
	<u>\$ 44,500</u>	<u>\$ 44,500</u>	<u>\$ 44,500</u>

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Radio Frequency Lease	\$ 6,700	\$ 6,700	\$ 6,700
Active Net	700	700	700
GPS Service	4,500	4,500	4,500
Vehicle Maintenance/Repairs	7,000	7,000	7,000
Parking Citation Services	65,000	68,400	68,400
	<u>\$ 83,900</u>	<u>\$ 87,300</u>	<u>\$ 87,300</u>

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FISCAL YEAR COMPARISONS

Fiscal Year	Value
2016-17	\$30,802
2017-18	\$61,100
2018-19	\$45,200



Animal Control (3150)
(NEW ORG CODE:10102225)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111C	510010	PS Adm - Regular Salaries	\$ 7,117	\$ 7,000	\$ 7,300	\$ -
118C	511010	PS Adm - Lump Sum Payment	104	100	100	-
119C	512310	PS Adm - Applied Benefits	<u>8,102</u>	<u>8,200</u>	<u>8,800</u>	<u>-</u>
		Total Salaries and Benefits	15,323	15,300	16,200	-
2200	521000	Supplies	1,654	2,000	2,000	2,000
4400	542050	Contractual Services/Animal Control	4,510	13,700	13,700	13,700
4900	544020	Intergovernmental Charges - SEAACA	<u>70,792</u>	<u>71,700</u>	<u>77,500</u>	<u>77,500</u>
		Total Maintenance and Operations	76,955	87,400	93,200	93,200
AD00	452060	Animal Licenses	<u>(61,476)</u>	<u>(46,000)</u>	<u>(48,300)</u>	<u>(48,000)</u>
		Total Applied Revenues	(61,476)	(46,000)	(48,300)	(48,000)
		- Activity Total -	<u>\$ 30,802</u>	<u>\$ 56,700</u>	<u>\$ 61,100</u>	<u>\$ 45,200</u>

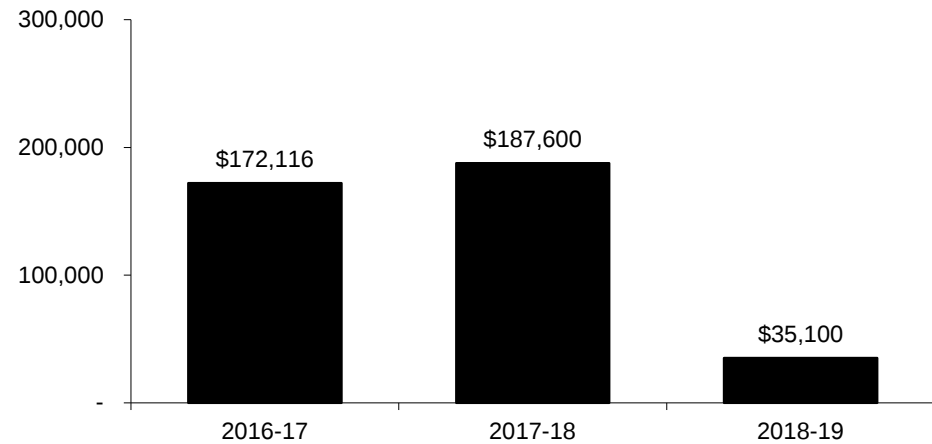
EMERGENCY PREPAREDNESS (3180)

This activity funds a portion of a Lead Public Safety Officer that coordinates and administers the City's Residential Emergency Preparedness Programs. In addition, this account also provides funding for emergency supplies, emergency equipment and contractual services such as the Rapid Notify System (RNS).

ACTIVITY SUMMARY

		Actual FY 2016-17	Final Est. FY 2017-18	Council Approved FY 2018-19
Salaries and Benefits	\$	146,154	154,500	-
Maintenance and Operations		26,762	35,900	35,900
Applied Revenues		(800)	(2,800)	(800)
Activity Total	\$	172,116	187,600	35,100

FISCAL YEAR COMPARISONS



Emergency Preparedness (3180)
(NEW ORG CODE:10102230)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111C	510010	PS Adm - Regular Salaries	\$ 60,216	\$ 61,600	\$ 61,600	\$ -
114F	510040	PW Mtc - OT Pay	99	-	-	-
118C	511010	PS Adm - Lump Sum Payment	336	400	400	-
119C	512310	PS Adm - Applied Benefits	85,503	92,500	92,500	-
		Total Salaries and Benefits	146,154	154,500	154,500	-
2200	521000	Supplies	12,541	15,500	15,500	15,500 *
3400	534000	Telephone	531	700	700	700
4220	540010	Memberships	-	300	300	300
4400	542050	Contractual Services	13,490	18,500	17,500	17,500 *
4900	544020	Intergovernmental Charges	-	1,700	1,700	1,700 *
9300	592000	Equipment Usage	200	200	200	200
		Total Maintenance and Operations	26,762	36,900	35,900	35,900
CE00	430100	Contributions	(800)	(800)	(2,800)	(800)
		Total Applied Revenues	(800)	(800)	(2,800)	(800)
		- Activity Total -	<u>\$ 172,116</u>	<u>\$ 190,600</u>	<u>\$ 187,600</u>	<u>\$ 35,100</u>

* Additional detail on following page(s)

Emergency Preparedness (3180) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
SNT/BEPN Containers Supplies	\$ 6,000	\$ 6,000	\$ 6,000
Public Safety Awareness Event	6,000	6,000	6,000
SNT/BEPN Promotional Materials	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>
	\$ 15,500	\$ 15,500	\$ 15,500

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Rapid Notify	\$ 11,500	\$ 11,500	\$ 11,500
Public Safety Awareness Event	3,000	3,000	3,000
SNT/BEPN Containers Maintenance	3,000	3,000	3,000
Rapid Notify Update	<u>1,000</u>	<u>-</u>	<u>-</u>
	\$ 18,500	\$ 17,500	\$ 17,500

	Mid-Year	Final	
<u>Acct #4900</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Area E Dues	\$ 1,700	\$ 1,700	\$ 1,700
	\$ 1,700	\$ 1,700	\$ 1,700

CODE ENFORCEMENT (3185)

Code Enforcement ensures that properties throughout the City are maintained in conformance with applicable zoning and property maintenance codes in order to preserve a safe and attractive living and working environment.

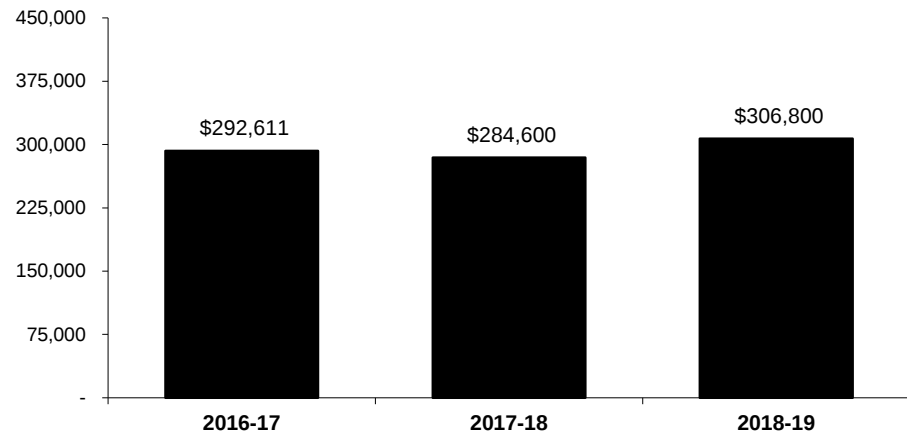
Typical issues handled by the Code Enforcement are:

- * Property Maintenance and Zoning violations.
- * Construction without a permit.
- * Activities or land uses occurring without proper permits or city approvals.
- * Illegal signs and banners.
- * Inoperative vehicles.
- * Concerns raised by the City's Beautification Committee.

ACTIVITY SUMMARY

	Actual FY 2016-17	Final Est. FY 2017-18	Council Approved FY 2018-19
Salaries and Benefits	\$ 233,691	245,400	267,000
Maintenance and Operations	75,920	57,800	57,800
Applied Revenues	(17,000)	(18,600)	(18,000)
Activity Total	\$ 292,611	284,600	306,800

FISCAL YEAR COMPARISONS



Code Enforcement (3185)
(NEW ORG CODE:10102235)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111C	510010	PS - Regular Salaries	\$ 76,962	\$ 82,700	\$ 82,700	\$ 68,700
115Q	510020	PS - PT Salaries	47,649	52,100	39,700	65,600
118C	511010	PS - Lump Sum Payment	544	600	600	-
119C	512310	PS - Applied Benefits	105,818	119,300	119,300	118,700
119Q	512310	PS - PT Applied Benefits	<u>2,717</u>	<u>3,800</u>	<u>3,100</u>	<u>14,000</u>
		Total Salaries and Benefits	233,691	258,500	245,400	267,000
2200	521000	Supplies	3,433	4,500	4,500	4,500
3400	534000	Telephone	2,232	2,500	2,000	2,000
4100	542010	Advertising	1,221	1,500	1,500	1,500
4220	540010	Membership	340	400	400	400
4250	540020	Training	795	1,000	1,500	1,500
4400	542050	Contractual Services	47,700	27,700	27,700	27,700
9300	592000	Equipment Usage	<u>20,200</u>	<u>20,200</u>	<u>20,200</u>	<u>20,200</u>
		Total Maintenance and Operations	75,920	57,800	57,800	57,800
FB00	462010	Fines/Other	<u>(17,000)</u>	<u>(8,000)</u>	<u>(18,600)</u>	<u>(18,000)</u>
		Total Applied Revenues	(17,000)	(8,000)	(18,600)	(18,000)
		- Activity Total -	<u>\$ 292,611</u>	<u>\$ 308,300</u>	<u>\$ 284,600</u>	<u>\$ 306,800</u>

*

* Additional detail on following page(s)

Code Enforcement (3185) - Account Number Detail

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Case Management Software	\$ 5,400	\$ 5,400	\$ 5,400
Administrative Citation Services	2,000	2,000	2,000
Equipment Maintenance/Replacement	1,000	1,000	1,000
Environmental Cleanups	<u>19,300</u>	<u>19,300</u>	<u>19,300</u>
	\$ 27,700	\$ 27,700	\$ 27,700

ACTIVITY SUMMARY			
	Actual	Final	Council
	Est.	Approved	
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 80,915	86,300	40,500
Maintenance and Operations	158,066	169,300	178,500
Applied Revenues	(751)	-	-
Activity Total	\$ 238,230	255,600	219,000



Facility Operations (3190)
(NEW ORG CODE:10102240)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111C	510010	PS Adm - Regular Salaries	\$ 20,586	\$ 21,000	\$ 21,000	\$ -
111E	510010	PW Eng - Regular Salaries	123	-	-	-
111F	510010	PW Mtc - Regular Salaries	10,663	11,200	11,200	10,100
114E	510040	PW Eng - OT Pay	93	-	-	-
114F	510040	PW Mtc - OT Pay	6,715	10,000	10,000	10,000
114T	510050	PW Mtc - PT OT Pay	382	-	100	-
115T	510020	PW Mtc - PT Salaries	488	700	700	700
118C	511010	PS Adm - Lump Sum Payment	312	300	300	-
118F	511010	PW Mtc - Lump Sum Payment	64	100	100	-
119C	512310	PS Adm - Applied Benefits	23,839	24,100	24,100	-
119E	512310	PW Eng - Applied Benefits	199	-	-	-
119F	512310	PW Mtc - Applied Benefits	17,360	18,700	18,700	19,600
119T	512310	PW Mtc - PT Applied Benefits	91	100	100	100
		Total Salaries and Benefits	80,915	86,200	86,300	40,500
2200	521000	Supplies	9,507	10,400	10,400	10,400
3100	531000	Electricity	17,153	19,400	19,500	19,500
3200	532000	Natural Gas	638	900	600	600
3300	533000	Water	3,461	3,200	3,500	3,500
3400	534000	Telephone	1,270	1,500	1,300	1,300
4400	542050	Contractual Services	118,938	115,500	126,900	136,100
9300	592000	Equipment Usage	7,100	7,100	7,100	7,100
		Total Maintenance and Operations	158,066	158,000	169,300	178,500
BH00	470090	Miscellaneous Fees	(751)	-	-	-
		Total Applied Revenues	(751)	-	-	-
		- Activity Total -	<u>\$ 238,230</u>	<u>\$ 244,200</u>	<u>\$ 255,600</u>	<u>\$ 219,000</u>

* Additional detail on following page(s)

Facility Operations (3190) - Account Number Detail

<u>Acct #4400</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Alarm Monitoring	\$ 22,700	\$ 21,800	\$ 23,100
Alarm Services - Citywide	15,000	16,000	16,000
Janitorial Services	34,600	45,500	53,400
Landscape Services	16,700	16,700	16,700
Building Maintenance - Extraordinary	12,000	12,000	12,000
Laundry	3,000	3,000	3,000
Communication Services	2,500	2,700	2,700
Elevator Maintenance	2,800	2,800	2,800
Window Cleaning Services	2,700	2,900	2,900
Exterminator Service	2,300	2,300	2,300
Fire Sprinkler Test/Inspection	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>
	\$ 115,500	\$ 126,900	\$ 136,100

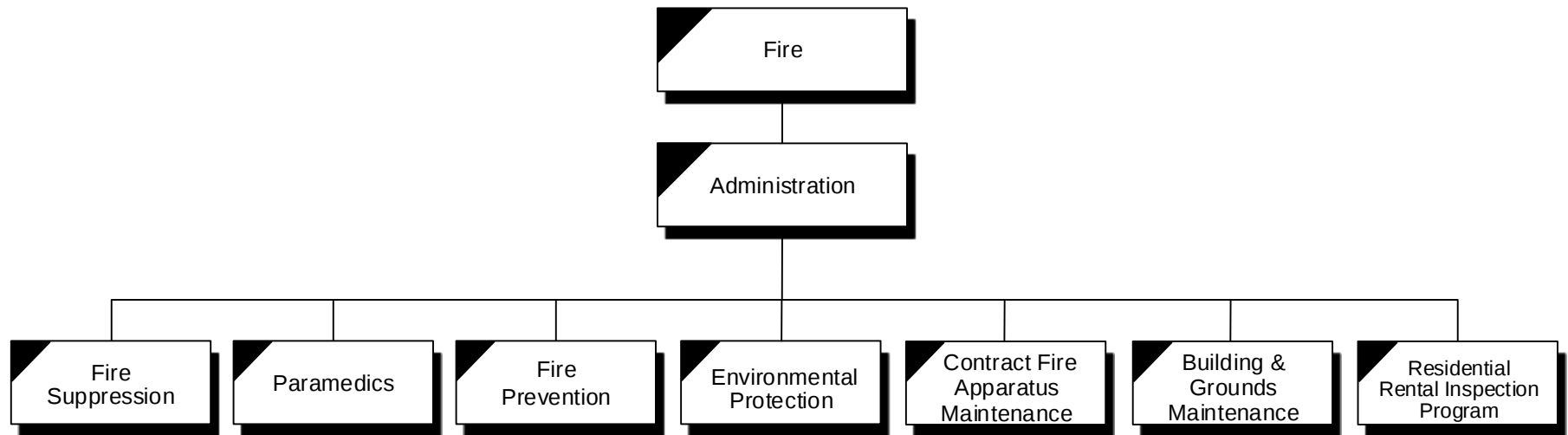


FIRE RESCUE



The Department of Fire-Rescue is entrusted with the responsibility of providing the community, its residential and business citizens and the many visitors that pass through our City on a daily basis with the highest level standard of care and emergency response in regards to the preservation of life, property and the environment. Historically, the City has been charged with the tasks of managing numerous naturally occurring and human-caused events such as earthquakes, flooding, residential and commercial structure fires, environmentally hazardous conditions, multi-casualty medical events and numerous other catastrophic occurrences. The Department of Fire Rescue also provides assistance to other local California cities in regards to brush fires, mud slides, hazardous materials response, urban search and rescue and other major emergencies as provided by the California Master Mutual Aid Agreement. The Department of Fire-Rescue is composed of a highly trained staff operating out of four (4) fire stations. They respond and are trained to the highest level in regards to emergency medical response, Hazardous Materials Type I Response including incidents involving acts of terrorism, Urban Search and Rescue Regional Task Force Response, structural and brush firefighting tactics, fire prevention and other skills related to emergency response. The Department manages a full service Certified Unified Program Agency (CUPA), Environmental Protection Division and Fire Prevention Division. The City is home of several of the top chemical distribution companies in the country as well as two of the most heavily traveled interstates, railroad routes and state highways. The Department of Fire-Rescue continues to invest in numerous training courses and exercises in order to maintain and increase the skills, knowledge and ability to effectively respond to the needs of the community during an emergency.

Below is a chart showing the department's activities. More detailed information is available on the following pages:



FIRE-RESCUE



FY 2017-18 Final Estimates & FY 2018-19 Budget

Department Summary

Activity		Actual	Mid-Year	Final	Council
Number	Name	FY 2016-17	Budget FY 2017-18	Estimate FY 2017-18	Approved FY 2018-19
3210	Administration	\$ 230,037	\$ 232,400	\$ 229,600	\$ 258,800
3220	Suppression	12,604,514	13,229,500	13,055,700	12,880,200
3230	Paramedics	1,608,640	1,899,800	2,009,000	1,767,700
3240	Fire Prevention	200,722	89,200	50,500	616,100
3250	Residential Rental Inspection Program	24,242	24,800	-	-
3260	Environmental Protection Services	2,092,636	2,700,000	2,620,400	2,213,500
3290	Buildings and Grounds Maintenance	142,573	172,600	169,600	171,100
Department Total		<u>\$ 16,903,364</u>	<u>\$ 18,348,300</u>	<u>\$ 18,134,800</u>	<u>\$ 17,907,400</u>

FIRE ADMINISTRATION (3210)

The Fire Administration activity consists of the Fire Chief and his Administrative Staff. The Fire Chief, under the direction of the City Manager and the City Council, is responsible for long-range planning, budgeting, personnel development, and for setting and meeting specific goals and objectives related to maintaining and improving levels of service to the community.

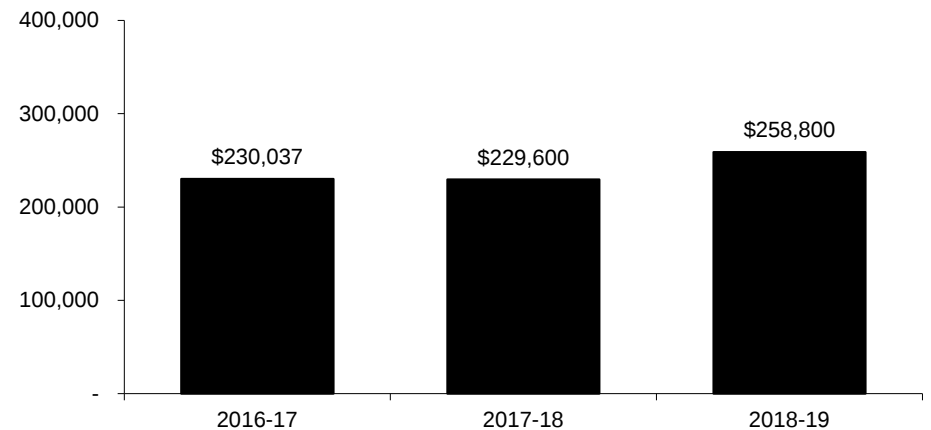
The Fire Chief achieves these standards by providing leadership and employing a variety of modern management techniques. The Fire Chief recruits, selects, and provides continuous development to ensure a high level of competence and integrity in his staff. The Fire Department's service objectives are currently achieved by maintaining four strategically-located fire stations within the City, staffed by 45 dedicated personnel. All residents benefit from prompt response by emergency service units.

The Fire Chief and his administrative staff are constantly seeking out new programs and innovations to maintain the highest level of service at the most reasonable cost. One such area is in the upgrading and refining of mutual and automatic aid agreements with other agencies facing the same economic challenges. With these comprehensive automatic aid agreements in place, the department has additional resources available for response for each agency and greater flexibility in determining the closest fire engine or paramedic unit for response. The City has automatic aid agreements with Downey, Compton, La Habra Heights, Vernon, Long Beach and the Los Angeles County Fire Department.

ACTIVITY SUMMARY

		Actual FY 2016-17	Final Est. FY 2017-18	Council Approved FY 2018-19
Salaries and Benefits	\$	191,012	186,400	215,600
Maintenance and Operations		39,909	43,500	43,500
Applied Revenues		(884)	(300)	(300)
Activity Total	\$	230,037	229,600	258,800

FISCAL YEAR COMPARISONS



Fire Administration (3210)
(NEW ORG CODE:10102199)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111J	510010	CS Fam - Regular Salaries	\$ 574	\$ -	\$ -	\$ -
111K	510010	FD - Regular Salaries	65,482	59,800	59,800	61,500
115X	510020	FD - PT Salaries	4,381	9,500	9,000	9,300
118K	511010	FD - Lump Sum Payment	441	500	-	-
119K	512310	FD - Applied Benefits	119,007	117,600	117,600	144,100
119J	512310	CS Fam - Applied Benefits	802	-	-	-
119X	512310	FD - PT Applied Benefits	325	700	-	700
		Total Salaries and Benefits	191,012	188,100	186,400	215,600
2200	521000	Supplies	10,901	10,000	10,000	10,000
2211	523025	Mechanical Parts	-	-	-	-
3400	534000	Telephone	21,918	20,000	21,000	21,000
4210	540030	Travel and Meetings	2,651	5,000	5,000	5,000
4220	540010	Memberships	500	2,000	1,000	1,000
4400	542050	Contractual Services	463	-	-	-
4401	542020	Printing/Postage	145	600	500	500
4404	543069	Office Furniture/Equipment Rep.	326	2,000	2,000	2,000
4428	542030	Photocopier Lease/Maintenance	3,004	5,000	4,000	4,000
		Total Maintenance and Operations	39,909	44,600	43,500	43,500
BH00	470090	Miscellaneous Fees	(884)	(300)	(300)	(300)
		Total Applied Revenues	(884)	(300)	(300)	(300)
		- Activity Total -	\$ 230,037	\$ 232,400	\$ 229,600	\$ 258,800

* Additional detail on following page(s)

Fire Administration (3210) - Account Number Detail

<u>Acct #2200</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Office Supplies	\$ 3,300	\$ 3,300	\$ 3,300
Printers/Ink	2,700	2,700	2,700
Books/Pamphlets/Subscriptions	1,000	1,000	1,000
Other Supplies	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
	\$ 10,000	\$ 10,000	\$ 10,000

<u>Acct #3400</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Landline	\$ 19,000	\$ 19,000	\$ 19,000
Cellular Phones	<u>1,000</u>	<u>2,000</u>	<u>2,000</u>
	\$ 20,000	\$ 21,000	\$ 21,000

FIRE SUPPRESSION (3220)



The Fire Suppression Activity is charged with the responsibility of providing fast and efficient emergency response to fires, hazardous conditions, rescues, illnesses, or any other conditions where the health, safety and welfare of the public is in jeopardy. One measurement of the capabilities of this activity has been the grade assigned to the Fire Department by the Insurance Service Organization (ISO). The grading schedule also considers the water system, communications, staffing, training, and facilities. This grading is used by the insurance industry to determine fire insurance rates for homeowners and businesses within the City. On a scale of one to ten, with one being the most desirable, the City of Santa Fe Springs currently maintains a Class Two rating.

Command and control emergency operations are provided on a daily basis by three Division Chiefs on a shift schedule. In addition to daily emergency operations, each Division Chief performs several different staff assignments. These duties include: Administration & Special Operations (Hazardous Materials Response, Emergency Medical Services and Urban Search and Rescue), Emergency Operations and Training, and Support Services (Building and Grounds and Fleet Maintenance).

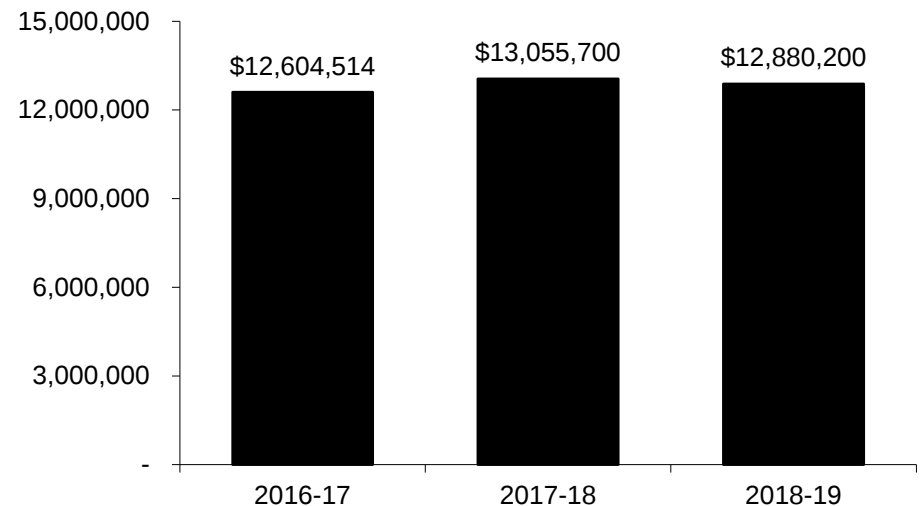
The Fire Suppression Activity strives to achieve the highest quality of dependable economical services possible. This is accomplished through the use of clearly established standard operational guidelines and by employing and developing the most highly motivated and skilled personnel.

ACTIVITY SUMMARY



		Final	Council
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 12,309,081	13,102,500	12,141,200
Maintenance and Operations	703,671	871,200	894,000
Applied Revenues	(408,237)	(918,000)	(155,000)
Activity Total	\$ 12,604,514	13,055,700	12,880,200

FISCAL YEAR COMPARISONS



Fire Suppression (3220)
(NEW ORG CODE:10102110)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 4,855	\$ -	\$ -	\$ 46,900
111K	510010	FD Sup - Regular Salaries	3,797,170	3,955,900	3,600,000	3,693,100
112K	510070	FD Sup - Acting Pay	3,533	3,000	2,500	3,000
114K	510040	FD - OT Pay	2,010,294	1,300,000	2,300,000	1,300,000
118K	511010	FD - Lump Sum Payment	45,190	48,500	48,500	-
119F	512310	PW Mtc - Applied Benefits	7,301	-	-	90,700
119K	512310	FD - Applied Benefits	6,440,739	7,151,500	7,151,500	7,007,500
		Total Salaries and Benefits	12,309,081	12,458,900	13,102,500	12,141,200
2200	521000	Supplies	30,094	37,000	37,000	37,000
2204	522010	Safety Clothing	7,872	24,000	24,000	24,000
2205	522015	Uniforms	24,919	25,000	25,000	25,000
2206	521005	Gasoline	13,908	20,000	18,000	20,000
2207	521015	Diesel	53,879	54,000	54,000	54,000
2211	523025	Mechanical Parts	75,952	75,000	75,000	75,000
2212	522025	Miscellaneous Small Tools	11,812	12,000	12,000	12,000
2214	522030	Training Supplies	22,475	25,000	24,000	25,000
2221	522040	Explorer Post	175	2,000	2,000	2,000
2227	523030	Firefighting Equipment Replacement	12,444	10,000	10,000	10,000
2261	522035	Computer Supplies	454	2,200	1,500	2,200
2263	523015	HAZ MAT Equipment/Supplies	10,352	20,000	20,000	20,000
2264	523020	USAR Equipment/Supplies	2,298	6,000	5,000	6,000
3400	534000	Telephone	16,383	19,000	19,000	19,000
4210	540030	Travel and Meetings	1,778	3,600	3,600	3,600
4220	540010	Memberships	5	1,200	1,600	1,600
4250	540020	Training	28,758	35,000	35,000	35,000
4400	542050	Contractual Services	40	4,000	1,000	4,000
4401	542020	Printing/Postage	595	500	400	500
4403	542040	Mobile/Portable Radio/Pager Service	1,345	9,000	8,000	9,000
4408	543077	Air Compressor Maintenance	1,426	2,700	2,700	2,700
4409	543071	Test/Repair Air Regs/Bottles	2,275	10,000	10,000	10,000
4411	543067	Miscellaneous Vehicle Repairs	42,566	40,000	40,000	40,000
4413	543081	Cleaning	-	1,000	1,000	1,000

* Additional detail on following page(s)

Fire Suppression (3220) - continued
(NEW ORG CODE:10102110)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
		continued -				
4422	543069	Appliance/Furniture/Carpet Repairs	12,350	14,000	12,000	14,000
4423	543073	Ladder Testing	2,936	5,000	5,000	5,000
4426	543079	Annual Hurst Tool Service	1,230	1,500	1,500	1,500
4461	543075	Computer Maintenance/Service	3,607	4,600	2,000	4,000
4904	544030	Communication/Dispatch Center	211,995	245,000	220,000	230,000
7300	573400	Furniture/Equipment	1,777	-	-	-
8810	581000	Principal	87,310	165,800	182,600	171,000
8820	582000	Interest	10,159	31,800	7,800	19,400
9300	592000	Equipment Usage	10,500	10,500	10,500	10,500
		Total Maintenance and Operations	703,671	916,400	871,200	894,000
BH00	470090	Miscellaneous Fees	(16,604)	-	-	-
BJ00	422035	Contracted Svcs / Rio Hondo Reimb.	(29,655)	(25,000)	(25,000)	(25,000)
DHSS	444000	Federal Homeland Security Grant	(2,922)	-	-	-
BRES	422040	Emergency Response Reimbursement	(254,913)	(25,000)	(790,000)	(25,000)
H287	810000	Transfer From Fire Grant Fund	-	-	-	-
HB00	810000	Transfer From P.S.A.F.	(104,143)	(95,800)	(103,000)	(105,000)
		Total Applied Revenues	(408,237)	(145,800)	(918,000)	(155,000)
		- Activity Total -	\$ 12,604,514	\$ 13,229,500	\$ 13,055,700	\$ 12,880,200

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* Additional detail on following page(s)

Fire Supression (3220) - Account Number Detail

	Mid-Year	Final	
<u>Acct #119K</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Applied Benefits	\$ 6,328,200	\$ 6,328,200	\$ 6,184,800
PERS Side Fund Debt Service - Principal	741,300	741,300	770,400
PERS Side Fund Debt Service - Interest	82,000	82,000	52,300
	<u>\$ 7,151,500</u>	<u>\$ 7,151,500</u>	<u>\$ 7,007,500</u>

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Office Supplies	\$ 3,500	\$ 3,500	\$ 3,500
Printers/Ink	3,000	3,000	3,000
Books/Pamphlets/Subscriptions	2,000	2,000	2,000
Cleaning/Soap/Restroom Supplies	6,500	6,500	6,500
Kitchen Supplies	4,000	4,000	4,000
Cleaning Appliances - Mops/Brooms/Vacuums	4,000	4,000	4,000
Apparatus/Vehicle Cleaning/Maintenance Supplies	3,500	3,500	3,500
Linen and Shop Rags	2,500	2,500	2,500
Mechanic Shop Tools/Supplies	2,000	2,000	2,000
Other Supplies	6,000	6,000	6,000
	<u>\$ 37,000</u>	<u>\$ 37,000</u>	<u>\$ 37,000</u>

	Mid-Year	Final	
<u>Acct #2211</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Vehicle/Apparatus Parts	\$ 44,000	\$ 44,000	\$ 44,000
Tires	20,000	20,000	20,000
Batteries	5,000	5,000	5,000
Lubricants	4,500	4,500	4,500
Welding Material	1,000	1,000	1,000
Repair/Re-chrome Equipment	500	500	500
	<u>\$ 75,000</u>	<u>\$ 75,000</u>	<u>\$ 75,000</u>

	Mid-Year	Final	
<u>Acct #3400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Landline	\$ 6,000	\$ 6,000	\$ 6,000
Cellular/Broadband/Smart Classroom	3,000	3,000	3,000
Satellite Phone	2,000	2,000	2,000
Mobile Data Communication Broadband	6,000	6,000	6,000
Apparatus/Assigned Staff Cell Phones	2,000	2,000	2,000
	<u>\$ 19,000</u>	<u>\$ 19,000</u>	<u>\$ 19,000</u>

	Mid-Year	Final	
<u>Acct #8810</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Lease Principal - 6th of 7 years	\$ 89,800	\$ 89,800	\$ 92,300
Lease Principal - 2nd of 7 years	76,000	92,800	78,700
	<u>\$ 165,800</u>	<u>\$ 182,600</u>	<u>\$ 171,000</u>

Fire Supression (3220) - Account Number Detail - Continued

<u>Acct #8820</u>	<u>Mid-Year FY 2017-18</u>	<u>Final FY 2017-18</u>	<u>FY 2018-19</u>
Lease Interest - 6th of 8 years	\$ 7,800	\$ 7,800	\$ 5,300
Lease Principal - 2nd of 7 years	<u>24,000</u>	<u>-</u>	<u>14,100</u>
	\$ 31,800	\$ 7,800	\$ 19,400

PARAMEDICS (3230)



The Paramedics Activity is charged with the responsibility of providing fast and efficient emergency medical care. This objective is currently met with a two-person Paramedic Squad, and when paramedic manpower allows, up to three Paramedic assessment engines are placed into service on a daily basis.

The Activity's specific service objectives are as follows:

- ☐ Maintain advance life support (ALS) service in a timely manner to all areas of the community using state-of-the-art equipment, and personnel trained in the most modern emergency medical techniques.
- ☐ Maintain the highest level of emergency medical services to the community using training, education, and re-evaluation of these skills through our Quality Improvement Program.
- ☐ Prepare and maintain reports on the use of the emergency paramedic ambulance service and manage the program in an effective and efficient manner.
- ☐ Market enrollment in the paramedic advanced life support response fee subscription program to residents and business owners.

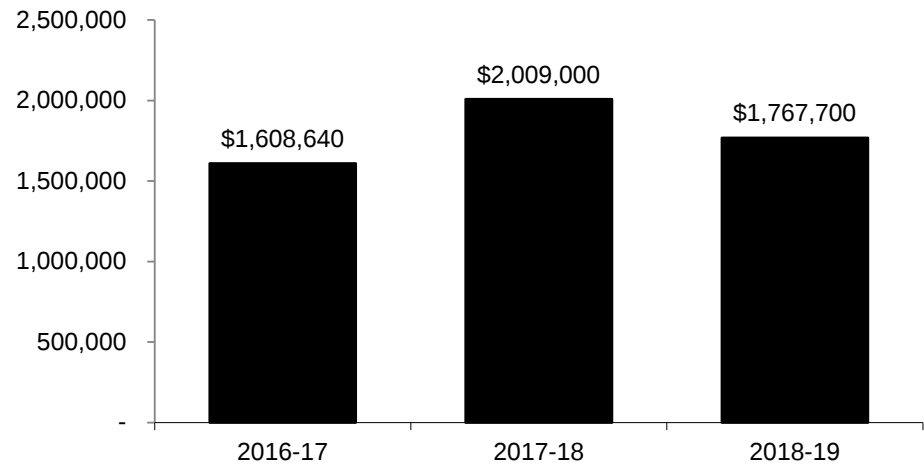


ACTIVITY SUMMARY



	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 1,850,558	2,217,200	1,965,000
Maintenance and Operations	142,368	152,800	154,700
Applied Revenues	<u>(384,286)</u>	<u>(361,000)</u>	<u>(352,000)</u>
Activity Total	\$ <u>1,608,640</u>	<u>2,009,000</u>	<u>1,767,700</u>

FISCAL YEAR COMPARISONS



Paramedics (3230)
(NEW ORG CODE:10102115)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 370	\$ -	\$ -	\$ 3,300
111K	510010	FD - Regular Salaries	675,809	735,700	766,000	666,800
114K	510040	FD - OT Pay	191,196	190,000	280,000	190,000
115X	510020	FD - PT Salaries	-	1,900	1,000	1,900
118K	511010	FD - Lump Sum Payment	9,161	9,400	9,400	-
119F	512310	PW Mtc - Applied Benefits	527	-	-	6,500
119K	512310	FD - Applied Benefits	973,494	1,160,700	1,160,700	1,096,400
119X	512310	FD - PT Applied Benefits	-	100	100	100
		Total Salaries and Benefits	1,850,558	2,097,800	2,217,200	1,965,000
2200	521000	Supplies	209	-	-	-
2211	523025	Mechanical Parts	7,641	5,000	5,000	5,000
2230	523000	Medical Supplies	48,827	55,000	55,000	55,000
3400	534000	Telephone	3,017	3,000	2,500	3,000
4210	540030	Travel and Meetings	-	1,500	1,000	1,500
4250	540020	Training	4,558	4,000	4,000	4,000
4400	542050	Contractual Services	8,705	10,000	10,700	11,000
4411	543067	Miscellaneous Vehicle Repairs	5,200	5,000	5,000	5,000
4430	543100	Medical Equipment Repairs	463	5,000	5,000	5,000
4431	543025	Medical Oxygen	1,265	1,500	1,100	1,200
4432	543030	EMS Nurse Educator	60,000	60,000	60,000	60,000
4900	544020	Intergovernmental - Paramedic Recertification	2,482	4,000	3,500	4,000
		Total Maintenance and Operations	142,368	154,000	152,800	154,700
BY00	422050	Emergency Med Assessment Fee Program	(218,538)	(200,000)	(204,000)	(200,000)
BY01	422055	ALS Cost Recovery Program (1)	(140,057)	(130,000)	(135,000)	(130,000)
BY03	422060	Paramedic Subscription Fees	(24,605)	(22,000)	(22,000)	(22,000)
CP00	470080	Insurance Proceeds	(1,085)	-	-	-
		Total Applied Revenues	(384,286)	(352,000)	(361,000)	(352,000)
		- Activity Total -	\$ 1,608,640	\$ 1,899,800	\$ 2,009,000	\$ 1,767,700
		(1) Formerly known as Paramedic Pass-thru Provider				

* Additional detail on following page(s)

Paramedics (3230) - Account Number Detail

	Mid-Year	Final	
<u>Acct #119K</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Applied Benefits	\$ 1,009,900	\$ 1,009,900	\$ 945,700
PERS Side Fund Debt Service - Principal	135,800	135,800	141,100
PERS Side Fund Debt Service - Interest	<u>15,000</u>	<u>15,000</u>	<u>9,600</u>
	\$ 1,160,700	\$ 1,160,700	\$ 1,096,400

	Mid-Year	Final	
<u>Acct #2230</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Medical Pharmaceuticals	\$ 28,000	\$ 28,000	\$ 28,000
Bandages/Dressings	7,000	7,000	7,000
IV Bags/Tubing	3,000	3,000	3,000
Oxygen Masks	3,000	3,000	3,000
Medical Gloves	4,000	4,000	4,000
Medical Hardware	5,000	5,000	5,000
Other Medical Supplies	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
	\$ 55,000	\$ 55,000	\$ 55,000

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Digital EMS - ePCR Annual Fees	\$ 8,000	\$ 10,000	\$ 10,000
Other Services	<u>2,000</u>	<u>700</u>	<u>1,000</u>
	\$ 10,000	\$ 10,700	\$ 11,000

FIRE PREVENTION (3240)

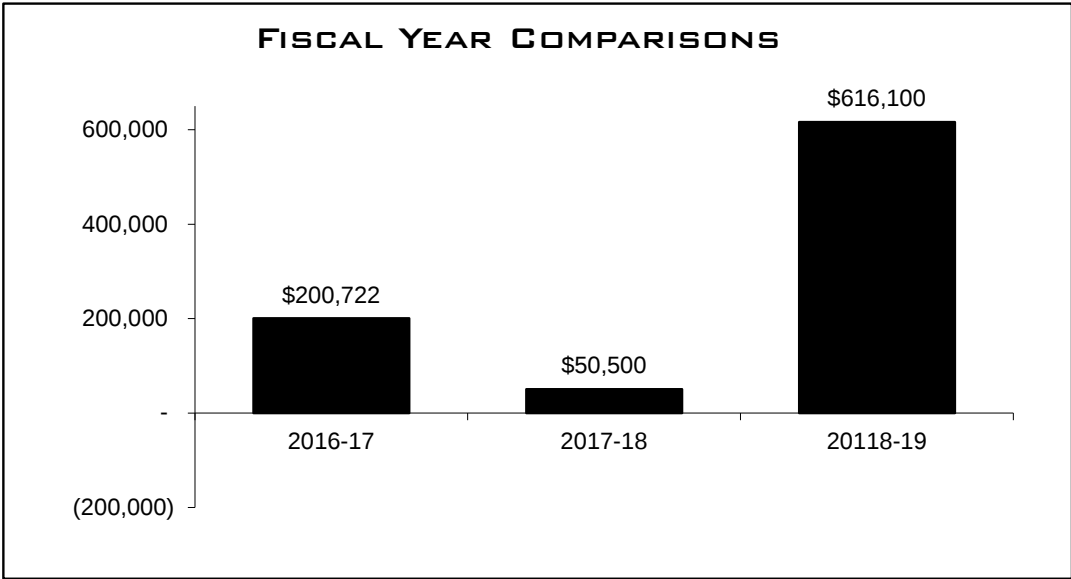


The Fire Prevention Activity is tasked with protecting the community through education and prevention efforts to find and eliminate hazards before they become an emergency. The efforts of this Activity are divided into two major programs, which focus on Fire Safety and Environmental Safety. The Fire Safety Programs mitigate hazards associated with life or property loss and includes the responsibility for plan checks, issuing permits, inspections, investigations, and community relations.

This Activity is also responsible for recovering costs for inspection services, plan checks, annual permits required by the California Fire code or other regulations and investigations



ACTIVITY SUMMARY			
		Final	Council
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2017-18
Salaries and Benefits	\$ 488,268	314,400	857,100
Maintenance and Operations	16,087	21,700	35,000
Applied Revenues	(303,633)	(285,600)	(276,000)
Activity Total	\$ 200,722	50,500	616,100



Fire Prevention (3240)
(NEW ORG CODE:10102120)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ -	\$ -	\$ -	\$ 3,300
111K	510010	FD - Regular Salaries	188,709	111,700	110,000	285,400
114K	510040	FD - OT Pay	198	-	-	-
115X	510020	FD - PT Salaries	1,033	-	-	2,100
118K	511010	FD - Lump Sum Payment	2,553	1,300	1,300	-
119F	512310	PW Mtc - Applied Benefits	-	-	-	6,500
119K	512310	FD - Applied Benefits	295,698	203,100	203,100	559,700
119X	512310	FD - PT Applied benefits	77	-	-	100
		Total Salaries and Benefits	488,268	316,100	314,400	857,100
2200	521000	Supplies	3,534	5,500	4,500	5,500
2205	522015	Uniforms	822	1,000	1,000	1,000
2206	521005	Gasoline	3,689	5,500	4,400	5,000
2211	523025	Mechanical Parts	32	2,000	1,500	2,000
2261	522035	Computer Supplies	-	500	500	500
3400	534000	Telephone	9	1,500	300	500
4210	540030	Travel and Meetings	-	500	500	1,000
4220	540010	Memberships	135	600	200	500
4250	540020	Training	4,018	4,000	3,500	4,000
4400	542050	Contractual Services	1,829	16,000	4,000	13,000
4401	542020	Printing/Postage	54	500	300	500
4411	543067	Miscellaneous Vehicle Repairs	1,965	1,500	1,000	1,500
		Total Maintenance and Operations	16,087	39,100	21,700	35,000
AI00	422020	Plan Review and Inspection Fees	(131,330)	(105,000)	(105,000)	(105,000)
AP00	422021	New Business Inspection Fees	(70,035)	(60,000)	(60,000)	(60,000)
AY00	452040	FD Permits	(101,336)	(100,000)	(120,000)	(110,000)
BH00	470090	Miscellaneous Fees	(932)	(1,000)	(600)	(1,000)
		Total Applied Revenues	(303,633)	(266,000)	(285,600)	(276,000)
		- Activity Total -	\$ 200,722	\$ 89,200	\$ 50,500	\$ 616,100

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Additional detail on following page(s)

Fire Prevention (3240) - Account Number Detail

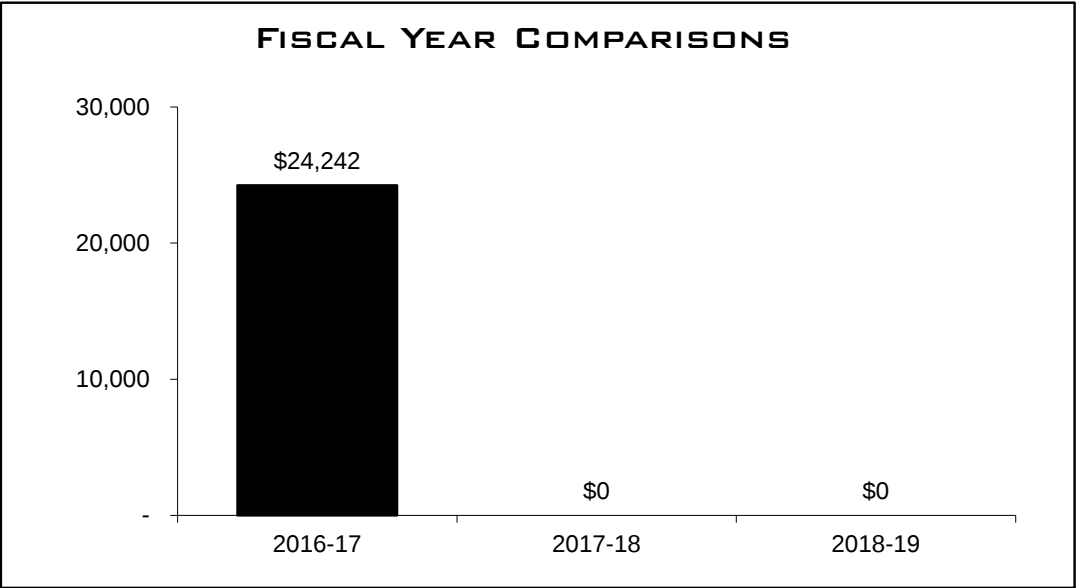
	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Office Supplies	\$ 3,000	\$ 2,000	\$ 3,000
Fire Prevention Educational Supplies	1,500	1,500	1,500
Fire Rescue Open House	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	\$ 5,500	\$ 4,500	\$ 5,500

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Plan Review	\$ 13,000	\$ 1,000	\$ 10,000
Credit Card Merchant Fee	2,000	2,000	2,000
Other Services	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	\$ 16,000	\$ 4,000	\$ 13,000

RESIDENTIAL RENTAL INSPECTION PROGRAM (3250)

The Residential Rental Inspection Program ensures that rental housing units are maintained in a clean and healthful manner. Rental units are inspected on an annual basis and whenever a rental unit is vacated. Before a rental unit is re-occupied by a new tenant, the unit must satisfy an inspection conducted by the Fire Housing nspector. This program is funded through the inspection fees collected from rental owners.

ACTIVITY SUMMARY				
		Actual	Final	Council
		FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$	24,242	-	-
Maintenance and Operations		-	-	-
Applied Revenues		-	-	-
Activity Total	\$	24,242	-	-



Residential Rental Inspection Program (3250)

(NEW ORG CODE:10214001)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111K	510010	FD - Regular Salaries	\$ 8,995	\$ 8,900	\$ -	\$ -
115X	510020	FD - PT Salaries	-	-	-	-
118K	510040	FD - Lump Sum Payment	125	200	-	-
119K	512310	FD - Applied Benefits	15,122	15,700	-	-
119X	512310	FD - PT Applied Benefits	-	-	-	-
		Total Salaries and Benefits	24,242	24,800	-	-
2200	521000	Supplies	-	-	-	-
4400	542050	Contractual Services	-	-	-	-
		Total Maintenance and Operations	-	-	-	-
AI00	422020	Inspection Fees	-	-	-	-
		Total Applied Revenues	-	-	-	-
		- Activity Total -	\$ 24,242	\$ 24,800	\$ -	\$ -

ENVIRONMENTAL PROTECTION SVCS (3260)

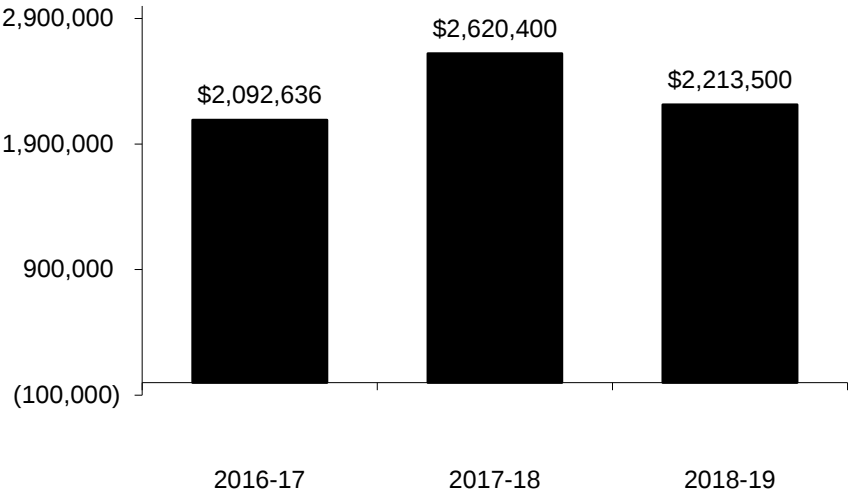
The Environmental Protection Services activity is designed to protect the public and worker safety as well as the environment. This activity focuses on the State designated Certified Unified Program Agency (CUPA) responsible for hazardous waste, underground storage tanks, aboveground storage tanks, industrial wastewater, hazardous materials, community right-to-know, and accidental release prevention programs. The activity also oversees the cleanup of contaminated properties.

Environmental Protection Services personnel respond and work as a team with personnel from the Fire Suppression Activity on hazardous material releases. The Environmental Protection Services activity investigates improper waste disposal practices and nuisance odors. This activity's primary objective is to prevent harmful exposures to the public and the environment from hazardous substances through education and enforcement, and maintain the economic viability of the regulated community.

ACTIVITY SUMMARY

		Final	Council
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 2,447,581	2,803,500	2,506,300
Maintenance and Operations	1,265,661	1,486,300	1,333,000
Applied Revenues	(1,620,605)	(1,669,400)	(1,625,800)
Activity Total	\$ 2,092,636	2,620,400	2,213,500

FISCAL YEAR COMPARISONS



Environmental Protection Services (3260)
(NEW ORG CODE:10102125)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 1,149	\$ -	\$ -	\$ 13,400
111J	510010	CS Fam - Regular Salaries	383	-	-	-
111K	510010	FD - Regular Salaries	918,697	1,042,600	1,042,600	861,300
114K	510040	FD - OT Pay	4,774	3,500	3,500	3,500
115X	510020	FD - PT Salaries	14,471	24,300	15,000	25,900
116K	510060	FD - Standby OT Pay	25,676	26,000	26,000	26,000
118K	511010	FD - Lump Sum Payment	9,859	10,200	-	-
119F	512310	PW Mtc - Applied Benefits	1,636	-	-	25,900
119J	512310	CS Fam - Applied Benefits	535	-	-	-
119K	512310	FD - Applied Benefits	1,469,656	1,714,600	1,714,600	1,548,400
119X	512310	FD - PT Applied Benefits	745	1,800	1,800	1,900
		Total Salaries and Benefits	2,447,581	2,823,000	2,803,500	2,506,300
2200	521000	Supplies	3,149	3,000	3,000	3,000
2205	522015	Uniforms	4,015	4,000	4,000	4,000
2206	521005	Gasoline	6,180	10,000	7,500	10,000
2211	523025	Apparatus/vehicle Maintenance Parts	384	5,000	2,500	5,000
2223	523035	Vehicle Equip/Supplies	11,513	9,500	9,500	9,500
2261	522035	Computer Supplies	30	2,000	2,000	2,000
2263	523015	Haz Mat Cleanup Supplies	722	3,000	3,000	3,000
3400	534000	Telephone	1,494	5,000	5,000	5,000
4025	543102	Instrument Calibration/Repair	296	1,200	1,200	1,200
4210	540030	Travel and Meetings	688	2,000	2,000	2,000
4220	540010	Memberships	282	1,000	1,000	1,000
4250	540020	Training	3,638	5,000	5,000	5,000
4400	542050	Contractual Services	606	15,000	15,000	15,000
4401	542020	Printing/Postage	334	1,000	1,000	1,000
4406	543010	File Warehousing	1,889	2,500	2,500	2,500
4411	543067	Miscellaneous Vehicle Repair	185	2,000	2,000	2,000
4439	543035	UST Designated Operator	3,120	4,600	4,600	4,600
4463	543045	Hazardous Waste Cleanup	2,837	3,000	3,000	3,000
4900	544020	Intergovernmental Charges	510	1,000	1,000	1,000
9100	591000	Overhead	1,223,790	1,411,500	1,411,500	1,253,200
		Total Maintenance and Operations	1,265,661	1,491,300	1,486,300	1,333,000

* Additional detail on following page(s)

Environmental Protection Services (3260) - continued
(NEW ORG CODE:10102125)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
		continued -				
AA00	452000	Annual Industrial Waste Permit Fee	(126,963)	(131,000)	(133,000)	(128,000)
AA01	452000	Annual Ind Waste Permit Fee - Prior Years	-	(100)	(500)	(100)
AA0B	452080	Industrial Waste Plan Check Fee	(13,447)	(7,500)	(7,500)	(7,500)
AAST	452090	AST Plan Check Fee	(705)	(500)	(1,300)	(500)
AH00	452100	Hazardous Materials Business Plan Fee	(829,848)	(830,000)	(851,000)	(830,000)
AH01	452100	Haz Mat Business Plan Fee - Prior Years	(130)	(100)	(1,000)	(100)
AHA1	452010	CAL ARP Permit Fee - Prior Years	-	(100)	(100)	(100)
AHAR	452010	CAL ARP Permit Fee	(68,566)	(67,000)	(64,000)	(62,500)
AHH1	452020	Hazardous Waste Generator Permit Fee-Prior Yr	(1,773)	(100)	(100)	(100)
AHHW	452020	Hazardous Waste Generator Permit Fee	(424,821)	(428,000)	(453,000)	(450,000)
AHSM	422010	Site Mitigation	-	(500)	(500)	(500)
AHT1	452110	Hazardous Waste Tiered Permit - Prior Years	-	(100)	(100)	(100)
AHTP	452110	Hazardous Waste Tiered Permit	(25,018)	(24,000)	(31,000)	(22,000)
AHU1	422015	Underground Storage Tank Fee - Prior Years	-	(100)	(100)	(100)
AHUG	422015	Underground Storage Tank Fee	(47,830)	(49,000)	(45,000)	(48,000)
AI00	422020	Inspection Fee	(470)	(500)	(700)	(500)
ASP1	452030	APSA Permit Fee - Prior Years	-	(100)	(100)	(100)
ASPC	452030	APSA Permit Fee	(16,550)	(15,000)	(15,000)	(15,000)
AST1	422030	Storm Water Inspection - Prior Years	(124)	(100)	(200)	(100)
ASTM	422030	Storm Water Inspection	(55,750)	(57,000)	(60,000)	(57,000)
AUST	425225	Underground Tank Plan Check	(5,657)	(2,000)	(3,000)	(2,000)
BH00	470090	Miscellaneous Fees	(591)	(1,000)	(1,000)	(1,000)
BRES	422040	Restitution Emergency Response	(2,362)	(500)	(1,200)	(500)
		Total Applied Revenues	(1,620,605)	(1,614,300)	(1,669,400)	(1,625,800)
		- Activity Total -	\$ 2,092,636	\$ 2,700,000	\$ 2,620,400	\$ 2,213,500

* Additional detail on following page(s)

Environmental Protection Services (3260) - Account Number Detail

<u>Acct #119K</u>	<u>Mid-Year FY 2017-18</u>	<u>Final FY 2017-18</u>	<u>FY 2018-19</u>
Applied Benefits	\$ 1,529,000	\$ 1,529,000	\$ 1,326,900
PERS Side Fund Debt Service - Principal	167,100	167,100	207,400
PERS Side Fund Debt Service - Interest	<u>18,500</u>	<u>18,500</u>	<u>14,100</u>
	\$ 1,714,600	\$ 1,714,600	\$ 1,548,400

<u>Acct #3400</u>	<u>Mid-Year FY 2017-18</u>	<u>Final FY 2017-18</u>	<u>FY 2018-19</u>
Cellular	\$ 2,000	\$ 2,000	\$ 2,000
Broadband	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
	\$ 5,000	\$ 5,000	\$ 5,000

<u>Acct #4400</u>	<u>Mid-Year FY 2017-18</u>	<u>Final FY 2017-18</u>	<u>FY 2018-19</u>
EPD Database System Maintenance	\$ 12,000	\$ 12,000	\$ 12,000
Other Services	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
	\$ 15,000	\$ 15,000	\$ 15,000

Fire Buildings and Grounds Maintenance (3290)
(NEW ORG CODE:10102135)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 30	\$ -	\$ -	\$ -
114F	510040	PW Mtc - OT Pay	548	-	-	-
119F	512310	PT Mtc - Applied Benefits	46	-	-	-
		Total Salaries and Benefits	624	-	-	-
2200	521000	Supplies	28,292	25,000	25,000	25,000
3100	531000	Electricity	44,961	50,000	50,000	50,000
3200	532000	Natural Gas	5,979	7,000	6,000	7,000
3300	533000	Water	8,576	8,500	8,500	8,500
4400	542050	Contractual Services	25,859	26,000	26,000	26,000
4404	573400	Office Furniture / Equip. Replacement	2,581	7,000	7,000	7,000
4413	543081	Cleaning	700	2,000	2,000	2,000
4416	543015	Extinguisher Servicing	-	1,500	1,000	1,500
4422	543069	Appliance/Furniture/ Carpet Repairs	188	-	-	-
4438	543085	UST Testing/Maintenance/Repair	5,146	9,000	7,500	7,500
4491	543083	Station Repairs and Maintenance	28,233	44,000	44,000	44,000
4907	544040	AQMD Fuel Tank / Generator Permits	834	2,000	2,000	2,000
9300	592000	Equipment Usage	600	600	600	600
		Total Maintenance and Operations	151,949	182,600	179,600	181,100
BJ00	422035	Contracted Services / Rio Hondo	(10,000)	(10,000)	(10,000)	(10,000)
		Total Applied Revenues	(10,000)	(10,000)	(10,000)	(10,000)
		- Activity Total -	\$ 142,573	\$ 172,600	\$ 169,600	\$ 171,100

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* Additional detail on following page(s)

Fire Buildings and Grounds Maintenance (3290) - Account Number Detail

Acct #2200	Mid-Year FY 2017-18	Final FY 2017-18	FY 2018-19
Heavy Duty Cleaners	\$ 7,000	\$ 7,000	\$ 7,000
Fertilizer/Pesticides	1,000	1,000	1,000
Appliances	7,000	7,000	7,000
Other Supplies	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
	\$ 25,000	\$ 25,000	\$ 25,000

Acct #3100	Mid-Year FY 2017-18	Final FY 2017-18	FY 2018-19
Station One	\$ 30,500	\$ 30,500	\$ 30,500
Station Three	8,500	8,500	8,500
Station Four	<u>11,000</u>	<u>11,000</u>	<u>11,000</u>
	\$ 50,000	\$ 50,000	\$ 50,000

Acct #3200	Mid-Year FY 2017-18	Final FY 2017-18	FY 2018-19
Station One	\$ 3,300	\$ 2,800	\$ 3,300
Station Two	1,100	950	1,100
Station Three	1,100	950	1,100
Station Four	<u>1,500</u>	<u>1,300</u>	<u>1,500</u>
	\$ 7,000	\$ 6,000	\$ 7,000

Acct #3300	Mid-Year FY 2017-18	Final FY 2017-18	FY 2018-19
Station One	\$ 3,400	\$ 3,400	\$ 3,400
Station Two	1,400	1,400	1,400
Station Three	1,400	1,400	1,400
Station Four	<u>2,300</u>	<u>2,300</u>	<u>2,300</u>
	\$ 8,500	\$ 8,500	\$ 8,500

Acct #4400	Mid-Year FY 2017-18	Final FY 2017-18	FY 2018-19
Apparatus/Vehicle Deionizer	\$ 3,000	\$ 3,000	\$ 3,000
Chief Pond Maintenance	1,200	1,200	1,200
Pest Control	3,600	3,600	3,600
Water	3,000	3,000	3,000
Landscape Maintenance Contract	7,200	7,200	7,200
HQ Hazardous Waste Disposal/Clarifier	-	-	-
Janitorial Services - HQ	5,500	5,500	5,500
Other Services	1,500	1,500	1,500
Alarm Service - HQ	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	\$ 26,000	\$ 26,000	\$ 26,000

Fire Buildings and Grounds Maintenance (3290) - Account Number Detail

Acct #4491	Mid-Year	Final	
	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Overhead Rollup Door Maintenance/Repair	\$ 5,000	\$ 5,000	\$ 5,000
Landscape Repair/Improvements	4,000	4,000	4,000
Plumbing Repairs	4,000	4,000	4,000
Painting/Cleaning	8,000	8,000	8,000
Plymovent Maintenance/Repair	3,000	3,000	3,000
HVAC Maintenance/Repair	7,000	7,000	7,000
Emergency Generator Maintenance/Repair	2,000	2,000	2,000
Electrical Improvements	2,000	2,000	2,000
Station Paging/Alerting System Maint/Repair	3,500	3,500	3,500
Other Building/Grounds Maintenance/Repair	<u>5,500</u>	<u>5,500</u>	<u>5,500</u>
	\$ 44,000	\$ 44,000	\$ 44,000

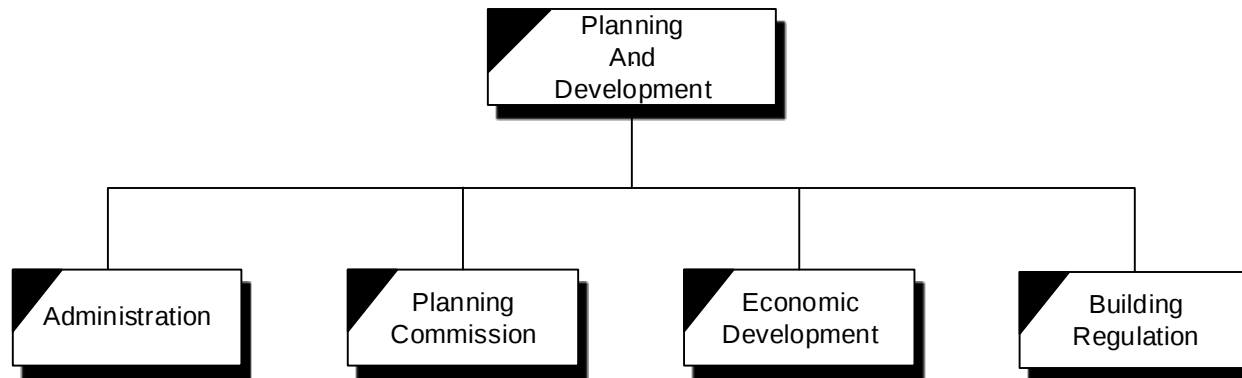


PLANNING AND DEVELOPMENT



The Planning Department is responsible for the orderly development of the City. This is accomplished by utilizing high-quality standards for the preservation and development of residential, commercial and industrial areas of the City.

Below is a chart showing the department's activities. More detailed information is available on the following pages:



PLANNING



FY 2017-18 Final Estimates & FY 2018-19 Budget Department Summary

Activity		Actual	Mid-Year	Final	Council
		FY 2016-17	Budget	Estimate	Approved
Number	Name	FY 2016-17	FY 2017-18	FY 2017-18	FY 2018-19
4110	Administration and Current Planning	\$ 372,076	\$ 537,000	\$ 535,600	\$ 585,600
4180	Planning Commission	161,811	268,200	264,800	260,100
4185	Economic Development	87,186	122,800	160,300	144,600
4510	Building Regulation	(762,465)	(288,400)	(127,100)	(107,300)
Department Totals		\$ (141,392)	\$ 639,600	\$ 833,600	\$ 883,000

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Position Summary

Full-Time Positions	FY 2017-18	Revised FY 2017-18	Change + or (-)	FY 2018-19	Change + or (-)
Admin Clerk 1	1	1	-	1	-
Senior Planner	1	1	-	1	-
Building Permit Clerk II	1	1	-	1	-
Director of Planning	1	1	-	1	-
Program Assistant	1	1	-	1	-
Total Number of Full-Time Positions	5	5	-	5	-
<u>Part-Time Non-Benefitted Hours</u>					
Total Number of Hours	2,080	2,080	-	2,080	-

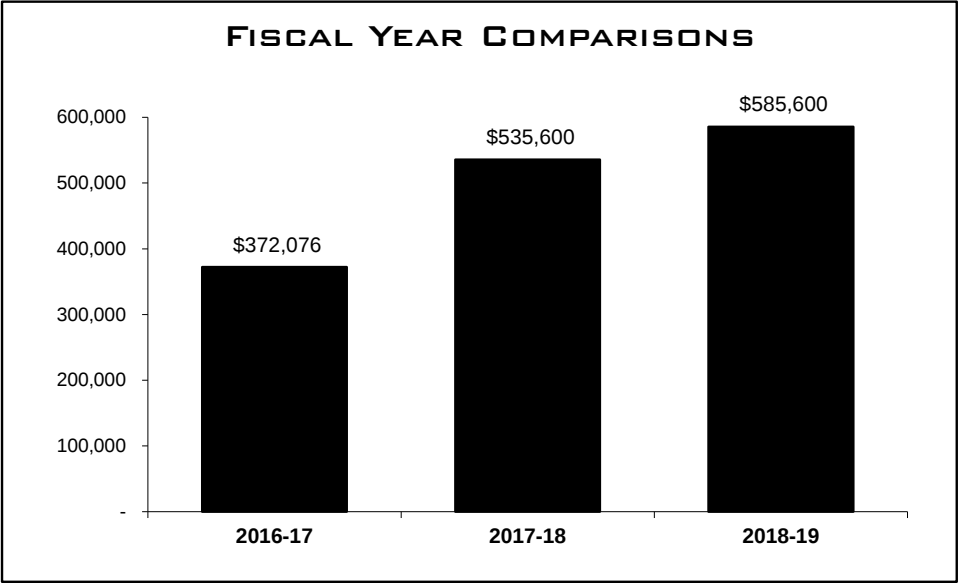
PLANNING ADMINISTRATION AND CURRENT PLANNING (4110)



Planning Administration provides staff support to the City Planning Commission, Community Development Commission, the City Council, and other development related activities. Primarily focused on the review and issuance of land use entitlements, the Planning Administration activity also generates applied revenue through application and service fees.



ACTIVITY SUMMARY			
		Final	Council
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 253,654	250,500	218,700
Maintenance and Operations	301,249	449,200	511,400
Applied Revenues	(182,827)	(164,100)	(144,500)
Activity Total	\$ 372,076	535,600	585,600



Planning Administration and Current Planning (4110)
(NEW ORG CODE:10103199)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111L	510010	CA - Regular Salaries	\$ 67,362	\$ -	\$ -	\$ -
111M	510010	PLN Adm - Regular Salaries	55,937	65,900	65,900	59,300
114F	510040	PW Mtc - OT Pay	1,754	-	-	-
115Y	510020	PLN Adm - PT Salaries	17,291	19,100	19,100	18,200
118L	511010	CA - Lump Sum Payment	534	600	600	-
118M	511010	PLN Adm - Lump Sum Payment	622	600	600	-
119L	512310	CA - Applied Benefits	48,359	-	-	-
119M	512310	PLN Adm - Applied Benefits	60,725	162,800	162,800	139,800
119Y	512310	PLN Adm - PT Applied Benefits	1,071	1,500	1,500	1,400
		Total Salaries and Benefits	253,654	250,500	250,500	218,700
2200	521000	Supplies	8,524	5,500	5,500	5,500
2202	522000	Books/Subscriptions	145	1,500	1,200	1,200
3400	534000	Telephone	420	400	700	1,100
4100	542010	Advertising	7,425	15,000	11,000	15,000
4210	540030	Travel and Meetings	2,741	7,000	10,000	10,000
4220	540010	Memberships	600	700	1,000	1,000 *
4250	540020	Training	1,025	3,000	2,500	3,000
4400	542050	Contractual Services	273,094	373,400	404,800	462,100 *
4900	544020	Intergovt/LA County Mapping Services	2,775	5,000	5,000	5,000
7300	573400	Furniture/Equipment/PC Upgrades	-	3,000	3,000	3,000
9300	592000	Equipment Usage	4,500	4,500	4,500	4,500
		Total Maintenance and Operations	301,249	419,000	449,200	511,400
BA00	423000	Tentative Map Filing Fee	(26,551)	(20,000)	(27,600)	(21,000)
BB00	453020	Final Map Checking Fees	(10,218)	(10,000)	(10,000)	(10,000)
BC00	423005	Plan Check & Inspection Fees	(46,058)	(40,000)	(46,000)	(46,000)
BD00	523010	Maps & Publications	(2,997)	(3,500)	(3,000)	(3,000)
BH00	470090	Miscellaneous Fees / Initial Studies	(31,226)	(9,000)	(12,500)	(12,500)
BQ00	423015	Planning & Zoning Fees	(65,778)	(50,000)	(65,000)	(52,000)
		Total Applied Revenues	(182,827)	(132,500)	(164,100)	(144,500)
		- Activity Total -	\$ 372,076	\$ 537,000	\$ 535,600	\$ 585,600

* Additional detail on following page(s)

Planning Administration and Current Planning (4110) - Account Number Detail

<u>Acct #4220</u>	<u>Mid-Year FY 2017-18</u>	<u>Final FY 2017-18</u>	<u>FY 2018-19</u>
APA	\$ 700	\$ 700	\$ 700
AEP	-	300	300
	<u>\$ 700</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>

<u>Acct #4400</u>	<u>Mid-Year FY 2017-18</u>	<u>Final FY 2017-18</u>	<u>FY 2018-19</u>
Miscellaneous Contractual Services	\$ 15,000	\$ 16,000	\$ 16,000
Architectual Consultant Services	-	-	20,000
LRPMP-Property Transfer, Etc.	13,300	-	1,500
Real Estate Ownership Search	2,100	2,000	2,000
Copier	5,000	6,800	11,400
Economic Development Strategy Study	10,000	-	10,000
Housing Element Update	5,000	3,800	5,000
Planning Consultant Services	223,800	297,000	297,000
Advanced Planning-Various Code Amendments	20,000	-	20,000
City Attorney - Contract	<u>79,200</u>	<u>79,200</u>	<u>79,200</u>
	<u>\$ 373,400</u>	<u>\$ 404,800</u>	<u>\$ 462,100</u>

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FISCAL YEAR COMPARISONS

Fiscal Year	Value
2016-17	\$161,811
2017-18	\$264,800
2018-19	\$260,100

Planning Commission (4180)
(NEW ORG CODE:10103110)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111M	510010	PLN Adm - Regular Salaries	\$ 71,699	\$ 74,500	\$ 74,500	\$ 70,300
114M	510040	PLN Adm - OT Pay	361	700	700	700
115Y	510020	PLN Adm - PT Salaries	8,748	9,500	9,500	9,100
118M	511010	PLN Adm - Lump Sum Payment	862	900	900	-
119M	512310	PLN Adm - Applied Benefits	75,478	172,100	172,100	171,300
119Y	512310	PLN Adm - PT Applied Benefits	542	700	700	700
		Total Salaries and Benefits	157,689	258,400	258,400	252,100
2200	521000	Supplies	545	500	700	500
4210	540030	Travel and Meetings	-	4,500	1,600	2,500
4220	540010	Memberships	495	400	500	500
4250	540020	Training	-	400	500	500
4400	542050	Contractual Services/Stipends	3,082	4,000	3,100	4,000
		Total Maintenance and Operations	4,122	9,800	6,400	8,000
		- Activity Total -	\$ 161,811	\$ 268,200	\$ 264,800	\$ 260,100

ECONOMIC DEVELOPMENT PLANNING (4185)

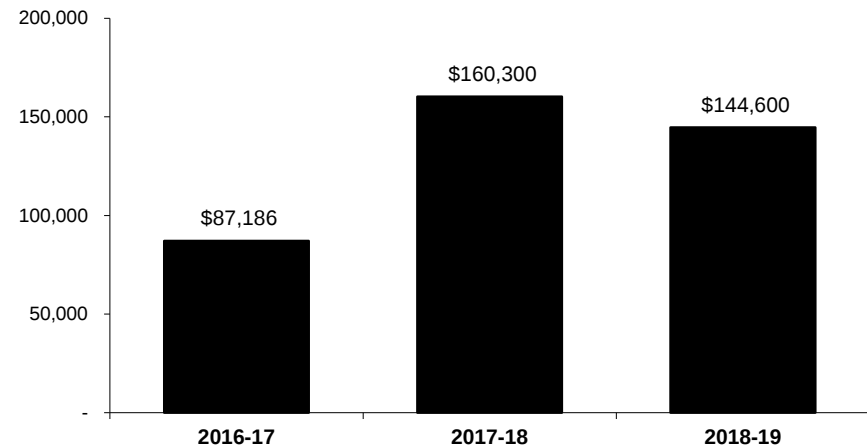
Economic Development staff support the City's Economic Development vision to:

Retain, attract and expand the business community; Support existing business through a variety of economic efforts, partnerships, business outreach and special events; Assist in the creation of new retail opportunities and commercial development, and Support the expansion of additional hospitality development.

ACTIVITY SUMMARY

	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 44,234	78,400	94,000
Maintenance and Operations	42,952	81,900	50,600
Applied Revenues	-	-	-
Activity Total	\$ 87,186	160,300	144,600

FISCAL YEAR COMPARISONS



Economic Development (4185)
(NEW ORG CODE:10103115)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111M	510010	PLN Adm - Regular Salaries	\$ 22,052	\$ 22,800	\$ 22,800	\$ 26,300
118M	511010	PLN Adm - Lump Sum Payment	305	300	300	-
119M	512310	PLN Adm - Applied Benefits	<u>21,878</u>	<u>55,300</u>	<u>55,300</u>	<u>67,700</u>
		Total Salaries and Benefits	44,234	78,400	78,400	94,000
2200	521000	Supplies	52	4,000	4,000	4,000
2202	522000	Books and Subscriptions	-	-	100	300
3400	534000	Telephone	-	100	-	-
4100	542010	Advertising	1,925	4,000	800	1,000
4210	540030	Travel and Meetings	3,275	4,000	8,600	4,400
4220	540010	Memberships	2,500	4,300	3,400	4,900 *
4250	540020	Training	85	1,000	-	1,000
4400	542050	Contractual Services	<u>35,114</u>	<u>27,000</u>	<u>65,000</u>	<u>35,000</u> *
		Total Maintenance and Operations	42,952	44,400	81,900	50,600
		- Activity Total -	<u>\$ 87,186</u>	<u>\$ 122,800</u>	<u>\$ 160,300</u>	<u>\$ 144,600</u>

* Additional detail on following page(s)

Economic Development (4185) - Account Number Detail

<u>Acct #4220</u>	Mid-Year FY 2017-18	Final FY 2017-18	FY 2018-19
RMDZ	\$ 1,500	\$ -	\$ 1,500
LAEDC	2,500	2,500	2,500
CALED	300	400	400
ICSC	-	500	500
	<u>\$ 4,300</u>	<u>\$ 3,400</u>	<u>\$ 4,900</u>

<u>Acct #4400</u>	Mid-Year FY 2017-18	Final FY 2017-18	FY 2018-19
Economic / Hotel Consultant	<u>\$ 27,000</u>	<u>\$ 65,000</u>	<u>\$ 35,000</u>
	<u>\$ 27,000</u>	<u>\$ 65,000</u>	<u>\$ 35,000</u>

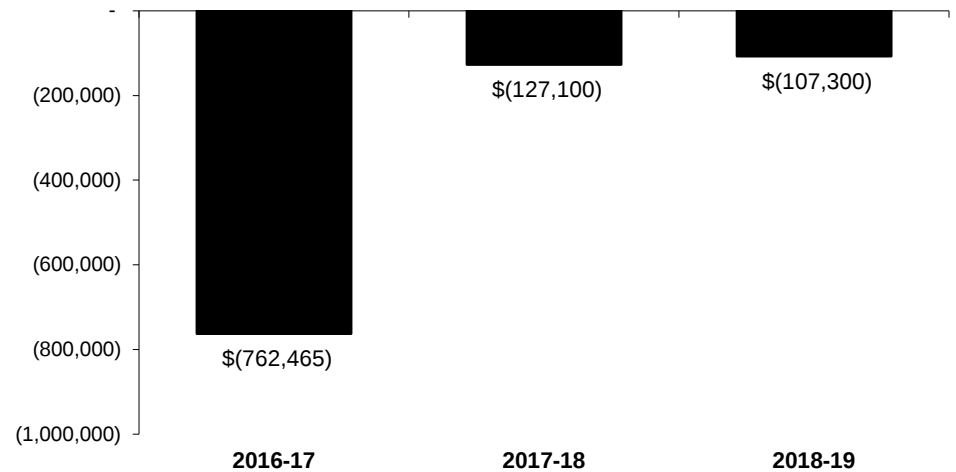
BUILDING REGULATION (4510)

The Building Regulation Division provides building and safety services to property owners and the development community. The City contracts with the Los Angeles County Department of Public Works to provide plan checking and building inspection services. This contract includes a Plan Checker for basic plan check services, and also two Building Inspectors that visit jobsites to confirm compliance with applicable codes and requirements. The Building Division is responsible for checking development plans, issuing permits for construction work, inspecting said work, and granting final approval, all the while answering Building Code related inquiries.

ACTIVITY SUMMARY

		Final	Council
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 350,635	487,800	504,700
Maintenance and Operations	702,383	685,100	688,000
Applied Revenues	<u>(1,815,483)</u>	<u>(1,300,000)</u>	<u>(1,300,000)</u>
Activity Total	\$ <u><u>(762,465)</u></u>	<u><u>(127,100)</u></u>	<u><u>(107,300)</u></u>

FISCAL YEAR COMPARISONS



Building Regulation (4510)
(NEW ORG CODE:10103120)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111B	510010	CM - Regular Salaries	\$ 13,042	\$ 8,400	\$ 4,400	\$ 8,300
111L	510010	CA - Regular Salaries	19,834	-	-	-
111M	510010	PLN Adm - Regular Salaries	135,979	138,900	138,900	139,200
114M	510040	PLN Adm - OT Pay	531	900	600	900
115Y	510020	PLN Adm - PT Salaries	2,987	3,200	3,200	3,000
118B	511010	CM - Lump Sum Payment	76	100	100	-
118L	511010	CA - Lump Sum Payment	153	200	200	-
118M	511010	PLN Adm - Lump Sum Payment	1,342	1,400	1,400	-
119B	512310	CM - Applied Benefits	21,320	15,500	8,100	8,700
119L	512310	CA - Applied Benefits	14,215	-	-	-
119M	512310	PLN Adm - Applied Benefits	140,926	330,700	330,700	344,400
119Y	512310	PLN Adm - PT Applied Benefits	229	200	200	200
		Total Salaries and Benefits	350,635	499,500	487,800	504,700
2200	521000	Supplies	1,524	1,400	1,500	1,500
3400	534000	Telephone	-	100	-	-
4250	540020	Training	185	-	-	100
4400	542050	Contractual Services	3,623	34,200	7,200	10,000
4900	544020	Intergovernmental Charges	690,650	670,000	670,000	670,000
9300	592000	Equipment Usage	6,400	6,400	6,400	6,400
		Total Maintenance and Operations	702,383	712,100	685,100	688,000
AF00	453010	Building Inspection Fees	(1,815,483)	(1,500,000)	(1,300,000)	(1,300,000)
		Total Applied Revenues	(1,815,483)	(1,500,000)	(1,300,000)	(1,300,000)
		- Activity Total -	\$ (762,465)	\$ (288,400)	\$ (127,100)	\$ (107,300)

* Additional detail on following page(s)

Building Regulation (4510) - Account Number Detail

<u>Acct #4400</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Records Storage	\$ 700	\$ -	\$ -
City Attorney - Contract	22,500	-	-
Interim City Manager	-	4,000	-
Records Management	<u>11,000</u>	<u>3,200</u>	<u>10,000</u>
	\$ 34,200	\$ 7,200	\$ 10,000

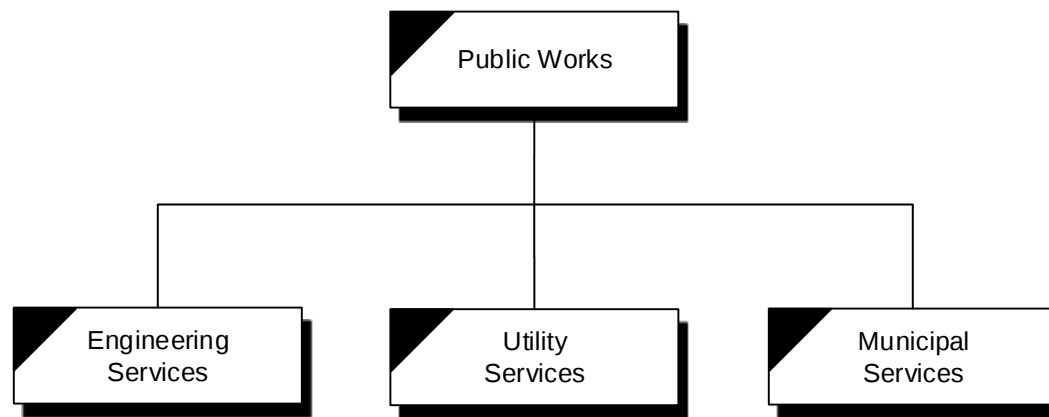


PUBLIC WORKS



The Public Works Department is responsible for developing, constructing, and maintaining the City's infrastructure, including the operation of the City owned water system in a safe and environmentally sensitive manner for the enhancement of the community. The City prides itself in having functional and well-maintained infrastructure. The department also continues to provide traffic signal maintenance to five neighboring cities. Additionally, the Public Works Department also administers the Capital Improvement Program through a combination of in-house engineering staff and professional engineering consultants.

Below is a chart showing the department's divisions. More detailed information is available on the following pages:



PUBLIC WORKS



FY 2017-18 Final Estimates and FY 2018-19 Budget Department Summary

Activity Name	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
Engineering	\$ 297,932	\$ 501,500	\$ 118,500	\$ 475,700
Municipal Services	5,767,003	6,492,100	6,399,900	6,741,500
Department Totals	<u>\$ 6,064,936</u>	<u>\$ 6,993,600</u>	<u>\$ 6,518,400</u>	<u>\$ 7,217,200</u>



ENGINEERING



FY 2017-18 Final Estimates and FY 2018-19 Budget

Department Summary

Activity		Actual	Mid-Year	Final	Council
		FY 2016-17	Budget	Estimate	Approved
Number	Name	FY 2016-17	FY 2017-18	FY 2017-18	FY 2018-19
2415	Administration	\$ 146,360	\$ 143,200	\$ 98,400	\$ 205,000
2416	NPDES	136,000	203,200	91,100	157,400
4360	Waste Management (Moved to City Manager)	-	-	-	-
4530	Building Regulation / Public Improvement	(249,876)	(84,000)	(304,000)	(116,700)
5210	Traffic Engineering	254,635	225,900	221,400	216,500
5212	Traffic Commission	<u>10,813</u>	<u>13,200</u>	<u>11,600</u>	<u>13,500</u>
Division Total		<u>\$ 297,932</u>	<u>\$ 501,500</u>	<u>\$ 118,500</u>	<u>\$ 475,700</u>

ENGINEERING SERVICES



Revised FY 2017-18 & FY 2018-19

Position Summary

		Revised FY 2017-18	Change + or (-)		Change + or (-)
Full-Time Positions	FY 2017-18			FY 2018-19	
Assistant Civil Engineer	1	1	-	1	-
Capital Improvements Manager	1	1	-	1	-
Civil Engineering Assistant I	1	1	-	1	-
Civil Engineering Technician II	1	1	-	1	-
Director of Public Works	1	1	-	1	-
Public Works Department Secretary	1	1	-	1	-
Public Works Inspector I	1	1	-	1	-
Total Number of Full-Time Positions	7	7	-	7	-
<u>Part-Time Non-Benefitted Hours</u>					
Total Number of Hours	3,744	3,744	-	3,744	-

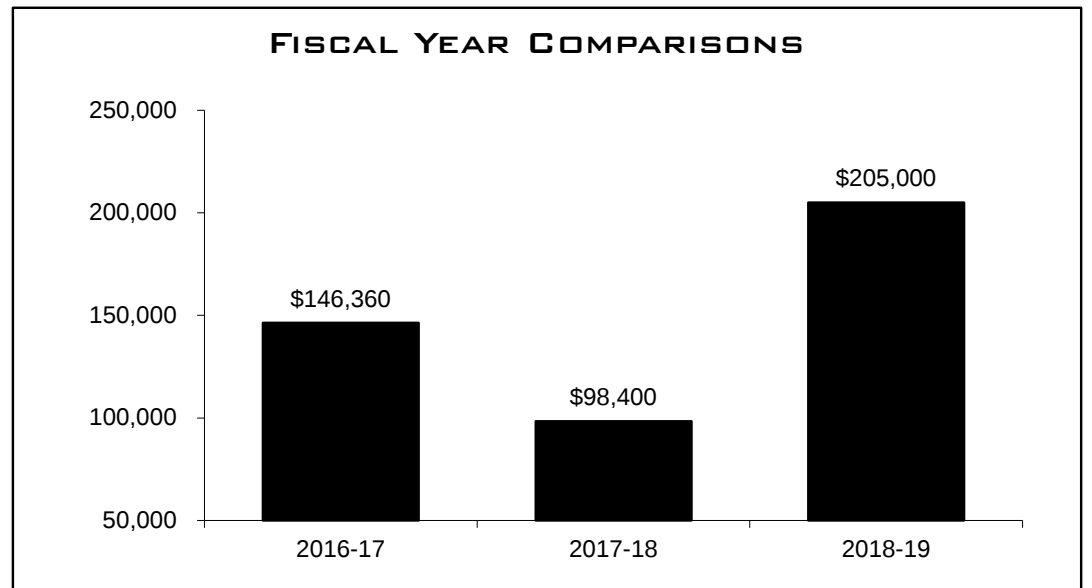
ENGINEERING ADMINISTRATION (2415)



Administration sets policies and standards for the department and provides guidance and direction to the individual divisions and sections of the department. Administration prepares and monitors the department's budget and performance standards and prepares special reports for the City Council and Traffic Commission. Administration establishes goals, policies and procedures; provides long range public works planning; and conducts employee safety training. Administration also coordinates the department's response to over 4,000 citizen requests each year.



ACTIVITY SUMMARY			
	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 137,856	143,300	197,400
Maintenance and Operations	136,996	138,000	138,700
Applied Revenues	(128,492)	(182,900)	(131,100)
Activity Total	\$ 146,360	98,400	205,000



Engineering Administration (2415)
(NEW ORG CODE:10104299)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111E	510010	PW Adm - Regular Salaries	\$ 47,126	\$ 70,700	\$ 47,100	\$ 67,500
114E	510040	PW Eng - OT Pay	123	-	-	-
114F	510040	PW Mtc - OT Pay	174	-	600	-
115S	510020	PW Adm - PT Salaries	11,535	14,900	17,400	14,900
115U	510020	CS Rec - PT Salaries	325	-	-	-
118E	511010	PW Adm - Lump Sum Payment	552	1,200	600	-
119E	512310	PW Adm - Applied Benefits	76,952	111,500	76,000	113,400
119S	512310	PW Adm - PT Applied Benefits	886	1,600	1,600	1,600
119U	512310	CS Rec - PT Applied Benefits	183	-	-	-
		Total Salaries and Benefits	137,856	199,900	143,300	197,400
2100	522020	Postage	-	200	200	200
2200	521000	Supplies	8,883	14,000	14,000	14,000
3400	534000	Telephone	978	700	1,400	2,000
4100	542010	Advertising	-	4,000	5,100	4,000
4210	540030	Travel and Meetings	1,110	1,000	1,000	1,000
4220	540010	Memberships	890	1,000	800	1,000
4250	540020	Training	-	2,000	1,000	2,000
4400	542050	Contractual Services	120,634	108,000	110,000	110,000
9300	592000	Equipment Usage	4,500	4,500	4,500	4,500
		Total Maintenance and Operations	136,996	135,400	138,000	138,700
BD00	423010	Maps & Publications	(116)	(100)	(100)	(100)
BH00	470090	Miscellaneous Fees	(1,034)	(2,000)	(800)	(1,000)
CJ00	470040	CMP Mitigation Contributions	(117,197)	(180,000)	(172,000)	(120,000)
HE02	810000	Trans from Comm Fac Distr 2002-1	(6,933)	(6,700)	(6,700)	(6,700)
HE04	810000	Trans from Comm Fac Distr 2004-1	(3,212)	(3,300)	(3,300)	(3,300)
		Total Applied Revenues	(128,492)	(192,100)	(182,900)	(131,100)
		- Activity Total -	\$ 146,360	\$ 143,200	\$ 98,400	\$ 205,000

*

Additional detail on following page(s)

Engineering Administration (2415) - Account Number Detail

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Lanier Copier	\$ 3,500	\$ 3,500	\$ 3,500
Engineering Assistance	80,000	82,000	82,000
Heritage Springs Assess District Services	7,500	7,500	7,500
Community Facilities District Services	13,000	13,000	13,000
Records Management	1,000	1,000	1,000
Various Equipment Maintenance	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
	\$ 108,000	\$ 110,000	\$ 110,000

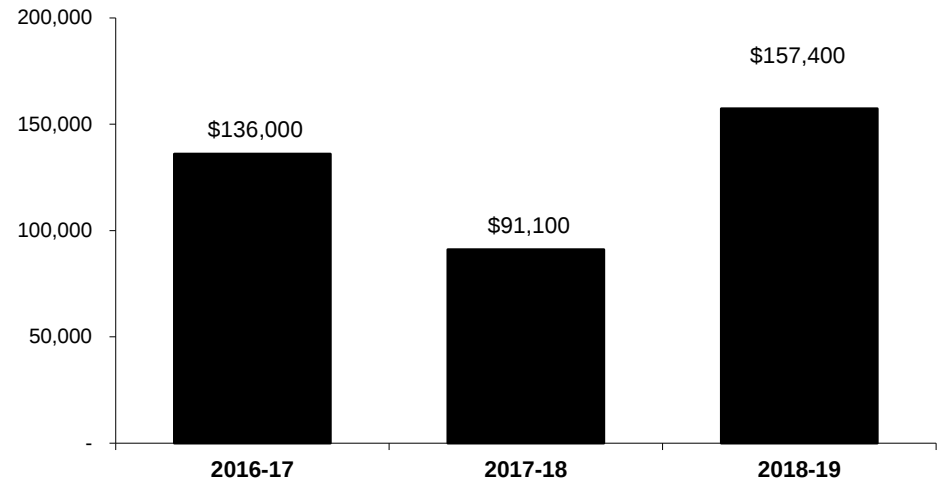
NPDES (2416)

National Pollutant Discharge Elimination System is a program that mitigates pollutant discharge to bodies of water from the storm drain system. The State of California issues permits to local agencies and counties that allow them to discharge water through the storm drain system into larger bodies of water, such as lakes and oceans. Strict guidelines and regulations are in place to limit pollutants from entering into the larger bodies of water. There are a myriad of requirements associated with the NPDES Permit and ongoing environmental checkpoints that must be adhered to.

ACTIVITY SUMMARY

		Final	Council
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 97,050	92,700	101,800
Maintenance and Operations	250,227	151,600	215,300
Applied Revenues	(211,277)	(153,200)	(159,700)
Activity Total	\$ 136,000	91,100	157,400

FISCAL YEAR COMPARISONS



NPDES (2416)
(NEW ORG CODE:10104220)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111E	510010	PW Adm - Regular Salaries	\$ 16,048	\$ 14,900	\$ 16,100	\$ 16,300
111F	510010	PW Mtc - Regular Salaries	19,661	18,500	18,500	18,700
114F	510040	PW Mtc - OT Pay	54	-	-	-
115S	510020	PW Adm - PT Salaries	492	700	1,100	-
115T	510020	PW Mtc - PT Salaries	1,850	1,300	900	2,000
118E	511010	PW Adm - Lump Sum Payment	97	100	100	-
118F	511010	PW Mtc - Lump Sum Payment	121	100	100	-
119E	512310	PW Adm - Applied Benefits	26,485	25,300	25,300	29,900
119F	512310	PW Mtc - Applied Benefits	31,991	30,100	30,100	34,400
119S	512310	PW Adm - PT Applied Benefits	38	200	200	-
119T	512310	PW Mtc - PT Applied Benefits	213	300	300	500
		Total Salaries and Benefits	97,050	91,500	92,700	101,800
2200	521000	Supplies	2,713	2,500	2,500	2,500
4100	542010	Advertising	269	-	-	-
4210	540030	Travel and Meetings	-	200	-	200
4250	540020	Training	-	3,000	500	2,000
4400	542050	Contractual Services	48,726	80,000	60,000	70,000
4900	544020	Intergovernmental Charges	197,919	172,700	88,000	140,000 *
9300	592000	Equipment Usage	600	600	600	600
		Total Maintenance and Operations	250,227	259,000	151,600	215,300
AI00	422020	Inspection Fees/Storm Drain Connection	(20,099)	(2,600)	(8,500)	(15,000)
EA00	442000	State Grants	(73,748)	-	-	-
HM00	810000	Transfer from Waste Management	(6,000)	(6,000)	(6,000)	(6,000)
HW00	810000	Transfer from Water Utility	(111,429)	(138,700)	(138,700)	(138,700)
		Total Applied Revenues	(211,277)	(147,300)	(153,200)	(159,700)
		- Activity Total -	\$ 136,000	\$ 203,200	\$ 91,100	\$ 157,400

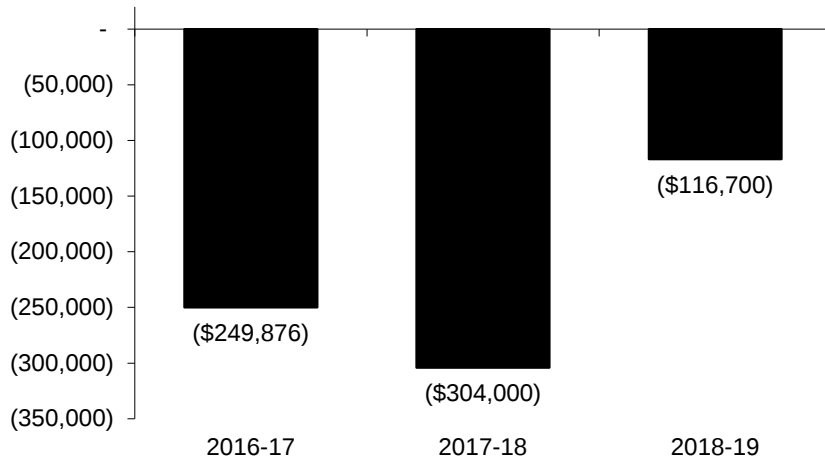
* Additional detail on following page(s)

NPDES (2416) - Account Number Detail

<u>Acct #4900</u>	Mid-Year <u>2017-18</u>	Final <u>2017-18</u>	<u>2018-19</u>
Catch Basin Cleaning	\$ 18,000	\$ 18,000	\$ 20,000
Litigation	4,000	-	3,000
Lower San Gabriel River Watershed Mgmt	27,000	27,000	27,000
MS4 Permit & TMDL	113,700	-	80,000
NPDES City Permit	10,000	10,000	10,000
Prop 84 Tree Well Project	-	33,000	-
	<u>\$ 172,700</u>	<u>\$ 88,000</u>	<u>\$ 140,000</u>

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Fiscal Year	Net Income
2016-17	(\$249,876)
2017-18	(\$304,000)
2018-19	(\$116,700)



Building Regulation/Public Improvements (4530)

(NEW ORG CODE:10104230)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111E	510010	PW Adm - Regular Salaries	\$ 103,345	\$ 117,500	\$ 116,300	\$ 134,300
114E	510040	PW Adm - OT Pay	9,107	18,000	11,700	12,000
114F	510040	PW Mtc - OT Pay	288	500	300	500
115S	510020	PW Adm - PT Salaries	5,262	7,400	7,600	7,500
118E	511010	PW Adm - Lump Sum Payment	737	800	800	-
119E	512310	PW Adm - Applied Benefits	170,913	195,600	195,000	239,500
119S	512310	PW Adm - PT Applied Benefits	404	800	800	800
		Total Salaries and Benefits	290,056	340,600	332,500	394,600
2200	521000	Supplies	-	1,400	1,400	1,400
4210	540030	Travel and Meetings	26	-	-	-
4400	542050	Contractual Services	65,872	60,000	60,000	60,000
4900	544020	Intergovernmental Charges	-	200	-	-
9300	592000	Equipment Usage	3,600	3,600	3,600	3,600
		Total Maintenance and Operations	69,497	65,200	65,000	65,000
AC00	453000	Excavation Permits	(387,880)	(380,000)	(525,000)	(400,000)
BB00	453020	Final Map Checking Fees	(6,900)	(4,100)	(5,500)	(6,000)
BC00	423005	Plan Check & Inspection Fees	(212,919)	(103,000)	(155,000)	(160,000)
BH00	470090	Miscellaneous Fees	(145)	(300)	-	(300)
CB00	470035	Property Owner Contribution	(1,585)	(2,400)	(16,000)	(10,000)
		Total Applied Revenues	(609,429)	(489,800)	(701,500)	(576,300)
		- Activity Total -	\$ (249,876)	\$ (84,000)	\$ (304,000)	\$ (116,700)

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Additional detail on following page(s)

Building Regulation/Public Improvements (4530) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Uniforms	\$ 600	\$ 600	\$ 600
Photo Supplies	200	200	200
Misc.	<u>600</u>	<u>600</u>	<u>600</u>
	\$ 1,400	\$ 1,400	\$ 1,400

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Engineering Assistance	\$ 50,000	\$ 55,000	\$ 50,000
Sewer Flow Study/Monitoring	6,000	5,000	6,000
Misc.	<u>4,000</u>	<u>-</u>	<u>4,000</u>
	\$ 60,000	\$ 60,000	\$ 60,000

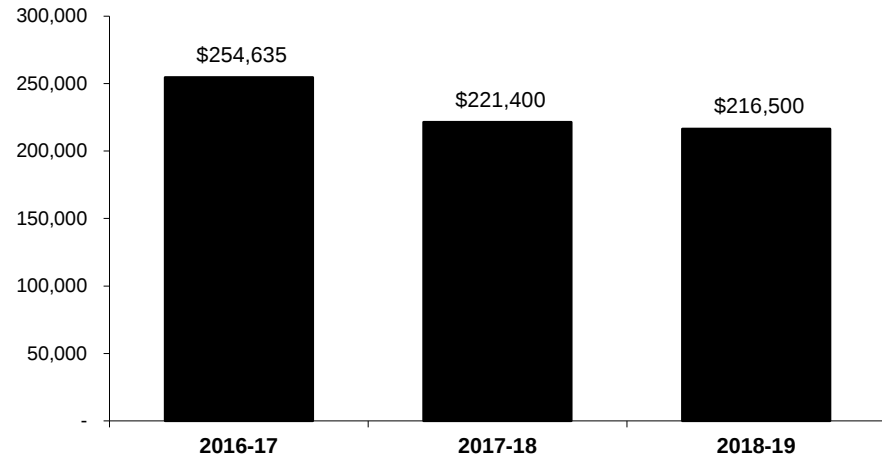
TRAFFIC ENGINEERING (5210)

The Traffic Engineering activity oversees traffic control facilities within the City. This includes the plans and designs of traffic signals, street lights and other warning lighting to provide efficient operations of the City's traffic control system. Also included is the participation in the 91/605 Major Corridor Study.

ACTIVITY SUMMARY

	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 48,029	57,300	44,100
Maintenance and Operations	206,706	174,100	180,400
Applied Revenues	(100)	(10,000)	(8,000)
Activity Total	\$ 254,635	221,400	216,500

FISCAL YEAR COMPARISONS



Traffic Engineering (5210)
(NEW ORG CODE:10423501)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111E	510010	PW Adm - Regular Salaries	\$ 16,570	\$ 16,100	\$ 18,600	\$ 14,800
111F	510010	PW Mtc - Regular Salaries	394	-	800	-
114E	510040	PW Adm - OT Pay	-	100	100	100
114F	510040	PW Mtc - OT Pay	390	-	1,000	500
114T	510050	PW Mtc - PT OT Pay	92	-	100	100
115S	510020	PW Adm - PT Salaries	2,435	3,500	3,000	2,800
115T	510020	PW Mtc - PT Salaries	31	-	-	-
118E	511010	PW Adm - Lump Sum Payment	93	100	100	-
119E	512310	PW Adm - Applied Benefits	27,218	26,100	31,700	25,400
119F	512310	PW Mtc - Applied Benefits	610	-	1,300	-
119S	512310	PW Adm - PT Applied Benefits	<u>195</u>	<u>600</u>	<u>600</u>	<u>400</u>
		Total Salaries and Benefits	48,029	46,500	57,300	44,100
2200	521000	Supplies	1,227	3,500	3,500	3,500
4210	540030	Travel and Meetings	-	400	100	400
4400	542050	Contractual Services	151,708	117,000	116,000	117,000
4900	544020	Intergovernmental Charges	49,271	54,000	50,000	55,000
9300	592000	Equipment Usage	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>
		Total Maintenance and Operations	206,706	179,400	174,100	180,400
BH00	470090	Miscellaneous Fees	<u>(100)</u>	-	<u>(10,000)</u>	<u>(8,000)</u>
		Total Applied Revenues	(100)	-	(10,000)	(8,000)
		- Activity Total -	<u>\$ 254,635</u>	<u>\$ 225,900</u>	<u>\$ 221,400</u>	<u>\$ 216,500</u>

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Additional detail on following page(s)

Traffic Engineering (5210) - Account Number Detail

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Traffic Engineering Assistance	\$ 117,000	\$ 116,000	\$ 117,000
	\$ 117,000	\$ 116,000	\$ 117,000

	Mid-Year	Final	
<u>Acct #4900</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Miscellaneous Charges	\$ 4,000	\$ -	\$ 5,000
Payment to COG for 91/605/405 Study	20,000	20,000	20,000
I-5 Consortium JPA Membership	30,000	30,000	30,000
	\$ 54,000	\$ 50,000	\$ 55,000

TRAFFIC COMMISSION

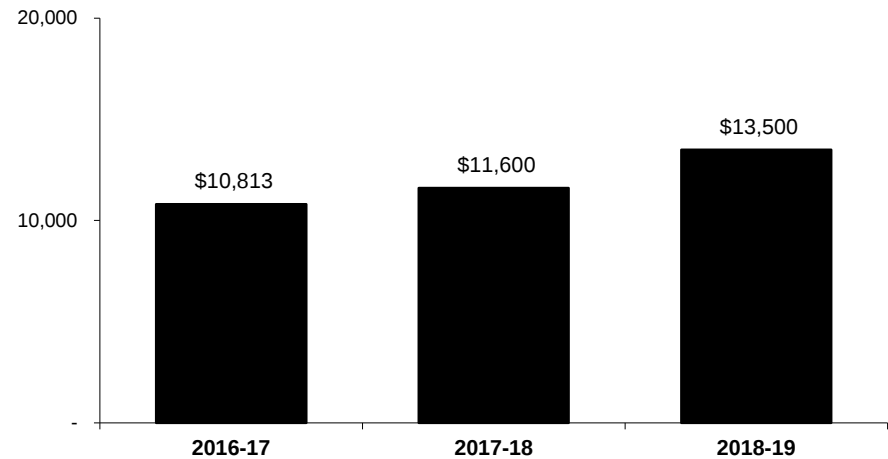
(5212)

The Traffic Commission is an advisory committee comprised of residents appointed by the City Council. The Traffic Commission meets on a monthly basis to discuss traffic-related matters within the City, such as traffic accidents, traffic-related capital projects, business-requested parking prohibitions and speeding concerns. Support for the Traffic Commission is provided by both the Public Works Department, as well as Whittier Police Officers, through the Police Services Center.

ACTIVITY SUMMARY

	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 8,687	8,900	9,600
Maintenance and Operations	2,126	2,700	3,900
Applied Revenues	-	-	-
Activity Total	\$ <u>10,813</u>	<u>11,600</u>	<u>13,500</u>

FISCAL YEAR COMPARISONS



Traffic Commission (5212)
(NEW ORG CODE:10423502)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111E	510010	PW Adm - Regular Salaries	\$ 2,969	\$ 2,800	\$ 3,100	\$ 2,800
114E	510040	PW Adm - OT Pay	258	200	200	-
115S	510020	PW Adm - PT Salaries	511	1,200	500	1,300
119E	512310	PW Adm - Applied Benefits	4,910	4,800	4,800	5,200
119S	512310	PW Adm - PT Applied Benefits	39	300	300	300
		Total Salaries and Benefits	8,687	9,300	8,900	9,600
2200	521000	Supplies	26	200	300	200
4210	540030	Travel and Meetings	-	400	100	400
4250	540020	Training	-	300	200	300
4400	542050	Contractual Services	2,100	3,000	2,100	3,000
		Total Maintenance and Operations	2,126	3,900	2,700	3,900
		- Activity Total -	<u>\$ 10,813</u>	<u>\$ 13,200</u>	<u>\$ 11,600</u>	<u>\$ 13,500</u>



MUNICIPAL SERVICES



FY 2017-18 Final Estimates and FY 2018-19 Budget

Department Summary

Activity		Actual	Mid-Year	Final	Council
		FY 2016-17	Budget FY 2017-18	Estimate FY 2017-18	Approved FY 2018-19
Number	Name				
2410	Administration	\$ 210,640	\$ 218,800	\$ 181,400	\$ 98,400
2420	Equipment Maintenance	138,438	425,000	384,900	501,000
2440	Municipal Services Yard	149,679	154,900	148,900	148,900
2690	Bldg. and Ground Mtc.-City Hall Area	381,937	377,500	360,000	395,500
4340	Graffiti Removal	228,714	282,300	257,600	304,800
5100	Transit Services	-	-	-	-
5200	Norwalk/SFS Transportation Center	-	-	-	-
5310	Street Maintenance/General	414,353	541,400	491,400	630,400
5330	Street Maintenance/Tree Maintenance	-	-	-	-
5340	Street Maintenance/Landscape Mtc.	837,647	849,900	837,600	793,800
5360	Street Maintenance/Signs & Striping	-	63,000	69,700	68,700
5410	Traffic Signal Mtc-Santa Fe Springs	284,416	320,300	372,000	373,600
5420	Traffic Signal Mtc-Contract Cities	(9,704)	(41,400)	22,400	80,500
5500	Street Lighting Maintenance	437,078	520,300	438,700	498,900
6121	Park Maintenance-Santa Fe Springs Park	201,364	190,500	234,500	220,100
6122	Park Maintenance-Los Nietos Park	219,505	214,300	227,000	210,800
6123	Park Maintenance-Little Lake Park	145,252	141,800	150,400	142,600
6124	Park Maintenance-Lakeview Park	92,368	97,600	106,800	86,800
6125	Park Maintenance-SFS Athletic Fields	125,859	147,400	140,800	131,900
6126	Park Maintenance-Lake Ctr & BW Ctr	195,552	193,700	186,500	171,900
6127	Park Maintenance-Heritage Park	205,048	199,600	193,100	219,600
6128	Park Maintenance-Sculpture Gardens	96,918	90,400	105,200	108,800
6130	Park Maintenance-Ball Fields	74,442	115,200	114,300	108,100
6131	Park Maintenance-Activity Center	115,698	127,100	136,000	120,200
6135	Park Maintenance-Town Center Hall	135,651	128,600	134,600	153,800
6136	Park Maintenance-Clarke Estate	265,895	228,200	235,100	226,000
6180	Park Maintenance-Parkettes/Community Gardens	64,913	66,500	67,200	78,400
6195	Park Maintenance-Aquatic Center	233,807	261,500	264,900	275,600
6590	Bldg & Grounds Mtc- Library	110,379	106,100	108,300	134,300
7190	Bldg & Grounds Mtc - Gus Velasco Neighborhood Center	224,904	227,400	226,900	211,300
7390	Bldg & Grounds Mtc - Lakeview & Los Nietos Child Care	155,808	168,500	147,600	190,900
7391	Bldg & Grounds Mtc - Gus Velasco Child Care Center	30,442	75,700	56,100	55,900
Division Totals		5,767,003	6,492,100	6,399,900	6,741,500

MUNICIPAL SERVICES



Revised FY 2017-18 & FY 2018-19

Position Summary

	FY 2017-18	Revised FY 2017-18	Change + or (-)	FY 2018-19	Change + or (-)
<u>Full-Time Positions</u>					
Assistant Municipal Services Manager	1	1	-	1	-
Bus Driver III	1	1	-	1	-
Electrician	1	1	-	1	-
Facility Section Supervisor	1	1	-	1	-
Facility Specialist	3	3	-	3	-
Fleet Section Supervisor	1	1	-	1	-
Maintenance Worker	6	6	-	6	-
Mechanic II	2	3	1	3	-
Municipal Services Manager	1	1	-	-	(1)
Streets & Grounds Section Supervisor	1	1	-	1	-
Traffic Signal & Lighting Supervisor	1	1	-	1	-
Traffic & Lighting Technician I	1	1	-	1	-
Traffic Signals Lighting Technician II	2	2	-	2	-
Transportation Services Supervisor	1	1	-	1	-
Tree Worker Specialist	1	1	-	1	-
Total Number of Full-Time Positions	<u>24</u>	<u>25</u>	<u>1</u>	<u>24</u>	<u>(1)</u>
<u>Part-Time Benefitted Positions</u>					
Bus Driver II	<u>1</u>	<u>1</u>	<u>-</u>	<u>1</u>	<u>-</u>
Total Number of Part-Time Benefitted Positions	<u>1</u>	<u>1</u>	<u>-</u>	<u>1</u>	<u>-</u>
<u>Part-Time Non-Benefitted Hours</u>					
Total Number of Hours	28,236	28,236	-	28,236	-

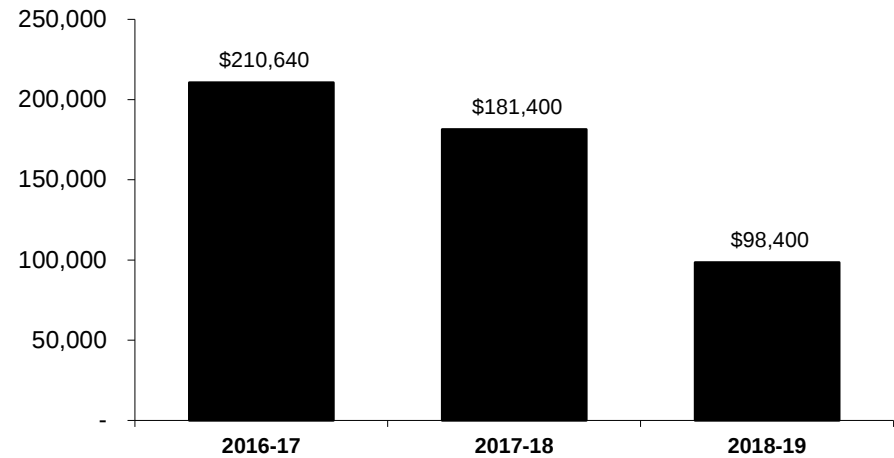
MAINTENANCE ADMINISTRATION (2410)

The Maintenance Administration activity provides the administrative and financial support for the maintenance activities.

ACTIVITY SUMMARY

	Actual FY 2016-17	Final Est FY 2017-18	Council Approved FY 2018-19
Salaries and Benefits	\$ 193,657	166,700	78,400
Maintenance and Operations	16,983	14,700	20,000
Applied Revenues	-	-	-
Activity Total	\$ 210,640	181,400	98,400

FISCAL YEAR COMPARISONS



Maintenance Administration (2410)

(NEW ORG CODE:10104399)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 68,567	\$ 71,300	\$ 34,000	\$ 22,300
115T	510020	PW Mtc - PT Salaries	-	500	500	-
115U	510020	CS Rec-PT Salaries	251	800	800	-
116F	510060	PW Mtc - Standby Pay	12,593	13,000	13,000	13,000
118F	511010	PW Mtc - Lump Sum Payment	614	700	700	-
119F	512310	PW Mtc - Applied Benefits	111,613	117,600	117,600	43,100
119T	512310	PW Mtc - PT Applied Benefits	-	100	100	-
119U	512310	CS Rec - PT Applied Benefits	19	-	-	-
		Total Salaries and Benefits	193,657	204,000	166,700	78,400
2200	521000	Supplies	9,320	5,000	5,200	5,000
3400	534000	Telephone	2,517	2,300	3,300	7,500
4210	540030	Travel and Meetings	198	300	400	300
4220	540010	Memberships	-	500	100	500
4250	540020	Training	258	1,500	500	1,500
4400	542050	Contractual Services	2,690	3,200	3,200	3,200
9300	592000	Equipment Usage	2,000	2,000	2,000	2,000
		Total Maintenance and Operations	16,983	14,800	14,700	20,000
		- Activity Total -	\$ 210,640	\$ 218,800	\$ 181,400	\$ 98,400

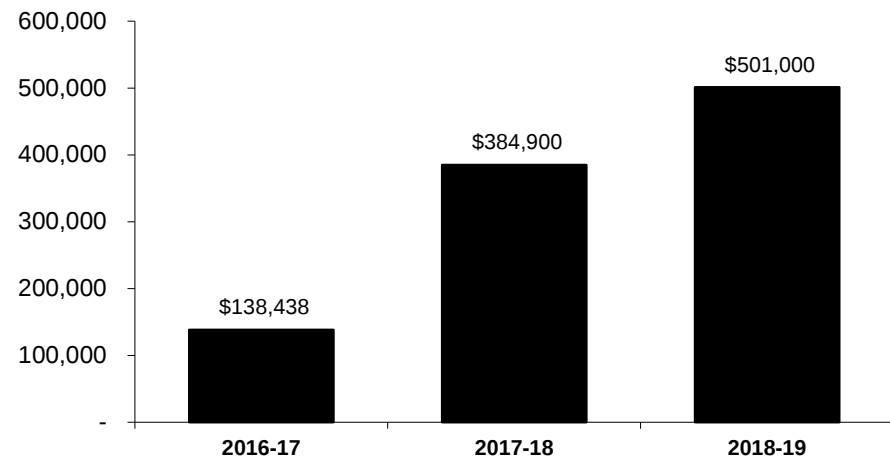
EQUIPMENT MAINTENANCE (2420)

The Equipment Maintenance Division activity maintains and repairs all the City equipment, approximately 200 vehicles. This includes the repairs on a diverse range of conventional and alternate fueled vehicles and equipment.

ACTIVITY SUMMARY

		Final	Council
	Acutal	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 461,645	584,000	636,700
Maintenance and Operations	(315,109)	(199,100)	(135,700)
Applied Revenues	(8,098)	-	-
Activity Total	\$ 138,438	384,900	501,000

FISCAL YEAR COMPARISONS



Equipment Maintenance (2420)
(NEW ORG CODE:10431001)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 154,074	\$ 210,300	\$ 222,700	\$ 209,100
114F	510040	PW Mtc - OT Pay	18,669	7,000	7,000	10,000
115T	510020	PW Mtc - PT Salaries	27,682	-	6,300	-
116F	510060	PW Mtc - Standby Pay	1,253	1,800	1,600	13,000
118F	511010	PW Mtc - Lump Sum Payment	1,053	1,100	1,100	-
119F	512310	PW Mtc - Applied Benefits	250,715	345,300	345,300	404,600
119T	512310	PW Mtc - PT Applied Benefits	8,199	-	-	-
		Total Salaries and Benefits	461,645	565,500	584,000	636,700
2200	521000	Supplies	358,914	450,000	380,000	450,000 *
3200	532000	Natural Gas	78	200	200	200
3300	533000	Water	1,133	1,000	1,200	1,300
4210	540030	Travel and Meetings	14	500	200	500
4220	540010	Memberships	322	500	400	500
4250	540020	Training	2,035	2,500	2,100	3,000
4400	542050	Contractual Services	67,025	85,000	99,000	89,000 *
4900	544020	Intergovernmental Charges	380	2,400	400	2,400 *
9300	592000	Equipment Usage	(745,010)	(682,600)	(682,600)	(682,600)
		Total Maintenance and Operations	(315,109)	(140,500)	(199,100)	(135,700)
BR00	470030	Damage to City Property	(362)	-	-	-
CP00	470080	Insurance Proceeds	(6,308)	-	-	-
GA00	812000	Sale of Property	(1,428)	-	-	-
		Total Applied Revenues	(8,098)	-	-	-
		- Activity Total -	\$ 138,438	\$ 425,000	\$ 384,900	\$ 501,000

* Additional detail on following page(s)

Equipment Maintenance (2420) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Fuel only - General Government	\$ 170,000	\$ 149,000	\$ 180,000
- Police	190,000	141,000	180,000
Repair Parts, Oil, Tires, Misc. Supplies	90,000	90,000	90,000
	<u>\$ 450,000</u>	<u>\$ 380,000</u>	<u>\$ 450,000</u>

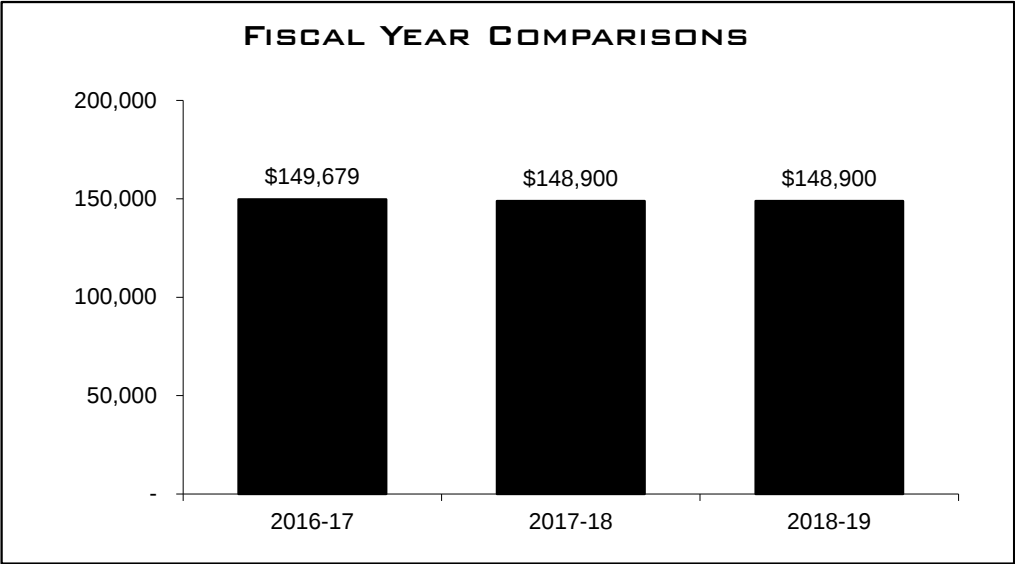
	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Accident Repairs	\$ 18,800	\$ 30,000	\$ 20,000
Smogs	1,700	3,500	3,000
Garage Software Programs	5,000	5,000	5,000
Towels (Wash Rack)	3,000	3,000	3,000
Safety Clean	2,400	2,400	2,900
Towing	600	600	600
Fire Extinguisher	1,500	1,500	1,500
UST Inspections	2,500	3,500	3,500
Radio Frequency Lease	1,500	1,500	1,500
Transmission Repairs, Repaint		-	-
Trucks, Broken Windshields, etc.	48,000	48,000	48,000
	<u>\$ 85,000</u>	<u>\$ 99,000</u>	<u>\$ 89,000</u>

	Mid-Year	Final	
<u>Acct #4900</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
UST,Board of Equalization,ARB-PERB,CHP	\$ 2,400	\$ 400	\$ 2,400
	<u>\$ 2,400</u>	<u>\$ 400</u>	<u>\$ 2,400</u>

MUNICIPAL SERVICES YARD (2440)

The Municipal Services Yard activity provides for the maintenance of the Municipal Services Yard and buildings, including landscape and janitorial services.

ACTIVITY SUMMARY			
	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 42,160	45,300	52,200
Maintenance and Operations	107,784	103,600	96,700
Applied Revenues	(265)	-	-
Activity Total	\$ 149,679	148,900	148,900



Municipal Services Yard (2440)
(NEW ORG CODE:10431002)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 15,084	\$ 16,600	\$ 14,500	\$ 15,500
114F	510040	PW Mtc - OT Pay	1,228	2,500	2,500	2,500
114T	510050	PW Mtc - PT OT Pay	-	100	200	100
115T	510020	PW Mtc - PT Salaries	1,013	1,400	600	4,000
118F	511010	PW Mtc - Lump Sum Payment	101	100	100	-
119F	512310	PW Mtc - Applied Benefits	24,551	27,200	27,200	29,400
119T	512310	PW Mtc - PT Applied Benefits	183	200	200	700
		Total Salaries and Benefits	42,160	48,100	45,300	52,200
2200	521000	Supplies	18,050	13,000	22,500	20,000 *
3100	531000	Electricity	24,201	31,000	30,000	31,000
3200	532000	Natural Gas	1,383	1,500	700	1,300
3300	533000	Water	2,385	2,100	2,400	2,400
3400	534000	Telephone	16,503	16,000	15,000	16,000
4400	542050	Contractual Services	38,912	38,200	33,000	26,000 *
4900	544020	Intergovernmental Charges	1,350	-	-	-
9300	592000	Equipment Usage	5,000	5,000	-	-
		Total Maintenance and Operations	107,784	106,800	103,600	96,700
BH00	470090	Sale of Property	(265)	-	-	-
		Total Applied Revenues	(265)	-	-	-
		- Activity Total -	<u>\$ 149,679</u>	<u>\$ 154,900</u>	<u>\$ 148,900</u>	<u>\$ 148,900</u>

* Additional detail on following page(s)

Municipal Services Yard (2440) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Irrigation Supplies	\$ 1,500	\$ 3,500	\$ 3,500
Holiday Supplies	1,300	2,500	2,500
Operating Supplies	5,600	11,000	8,500
Locks and Cores	1,000	1,500	1,500
Lamps & Electrical	<u>3,600</u>	<u>4,000</u>	<u>4,000</u>
	\$ 13,000	\$ 22,500	\$ 20,000

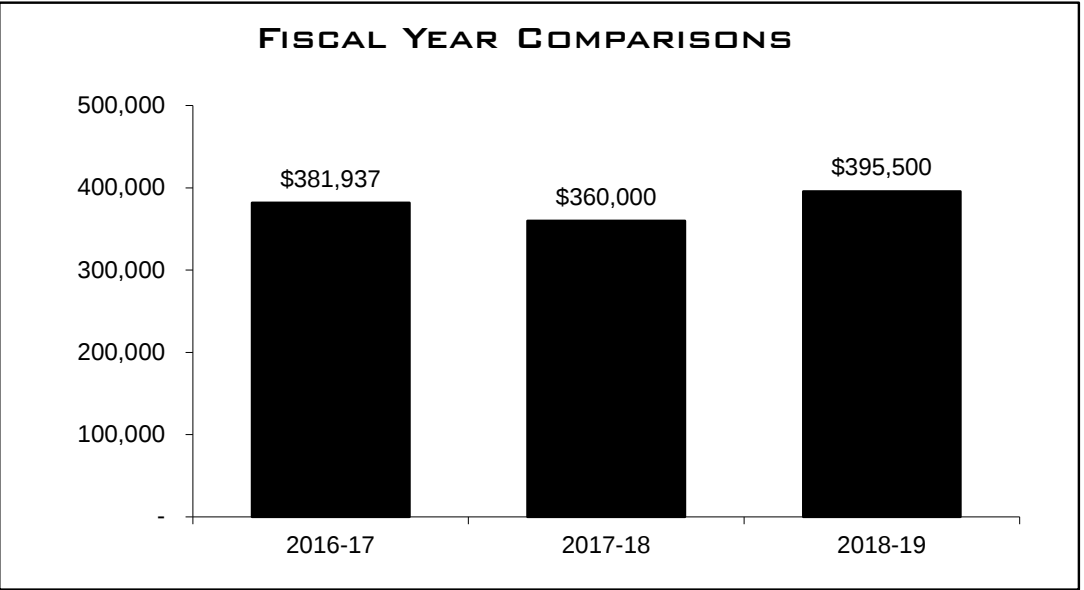
	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Misc Equipment	\$ 1,000	\$ 1,500	\$ 1,000
HVAC Maintenance	1,500	2,000	2,000
Landscape Maintenance Contract	4,200	4,200	4,200
Misc Contracts	900	1,400	800
Janitorial Services	27,000	20,300	14,400
Alarm Monitoring	1,600	1,600	1,600
Copier Maintenance	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
	\$ 38,200	\$ 33,000	\$ 26,000

BUILDING AND GROUNDS MTC

- CITY HALL AREA (2690)

The Building and Grounds Maintenance - City Hall Area activity provides for the costs of maintaining the City Hall, including janitorial, tree trimming, utilities, landscape, and facility maintenance. It also includes the maintenance of the Plaza and Soaring Dreams fountain areas.

ACTIVITY SUMMARY			
	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 65,274	54,800	72,300
Maintenance and Operations	316,663	305,200	323,200
Applied Revenues	-	-	-
Activity Total	\$ 381,937	360,000	395,500



Building and Grounds Maintenance - City Hall Area (2690)
(NEW ORG CODE:10435501)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 22,421	\$ 15,400	\$ 20,200	\$ 21,200
114F	510040	PW Mtc - OT Pay	5,692	7,000	9,000	7,000
114T	510050	PW Mtc - PT OT Pay	309	200	200	200
115T	510020	PW Mtc - PT Salaries	235	1,700	-	2,700
118F	511010	PW Mtc - Lump Sum Payment	102	100	100	-
119F	512310	PW Mtc - Applied Benefits	36,478	25,300	25,300	41,000
119T	512310	PW Mtc - PT Applied Benefits	37	100	-	200
		Total Salaries and Benefits	65,274	49,800	54,800	72,300
2200	521000	Supplies	31,760	33,000	33,000	33,000 *
3100	531000	Electricity	82,492	98,000	96,500	99,500
3200	532000	Natural Gas	2,204	2,400	1,700	2,000
3300	533000	Water	11,488	13,000	11,500	11,500
3400	534000	Telephone	1,231	1,800	1,500	-
4400	542050	Contractual Services	186,488	178,500	160,000	176,200 *
9300	592000	Equipment Usage	1,000	1,000	1,000	1,000
		Total Maintenance and Operations	316,663	327,700	305,200	323,200
		- Activity Total -	<u>\$ 381,937</u>	<u>\$ 377,500</u>	<u>\$ 360,000</u>	<u>\$ 395,500</u>

* Additional detail on following page(s)

Building and Grounds Maintenance - City Hall Area (2690) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Irrigation Supplies	\$ 1,000	\$ 1,000	\$ 1,000
Plant Replacement	7,500	7,500	7,500
Paper Products	4,000	4,000	4,000
Painting Supplies	2,500	2,500	2,500
Floor Care Products	700	700	700
Plastic Liners	500	500	500
Small Tools and Equip	3,500	3,500	3,500
Locks and Cores	1,500	1,500	1,500
Holiday Decorations	1,500	1,500	1,500
HVAC Supplies	5,300	5,300	5,300
Soaring Dreams Supplies	5,000	5,000	5,000
	<u>\$ 33,000</u>	<u>\$ 33,000</u>	<u>\$ 33,000</u>

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Landscape Maintenance Service	\$ 68,400	\$ 68,400	\$ 68,400
Window Cleaning Contract	1,900	1,900	1,900
Carpet Cleaning	1,800	1,800	1,800
Elevator Services	3,400	3,400	3,400
Fire Sprinkler Inspections	600	600	600
Misc Contract Repairs	4,000	4,000	4,000
HVAC Repairs	35,000	16,500	20,200
HVAC Maintenance	2,000	2,000	2,000
Roof Repair	5,000	5,000	3,000
Physical Fitness Equip Mtc	1,000	1,000	1,000
Soaring Dreams Colors	7,200	7,200	7,200
Janitorial Services	34,000	34,000	48,100
Painting	1,800	1,800	1,800
Fountain Maintenance	5,000	5,000	5,400
Annual Color Change	7,400	7,400	7,400
	<u>\$ 178,500</u>	<u>\$ 160,000</u>	<u>\$ 176,200</u>

GRAFFITI REMOVAL - CITY AREA (4340)



The Graffiti Removal activity provides for the removal of graffiti within the City. City facilities and parks are routinely inspected for graffiti and when found, graffiti is removed. The activity includes graffiti removal on private property that can be seen from the street. It also includes graffiti on light poles, utility boxes, sidewalks, and curb faces. Graffiti is removed from all the City's major corridors (streets) on a regularly scheduled basis. The City also maintains a 24-hour graffiti hotline where residents can call to report graffiti. The Los Angeles County component of the program ended in April of 2013.

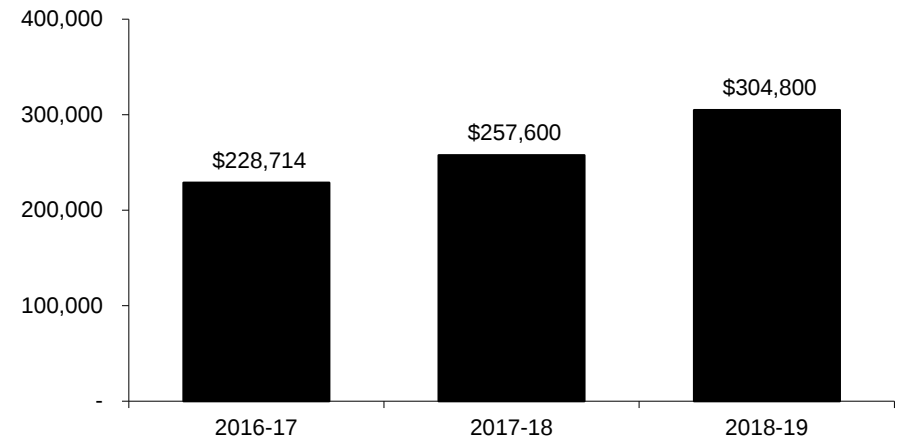


ACTIVITY SUMMARY



		Actual	Final	Council
		FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$	197,478	216,300	260,200
Maintenance and Operations		31,236	41,400	44,800
Applied Revenues		-	(100)	(200)
Activity Total	\$	<u>228,714</u>	<u>257,600</u>	<u>304,800</u>

FISCAL YEAR COMPARISONS



Graffiti Removal (4340)
(NEW ORG CODE:10104330)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 46,970	\$ 62,900	\$ 60,500	\$ 70,600
114F	510040	PW Mtc - OT Pay	-	600	400	500
114T	510050	PW Mtc - PT OT Pay	217	700	500	500
115T	510020	PW Mtc - PT Salaries	68,918	63,400	45,500	41,100
118F	511010	PW Mtc - Lump Sum Payment	368	400	500	-
119F	512310	PW Mtc - Applied Benefits	76,410	103,400	103,400	136,500
119T	512310	PW Mtc - PT Applied Benefits	4,595	5,500	5,500	11,000
		Total Salaries and Benefits	197,478	236,900	216,300	260,200
2200	521000	Supplies	17,059	30,000	26,000	30,000 *
3400	534000	Telephone	530	800	600	-
4400	542050	Contractual Services	5,247	6,400	6,400	6,400 *
9300	592000	Equipment Usage	8,400	8,400	8,400	8,400
		Total Maintenance and Operations	31,236	45,600	41,400	44,800
BR00	470030	Damage to City Property	-	(200)	(100)	(200)
		Total Applied Revenues	-	(200)	(100)	(200)
		- Activity Total -	\$ 228,714	\$ 282,300	\$ 257,600	\$ 304,800

* Additional detail on following page(s)

Graffiti Removal - City Area (4340) - Account Number Detail

<u>Acct #2200</u>	<u>Mid-Year FY 2017-18</u>	<u>Final FY 2017-18</u>	<u>FY 2018-19</u>
Graffiti Contract Supplies	\$ 10,000	\$ 8,000	\$ 8,000
Misc. Supplies	8,000	6,000	6,000
Paint	4,500	4,500	6,000
Bear Brick Remover	<u>7,500</u>	<u>7,500</u>	<u>10,000</u>
	\$ 30,000	\$ 26,000	\$ 30,000

<u>Acct #4400</u>	<u>Mid-Year FY 2017-18</u>	<u>Final FY 2017-18</u>	<u>FY 2018-19</u>
Special Events & Emergencies	\$ 6,400	\$ 6,400	\$ 6,400
	\$ 6,400	\$ 6,400	\$ 6,400

TRANSIT SERVICES (5100)

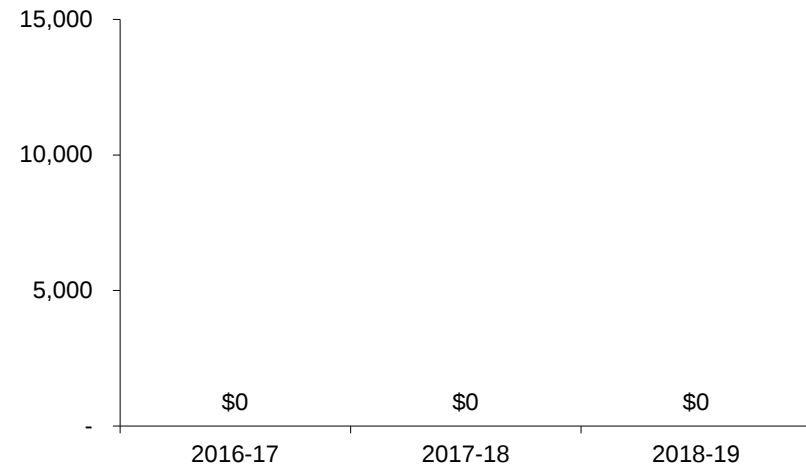
The Transit Service activity administers the City's Dial-a-Ride service, which provides free transportation for Santa Fe Springs' seniors 60 years and older, and Santa Fe Springs' residents with disabilities, for medical appointments and to the City's Senior Center. Other transportation services include: Program-related transportation to and from City facilities and a variety of excursion outing locations.

This activity is funded entirely through Local Return Propositions A & C, and Measure R funds.

ACTIVITY SUMMARY

		Actual	Final	Council
		FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$	196,299	230,900	252,100
Maintenance and Operations		117,786	121,200	129,000
Applied Revenues		(314,085)	(352,100)	(381,100)
Activity Total	\$	-	-	-

FISCAL YEAR COMPARISONS



Transit Services (5100)
(NEW ORG CODE:10434002)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 49,291	\$ 49,900	\$ 49,900	\$ 49,900
114T	510050	PW Mtc - PT OT Pay	2,778	-	2,700	2,800
115T	510020	PW Mtc - PT Salaries	43,820	70,600	70,600	77,300
118F	511010	PW Mtc - Lump Sum Payment	303	300	300	-
118T	511020	PW Mtc - PT Lump Sum Payment	300	300	300	-
119F	512310	PW Mtc - Applied Benefits	80,247	81,900	81,900	96,500
119T	512310	PW Mtc - PT Applied Benefits	19,560	25,200	25,200	25,600
		Total Salaries and Benefits	196,299	228,200	230,900	252,100
2200	521000	Supplies	5,120	4,500	4,500	5,000
2205	522015	Uniforms	199	-	-	-
3400	534000	Telephone	2,250	1,800	2,600	2,600
4210	540030	Travel and Meetings	289	500	600	500
4220	540010	Memberships	435	400	400	400
4400	542050	Contractual Services	75,288	66,800	62,000	67,000
4900	544020	Intergovernmental Charges	7,205	8,000	5,600	8,000
7300	573400	Furniture/Equipment	-	1,500	1,500	1,500
9300	592000	Equipment Usage	27,000	44,000	44,000	44,000
		Total Maintenance and Operations	117,786	127,500	121,200	129,000
BH00	470090	Misc Revenue / Taxi Vouchers	(1,230)	(1,200)	(1,000)	(1,000)
HD00	810000	Trans from County Transit Prop A	(310,790)	(354,500)	(351,100)	(380,100)
HD03	810000	Transfer from Measure R	(2,065)	-	-	-
		Total Applied Revenues	(314,085)	(355,700)	(352,100)	(381,100)
		- Activity Total -	\$ -	\$ -	\$ -	\$ -

* Additional detail on following page(s)

Transit Services (5100) - Account Number Detail

<u>Acct #2200</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Misc. Supplies	\$ 2,000	\$ 2,000	\$ 2,500
Uniforms	1,500	1,500	2,000
Vehicle Cleaning	<u>1,000</u>	<u>1,000</u>	<u>500</u>
	\$ 4,500	\$ 4,500	\$ 5,000

<u>Acct #3400</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Vehicle #5521	\$ 600	\$ 650	\$ 650
Vehicle #5523	600	650	650
Office / Vehicle #5525	600	650	650
Part-Time/ #0652	<u>-</u>	<u>650</u>	<u>650</u>
	\$ 1,800	\$ 2,600	\$ 2,600

<u>Acct #4400</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Bus Maintenance	\$ 2,500	\$ 2,500	\$ 2,500
Charter Services	58,800	54,000	59,000
Software Maintenance	<u>5,500</u>	<u>5,500</u>	<u>5,500</u>
	\$ 66,800	\$ 62,000	\$ 67,000

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ACTIVITY SUMMARY			
		Final	Council
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 28,360	29,700	32,900
Maintenance and Operations	77,030	78,000	80,000
Applied Revenues	(105,390)	(107,700)	(112,900)
Activity Total	\$ -	-	-



Norwalk/SFS Transportation Center (5200)

(NEW ORG CODE:10434001)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 10,765	\$ 11,200	\$ 11,200	\$ 11,200
118F	511010	PW Mtc - Lump Sum Payment	67	100	100	-
119F	512310	PW Mtc - Applied Benefits	<u>17,528</u>	<u>18,400</u>	<u>18,400</u>	<u>21,700</u>
		Total Salaries and Benefits	28,360	29,700	29,700	32,900
4210	540030	Travel and Meetings	33	-	-	-
4900	544020	Intergovernmental Charges	59,997	130,100	78,000	80,000
9300	592000	Equipment Usage	<u>17,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
		Total Maintenance and Operations	77,030	130,100	78,000	80,000
HD03	810000	Transfer from Measure R	<u>(105,390)</u>	<u>(159,800)</u>	<u>(107,700)</u>	<u>(112,900)</u>
		Total Applied Revenues	(105,390)	(159,800)	(107,700)	(112,900)
		- Activity Total -	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

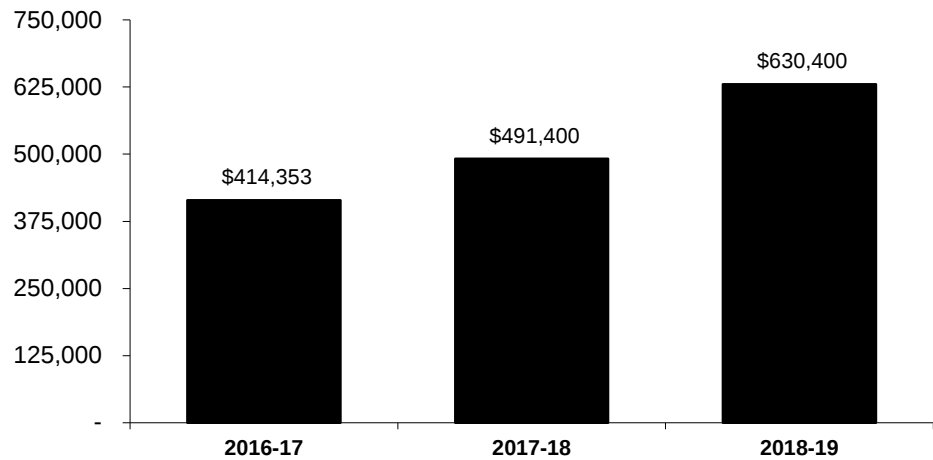
STREET MAINTENANCE / GENERAL (5310)

The Street Maintenance/General activity provides for maintaining the streets, alleys, sidewalks, parking lots, overpasses, underpasses, catch basins and right-of-way throughout the City. They assist in traffic control, set-up for special events and emergencies, spills, maintenance of traffic collisions, emergencies, etc. They provide catch basin inspection, maintenance, City sewer problems, etc.

ACTIVITY SUMMARY

		Final	Council
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 601,678	630,500	732,300
Maintenance and Operations	269,807	307,900	318,900
Applied Revenues	(457,132)	(447,000)	(420,800)
Activity Total	\$ 414,353	491,400	630,400

FISCAL YEAR COMPARISONS



Street Maintenance/General (5310)
(NEW ORG CODE:10432001)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111E	510010	PW Adm - Regular Salaries	\$ 5,969	\$ 3,600	\$ 4,000	\$ 3,600
111F	510010	PW Mtc - Regular Salaries	215,205	233,300	216,900	231,900
114E	510040	PW Amn - OT Pay	248	-	-	-
114F	510040	PW Mtc - OT Pay	17,175	15,000	18,300	18,000
114T	510050	PW Mtc - PT OT Pay	290	1,000	600	1,000
115S	510020	PW Adm - PT Salaries	440	700	600	1,300
115T	510020	PW Mtc - PT Salaries	468	15,400	4,300	34,200
116F	510060	PW Mtc - Standby Pay	-	-	300	6,500
118F	511010	PW Mtc - Lump Sum Payment	1,510	1,500	1,800	-
119E	512310	PW Adm - Applied Benefits	9,869	6,200	6,200	6,600
119F	512310	PW Mtc - Applied Benefits	350,377	373,300	373,300	422,100
119S	512310	PW Adm - PT Applied Benefits	34	200	200	300
119T	512310	PW Mtc - PT Applied Benefits	93	4,000	4,000	6,800
		Total Salaries and Benefits	601,678	654,200	630,500	732,300
2200	521000	Supplies	80,115	65,000	55,000	60,000 *
3100	531000	Electricity	5,587	3,500	12,000	10,000
3400	534000	Telephone	1,761	1,300	1,400	-
4210	540030	Travel and Meetings	99	500	300	500
4220	540010	Memberships	305	400	300	400
4250	540020	Training	275	1,500	2,400	1,500
4400	542050	Contractual Services	75,584	150,000	150,000	150,000 *
4800	543060	Construction	52,035	25,000	25,000	25,000
4900	544020	Intergovernmental Charges	2,546	20,000	10,000	20,000
9300	592000	Equipment Usage	51,500	51,500	51,500	51,500
		Total Maintenance and Operations	269,807	318,700	307,900	318,900

* Additional detail on following page(s)

Street Maintenance/General (5310)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
		(Continued)				
BH00	470090	Miscellaneous Fees	(615)	-	-	-
BR00	470030	Damage to City Property	(2,448)	(2,500)	(18,000)	(10,000)
CI00	426000	Greenwaste Host Fees	(4,940)	(30,000)	(30,000)	(30,000)
FA00	462030	Fines/Vehicle Code	(1,586)	-	-	-
HC00	810000	Trans from State Gas Tax	(368,200)	(368,200)	(368,200)	(350,000)
HD04	810000	Trans from TDA Article #3	(48,583)	-	-	-
HE02	810000	Trans from Comm Fac Distr 2002-1	(5,760)	(5,800)	(5,800)	(5,800)
HM00	810000	Transfer from Waste Management	(12,500)	(12,500)	(12,500)	(12,500)
HW00	810000	Transfer from Water Utility	(12,500)	(12,500)	(12,500)	(12,500)
		Total Applied Revenues	(457,132)	(431,500)	(447,000)	(420,800)
		- Activity Total -	<u>\$ 414,353</u>	<u>\$ 541,400</u>	<u>\$ 491,400</u>	<u>\$ 630,400</u>

* Additional detail on following page(s)

Street Maintenance/General (5310) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Asphaltic Concrete	\$ 9,000	\$ 9,000	\$ 9,000
Concrete	8,000	2,000	7,000
Lumber and Stakes	5,300	4,300	4,300
Barricades	1,600	1,600	1,600
Uniforms, Boots, Safety Eqpt	5,500	5,500	5,500
Hand and Small Power Tools	1,600	1,600	1,600
Aggregate Base	5,000	5,000	5,000
Emergencies	3,000	3,000	3,000
Crack Seal Supp	8,000	5,000	5,000
Misc Supplies	<u>18,000</u>	<u>18,000</u>	<u>18,000</u>
	\$ 65,000	\$ 55,000	\$ 60,000

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Asphalt Concrete Repair and Replacement	\$ 100,000	\$ 80,000	\$ 80,000
Underpass Vault Clean/Repair	20,000	40,000	40,000
Underpass Pump Repair/Replace	15,000	15,000	15,000
Guardrail Repair/Replacement	5,000	5,000	5,000
Tree Removals/Trim Rt of Way	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
	\$ 150,000	\$ 150,000	\$ 150,000

[illegible]

FISCAL YEAR COMPARISONS

Fiscal Year	Change in Number of Employees
2016-17	\$0
2017-18	\$0
2018-19	\$0

[illegible]

Street Maintenance/Tree Maintenance (5330)

(NEW ORG CODE:10432002)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 66,355	\$ 104,200	\$ 45,000	\$ 56,700
114E	510040	PW Adm - OT Pay	377	-	-	-
114F	510040	PW Mtc - OT Pay	10,948	8,000	3,600	8,000
114T	510050	PW Mtc - PT OT Pay	582	700	600	700
115T	510020	PW Mtc - PT Salaries	9,604	7,100	2,100	3,900
116E	510060	PW Adm - Standby Pay	35	-	-	-
118F	511010	PW Mtc - Lump Sum Payment	640	700	700	-
119F	512310	PW Mtc - Applied Benefits	107,986	171,200	171,200	80,500
119T	512310	PW Mtc - PT Applied Benefits	1,882	1,900	1,900	1,100
		Total Salaries and Benefits	198,409	293,800	225,100	150,900
2200	521000	Supplies	40,389	30,000	30,000	30,000 *
4210	540030	Travel and Meetings	-	1,100	500	1,100
4220	540010	Memberships	-	500	500	500
4250	540020	Training	140	500	1,100	500
4400	542050	Contractual Services	241,938	235,000	270,000	270,000 *
9300	592000	Equipment Usage	20,000	20,000	20,000	20,000
		Total Maintenance and Operations	302,467	287,100	322,100	322,100
BR00	470030	Damage to City Property	(3,113)	(500)	(100)	(500)
CE00	430100	Contributions	-	(15,000)	(1,800)	(5,000)
HM00	810000	Transfer from Waste Management	(497,763)	(565,400)	(545,300)	(467,500)
		Total Applied Revenues	(500,876)	(580,900)	(547,200)	(473,000)
		- Activity Total -	\$ -	\$ -	\$ -	\$ -

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Additional detail on following page(s)

Street Maintenance/Tree Maintenance (5330) - Account Number Detail

<u>Acct #2200</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Chemicals	\$ 4,500	\$ 4,500	\$ 4,500
Hand and Small Power Tools	10,000	5,000	5,000
Uniforms	500	500	500
Plants, Flowers, and Trees	10,000	15,000	15,000
Misc. Supplies	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
	\$ 30,000	\$ 30,000	\$ 30,000

<u>Acct #4400</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Tree Trimming (3 Year Cycle)	\$ 195,000	\$ 230,000	\$ 230,000
Tree Spraying	20,000	20,000	20,000
Tree Removals	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
	\$ 235,000	\$ 270,000	\$ 270,000

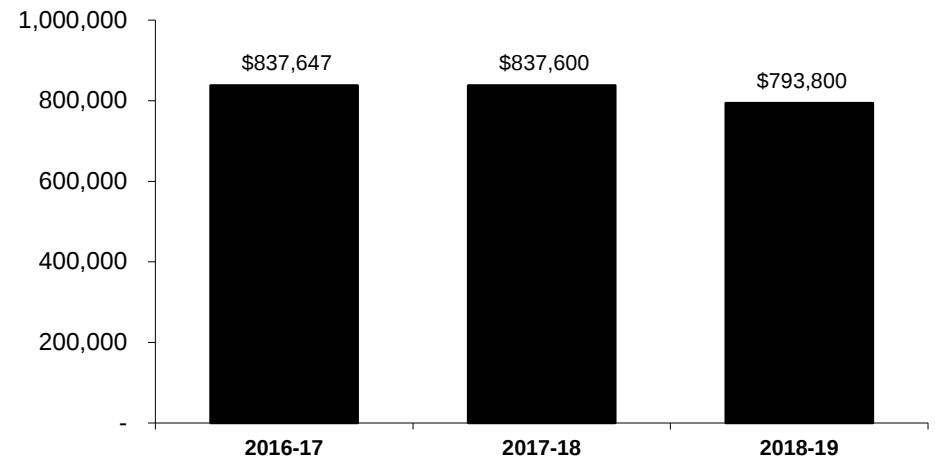
STREET MAINTENANCE / LANDSCAPE MTC (5340)

The Street Maintenance / Landscape Maintenance activity provides maintenance of landscape areas such as the median/greenbelts, slopes, underpasses, open space, sound walls and fountains.

ACTIVITY SUMMARY

		Actual	Final	Council
		FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$	174,276	193,000	138,000
Maintenance and Operations		697,461	693,200	693,600
Applied Revenues		(34,090)	(48,600)	(37,800)
Activity Total	\$	<u>837,647</u>	<u>837,600</u>	<u>793,800</u>

FISCAL YEAR COMPARISONS



Street Maintenance/Landscape Mtc (5340)

(NEW ORG CODE:10432003)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 54,952	\$ 74,900	\$ 40,500	\$ 42,100
114F	510040	PW Mtc - OT Pay	20,065	15,000	25,000	20,000
114T	510050	PW Mtc - PT OT Pay	2,352	600	2,300	2,000
115T	510020	PW Mtc - PT Salaries	5,674	400	1,700	5,300
116F	510060	PW Mtc - Standby Pay	350	-	-	-
118F	511010	PW Mtc - Lump Sum Payment	448	500	500	-
119F	512310	PW Mtc - Applied Benefits	89,384	122,900	122,900	67,500
119T	512310	PW Mtc - PT Applied Benefits	1,051	100	100	1,100
		Total Salaries and Benefits	174,276	214,400	193,000	138,000
2200	521000	Supplies	28,078	30,000	30,000	30,000 *
3100	531000	Electricity	41,841	45,000	44,000	45,000
3300	533000	Water	204,305	180,000	210,000	210,000
3400	534000	Telephone	608	1,100	1,500	-
4210	540030	Travel and Meetings	450	800	800	800
4220	540010	Memberships	175	400	400	400
4250	540020	Training	555	400	500	400
4400	542050	Contractual Services	399,449	384,000	384,000	385,000 *
9300	592000	Equipment Usage	22,000	22,000	22,000	22,000
		Total Maintenance and Operations	697,461	663,700	693,200	693,600
BG00	426010	Landscaping Fees	(2,400)	(2,400)	(1,800)	(2,000)
BR00	470030	Damage to City Property	(7,958)	(2,000)	(23,000)	(12,000)
EL00	441000	City of Whittier Participation	(6,332)	(6,400)	(6,400)	(6,400)
HM00	810000	Transfer from Waste Management	(17,400)	(17,400)	(17,400)	(17,400)
		Total Applied Revenues	(34,090)	(28,200)	(48,600)	(37,800)
		- Activity Total -	\$ 837,647	\$ 849,900	\$ 837,600	\$ 793,800

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Additional detail on following page(s)

Street Maintenance/Landscape Mtc (5340) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Irrigation Supplies	\$ 14,500	\$ 14,500	\$ 14,500
Uniform, Boots, & Safety Equip	3,000	3,000	3,000
Computer Supplies	500	500	500
Misc. Supplies	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>
	\$ 30,000	\$ 30,000	\$ 30,000

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Landscape Maintenance Contract	\$ 354,000	\$ 354,000	\$ 354,000
Fountain Maintenance	23,000	23,000	24,000
N/E Corner Norwalk/Los Nietos	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
	\$ 384,000	\$ 384,000	\$ 385,000

Fiscal Year	Expenditure
2016-17	\$-
2017-18	\$69,700
2018-19	\$68,700

FISCAL YEAR COMPARISONS

Street Maintenance/Signs and Striping (5360)

(NEW ORG CODE:10432004)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 31,238	\$ 46,700	\$ 30,500	\$ 36,100
114F	510040	PW Mtc - OT Pay	1,808	3,500	5,700	4,000
114T	510050	PW Mtc - PT OT Pay	-	500	500	500
115T	510020	PW Mtc - PT Salaries	-	-	300	3,900
118F	511010	PW Mtc - Lump Sum Payment	254	300	300	-
119F	512310	PW Mtc - Applied Benefits	50,809	75,900	75,900	68,000
119T	512310	PW Mtc - PT Applied Benefits	-	-	100	1,100
		Total Salaries and Benefits	84,109	126,900	113,300	113,600
2200	521000	Supplies	31,370	32,000	25,000	32,000 *
4400	542050	Contractual Services	34,037	45,000	45,000	45,000 *
9300	592000	Equipment Usage	20,500	20,500	20,500	20,500
		Total Maintenance and Operations	85,906	97,500	90,500	97,500
BH00	470090	Miscellaneous Fees	-	(400)	(100)	(400)
BR00	470030	Damage to City Property	(5,505)	(5,000)	(2,000)	(5,000)
CB00	470035	Property Owner Contribution	(9,546)	(3,000)	(7,000)	(7,000)
FA00	462010	Fines/Vehicle Code	(154,964)	(153,000)	(125,000)	(130,000)
		Total Applied Revenues	(170,015)	(161,400)	(134,100)	(142,400)
		- Activity Total -	\$ -	\$ 63,000	\$ 69,700	\$ 68,700

* Additional detail on following page(s)

Street Maintenance/Signs and Striping (5360) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Paint	\$ 13,000	\$ 10,000	\$ 13,000
Street Signs	10,000	10,000	10,000
Tools	4,000	3,000	4,000
Barricades/Cones	2,000	1,000	2,000
Misc. Supplies	<u>3,000</u>	<u>1,000</u>	<u>3,000</u>
	\$ 32,000	\$ 25,000	\$ 32,000

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Striping/Stenciling	\$ 35,000	\$ 35,000	\$ 35,000
Bridge Repairs	5,000	5,000	5,000
Extraordinary Maintenance	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
	\$ 45,000	\$ 45,000	\$ 45,000

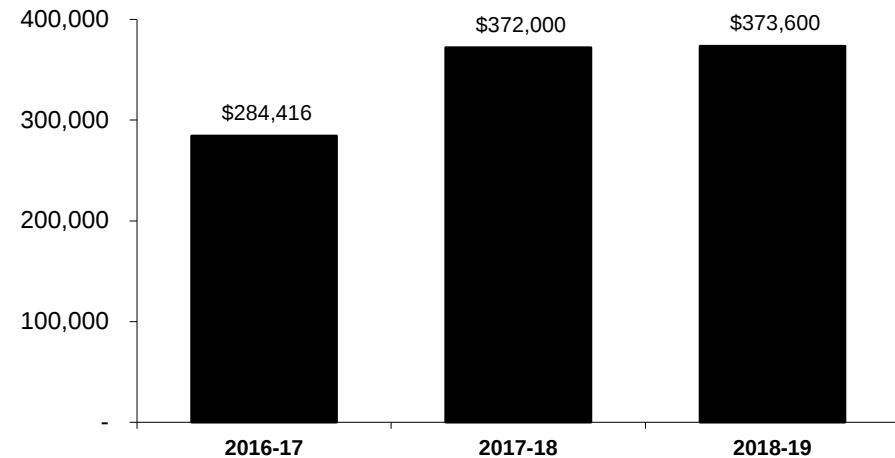
TRAFFIC SIGNALS MTC - SANTA FE SPRINGS (5410)

The Traffic Signals Maintenance - Santa Fe Springs activity provides for the maintenance of existing traffic signals within the City of Santa Fe Springs, some of which are joint with other jurisdictions. This includes the maintenance of poles, wires, signals conduits, etc.

ACTIVITY SUMMARY

	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 146,718	186,000	222,300
Maintenance and Operations	159,780	205,100	173,800
Applied Revenues	(22,082)	(19,100)	(22,500)
Activity Total	\$ 284,416	372,000	373,600

FISCAL YEAR COMPARISONS



Traffic Signals Mtc - Santa Fe Springs (5410)
(NEW ORG CODE:10433501)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111E	510010	PW Adm - Regular Salaries	\$ 1,636	\$ 1,700	\$ 1,600	\$ 1,700
111F	510010	PW Mtc - Regular Salaries	36,142	56,000	44,000	57,100
114F	510040	PW Mtc - OT Pay	11,261	10,000	14,500	10,000
114T	510050	PW Mtc - PT OT Pay	2,272	700	2,700	1,000
115S	510020	PW Adm - PT Salaries	353	700	1,000	1,300
115T	510020	PW Mtc - PT Salaries	13,524	25,300	10,800	25,500
116F	510060	PW Mtc - Standby Pay	12,838	12,500	12,700	12,500
118F	511010	PW Mtc - Lump Sum Payment	231	200	200	-
119E	512310	PW Adm - Applied Benefits	2,791	2,900	2,900	3,100
119F	512310	PW Mtc - Applied Benefits	64,669	88,800	88,800	103,000
119S	512310	PW Adm - PT Applied Benefits	27	200	200	300
119T	512310	PW Mtc - PT Applied Benefits	974	6,600	6,600	6,800
		Total Salaries and Benefits	146,718	205,600	186,000	222,300
2200	521000	Supplies	47,317	40,000	60,000	50,000
3100	531000	Electricity	34,641	36,000	35,000	36,000
3400	534000	Telephone	2,704	2,400	3,200	-
4220	540010	Memberships	410	300	300	300
4250	540020	Training	-	1,500	600	1,500
4400	542050	Contractual Services	18,546	9,000	46,000	24,000
4900	544020	Intergovernmental Charges	36,162	46,000	40,000	42,000
9300	592000	Equipment Usage	20,000	2,000	20,000	20,000
		Total Maintenance and Operations	159,780	137,200	205,100	173,800
BH00	470090	Miscellaneous Fees	-	(500)	(100)	(500)
BR00	470030	Damage to City Property	(15,082)	(15,000)	(12,000)	(15,000)
HE00	810000	Trans from St Light MTC Fund	(7,000)	(7,000)	(7,000)	(7,000)
		Total Applied Revenues	(22,082)	(22,500)	(19,100)	(22,500)
		- Activity Total -	\$ 284,416	\$ 320,300	\$ 372,000	\$ 373,600

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* Additional detail on following page(s)

Traffic Signal Mtc - Santa Fe Springs (5410) - Account Number Detail

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Misc Services	\$ 3,000	\$ 40,000	\$ 17,000
Crane Service	2,500	3,000	3,500
Loop Replacement	<u>3,500</u>	<u>3,000</u>	<u>3,500</u>
	\$ 9,000	\$ 46,000	\$ 24,000

	Mid-Year	Final	
<u>Acct #4900</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Signals Joint with Norwalk	\$ 16,000	\$ 6,000	\$ 6,000
Signals Joint with LACO & La Mirada	25,000	23,000	25,000
Signals Joint with State	<u>5,000</u>	<u>11,000</u>	<u>11,000</u>
	\$ 46,000	\$ 40,000	\$ 42,000

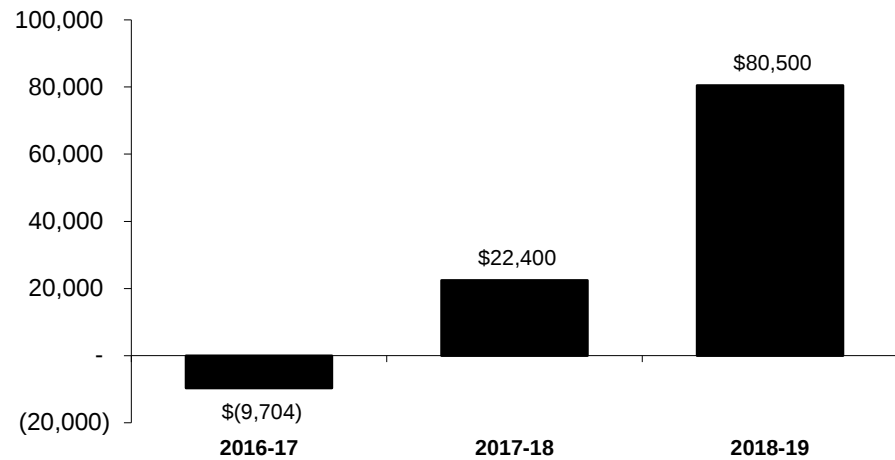
TRAFFIC SIGNAL MTC - CONTRACT CITIES (5420)

The Traffic Signal Maintenance - Contract Cities activity provides for routine and emergency repair of traffic signals of several surrounding cities that have contracted with the City of Santa Fe Springs for these services.

ACTIVITY SUMMARY

	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 371,010	395,400	441,200
Maintenance and Operations	241,005	232,100	239,400
Applied Revenues	(621,719)	(605,100)	(600,100)
Activity Total	\$ (9,704)	22,400	80,500

FISCAL YEAR COMPARISONS



Traffic Signal Mtc - Contract Cities (5420)
(NEW ORG CODE:10433502)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111E	510010	PW Adm - Regular Salaries	\$ 3,879	\$ 3,900	\$ 3,800	\$ 4,000
111F	510010	PW Mtc - Regular Salaries	108,657	121,800	99,500	124,200
114F	510040	PW Mtc - OT Pay	43,770	35,000	60,000	50,000
114T	510050	PW Mtc - PT OT Pay	7,239	2,500	7,500	7,000
115S	510020	PW Adm - PT Salaries	525	1,200	1,200	1,300
115T	510020	PW Mtc - PT Salaries	26,840	17,700	17,800	17,900
116F	510060	PW Mtc - Standby Pay	-	400	400	400
118F	511010	PW Mtc - Lump Sum Payment	504	500	500	-
119E	512310	PW Adm - Applied Benefits	6,243	6,700	6,700	7,300
119F	512310	PW Mtc - Applied Benefits	167,693	193,100	193,100	224,000
119S	512310	PW Adm - PT Applied Benefits	40	300	300	300
119T	512310	PW Mtc - PT Applied Benefits	<u>5,620</u>	<u>4,600</u>	<u>4,600</u>	<u>4,800</u>
		Total Salaries and Benefits	371,010	387,700	395,400	441,200
2200	521000	Supplies	196,221	122,000	210,000	200,000 *
4250	540020	Training	285	1,000	500	1,000
4400	542050	Contractual Services	24,499	18,400	1,600	18,400 *
9300	592000	Equipment Usage	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
		Total Maintenance and Operations	241,005	161,400	232,100	239,400
BH00	470090	Miscellaneous Fees	-	(500)	(100)	(100)
EZ00	441000	Other City Participation	<u>(621,719)</u>	<u>(590,000)</u>	<u>(605,000)</u>	<u>(600,000)</u>
		Total Applied Revenues	(621,719)	(590,500)	(605,100)	(600,100)
		- Activity Total -	<u>\$ (9,704)</u>	<u>\$ (41,400)</u>	<u>\$ 22,400</u>	<u>\$ 80,500</u>

* Additional detail on following page(s)

Traffic Signal Mtc - Contract Cities (5420) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Misc Supplies	\$ 20,000	\$ 50,000	\$ 45,000
Lamps, Heads, Filters, Etc.	70,000	115,000	90,000
Uniforms	2,000	2,000	2,000
Knockdowns	25,000	43,000	63,000
Laptop Computers	<u>5,000</u>	<u>-</u>	<u>-</u>
	\$ 122,000	\$ 210,000	\$ 200,000

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Misc Services	\$ 1,600	\$ 1,600	\$ 1,600
Crane Service	500	-	8,400
Loop Replacement	<u>16,300</u>	<u>-</u>	<u>8,400</u>
	\$ 18,400	\$ 1,600	\$ 18,400

STREET LIGHTING MAINTENANCE (5500)



The Street Lighting Maintenance activity provides for the maintenance and costs of street lights, including replacement, relocation, and new installations, within the City of Santa Fe Springs.

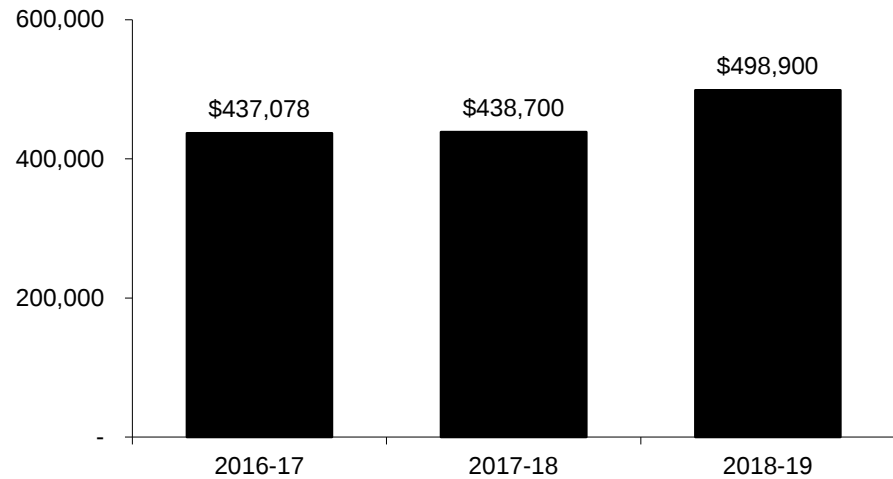


ACTIVITY SUMMARY



		Actual	Final	Council
		FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$	163,307	188,100	214,900
Maintenance and Operations		491,504	461,600	485,000
Applied Revenues		<u>(217,733)</u>	<u>(211,000)</u>	<u>(201,000)</u>
Activity Total	\$	<u>437,078</u>	<u>438,700</u>	<u>498,900</u>

FISCAL YEAR COMPARISONS



Street Lighting Maintenance (5500)
(NEW ORG CODE:10433503)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111E	510010	PW Adm - Regular Salaries	\$ 11,477	\$ 13,000	\$ 11,900	\$ 14,200
111F	510010	PW Mtc - Regular Salaries	36,401	48,700	43,000	49,700
114F	510040	PW Mtc - OT Pay	15,777	8,000	15,800	15,000
114T	510050	PW Mtc - PT OT Pay	3,577	800	1,600	1,000
115S	510020	PW Adm - PT Salaries	596	1,200	1,000	1,300
115T	510020	PW Mtc - PT Salaries	15,690	15,200	11,500	15,300
118E	511010	PW Adm - Lump Sum Payment	75	100	100	-
118F	511010	PW Mtc - Lump Sum Payment	201	200	200	-
119E	512310	PW Adm - Applied Benefits	18,974	21,400	21,400	24,400
119F	512310	PW Mtc - Applied Benefits	59,032	77,300	77,300	89,600
119S	512310	PW Adm - PT Applied Benefits	46	300	300	300
119T	512310	PW Mtc - PT Applied Benefits	<u>1,461</u>	<u>4,000</u>	<u>4,000</u>	<u>4,100</u>
		Total Salaries and Benefits	163,307	190,200	188,100	214,900
2200	521000	Supplies	64,196	25,500	35,000	33,000 *
3100	531000	Electricity	342,063	381,000	310,000	320,000
4100	542010	Advertising	-	1,500	1,500	1,500
4400	542050	Contractual Services	13,891	16,000	14,000	16,000 *
9100	591000	Overhead	64,354	95,100	94,100	107,500
9300	592000	Equipment Usage	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
		Total Maintenance and Operations	491,504	526,100	461,600	485,000
BR00	470030	Damage to City Property	(41,733)	(20,000)	(35,000)	(25,000)
HE00	810000	Trans from St Light MTC Fund	<u>(176,000)</u>	<u>(176,000)</u>	<u>(176,000)</u>	<u>(176,000)</u>
		Total Applied Revenues	(217,733)	(196,000)	(211,000)	(201,000)
		- Activity Total -	<u>\$ 437,078</u>	<u>\$ 520,300</u>	<u>\$ 438,700</u>	<u>\$ 498,900</u>

* Additional detail on following pages(s)

Street Lighting Maintenance (5500) - Account Number Detail

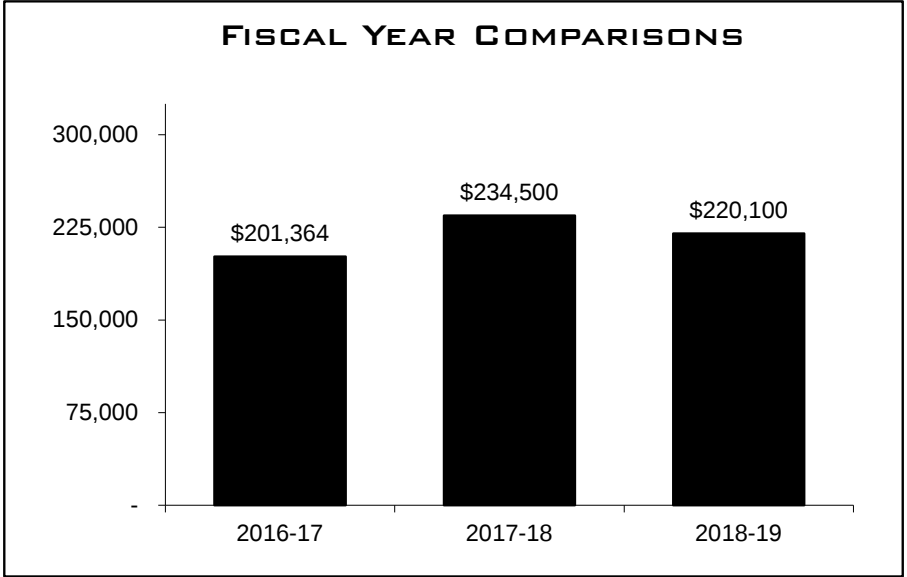
	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Poles, Conduit, Lamps, Wires	\$ 11,000	\$ 11,000	\$ 11,000
Luminaries, Photocells	6,000	6,000	6,000
Misc Supplies	1,500	3,000	3,000
Knockdowns	6,000	14,000	12,000
Uniforms	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	\$ 25,500	\$ 35,000	\$ 33,000

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Professional Services-Lighting Assessment	\$ 7,500	\$ 7,500	\$ 7,500
Crane	5,000	3,000	5,000
Misc Supplies	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>
	\$ 16,000	\$ 14,000	\$ 16,000

PARK MAINTENANCE - SANTA FE SPRINGS PARK (6121)

The Parks Maintenance - Santa Fe Springs Park - activity provides for janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, buildings, and structures.

ACTIVITY SUMMARY			
	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 71,759	66,700	63,100
Maintenance and Operations	129,605	167,800	157,000
Applied Revenues	-	-	-
Activity Total	\$ 201,364	234,500	220,100



Park Maintenance - Santa Fe Springs Park (6121)

(NEW ORG CODE:10432501)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 22,490	\$ 21,800	\$ 19,300	\$ 18,500
114F	510040	PW Mtc - OT Pay	6,123	2,500	3,200	2,500
114T	510050	PW Mtc - PT OT Pay	1,537	200	1,500	1,500
115T	510020	PW Mtc - PT Salaries	4,069	4,300	5,800	5,500
118F	511010	PW Mtc - Lump Sum Payment	133	100	100	-
119F	512310	PW Mtc - Applied Benefits	36,607	35,800	35,800	34,200
119T	512310	PW Mtc - PT Applied Benefits	800	1,000	1,000	900
		Total Salaries and Benefits	71,759	65,700	66,700	63,100
2200	521000	Supplies	11,333	8,500	8,500	8,500 *
3100	531000	Electricity	9,814	11,000	11,000	11,500
3300	533000	Water	48,204	39,000	82,000	50,000
4400	542050	Contractual Services	51,754	56,300	56,300	77,000 *
4900	544020	Intergovernmental Charges	-	1,500	1,500	1,500
9300	592000	Equipment Usage	8,500	8,500	8,500	8,500
		Total Maintenance and Operations	129,605	124,800	167,800	157,000
		- Activity Total -	\$ 201,364	\$ 190,500	\$ 234,500	\$ 220,100

* Additional detail on following page(s)

Park Maintenance - Santa Fe Springs Park (6121) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Irrigation Supplies	\$ 1,000	\$ 1,000	\$ 1,000
Decomposed Granite	500	500	500
First Aid Supplies	300	300	300
Misc Supplies	4,500	2,500	4,500
Locks and Cores	200	200	200
Wood Chip Replacement	1,500	1,500	1,500
Replace Trash Cans & Lids	500	500	500
Replaster Handball Court	-	2,000	-
	<u>\$ 8,500</u>	<u>\$ 8,500</u>	<u>\$ 8,500</u>

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Landscape Maintenance Contract	\$ 36,000	\$ 36,000	\$ 36,000
Equipment Maintenance	1,000	1,000	1,000
Plumbing Repairs	3,000	900	1,000
Misc Repair and Lease	1,000	1,000	1,000
Janitorial Services	10,300	10,300	30,900
Fencing Repair	5,000	5,000	5,000
Replaster Handball Court	-	2,100	2,100
	<u>\$ 56,300</u>	<u>\$ 56,300</u>	<u>\$ 77,000</u>

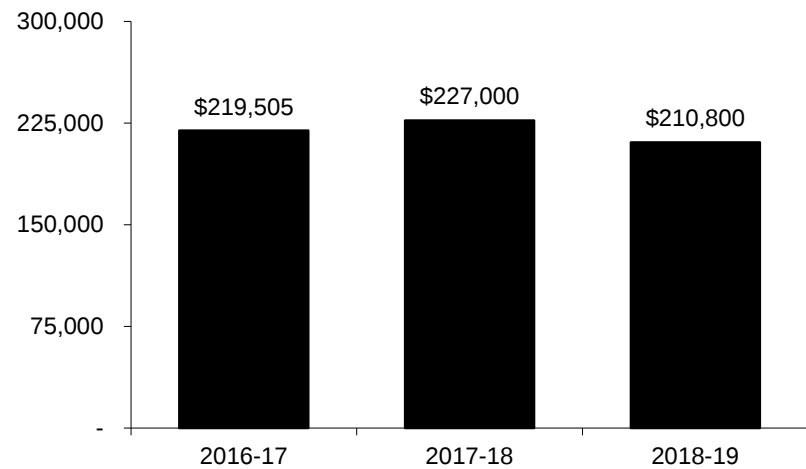
PARK MAINTENANCE - LOS NIETOS PARK (6122)

The Park Maintenance - Los Nietos Park - activity provides for janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, buildings, and structures.

ACTIVITY SUMMARY

		Actual	Final	Council
		FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$	83,132	79,000	75,900
Maintenance and Operations		136,373	148,000	134,900
Applied Revenues		-	-	-
Activity Total	\$	<u>219,505</u>	<u>227,000</u>	<u>210,800</u>

FISCAL YEAR COMPARISONS



Park Maintenance - Los Nietos Park (6122)

(NEW ORG CODE:10432502)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 26,447	\$ 26,500	\$ 22,900	\$ 22,600
114F	510040	PW Mtc - OT Pay	6,916	4,000	4,000	4,000
114T	510050	PW Mtc - PT OT Pay	1,824	100	1,600	1,500
115T	510020	PW Mtc - PT Salaries	3,972	4,200	5,800	5,500
118F	511010	PW Mtc - Lump Sum Payment	166	200	200	-
119F	512310	PW Mtc - Applied Benefits	43,047	43,500	43,500	41,400
119T	512310	PW Mtc - PT Applied Benefits	760	1,000	1,000	900
		Total Salaries and Benefits	83,132	79,500	79,000	75,900
2200	521000	Supplies	11,031	9,000	9,500	9,000 *
3100	531000	Electricity	7,319	7,200	8,500	8,000
3200	532000	Natural Gas	1,010	1,100	900	1,100
3300	533000	Water	31,378	33,000	46,000	33,000
4400	542050	Contractual Services	77,535	76,400	75,000	75,700 *
9300	592000	Equipment Usage	8,100	8,100	8,100	8,100
		Total Maintenance and Operations	136,373	134,800	148,000	134,900
		- Activity Total -	\$ 219,505	\$ 214,300	\$ 227,000	\$ 210,800

* Additional detail on following page(s)

Park Maintenance - Los Nietos Park (6122) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Irrigation Supplies	\$ 1,400	\$ 1,800	\$ 1,400
Misc Supplies	5,600	5,600	5,600
Small Hand Tools	200	200	200
HVAC Parts	500	600	500
First Aid Supplies	200	200	200
Locks and Cores	500	500	500
Replace Trash Can Lids	600	600	600
	<u>\$ 9,000</u>	<u>\$ 9,500</u>	<u>\$ 9,000</u>

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Landscape Maintenance Contract	\$ 38,400	\$ 38,400	\$ 38,400
HVAC Maintenance	1,000	1,000	1,000
Janitorial Services	30,500	30,500	30,900
Kitchen Fire System	1,000	1,000	1,000
Misc. Contracts	5,500	4,100	4,400
	<u>\$ 76,400</u>	<u>\$ 75,000</u>	<u>\$ 75,700</u>

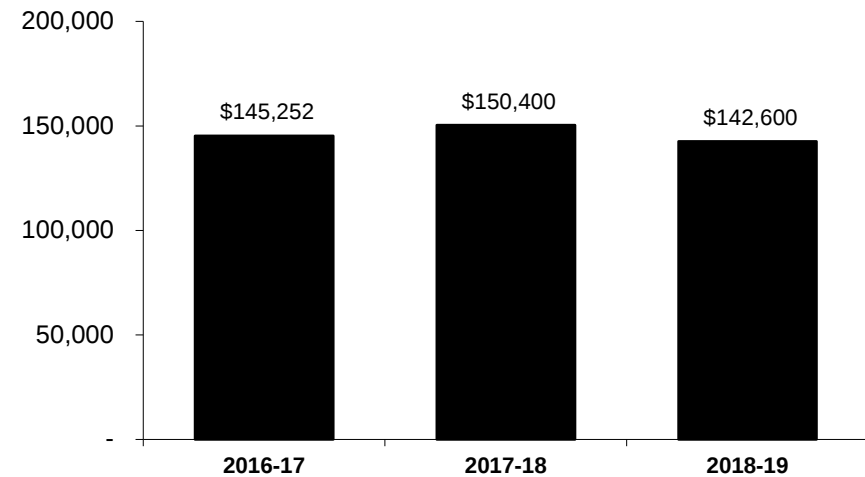
PARK MAINTENANCE - LITTLE LAKE PARK (6123)

The Park Maintenance - Little Lake Park - activity provides for the janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, buildings, and structures.

ACTIVITY SUMMARY

	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 66,523	66,200	61,400
Maintenance and Operations	223,981	234,500	223,900
Applied Revenues	<u>(145,252)</u>	<u>(150,300)</u>	<u>(142,700)</u>
Activity Total	\$ <u>145,252</u>	<u>150,400</u>	<u>142,600</u>

FISCAL YEAR COMPARISONS



Park Maintenance - Little Lake Park (6123)

(NEW ORG CODE:10432503)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	540010	PW Mtc - Regular Salaries	\$ 21,626	\$ 22,400	\$ 18,900	\$ 18,500
114F	510040	PW Mtc - OT Pay	4,177	2,500	2,500	2,500
114T	510050	PW Mtc - PT OT Pay	1,154	100	1,100	200
115T	510020	PW Mtc - PT Salaries	3,525	4,200	5,700	5,500
118F	511010	PW Mtc - Lump Sum Payment	139	200	200	-
119F	512310	PW Mtc - Applied Benefits	35,204	36,800	36,800	33,800
119T	512310	PW Mtc - PT Applied Benefits	698	1,000	1,000	900
		Total Salaries and Benefits	66,523	67,200	66,200	61,400
2200	521000	Supplies	16,080	18,000	15,000	18,000
3100	531000	Electricity	27,670	31,000	29,000	30,000
3200	532000	Natural Gas	612	600	500	600
3300	533000	Water	69,720	65,000	103,000	70,000
4400	542050	Contractual Services	106,899	98,800	84,000	102,300
9300	592000	Equipment Usage	3,000	3,000	3,000	3,000
		Total Maintenance and Operations	223,981	216,400	234,500	223,900
EG00	441000	City of Norwalk Participation	(145,252)	(141,800)	(150,300)	(142,700)
		Total Applied Revenues	(145,252)	(141,800)	(150,300)	(142,700)
		- Activity Total -	\$ 145,252	\$ 141,800	\$ 150,400	\$ 142,600

* Additional detail on following page(s)

Park Maintenance - Little Lake Park (6123) - Account Number Detail

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Misc Contracts	\$ 1,200	\$ 1,200	\$ 1,200
Landscape Maintenance Contract	46,800	46,800	46,800
HVAC Maintenance	1,000	1,000	1,000
Annual Color	2,800	2,800	2,800
Tree Trimming	5,000	5,000	5,000
Janitorial Services	40,000	25,200	43,500
Painting	1,000	1,000	1,000
Steam Blast Twice Per Year	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	\$ 98,800	\$ 84,000	\$ 102,300

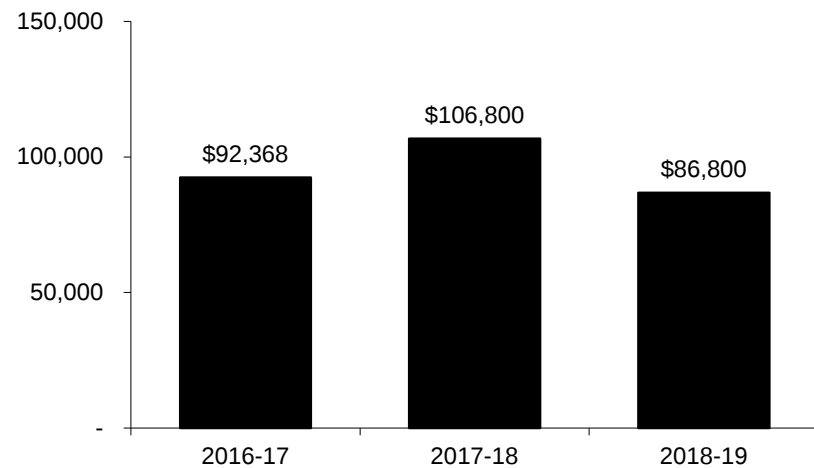
PARK MAINTENANCE - LAKEVIEW PARK (6124)

The Park Maintenance - Lakeview Park activity provides for the janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, buildings, and structures.

ACTIVITY SUMMARY

		Actual	Final	Council
		FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$	44,205	57,300	45,100
Maintenance and Operations		62,163	63,500	55,700
Applied Revenues		(14,000)	(14,000)	(14,000)
Activity Total	\$	<u>92,368</u>	<u>106,800</u>	<u>86,800</u>

FISCAL YEAR COMPARISONS



Park Maintenance - Lakeview Park (6124)

(NEW ORG CODE:10432504)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 14,376	\$ 14,300	\$ 22,300	\$ 12,600
114F	510040	PW Mtc - OT Pay	1,297	2,500	3,000	2,500
114T	510050	PW Mtc - PT OT Pay	1,101	200	1,600	1,300
115T	510020	PW Mtc - PT Salaries	3,299	4,200	5,800	5,500
118F	511010	PW Mtc - Lump Sum Payment	82	100	100	-
119F	512310	PW Mtc - Applied Benefits	23,401	23,500	23,500	22,300
119T	512310	PW Mtc - PT Applied Benefits	649	1,000	1,000	900
		Total Salaries and Benefits	44,205	45,800	57,300	45,100
2200	521000	Supplies	5,665	5,000	5,000	5,000
3100	531000	Electricity	7,305	8,200	7,800	8,000
3300	533000	Water	2,965	3,200	2,300	2,400
4400	542050	Contractual Services	44,228	47,400	46,400	38,300
9300	592000	Equipment Usage	2,000	2,000	2,000	2,000
		Total Maintenance and Operations	62,163	65,800	63,500	55,700
E100	440001	School District Participation	(14,000)	(14,000)	(14,000)	(14,000)
		Total Applied Revenues	(14,000)	(14,000)	(14,000)	(14,000)
		- Activity Total -	\$ 92,368	\$ 97,600	\$ 106,800	\$ 86,800

*

Additional detail on following page(s)

Park Maintenance - Lakeview Park (6124) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Irrigation Supplies	\$ 2,100	\$ 2,100	\$ 2,100
Paint & Graffiti Remover	1,000	1,000	1,000
Janitorial Supplies	<u>1,900</u>	<u>1,900</u>	<u>1,900</u>
	\$ 5,000	\$ 5,000	\$ 5,000

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Landscape Maintenance Contract	\$ 20,400	\$ 20,400	\$ 20,400
Area East of Child Care	1,500	1,500	1,500
Basketball Maintenance	800	800	800
HVAC. Maintenance	200	200	200
Termite Service	500	500	500
Various Repairs	500	500	500
Janitorial Services	21,500	20,500	12,400
Painting	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
	\$ 47,400	\$ 46,400	\$ 38,300

[illegible]

Fiscal Year	Value
2016-17	\$125,859
2017-18	\$140,800
2018-19	\$131,900



Park Maintenance - SFS Athletic Fields (6125)

(NEW ORG CODE:10432505)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 10,756	\$ 11,800	\$ 10,300	\$ 10,600
114F	510040	PW Mtc - OT Pay	415	2,500	2,500	2,500
114T	510050	PW Mtc - PT OT Salaries	-	200	200	200
115T	510020	PW Mtc - PT Salaries	201	2,100	2,100	5,500
118F	511010	PW Mtc - Lump Sum Payment	71	100	100	-
119F	512310	PW Mtc - Applied Benefits	17,507	19,400	19,400	19,700
119T	512310	PW Mtc - PT Applied Benefits	55	400	400	900
		Total Salaries and Benefits	29,005	36,500	35,000	39,400
2200	521000	Supplies	5,031	11,000	11,000	11,000 *
3100	531000	Electricity	4,196	5,300	4,000	4,100
3300	533000	Water	32,675	38,000	35,000	36,000
4400	542050	Contractual Services	52,117	49,200	52,000	37,500 *
4900	544020	Intergovernmental Charges	435	5,000	1,400	1,500
9300	592000	Equipment Usage	2,400	2,400	2,400	2,400
		Total Maintenance and Operations	96,854	110,900	105,800	92,500
		- Activity Total -	<u>\$ 125,859</u>	<u>\$ 147,400</u>	<u>\$ 140,800</u>	<u>\$ 131,900</u>

* Additional detail on following page(s)

Park Maintenance - SFS Athletic Fields (6125) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Irrigation Supplies	\$ 700	\$ 700	\$ 700
Misc Supplies	5,500	5,500	5,500
Lamp Replacement	2,500	2,500	2,500
First Aid Supplies	300	300	300
Locks and Cores	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
	\$ 11,000	\$ 11,000	\$ 11,000

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Landscape Maintenance Contract	\$ 28,800	\$ 28,800	\$ 28,600
Kitchen Equipment Maintenance	1,000	2,000	1,500
HVAC Maintenance	500	2,000	-
Janitorial Services	17,000	17,000	5,000
Over seeding Bermuda	1,400	1,700	1,900
Kitchen Fire System Inspection	<u>500</u>	<u>500</u>	<u>500</u>
	\$ 49,200	\$ 52,000	\$ 37,500

PARK MAINTENANCE - LAKE CTR & BW CTR (6126)



The Park Maintenance - Lake Center and Betty Wilson Center activity provides for janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, buildings, and structures.

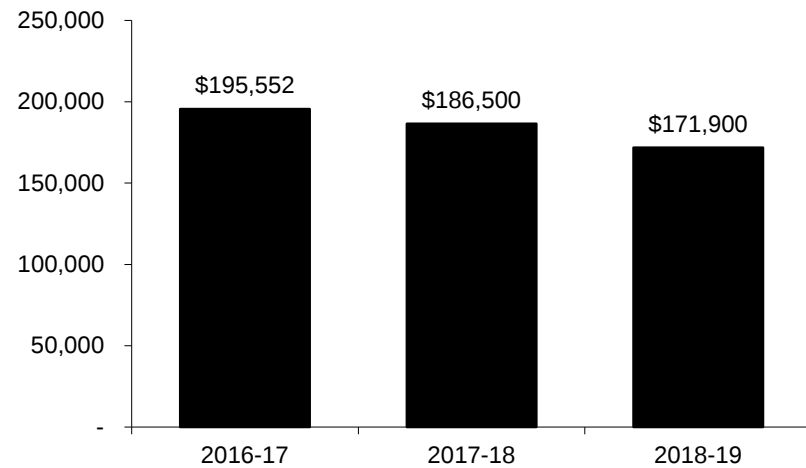


ACTIVITY SUMMARY



		Actual	Final	Council
		FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$	52,315	62,000	61,600
Maintenance and Operations		170,787	174,900	160,300
Applied Revenues		(27,550)	(50,400)	(50,000)
Activity Total	\$	<u>195,552</u>	<u>186,500</u>	<u>171,900</u>

FISCAL YEAR COMPARISONS



Park Maintenance - Lake Ctr & BW Ctr (6126)

(NEW ORG CODE:10432506)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 18,966	\$ 21,800	\$ 19,500	\$ 18,300
114F	510040	PW Mtc - OT Pay	1,457	2,500	3,500	2,500
114T	510050	PW Mtc - PT OT Pay	-	100	200	100
115T	510020	PW Mtc - PT Salaries	682	2,500	2,500	5,500
118F	511010	PW Mtc - Lump Sum Payment	139	100	100	-
119F	512310	PW Mtc - Applied Benefits	30,882	35,700	35,700	34,300
119T	512310	PW Mtc - PT Applied Benefits	189	500	500	900
		Total Salaries and Benefits	52,315	63,200	62,000	61,600
2200	521000	Supplies	7,038	12,400	12,400	12,400
3100	531000	Electricity	25,828	27,000	27,000	28,000
3200	532000	Natural Gas	457	600	400	400
3300	533000	Water	26,318	23,000	29,100	30,000
4400	542050	Contractual Services	105,146	111,500	100,000	83,500
9300	592000	Equipment Usage	6,000	6,000	6,000	6,000
		Total Maintenance and Operations	170,787	180,500	174,900	160,300
BR00	470030	Damage to City Property	(2,550)	-	-	-
CE00	430100	Contributions	-	-	(400)	-
EE00	443000	County Grants/Park Prop A	-	(25,000)	(25,000)	(25,000)
EI00	440001	School District Participation	(25,000)	(25,000)	(25,000)	(25,000)
		Total Applied Revenues	(27,550)	(50,000)	(50,400)	(50,000)
		- Activity Total -	\$ 195,552	\$ 193,700	\$ 186,500	\$ 171,900

* Additional detail on following page(s)

Park Maintenance - Lake Ctr & BW Ctr (6126) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Irrigation Supplies	\$ 2,000	\$ 2,000	\$ 2,000
Misc Supplies	3,600	3,600	3,600
Lamp Replacement	1,800	1,800	1,800
Painting Supplies	900	900	900
Flag Replacement	1,000	1,000	1,000
First Aid Supplies	300	300	300
Locks and Cores	800	800	800
HVAC Supplies	1,000	1,000	1,000
Holiday Plants and Decorations	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	\$ 12,400	\$ 12,400	\$ 12,400

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Landscape Maintenance Contract	\$ 45,600	\$ 45,600	\$ 45,600
Rental Equipment (Lamp Replace)	1,900	1,900	1,900
Basketball Maintenance	2,400	500	500
Misc Services	3,000	3,000	3,000
Fence Repair	3,000	1,000	1,300
Pest Control	900	900	1,500
HVAC Maintenance	3,500	1,500	1,500
Janitorial Services	41,000	38,000	18,200
Water blasting	400	400	700
Painting	5,000	3,000	4,000
Steam Cleaning 2x Annually	1,500	900	2,000
Kitchen Fire System Semi	300	300	300
Fire Sprinkler Insp Quarterly	600	600	600
Overseeding Bermuda	<u>2,400</u>	<u>2,400</u>	<u>2,400</u>
	\$ 111,500	\$ 100,000	\$ 83,500

[illegible]

FISCAL YEAR COMPARISONS

Fiscal Year	Value
2016-17	\$205,048
2017-18	\$193,100
2018-19	\$219,600



Park Maintenance - Heritage Park (6127)

(NEW ORG CODE:10432507)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 32,619	\$ 24,900	\$ 25,400	\$ 30,100
114F	510040	PW Mtc - OT Pay	2,714	5,000	5,000	5,000
114T	510050	PW Mtc - PT OT Pay	306	400	400	400
115T	510020	PW Mtc - PT Salaries	5,540	9,000	4,800	8,100
118F	511010	PW Mtc - Lump Sum Payment	157	200	200	-
119F	512310	PW Mtc - Applied Benefits	53,106	41,000	41,000	55,900
119T	512310	PW Mtc - PT Applied Benefits	813	2,200	2,200	2,000
		Total Salaries and Benefits	95,255	82,700	79,000	101,500
2200	521000	Supplies	27,393	26,500	27,000	26,500 *
3100	531000	Electricity	29,009	30,500	28,000	29,000 *
3200	532000	Natural Gas	1,073	1,600	300	1,100
3300	533000	Water	52,176	54,000	55,500	57,000
4400	542050	Contractual Services	150,408	150,700	150,700	151,900 *
9300	592000	Equipment Usage	5,400	5,400	5,400	5,400
		Total Maintenance and Operations	265,459	268,700	266,900	270,900
BR00	470030	Damage to City Property	(1,601)	-	(1,000)	(1,000)
CB00	470035	Property Owner Contributions	(154,065)	(151,800)	(151,800)	(151,800)
		Total Applied Revenues	(155,666)	(151,800)	(152,800)	(152,800)
		- Activity Total -	\$ 205,048	\$ 199,600	\$ 193,100	\$ 219,600

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Additional detail on following page(s)

Park Maintenance - Heritage Park (6127) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Irrigation Supplies	\$ 6,500	\$ 6,500	\$ 6,500
Poinsettias Replacement	700	700	700
Color Replacement	6,400	6,400	6,400
Floor Supplies	1,500	1,500	1,500
Miscellaneous Supplies	1,000	1,000	1,000
Miscellaneous Lighting Supplies	2,000	2,500	2,000
Locks and Cores	300	300	300
Flags	2,000	2,000	2,000
First Aid Supplies	300	300	300
Holiday Supplies	500	500	500
HVAC Supplies	1,000	1,000	1,000
Bistro Lighting	1,800	1,800	1,800
Paint Supplies	2,500	2,500	2,500
	<u>\$ 26,500</u>	<u>\$ 27,000</u>	<u>\$ 26,500</u>

	Mid-Year	Final	
<u>Acct #3100</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Native American Exhibit	\$ 10,000	\$ 10,000	\$ 10,500
Heritage Park	20,500	18,000	18,500
	<u>\$ 30,500</u>	<u>\$ 28,000</u>	<u>\$ 29,000</u>

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Landscape Maintenance Contract	\$ 70,700	\$ 70,700	\$ 70,700
Tree Spraying	3,000	3,000	3,000
Window Cleaning	2,500	2,500	2,600
Fountain Mtc	19,000	19,000	19,200
HVAC Contract	1,000	1,000	1,000
Railroad Depot	9,000	9,000	9,000
Misc Services	2,000	2,000	2,000
Janitorial Services	30,000	30,000	30,900
Annual Color	7,500	7,500	7,500
Stream & Pump Native American Pond	1,000	1,000	1,000
Painting of Wrought Iron Fencing	5,000	5,000	5,000
	<u>\$ 150,700</u>	<u>\$ 150,700</u>	<u>\$ 151,900</u>

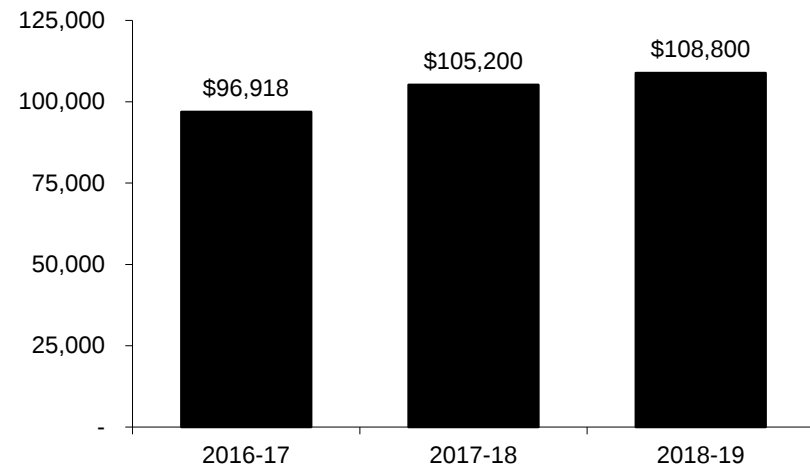
PARK MAINTENANCE - SCULPTURE GARDENS (6128)

The Park Maintenance - Sculpture Gardens activity provides for janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, buildings, and structures at the Sculpture Gardens. Additionally, this activity provides maintenance for the parking lot, parking lot lighting, bollard lighting, flag court lighting, flags, and fountain maintenance for the Heritage Springs complex located on the northeast corner of Telegraph Rd. and Norwalk Blvd.

ACTIVITY SUMMARY

		Final	Council
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 24,831	28,200	31,000
Maintenance and Operations	127,087	132,000	132,800
Applied Revenues	(55,000)	(55,000)	(55,000)
Activity Total	\$ 96,918	105,200	108,800

FISCAL YEAR COMPARISONS



Park Maintenance - Sculpture Gardens (6128)

(NEW ORG CODE:10432508)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 8,907	\$ 7,900	\$ 12,800	\$ 10,000
114F	510040	PW Mtc - OT Pay	1,242	2,000	2,000	2,000
114T	510050	PW Mtc - PT OT Pay	108	100	100	100
115T	510020	PW Mtc - PT Salaries	-	1,200	100	400
118F	511010	PW Mtc - Lump Sum Payment	78	100	100	-
119F	512310	PW Mtc - Applied Benefits	14,496	12,900	12,900	18,400
119T	512310	PW Mtc - PT Applied Benefits	-	200	200	100
		Total Salaries and Benefits	24,831	24,400	28,200	31,000
2200	521000	Supplies	13,225	8,000	8,000	8,000
3100	531000	Electricity	15,433	21,000	16,000	16,500
3300	533000	Water	36,122	25,000	39,000	39,000
4400	542050	Contractual Services	60,307	65,000	67,000	67,300
9300	592000	Equipment Usage	2,000	2,000	2,000	2,000
		Total Maintenance and Operations	127,087	121,000	132,000	132,800
HL00	810000	Trans from Art in Public Places	(55,000)	(55,000)	(55,000)	(55,000)
		Total Applied Revenues	(55,000)	(55,000)	(55,000)	(55,000)
		- Activity Total -	<u>\$ 96,918</u>	<u>\$ 90,400</u>	<u>\$ 105,200</u>	<u>\$ 108,800</u>

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Additional detail on following page(s)

Park Maintenance - Sculpture Gardens (6128) - Account Number Detail

<u>Acct #4400</u>	<u>Mid-Year</u>	<u>Final</u>	
	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Landscape Maintenance Service	\$ 42,000	\$ 42,000	\$ 42,000
Janitorial Services	5,000	4,500	5,300
Fountain Maintenance	13,000	13,000	13,800
Misc. Contracts	5,000	5,000	5,000
Parking Lot Slurry Seal	-	2,500	1,200
	<u>\$ 65,000</u>	<u>\$ 67,000</u>	<u>\$ 67,300</u>

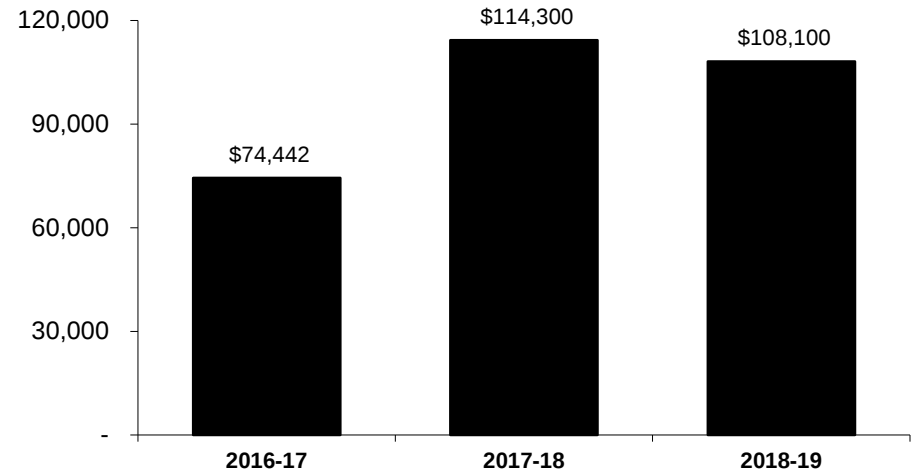
PARK MAINTENANCE - BALL FIELDS (6 1 30)

The Park Maintenance-Ball Fields Program is responsible for maintaining and prepping the fields located at Jersey Athletic Fields, Lake Center Athletic Park, Los Nietos Park, and Little Lake Park for softball, little leagues, and soccer programs. The preparation includes dragging, chalking, leveling, and watering the fields to maintain a safe and competitive playing field.

ACTIVITY SUMMARY

		Actual	Final	Council
		FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$	59,838	91,300	73,100
Maintenance and Operations		49,904	57,000	69,000
Applied Revenues		(35,300)	(34,000)	(34,000)
Activity Total	\$	74,442	114,300	108,100

FISCAL YEAR COMPARISONS



Park Maintenance - Ball Fields (6130)
(NEW ORG CODE:10432509)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
114F	510040	PW Mtc - OT Pay	\$ -	\$ 1,000	\$ 600	\$ 1,000
114T	510050	PW Mtc - PT OT Pay	2,787	1,800	3,500	2,000
115T	510020	PW Mtc - PT Salaries	50,175	61,300	71,100	57,600
119T	512310	PW Mtc - PT Applied Benefits	<u>6,876</u>	<u>16,100</u>	<u>16,100</u>	<u>12,500</u>
		Total Salaries and Benefits	59,838	80,200	91,300	73,100
2200	521000	Supplies	23,405	25,000	25,000	25,000
4400	542050	Contractual Services	6,499	24,000	12,000	24,000
9300	592000	Equipment Usage	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
		Total Maintenance and Operations	49,904	69,000	57,000	69,000
BH00	470090	Miscellaneous Fees/Cell Tower	<u>(35,300)</u>	<u>(34,000)</u>	<u>(34,000)</u>	<u>(34,000)</u>
		Total Applied Revenues	(35,300)	(34,000)	(34,000)	(34,000)
		- Activity Total -	<u>\$ 74,442</u>	<u>\$ 115,200</u>	<u>\$ 114,300</u>	<u>\$ 108,100</u>

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* Additional detail on following page(s)

Park Maintenance - Ball Fields (6130) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Supplies and Concrete Replacement	\$ 10,000	\$ 10,000	\$ 10,000
Extraordinary Maintenance	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
	\$ 25,000	\$ 25,000	\$ 25,000

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Lazor Leveling of Infields	\$ 4,000	\$ -	\$ 4,000
Fencing Replacement	10,000	-	10,000
Designated Field/Park Projects	<u>10,000</u>	<u>12,000</u>	<u>10,000</u>
	\$ 24,000	\$ 12,000	\$ 24,000

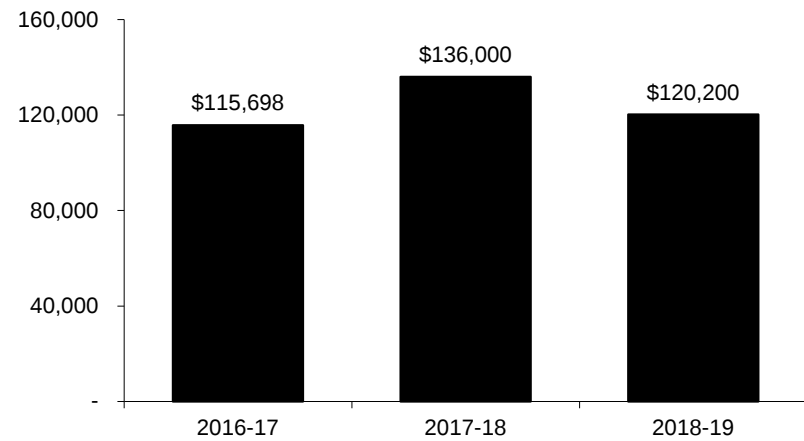
PARK MAINTENANCE - ACTIVITY CENTER (6131)

The Park Maintenance - Activity Center activity provides for the maintenance and repair of the building and facilities, including janitorial services, painting and maintenance to the racquetball court, basketball court, and gym equipment.

ACTIVITY SUMMARY

		Final	Council
	Actual	Est.	Approved
	<u>FY 2016-17</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Salaries and Benefits	\$ 31,780	34,600	43,800
Maintenance and Operations	83,918	101,400	76,400
Applied Revenues	-	-	-
Activity Total	\$ <u>115,698</u>	<u>136,000</u>	<u>120,200</u>

FISCAL YEAR COMPARISONS



Park Maintenance - Activity Center (6131)

(NEW ORG CODE:10432510)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 10,527	\$ 10,600	\$ 10,900	\$ 10,600
114F	510040	PW Mtc - OT Pay	166	2,500	2,500	2,500
114T	510050	PW Mtc - PT OT Pay	-	100	200	100
115T	510020	PW Mtc - PT Salaries	3,565	2,800	3,000	8,400
118F	511010	PW Mtc - Lump Sum Payment	60	100	100	-
119F	512310	PW Mtc - Applied Benefits	17,123	17,300	17,300	20,600
119T	512310	PW Mtc - PT Applied Benefits	339	600	600	1,600
		Total Salaries and Benefits	31,780	34,000	34,600	43,800
2200	521000	Supplies	4,192	8,000	8,000	8,000 *
3100	531000	Electricity	31,152	34,000	32,500	33,500
3300	533000	Water	3,125	2,700	4,500	4,000
3400	534000	Telephone	422	400	400	400
4400	542050	Contractual Services	42,627	45,600	53,600	28,100 *
9300	592000	Equipment Usage	2,400	2,400	2,400	2,400
		Total Maintenance and Operations	83,918	93,100	101,400	76,400
		- Activity Total -	<u>\$ 115,698</u>	<u>\$ 127,100</u>	<u>\$ 136,000</u>	<u>\$ 120,200</u>

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Additional detail on following page(s)

Park Maintenance - Activity Center (6131) - Account Number Detail

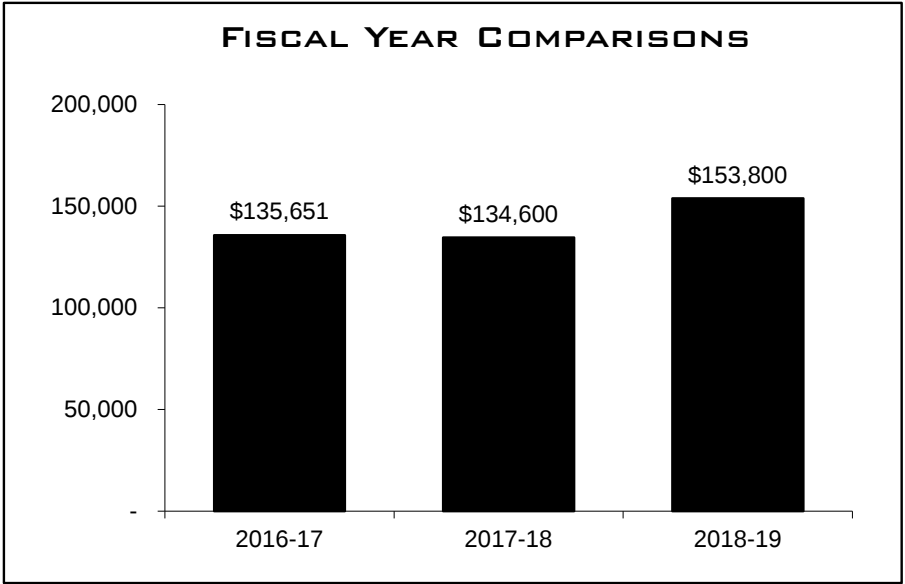
	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Plant Replacement	\$ 500	\$ 500	\$ 500
Irrigation Supplies	500	500	500
Misc Supplies	3,500	3,500	3,500
Painting Supplies	1,000	1,000	1,000
First Aid Supplies	500	500	500
HVAC Supplies	1,000	1,000	1,000
Locks and Cores	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	\$ 8,000	\$ 8,000	\$ 8,000

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Misc Contracts	\$ 3,500	\$ 3,500	\$ 3,500
HVAC Maintenance	2,500	2,500	2,500
Equipment Rental	700	700	700
Janitorial Services	32,000	32,000	12,500
Bleacher Repair	-	8,000	2,000
Painting	1,900	1,900	1,900
Misc. Repairs	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
	\$ 45,600	\$ 53,600	\$ 28,100

PARK MAINTENANCE - TOWN CENTER HALL (6135)

The Park Maintenance - Town Center Hall activity provides for the maintenance and repairs of the building and facilities, including utilities and janitorial services.

ACTIVITY SUMMARY			
	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 30,116	27,700	42,000
Maintenance and Operations	105,535	106,900	111,800
Applied Revenues	-	-	-
Activity Total	\$ 135,651	134,600	153,800



Park Maintenance - Town Center Hall (6135)

(NEW ORG CODE:10432511)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 10,487	\$ 6,600	\$ 12,100	\$ 12,300
114F	510040	PW Mtc - OT Pay	1,829	2,500	1,500	2,500
114T	510050	PW Mtc - PT OT Pay	-	100	100	100
115T	510020	PW Mtc - PT Salaries	529	2,500	2,500	3,100
118F	511010	PW Mtc - Lump Sum Payment	64	100	100	-
119F	512310	PW Mtc - Applied Benefits	17,061	10,900	10,900	23,800
119T	512310	PW Mtc - PT Applied Benefits	146	500	500	200
		Total Salaries and Benefits	30,116	23,200	27,700	42,000
2200	521000	Supplies	12,990	7,200	8,500	7,200
3100	531000	Electricity	29,547	34,000	35,000	36,000
3200	532000	Natural Gas	1,102	1,200	800	1,000
3300	533000	Water	1,205	1,300	900	1,000
4400	542050	Contractual Services	58,291	59,300	59,300	64,200
9300	592000	Equipment Usage	2,400	2,400	2,400	2,400
		Total Maintenance and Operations	105,535	105,400	106,900	111,800
		- Activity Total -	<u>\$ 135,651</u>	<u>\$ 128,600</u>	<u>\$ 134,600</u>	<u>\$ 153,800</u>

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Additional detail on following page(s)

Park Maintenance - Town Center Hall (6135) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Hand Tools/Equipment	\$ 500	\$ 1,700	\$ 500
Irrigation Supplies	2,500	2,500	2,500
Electrical Supplies	2,100	2,100	2,100
Painting Supplies	500	600	500
First Aid Supplies	300	300	300
Locks and Cores	300	300	300
HVAC Supplies	1,000	1,000	1,000
Ice Maker	-	-	-
	<u>\$ 7,200</u>	<u>\$ 8,500</u>	<u>\$ 7,200</u>

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Drapery Cleaning	\$ 1,000	\$ 1,000	\$ 1,000
Fire System Inspection	600	600	600
Misc. Contracts	4,500	4,500	4,700
Janitorial Services	42,000	42,000	46,700
HVAC Maintenance	3,200	3,200	3,200
Carpet Cleaning	1,500	1,500	1,500
Painting	3,500	3,500	3,500
Elevator Service	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
	<u>\$ 59,300</u>	<u>\$ 59,300</u>	<u>\$ 64,200</u>

[illegible]

FISCAL YEAR COMPARISONS

Fiscal Year	Value
2016-17	\$265,895
2017-18	\$235,100
2018-19	\$226,000



Park Maintenance - Clarke Estate (6136)

(NEW ORG CODE:10432515)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 20,224	\$ 15,000	\$ 18,800	\$ 17,600
114F	510040	PW Mtc - OT Pay	2,558	2,500	6,500	2,500
114T	510050	PW Mtc - PT OT Pay	166	100	100	100
115T	510020	PW Mtc - PT Salaries	3,839	4,000	2,500	7,700
118F	511010	PW Mtc - Lump Sum Payment	98	100	100	-
119F	512310	PW Mtc - Applied Benefits	32,911	24,800	24,800	32,300
119T	512310	PW Mtc - PT Applied Benefits	475	900	900	1,500
		Total Salaries and Benefits	60,271	47,400	53,700	61,700
2200	521000	Supplies	30,008	18,900	22,300	18,900 *
3100	531000	Electricity	13,183	15,500	13,500	14,000
3200	532000	Natural Gas	1,310	1,500	1,200	1,300
3300	533000	Water	14,469	15,000	14,500	15,000
4400	542050	Contractual Services	143,054	126,300	126,300	111,500 *
9300	592000	Equipment Usage	3,600	3,600	3,600	3,600
		Total Maintenance and Operations	205,624	180,800	181,400	164,300
		- Activity Total -	<u>\$ 265,895</u>	<u>\$ 228,200</u>	<u>\$ 235,100</u>	<u>\$ 226,000</u>

* Additional detail on following page(s)

Park Maintenance - Clarke Estate (6136) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Plant Replacement	\$ 7,000	\$ 7,000	\$ 7,000
Sod Replacement	4,000	4,000	4,000
Irrigation Supplies	1,000	1,000	1,000
First Aid Supplies	300	3,700	300
HVAC Supplies	3,600	3,600	3,600
Bistro Lighting	2,500	2,500	2,500
Locks and Cores	500	500	500
	<u>\$ 18,900</u>	<u>\$ 22,300</u>	<u>\$ 18,900</u>

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Misc Contracts	\$ 5,000	\$ 5,000	\$ 5,000
Pest Control Service	600	600	800
HVAC Maintenance	4,800	4,800	4,800
Fountain Service	10,000	10,000	10,200
Carpet Cleaning	2,500	2,500	2,500
Elevator Service	800	800	1,000
Janitorial Services	28,000	28,000	12,400
Landscape Services	68,300	68,300	68,300
Painting	3,000	3,000	3,000
HVAC/Refrigeration	3,300	3,300	3,500
	<u>\$ 126,300</u>	<u>\$ 126,300</u>	<u>\$ 111,500</u>

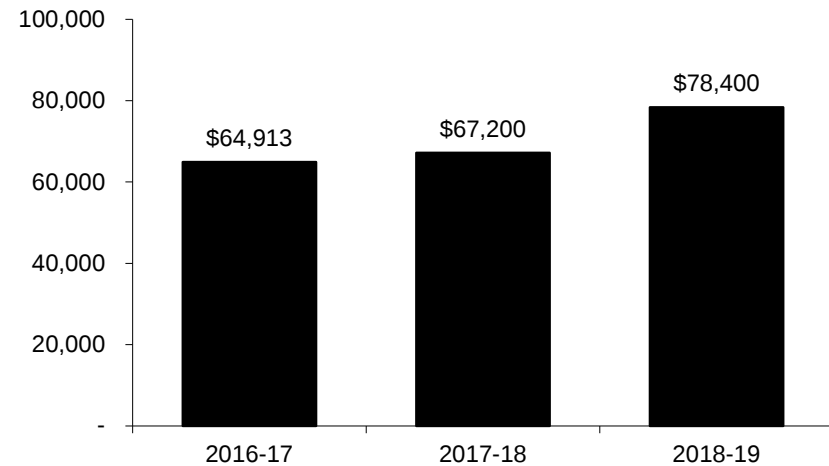
PARK MTC. - PARKETTES/COMMUNITY GARDENS (6180)

The Park Maintenance - Parkettes./Community Gardens activity provides for the maintenance and repairs, including utilities, in the City of Santa Fe Springs.

ACTIVITY SUMMARY

		Actual FY 2016-17	Final Est. FY 2017-18	Council Approved FY 2018-19
Salaries and Benefits	\$	19,452	20,900	28,400
Maintenance and Operations		45,461	46,300	50,000
Applied Revenues		-	-	-
Activity Total	\$	<u>64,913</u>	<u>67,200</u>	<u>78,400</u>

FISCAL YEAR COMPARISONS



Park Mtc. - Parkettes / Community Gardens (6180)

(NEW ORG CODE:10432513)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 7,046	\$ 6,500	\$ 7,300	\$ 7,000
114F	510040	PW Mtc - OT Pay	646	2,500	1,500	2,500
115T	510020	PW Mtc - PT Salaries	247	1,200	1,200	4,900
119F	512310	PW Mtc - Applied Benefits	11,462	10,600	10,600	13,300
119T	512310	PW Mtc - PT Applied Benefits	<u>51</u>	<u>300</u>	<u>300</u>	<u>700</u>
		Total Salaries and Benefits	19,452	21,100	20,900	28,400
2200	521000	Supplies	684	1,600	1,600	1,600 *
3100	531000	Electricity	1,498	1,600	1,500	1,500
3300	533000	Water	22,674	20,000	21,000	22,000
4400	542050	Contractual Services	18,805	20,400	20,400	23,100 *
9300	592000	Equipment Usage	<u>1,800</u>	<u>1,800</u>	<u>1,800</u>	<u>1,800</u>
		Total Maintenance and Operations	45,461	45,400	46,300	50,000
		- Activity Total -	<u>\$ 64,913</u>	<u>\$ 66,500</u>	<u>\$ 67,200</u>	<u>\$ 78,400</u>

*

Additional detail on following page(s)

Park Mtc. - Parkettes/Community Gardens (6180) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Pea Gravel	\$ 400	\$ 400	\$ 400
Chemicals (Weed Control)	200	200	200
Misc Supplies	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	\$ 1,600	\$ 1,600	\$ 1,600

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Tree Spraying	\$ 1,500	\$ 1,500	\$ 1,500
Landscape Maintenance Contract	14,400	14,400	14,400
Janitorial Service	2,500	2,500	5,200
Misc Contracts	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
	\$ 20,400	\$ 20,400	\$ 23,100

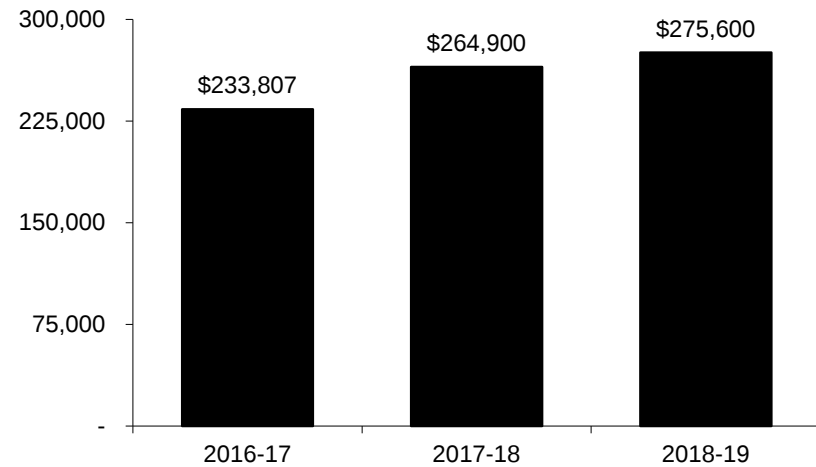
PARK MAINTENANCE - AQUATIC CENTER (6195)

The Park Maintenance - Aquatic Center activity provides for the landscape maintenance, janitorial services, building and facility repairs, and daily maintenance costs (utilities and chemicals) of operating the pools, jacuzzis and buildings.

ACTIVITY SUMMARY

		Actual	Final	Council
		FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$	80,395	72,800	82,100
Maintenance and Operations		153,412	192,100	193,500
Applied Revenues		-	-	-
Activity Total	\$	<u>233,807</u>	<u>264,900</u>	<u>275,600</u>

FISCAL YEAR COMPARISONS



Park Maintenance - Aquatic Center (6195)

(NEW ORG CODE:10432514)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 26,605	\$ 21,200	\$ 27,800	\$ 26,100
114F	510040	PW Mtc - OT Pay	7,295	5,000	5,000	5,000
114T	510050	PW Mtc - PT OT Pay	281	100	200	200
115T	510020	PW Mtc - PT Salaries	2,347	3,900	3,900	900
118F	511010	PW Mtc - Lump Sum Payment	114	100	100	-
119F	512310	PW Mtc - Applied Benefits	43,312	34,900	34,900	49,800
119T	512310	PW Mtc - PT Applied Benefits	<u>441</u>	<u>900</u>	<u>900</u>	<u>100</u>
		Total Salaries and Benefits	80,395	66,100	72,800	82,100
2200	521000	Supplies	60,042	80,000	80,000	80,000 *
3100	531000	Electricity	30,325	37,000	35,000	36,000
3200	532000	Natural Gas	8,522	5,700	5,700	5,900
3300	533000	Water	12,932	9,300	8,000	8,200
4400	542050	Contractual Services	34,591	56,400	56,400	56,400 *
9300	592000	Equipment Usage	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
		Total Maintenance and Operations	153,412	195,400	192,100	193,500
		- Activity Total -	<u>\$ 233,807</u>	<u>\$ 261,500</u>	<u>\$ 264,900</u>	<u>\$ 275,600</u>

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Additional detail on following page(s)

Park Maintenance - Aquatic Center (6195) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Irrigation Supplies/Plumbing	\$ 5,000	\$ 5,000	\$ 5,000
Facility Upgrades	7,200	7,200	7,200
Misc Supplies	14,000	14,000	14,000
Pool Chemicals	50,000	50,000	50,000
Locks and Cores	500	500	500
First Aid Supplies	300	300	300
HVAC Supplies	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
	\$ 80,000	\$ 80,000	\$ 80,000

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Landscaping Maintenance Contract	\$ 5,400	\$ 5,400	\$ 5,400
Misc Services	10,000	10,000	11,500
Pool Pump Repair	17,000	17,000	17,000
HVAC Maintenance	1,000	1,000	1,000
Janitorial Services	21,000	21,000	19,500
Acid Wash Pools	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
	\$ 56,400	\$ 56,400	\$ 56,400

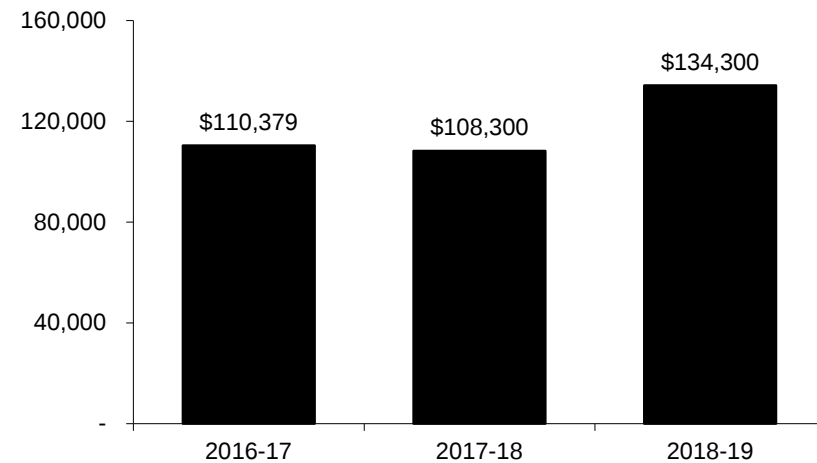
BUILDING AND GROUNDS MAINTENANCE - LIBRARY (6590)

The Building and Grounds Maintenance - Library activity provides for janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, building, and structures.

ACTIVITY SUMMARY

		Final	Council
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 25,579	22,500	38,100
Maintenance and Operations	84,800	85,800	96,200
Applied Revenues	-	-	-
Activity Total	\$ 110,379	108,300	134,300

FISCAL YEAR COMPARISONS



Building and Grounds Maintenance - Library (6590)

(NEW ORG CODE:10435502)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 9,429	\$ 6,000	\$ 9,000	\$ 11,600
114F	510040	PW Mtc - OT Pay	680	2,500	2,500	2,500
114T	510050	PW Mtc - PT OT Pay	122	-	200	200
115T	510020	PW Mtc - PT Salaries	-	900	900	1,300
119F	512310	PW Mtc - Applied Benefits	15,348	9,800	9,800	22,400
119T	512310	PW Mtc - PT Applied Benefits	-	100	100	100
		Total Salaries and Benefits	25,579	19,300	22,500	38,100
2200	521000	Supplies	5,602	5,700	5,700	5,700
3100	531000	Electricity	29,546	35,000	35,000	36,000
3200	532000	Natural Gas	1,431	1,200	800	800
3300	533000	Water	3,027	2,900	2,300	2,400
4400	542050	Contractual Services	45,194	42,000	42,000	51,300
		Total Maintenance and Operations	84,800	86,800	85,800	96,200
		- Activity Total -	<u>\$ 110,379</u>	<u>\$ 106,100</u>	<u>\$ 108,300</u>	<u>\$ 134,300</u>

*

Additional detail on following page(s)

Building and Grounds Maintenance - Library (6590) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Irrigation Supplies	\$ 1,000	\$ 1,000	\$ 1,000
Misc Supplies	1,400	1,400	1,400
Electrical Supplies	500	500	500
Locks and Cores	500	500	500
First Aid Supplies	300	300	300
HVAC Supplies	1,000	1,000	1,000
Lamp Replacement	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	\$ 5,700	\$ 5,700	\$ 5,700

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Carpet Cleaning	\$ 3,800	\$ 3,800	\$ 3,800
Misc Services	2,200	2,200	2,600
Window Cleaning	1,000	1,000	1,000
HVAC Maintenance	1,000	1,000	1,000
Janitorial Services	<u>34,000</u>	<u>34,000</u>	<u>42,900</u>
	\$ 42,000	\$ 42,000	\$ 51,300

[illegible]

		Final	Council
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 49,967	50,700	55,700
Maintenance and Operations	174,937	176,200	155,600
Applied Revenues	-	-	-
Activity Total	\$ 224,904	226,900	211,300

Period	Number of Employees
2016-17	224,904
2017-18	226,900
2018-19	211,300



Building and Grounds Maintenance - Gus Velasco Neighborhood Center (7190)
(NEW ORG CODE:10435503)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 17,713	\$ 17,600	\$ 16,500	\$ 15,800
114F	510040	PW Mtc - OT Pay	409	2,500	2,500	2,500
114T	510050	PW Mtc - PT OT Pay	-	100	100	100
115T	510020	PW Mtc - PT Salaries	2,575	3,000	2,000	5,700
118F	511010	PW Mtc - Lump Sum Payment	108	100	100	-
119F	512310	PW Mtc - Applied Benefits	28,823	28,900	28,900	30,300
119T	512310	PW Mtc - PT Applied Benefits	339	600	600	1,300
		Total Salaries and Benefits	49,967	52,800	50,700	55,700
2200	521000	Supplies	11,937	7,200	7,200	7,200 *
3100	531000	Electricity	50,432	59,000	49,000	50,000
3200	532000	Natural Gas	268	300	200	300
3300	533000	Water	15,501	16,000	23,000	17,000
4400	542050	Contractual Services	90,799	86,100	90,800	75,100 *
9300	592000	Equipment Usage	6,000	6,000	6,000	6,000
		Total Maintenance and Operations	174,937	174,600	176,200	155,600
		- Activity Total -	<u>\$ 224,904</u>	<u>\$ 227,400</u>	<u>\$ 226,900</u>	<u>\$ 211,300</u>

* Additional detail on following page(s)

Bldg and Grounds Mtc. - Gus Velasco Neighborhood Center (7190) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Irrigation	\$ 1,500	\$ 1,500	\$ 1,500
Poinsettias	1,000	1,000	1,000
HVAC Supplies	2,400	2,400	2,400
Locks and Cores	500	500	500
First Aid Supplies	300	300	300
Audio Visual Components	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
	\$ 7,200	\$ 7,200	\$ 7,200

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Landscape Maintenance Contract	\$ 14,400	\$ 14,400	\$ 14,400
Fire System Quarterly	1,000	1,000	1,000
Miscellaneous Services	1,500	2,700	2,700
Pest Control	1,200	1,200	1,200
Carpet Cleaning	2,500	2,500	2,500
Dish Washer Contract	2,500	2,500	2,500
Janitorial Services	59,000	59,000	42,900
HVAC Maintenance	1,000	4,500	4,500
Kitchen Fire System Inspection	1,000	1,000	1,000
Fountain Maintenance	<u>2,000</u>	<u>2,000</u>	<u>2,400</u>
	\$ 86,100	\$ 90,800	\$ 75,100

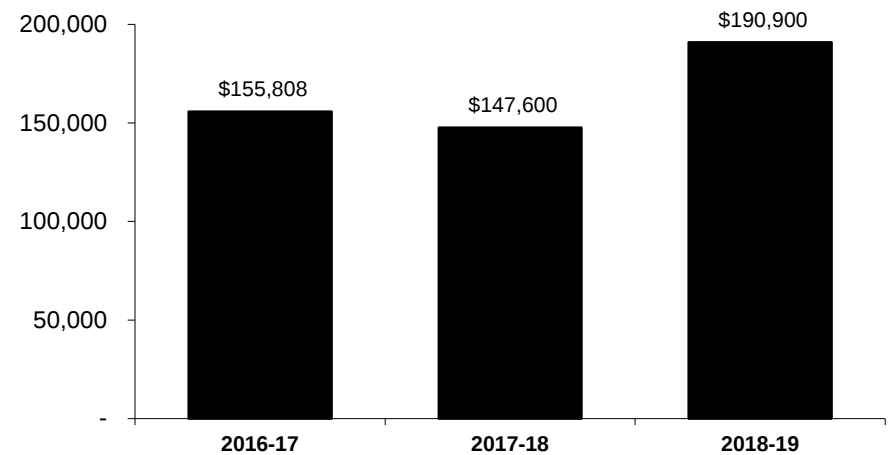
BLDG & GROUNDS MTC - LAKEVIEW & LOS NIETOS CHILD CARE (7390)

The Building and Grounds Maintenance - Lakeview and Los Nietos Child Care provides for the landscape, maintenance and repairs of the three Child Care Centers, including janitorial services, tree trimming, utilities, and facility maintenance of the grounds, buildings, and structures.

ACTIVITY SUMMARY

		Final	Council
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 50,672	46,400	51,000
Maintenance and Operations	105,136	101,200	139,900
Applied Revenues	-	-	-
Activity Total	\$ 155,808	147,600	190,900

FISCAL YEAR COMPARISONS



Building and Grounds Maintenance - Lakeview & Los Nietos Child Care (7390)

(NEW ORG CODE:10435504)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 18,460	\$ 17,000	\$ 13,400	\$ 15,600
114F	510040	PW Mtc - OT Pay	117	2,500	2,500	2,500
115T	510020	PW Mtc - PT Salaries	1,685	2,100	2,100	2,400
118F	511010	PW Mtc - Lump Sum Payment	103	100	100	-
119F	512310	PW Mtc - Applied Benefits	29,998	27,900	27,900	29,900
119T	512310	PW Mtc - PT Applied Benefits	309	400	400	600
		Total Salaries and Benefits	50,672	50,000	46,400	51,000
2200	521000	Supplies	3,614	9,000	9,000	9,000 *
3100	531000	Electricity	13,460	15,000	14,500	15,000
3300	533000	Water	1,141	1,200	900	1,000
4400	542050	Contractual Services	85,121	91,500	75,000	113,100 *
9300	592000	Equipment Usage	1,800	1,800	1,800	1,800
		Total Maintenance and Operations	105,136	118,500	101,200	139,900
		- Activity Total -	\$ 155,808	\$ 168,500	\$ 147,600	\$ 190,900

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Additional detail on following page(s)

Building and Grounds Maintenance - Lakeview & Los Nietos Child Care (7390) Account Number Deta

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Color Replacement	\$ 500	\$ 500	\$ 500
Landscape Supplies	500	500	500
Janitorial Supplies	500	200	200
Miscellaneous Supplies	200	500	500
HVAC Supplies	100	100	100
Locks and Cores	100	100	100
First Aid Supplies	100	100	100
Family Center Supplies	7,000	7,000	7,000
	\$ 9,000	\$ 9,000	\$ 9,000

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Miscellaneous Services	\$ 5,500	\$ 5,500	\$ 5,500
Pest Control	800	800	1,300
Carpet Cleaning	700	700	700
HVAC Maintenance	1,000	2,000	1,500
Miscellaneous Repairs	700	1,200	1,200
Janitorial Services	60,000	60,000	98,100
Landscape Maintenance Services	18,000	-	-
Painting	4,400	4,400	4,400
Alarm Monitoring	400	400	400
	\$ 91,500	\$ 75,000	\$ 113,100

FISCAL YEAR COMPARISONS

Fiscal Year	Value
2016-17	\$30,442
2017-18	\$56,100
2018-19	\$55,900



Building and Grounds Maintenance - Gus Velasco Child Care Center (7391)

(NEW ORG CODE:10435505)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 10,059	\$ 16,700	\$ 16,700	\$ 15,900
114F	510040	PW Mtc - OT Pay	301	300	1,000	300
115T	510050	PW Mtc - PT Salaries	-	1,700	1,700	-
118F	511010	PW Mtc - Lump Sum Payment	101	100	100	-
119F	512310	PW Mtc - Applied Benefits	16,424	27,300	27,300	30,700
119T	512310	PW Mtc - PT Applied Benefits	-	300	300	-
		Total Salaries and Benefits	26,885	46,400	47,100	46,900
2200	521000	Supplies	1,035	9,000	9,000	9,000
3100	531000	Electricity	-	6,000	-	-
4400	542050	Contractual Services	2,522	14,300	-	-
		Total Maintenance and Operations	3,557	29,300	9,000	9,000
		- Activity Total -	<u>\$ 30,442</u>	<u>\$ 75,700</u>	<u>\$ 56,100</u>	<u>\$ 55,900</u>

* Additional detail on following page(s)

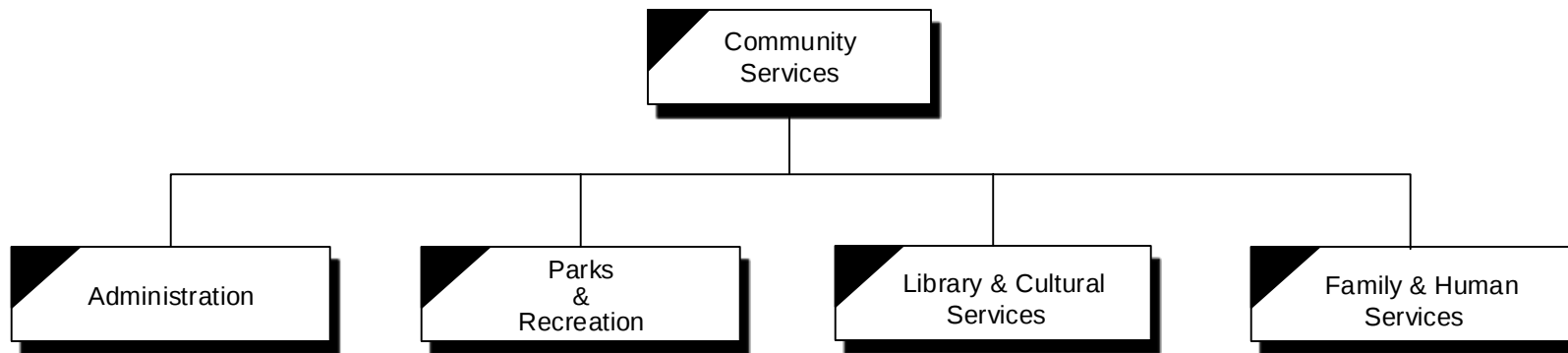


COMMUNITY SERVICES



The Department of Community Services is comprised of four multidisciplinary and integrated divisions, which include the Divisions of Family & Human Services, Library & Cultural Services, Parks & Recreation Services and Administration. In a collaborative and interdependent approach, the Department of Community Services provides a wide array of program offerings and services to Santa Fe Springs residents. Its mission is to continually assess the educational, cultural, health and wellness, and social needs of the community and design Library, Recreation, and Social Services Programs to meet these needs; provide these services in a professional, courteous, and ethical manner; strive to meet the needs of the physically and mentally-challenged individuals and their families; promote the value of the ethnic and cultural diversity of the community; foster volunteerism; and join other departments to carry forth the City's mission.

Below is a chart showing the department's divisions. More detailed information is available on the following pages:



COMMUNITY SERVICES



FY 2017-18 Final Estimates & FY 2018-19 Budget Department Summary

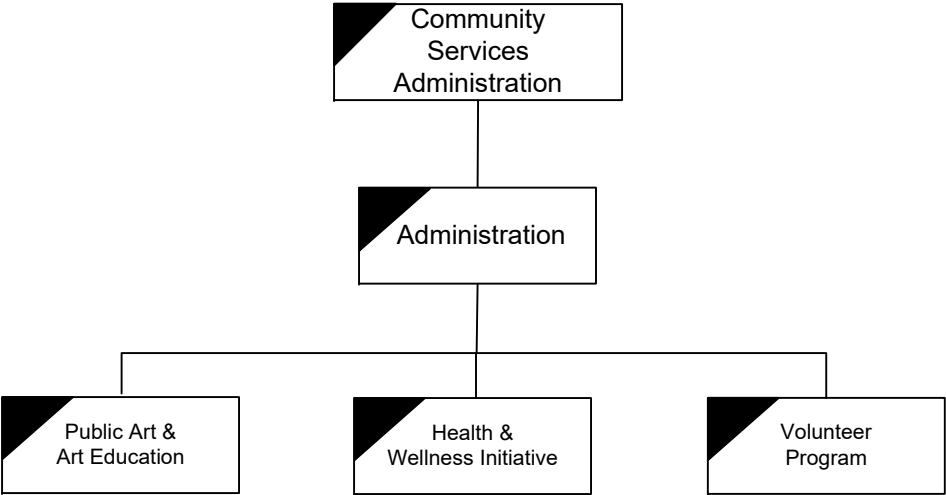
Activity Name	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
Administration	\$ 591,864	\$ 681,400	\$ 692,400	\$ 706,200
Parks and Recreation Services	2,019,239	2,172,100	2,155,200	1,935,600
Library & Cultural Services	1,616,482	1,713,600	1,612,800	1,809,900
Family & Human Services	<u>1,160,886</u>	<u>1,282,600</u>	<u>1,197,100</u>	<u>1,354,000</u>
Department Totals	<u>\$ 5,388,470</u>	<u>\$ 5,849,700</u>	<u>\$ 5,657,500</u>	<u>\$ 5,805,700</u>



COMMUNITY SERVICES ADMINISTRATION

The Administration Division of the Department of Community Services provides guidance and leadership to a multidisciplinary team composed of three divisions to address community needs, conduct community problem solving and implement City Council goals and priorities relating to leisure, social, cultural and library services to the community. It also provides general administration support to the overall Department of Community Services through centralized coordination of the operational budget, capital improvement projects, publicity and promotions, as well as overall professional development. In particular, the community services administration directly manages the public art and art education program, the health and wellness initiative, and the volunteer program.

Below is a chart showing the division's activities. More detailed information is available on the following pages:



COMMUNITY SERVICES ADMINISTRATION



FY 2017-18 Final Estimates & FY 2018-19 Budget

Division Summary

Activity		Actual	Mid-Year	Final	Council
		FY 2016-17	Budget FY 2017-18	Estimate FY 2017-18	Approved FY 2018-19
Number	Name				
6340	Community Services Administration	\$ 337,421	\$ 370,100	\$ 370,100	\$ 393,400
6350	Public Art & Art Education Program	-	-	-	-
6355	Health & Wellness Initiative	189,158	237,100	243,200	227,500
6360	Volunteer Program	65,285	74,200	79,100	85,300
6370	Summer Camp Program (Moved to Park & Rec)	-	-	-	-
Division Totals		<u>\$ 591,864</u>	<u>\$ 681,400</u>	<u>\$ 692,400</u>	<u>\$ 706,200</u>

COMMUNITY SERVICES ADMINISTRATION



Revised FY 2017-18 & FY 2018-19					
Position Summary					
Full-Time Positions	FY 2017-18	Revised FY 2017-18	Change + or (-)	FY 2018-19	Change + or (-)
Director of Community Services	1	1	-	1	0
Management Assistant I	1	-	(1)	-	-
Management Assistant II	-	1	1	1	-
Program Assistant	1	1	-	1	-
Administrative Clerk II	1	1	-	1	-
Total Number of Full-Time Positions	4	4	-	4	-

COMMUNITY SERVICES ADMINISTRATION (6340)



The Administrative Division of the Department of Community Services provides guidance and leadership to a multidisciplinary team composed of three divisions to address the needs, conduct community problem solving, and implement City Council goals and priorities relating to leisure, social, cultural, and library services to the community. It also provides general administration support to the overall Department of Community Services through centralized coordination of the operational budget, capital improvement projects, publicity and promotions, as well as overall professional development. In particular, the Community Services Administration directly manages the Public Art & Art Education program, the Health & Wellness Initiative, and the Volunteer program.

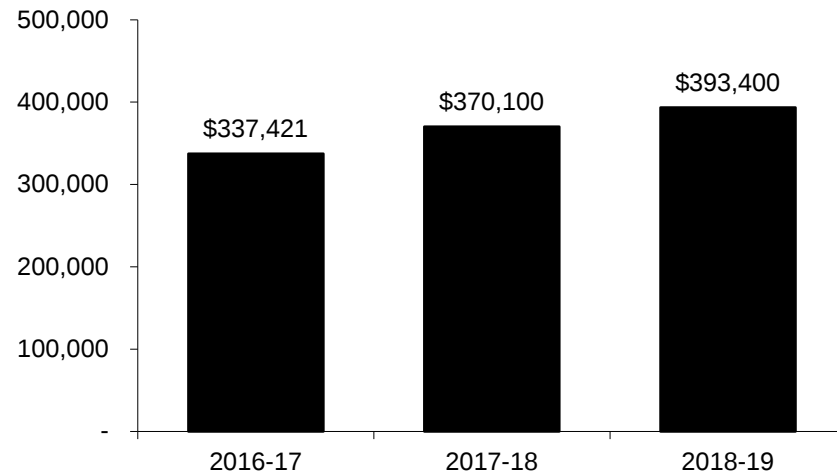


ACTIVITY SUMMARY



		Actual	Final	Council
		FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$	321,585	353,400	376,700
Maintenance and Operations		15,836	16,700	16,700
Applied Revenues		-	-	-
Activity Total	\$	<u>337,421</u>	<u>370,100</u>	<u>393,400</u>

FISCAL YEAR COMPARISONS



Community Services Administration (6340)
(NEW ORG CODE:10105199)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111G	510010	CS Adm - Regular Salaries	\$ 152,815	\$ 155,300	\$ 155,300	\$ 158,600
118G	511010	CS Adm - Lump Sum Payment	1,240	1,300	1,300	-
119G	512310	CS Adm - Applied Benefits	<u>167,530</u>	<u>196,800</u>	<u>196,800</u>	<u>218,100</u>
		Total Salaries and Benefits	\$ 321,585	\$ 353,400	\$ 353,400	\$ 376,700
2200	521000	Supplies	13,691	12,700	12,700	12,700 *
3400	534000	Telephone	561	1,900	1,900	1,900
4210	540030	Travel and Meetings	534	600	600	600
4220	540010	Memberships	50	500	500	500
4400	542050	Contractual Services	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u> *
		Total Maintenance and Operations	\$ 15,836.26	16,700	16,700	16,700
		- Activity Total -	<u>\$ 337,421</u>	<u>\$ 370,100</u>	<u>\$ 370,100</u>	<u>\$ 393,400</u>

* Additional detail on following page(s)

Community Services Administration (6340)

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Computer Supplies	\$ 1,700	\$ 1,700	\$ 1,700
Staff Uniforms (tops & bottoms)	11,000	11,000	11,000
	<u>\$ 12,700</u>	<u>\$ 12,700</u>	<u>\$ 12,700</u>

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Ongoing Maintenance of Defibrillators	\$ 1,000	\$ 1,000	\$ 1,000
	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>

PUBLIC ART & ART EDUCATION PROGRAM (6350)



The Public Art and Art Education Program is a very specialized component of the Department of Community Services. The Public Art and Art Education Program offers Art Education Grants, fosters and commissions art for the enrichment of Santa Fe Springs, SFS Art Fest and soon to offer an Art walk. The conceptual development and coordination of construction, installation, and dedication of new art pieces is a primary function of the City's Heritage Arts Advisory Committee, which is supported through this Program. It also provides recommendations to City Council for various art installations.

For many years, the Heritage Arts Advisory Committee has provided art grants to local schools as a way of enriching students' lives through art. Clearly, the Heritage Arts Advisory Committee and the City of Santa Fe Springs needed to find a way to place more arts education opportunities and creative cultural experiences within the reach of children and their families. The Heritage Arts Advisory Committee wanted to provide a forum for emerging community artists (many still in high school) to showcase and sell their works alongside established artists. In addition, HAAC wanted to find a way to encourage local businesses to become more involved in providing support for the arts and local educational grants and, as a result, SFS Art Fest was established.

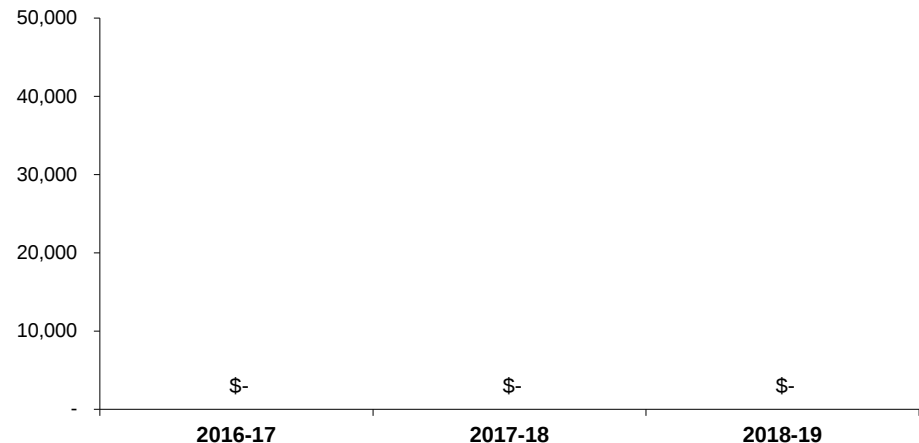
The Mission of the Santa Fe Springs Art Fest is to promote and encourage art participation and appreciation. It enriches the cultural life of our City by hosting a local-artists exhibition of all arts which provides a forum for the youth and emerging artists of our community by way of showcasing their works alongside established artists.



ACTIVITY SUMMARY

		Final	Council
	Actual	Est	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 210,542	221,100	173,900
Maintenance and Operations	208,807	226,600	230,000
Applied Revenues	(419,349)	(447,700)	(403,900)
Activity Total	\$ -	-	-

FISCAL YEAR COMPARISONS



Public Art & Art Education Program (6350)

(NEW ORG CODE:10511001)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 1,607	\$ -	\$ -	\$ -
111G	510010	CS Adm - Regular Salaries	24,568	22,700	25,900	21,500
111H	510010	CS Rec - Regular Salaries	29,921	31,500	31,500	7,500
111I	510010	CS Lib - Regular Salaries	6,463	7,700	7,700	4,700
111J	510010	CS Fam - Regular Salaries	23,778	21,800	26,700	33,400
114C	510040	PS - OT Pay	-	2,500	2,500	3,000
114F	510040	PW Mtc - OT Pay	1,157	1,500	1,900	1,500
114T	510040	PW Mtc - PT OT Pay	182	-	-	-
114U	510050	CS Rec - PT OT Pay	-	500	500	500
114V	510050	CS Lib - PT OT Pay	-	500	500	500
114W	510050	CS Fam - PT OT Pay	-	500	500	500
115T	510020	PW Mtc - PT Salaries	622	-	-	-
115U	510020	CS Rec - PT Salaries	5,786	-	-	-
115V	510020	CS Lib - PT Salaries	1,329	-	-	-
115W	510020	CS Fam - PT Salaries	3,062	800	800	800
118G	511010	CS Adm - Lump Sum Payment	221	200	200	-
118H	510010	CS Rec - Lump Sum Payment	240	200	200	-
118I	510010	CS Lib - Lump Sum Payment	68	100	100	-
118J	510010	CS Fam - Lump Sum Payment	183	200	200	-
119F	512310	PW Mtc - Applied Benefits	2,617	-	-	-
119G	512310	CS Adm - Applied Benefits	27,196	30,400	32,300	30,500
119H	512310	CS Rec - Applied Benefits	41,340	43,100	43,100	14,000
119I	512310	CS Lib - Applied Benefits	10,104	12,600	12,600	8,400
119J	512310	CS Fam - Applied Benefits	28,761	28,600	33,800	47,000
119T	512310	PW Mtc - PT Applied Benefits	74	-	-	-
119U	512310	CS Rec - PT Applied Benefits	955	-	-	-
119V	512310	CS Lib - PT Applied Benefits	97	-	-	-
119W	512310	CS Fam - PT Applied Benefits	211	100	100	100
		Total Salaries and Benefits	210,542	205,500	221,100	173,900
2200	521000	Supplies	38,635	30,500	30,500	30,500
4210	540030	Travel and Meetings	485	1,000	1,000	1,000
4220	540010	Memberships	-	300	300	300
4400	542050	Contractual Services	86,906	148,200	148,200	148,200
6100	593000	Contributions/Art Education Grants	32,780	50,000	35,600	50,000
6300	813005	Contributions (SFS FF Memorial)	50,000	-	-	-
7300	573300	Furniture/Equipment	-	-	11,000	-
		Total Maintenance and Operations	208,807	230,000	226,600	230,000

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Additional detail on following page(s)

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Public Art & Art Education Program (6350) - Continued
(NEW ORG CODE:10511001)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
BL00	425100	Participant Fees	(8,226)	(14,000)	(9,000)	(9,000)
CE00	430100	Contributions	(17,859)	(15,000)	(15,000)	(15,000)
EE00	443000	County Grants	(4,000)	-	-	-
HL00	810000	Transfer from Art in Public Places	<u>(389,264)</u>	<u>(406,500)</u>	<u>(423,700)</u>	<u>(379,900)</u>
					-	
		Total Applied Revenues	(419,349)	(435,500)	(447,700)	(403,900)
		- Activity Total -	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

* Additional detail on following page(s)

Public Art & Art Education Program (6350) - Account Number Detail

<u>Acct #2200</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Plaques/Basses	\$ 1,600	\$ 1,600	\$ 1,600
Dedications	5,200	5,200	5,200
Santa Fe Springs Art Fest	22,000	22,000	22,000
Art Education Grant Materials	400	400	400
Stationery/Art Manuals	<u>1,300</u>	<u>1,300</u>	<u>1,300</u>
	\$ 30,500	\$ 30,500	\$ 30,500

<u>Acct #4210</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Conference Meetings (American for the Arts)	\$ <u>1,000</u>	\$ <u>1,000</u>	\$ <u>1,000</u>
	\$ 1,000	\$ 1,000	\$ 1,000

<u>Acct #4220</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Americans for the Arts (Exec Secretary mbrshp)	\$ <u>300</u>	\$ <u>300</u>	\$ <u>300</u>
	\$ 300	\$ 300	\$ 300

<u>Acct #4400</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Dedications	\$ 6,000	\$ 6,000	\$ 6,000
Duplication	1,000	1,000	1,000
Conservation of Artwork	53,000	53,000	53,000
Consulting	50,000	50,000	50,000
Proposed HAPP Website	7,000	7,000	7,000
Santa Fe Springs Art Fest	30,000	30,000	30,000
Annual Luncheon	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>
	\$ 148,200	\$ 148,200	\$ 148,200

HEALTH & WELLNESS INITIATIVE (6355)

The purpose of the Health & Wellness Initiative is to educate and empower the Santa Fe Springs community to improve and maintain overall health & well-being, to make the healthy choice the easy choice and to advocate for a healthy community culture. The Initiative mobilizes organizational change in the Community Services Department to develop and implement comprehensive strategies with a multi-disciplinary approach to address the fast-growing epidemic of obesity in adult and youth populations. It supports healthy lifestyles and includes opportunities for increased education, physical activity, reduced sedentary behavioral patterns, and better healthy choices surrounding access to food consumption.

Through partnering and engaging with existing local, regional, and State efforts, the initiative is applied to the core operations within the three Divisions in the Community Services Department, as well as community-wide efforts. Some of the strategies include a Certified Farmers Market, a Health & Wellness Resource Fair and Fun Run, a wellness audio library collection, health & wellness guest speakers and classes, and a Healthy Family Fun Night.

We have built strong collaborations with the local school districts and community agencies, including PIH Health, AltaMed, and CareMore.

The City is also a HEAL (Healthy Eating Active Living) City and will now receive technical support from the Heal Cities Campaign to develop and implement more health-related policies.

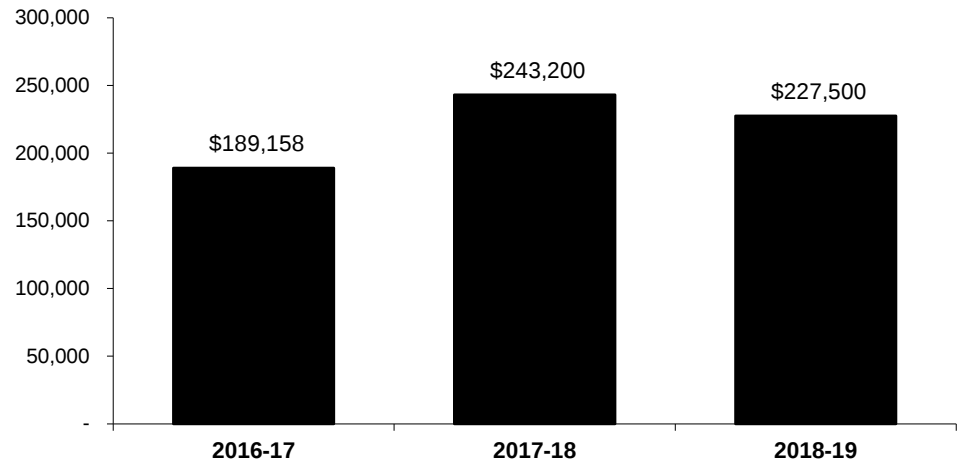
Additionally, the City of Santa Fe Springs was the first local City to implement healthy vending machines throughout the City for employees and the community.

Lastly, the City also offers a Community Garden for patrons. The Community Garden encourages healthy lifestyles throughout the year.

ACTIVITY SUMMARY

		Final	Coouncil
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 182,326	228,200	214,500
Maintenance and Operations	17,008	24,700	24,700
Applied Revenues	(10,176)	(9,700)	(11,700)
Activity Total	\$ 189,158	243,200	227,500

FISCAL YEAR COMPARISONS



Health & Wellness Initiative (6355)
(NEW ORG CODE:10511002)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ -	\$ -	\$ 1,200	\$ -
111G	510010	CS Adm - Regular Salaries	32,992	35,500	35,500	36,500
111H	510010	CS Rec - Regular Salaries	31,904	33,800	33,800	26,100
111I	510010	CS Lib - Regular Salaries	4,610	4,700	5,200	4,700
111J	510010	CS Fam - Regular Salaries	11,001	13,500	13,100	16,200
114F	510040	PW Mtc - OT Pay	-	9,600	9,600	600
114U	510050	CS Rec - PT OT Pay	-	200	200	200
114W	510050	CS Fam - PT OT Pay	-	200	200	200
115Q	510020	PS PSO - PT Salaries	-	5,600	5,600	600
115T	510020	PW Mtc - PT Salaries	-	1,500	1,500	1,500
115U	510020	CS Rec - PT Salaries	381	2,000	2,000	2,000
115V	510020	CS Lib - PT Salaries	-	1,000	1,000	1,000
115W	510020	CS Fam - PT Salaries	225	800	1,000	800
118G	511010	CS Adm - Lump Sum Payment	285	300	300	-
118H	511010	CS Rec - Lump Sum Payment	257	300	300	-
118I	511010	CS Lib - Lump Sum Payment	52	100	100	-
118J	511010	CS Fam - Lump Sum Payment	69	100	100	-
119F	512310	PW Mtc - Applied Benefits	-	-	2,000	-
119G	512310	CS Adm - Applied Benefits	36,009	44,300	44,300	48,400
119H	512310	CS Rec - Applied Benefits	44,294	46,700	46,300	44,700
119I	512310	CS Lib - Applied Benefits	7,266	7,700	8,500	8,400
119J	512310	CS Fam - Applied Benefits	12,935	16,600	15,600	22,000
119Q	512310	PS PSO - PT Applied Benefits	-	100	100	100
119T	512310	PW Mtc - PT Applied Benefits	-	100	100	100
119U	512310	CS Rec - PT Applied Benefits	28	200	200	200
119V	512310	CS Lib - PT Applied Benefits	-	100	100	100
119W	512310	CS Fam - PT Applied Benefits	17	100	300	100
		Total Salaries and Benefits	182,326	225,100	228,200	214,500
2200	521000	Supplies	7,856	9,000	9,000	-
4100	542010	Marketing	488	2,000	2,000	9,000
4400	542050	Contractual Services	8,665	13,700	13,700	2,000
		Total Maintenance and Operations	17,008	24,700	24,700	13,700
BL00	425100	Participant Fees	(4,581)	(6,700)	(6,700)	-
CE00	430100	Contributions	(5,595)	(6,000)	(3,000)	(6,700)
		Total Applied Revenues	(10,176)	(12,700)	(9,700)	(5,000)
		- Activity Total -	\$ 189,158	\$ 237,100	\$ 243,200	(11,700)
						\$ 227,500

* Additional detail on following page(s)

Health & Wellness Initiative (6355) - Account Number Detail

<u>Acct #2200</u>	Mid-Year	Final	
	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Farmers Market	\$ 2,000	\$ -	\$ -
Health and Wellness Resource Fair (Fun Run)	5,000	7,000	7,000
Health and Wellness Family Fun Day	1,500	1,500	1,500
Health and Wellness Educational Classes	<u>500</u>	<u>500</u>	<u>500</u>
	\$ 9,000	\$ 9,000	\$ 9,000

<u>Acct #4400</u>	Mid-Year	Final	
	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Farmers Market	\$ 2,000	\$ -	\$ -
Health and Wellness Resource Fair (Fun Run)	10,000	12,000	12,000
Health and Wellness Family Fun Day	1,500	1,500	1,500
Health and Wellness Educational Classes	<u>200</u>	<u>200</u>	<u>200</u>
	\$ 13,700	\$ 13,700	\$ 13,700

VOLUNTEER PROGRAM (6360)

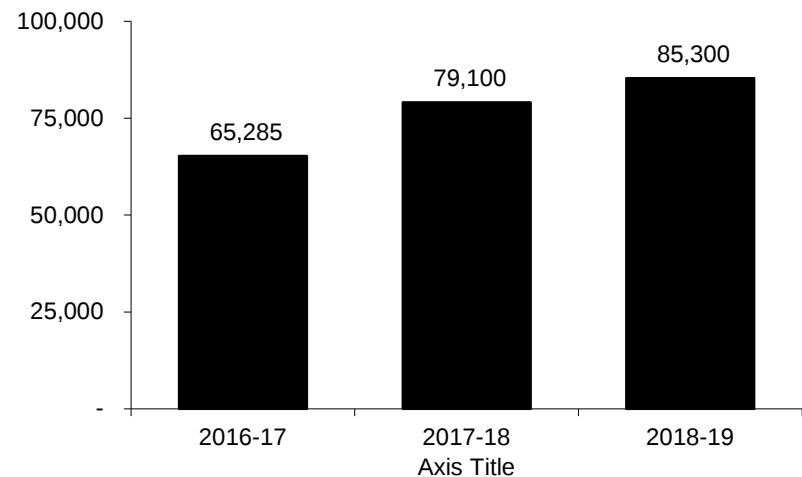
Three years ago the City of Santa Fe Springs' Community Services Department developed and implemented a volunteer program for teens and adults. Our number of volunteers has grown with over 250 active teen and adult volunteers in our City. Volunteers support events and programs such as the Haunted House, Santa Float, Thanksgiving & Christmas Basket Programs, Adult & Youth Sports, Adult & Children's Literacy, and numerous other activities, including our advisory boards and committees. Due to their outstanding work and support, the City recognizes them during National Volunteer Week and offers an annual volunteer recognition reception.

This activity is placed under Community Services Admin so that we may continue to properly plan, implement, and monitor volunteer program needs.

ACTIVITY SUMMARY

		Actual	Final	Council
		FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$	60,857	71,100	77,300
Maintenance and Operations		4,647	8,200	8,200
Applied Revenues		(220.00)	(200)	(200)
Activity Total	\$	65,285	79,100	85,300

Fiscal Year Comparisons



Volunteer Program (6360)
(NEW ORG CODE:10511003)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111G	510010	CS Adm - Regular Salaries	\$ 14,521	\$ 16,500	\$ 15,300	\$ 17,200
111I	510010	CS Lib - Regular Salaries	4,565	4,700	5,400	4,700
111J	510010	CS Fam - Regular Salaries	8,113	7,000	9,500	10,100
115W	510020	CS Fam - PT Salaries	537	800	800	800
118G	511010	CS Adm - Lump Sum Payment	100	100	100	
118I	511010	CS Lib - Lump Sum Payment	52	100	100	-
118J	511010	CS Fam - Lump Sum Payment	69	100	100	-
119G	512310	CS Adm - Applied Benefits	15,604	19,900	18,500	21,200
119I	512310	CS Lib - Applied Benefits	7,201	7,700	8,700	8,400
119J	512310	CS Fam - Applied Benefits	10,056	9,200	12,500	14,800
119W	512310	CS Fam - PT Applied Benefits	40	100	100	100
		Total Salaries and Benefits	60,857	66,200	71,100	77,300
2200	521000	Supplies	2,303	5,100	5,100	5,100
4400	542050	Contractual Services	2,345	3,100	3,100	3,100
		Total Maintenance and Operations	4,647	8,200	8,200	8,200
BL00	425100	Participant Fees	(220)	(200)	(200)	(200)
		Total Applied Revenues	(220)	(200)	(200)	(200)
		- Activity Total -	\$ 65,285	\$ 74,200	\$ 79,100	\$ 85,300

*
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* Additional detail on following page(s)

Volunteer Program (6360)

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Volunteer T-Shirts	\$ 1,600	\$ 1,600	\$ 1,600
Volunteer Recognition (invitations, certs, incentives, décor)	2,000	2,000	2,000
Marketing Materials	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
	\$ 5,100	\$ 5,100	\$ 5,100

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Volunteer Database Software	\$ 1,600	\$ 1,600	\$ 1,600
Volunteer Recognition (food, equipment)	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
	\$ 3,100	\$ 3,100	\$ 3,100

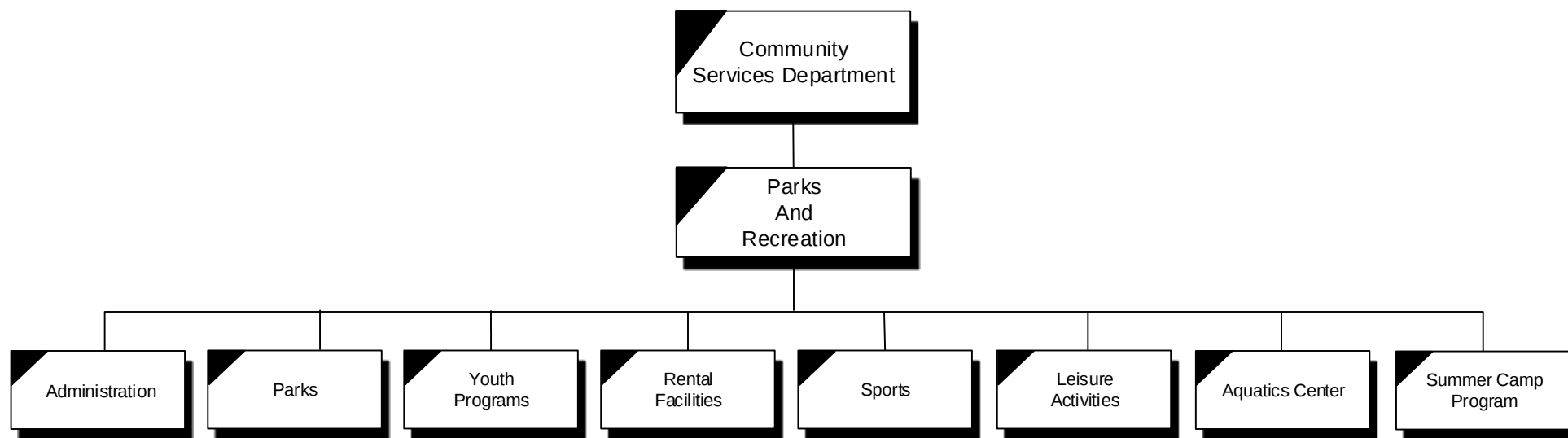


PARKS AND RECREATION SERVICES



The Parks and Recreation Services Division is one of three divisions that completes the Department of Community Services. This division provides recreational activities to stimulate and create physical and emotional growth for all residents of Santa Fe Springs. This is accomplished through many programs, activities and special events, focusing on cultural enrichment, but primarily through year long programs of youth and adult sports, recreational classes, day camp programs, aquatic classes, youth programs, and Activity Center. The Parks and Recreation Division has made a commitment to provide "Green" facilities and parks to ensure that future generations will continue to have the same quality of life and opportunities available to them to satisfy their creative and competitive nature and desire for adventure.

Below is a chart showing the division's activities. More detailed information is available on the following pages:



PARKS AND RECREATION SERVICES



FY 2017-18 Final Estimates & FY 2018-19 Budget

Division Summary

Activity		Actual	Mid-Year	Final	Council
		FY 2016-17	Budget	Estimate	Approved
Number	Name	FY 2016-17	FY 2017-18	FY 2017-18	FY 2018-19
6210	Parks & Recreation Services Administration	\$ 430,898	\$ 470,600	\$ 475,900	\$ 390,200
6215	Parks	473,388	520,300	518,600	496,800
6230	Youth Programs	168,722	193,000	194,500	217,100
6246	Rental Facilities	196,838	196,300	189,100	36,900
6261	Sports	311,172	319,800	310,800	331,400
6262	Leisure Activities	236,287	226,200	221,300	244,200
6265	Aquatics Center	127,561	140,900	132,300	145,500
6370	Summer Camp Program (Moved from CS Admin)	74,373	105,000	112,700	73,500
Division Totals		<u>\$ 2,019,239</u>	<u>\$ 2,172,100</u>	<u>\$ 2,155,200</u>	<u>\$ 1,935,600</u>

PARKS AND RECREATION SERVICES



Revised FY 2017-18 & FY 2018-19					
Position Summary					
	FY 2017-18	Revised FY 2017-18	Change + or (-)	FY 2018-19	Change + or (-)
Administrative Clerk I (FROZEN)	1	-	(1)	-	-
Community Services Specialist (moved to FHS FY 1819)	1	1	-	-	(1)
Community Services Supervisor	3	3	-	2	(1)
Parks & Recreation Services Manager	1	1	-	1	-
Program Coordinator	2	2	-	2	-
Recreation Specialist	2	2	-	2	-
Total Number of Full-Time Positions	<u>10</u>	<u>9</u>	<u>(1)</u>	<u>7</u>	<u>(2)</u>
<u>Part-Time Benefitted Positions</u>					
Community Services Leader II B	2	2	-	2	-
Community Services Leader III	<u>3</u>	<u>3</u>	-	<u>3</u>	-
Total Number of Part-Time Benefitted Positions	<u>5</u>	<u>5</u>	-	<u>5</u>	-
<u>Part-Time Non-Benefitted Hours</u>					
Total Number of Hours	60,632	60,632	-	53,618	(7,014)

PARKS AND RECREATION SERVICES ADMINISTRATION (6210)



The Administration section is responsible for the overall administration of the Parks and Recreation Services Division of the Department of Community Services. This includes trainings, staff development and professional membership opportunities for employees. The primary programs that falls under the Divisional Administration Section is Santa's Float, a two-week program that brings holiday cheer to the residential neighborhoods and community agencies, and the annual Tree Lighting event which opens the holiday season and is the first night of Santa's Float.

The Administration section also includes City Committees. The committees include the Parks and Recreation Advisory, Community Beautification, Community Program, and Sister City Committees.

The Parks and Recreation Advisory Committee serves as an advisory body for programs, events and services run by Parks and Recreation. In addition the committee makes formal recommendations to the City Council for consideration regarding policy and projects. It is comprised of 25 members appointed by the City Council.

The Community Beautification Committee provides recommendations to the City Council concerning beautification of the City. It is comprised of 25 members appointed by the City Council from a cross section of community residents. The committee recommends programs and educational programs it deems advisable for recognizing individuals, organizations, or companies that have beautified their homes, businesses, industries, and/or property.

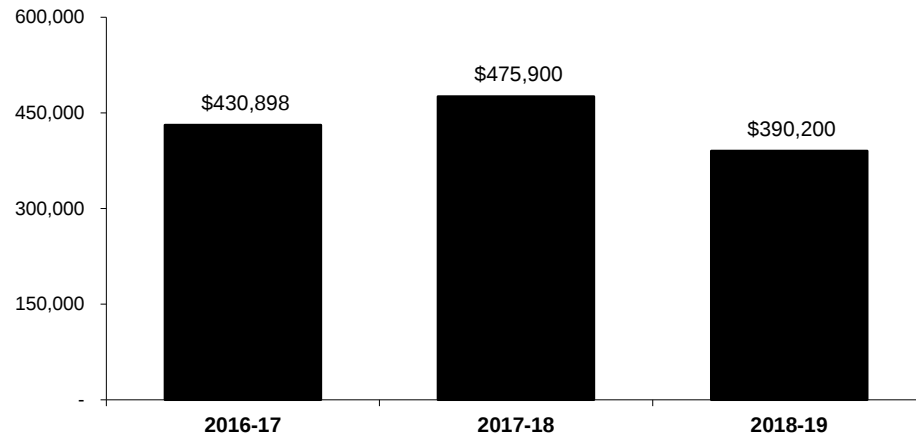
The Santa Fe Springs Sister City Committee's purpose is to plan and conduct projects which will foster mutual understanding and goodwill between the citizenry of Santa Fe Springs and the citizenry of any foreign city designated by the City Council as a "Sister City" of the City of Santa Fe Springs. The Committee is comprised of 25 members appointed by the City Council.

ACTIVITY SUMMARY



	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 358,394	404,200	319,900
Maintenance and Operations	125,444	128,200	126,800
Applied Revenues	(52,939)	(56,500)	(56,500)
Activity Total	\$ 430,898	475,900	390,200

FISCAL YEAR COMPARISONS



Parks and Recreation Services Administration (6210)
(NEW ORG CODE:10105499)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111G	510010	CS Adm - Regular Salaries	\$ 15,456	\$ 20,300	\$ 22,200	\$ 20,300
111H	510010	CS Rec - Regular Salaries	95,533	98,400	95,600	64,100
111J	510010	CS Fam - Regular Salaries	656	-	-	-
114F	510040	PW Mtc - OT Pay	7,537	7,300	15,500	7,300
114K	510040	FD - OT Pay	2,424	3,100	3,100	3,100
114T	510050	PW Mtc - PT OT Pay	473	100	200	100
114U	510050	CS Rec - PT OT Pay	-	300	300	300
115P	510020	CM - PT Salaries	132	-	-	-
115T	510020	PW Mtc - PT Salaries	99	-	-	-
115R	510020	FA - PT Salaries	-	-	300	-
115U	510020	CS Rec - PT Salaries	79,487	98,700	98,700	77,800
118G	511010	CS Adm - Lump Sum Payment	229	200	200	-
118H	511010	CS Rec - Lump Sum Payment	781	800	800	-
118U	511020	CS Rec - PT Lump Sum Payment	120	100	100	-
119G	512310	CS Adm - Applied Benefits	17,280	26,500	29,000	30,100
119H	512310	CS Rec - Applied Benefits	127,077	130,200	124,500	105,200
119J	512310	CS Fam - Applied Benefits	789	-	-	-
119P	512310	CM - PT Applied Benefits	10	-	-	-
119R	512310	FA - PT Applied Benefits	-	-	100	-
119T	512310	PW Mtc - PT Applied Benefits	27	-	-	-
119U	512310	CS Rec - PT Applied Benefits	<u>10,282</u>	<u>13,600</u>	<u>13,600</u>	<u>11,600</u>
		Total Salaries and Benefits	358,394	399,600	404,200	319,900
2200	521000	Supplies	29,462	31,200	31,200	31,200
3400	534000	Telephone	25,739	30,200	25,000	25,000
4210	540030	Travel and Meetings	-	1,000	1,000	1,000
4220	540010	Memberships	1,865	2,700	2,700	2,700
4250	540020	Training	1,132	2,000	2,400	1,000
4400	542050	Contractual Services	29,345	22,500	28,000	28,000
9300	592000	Equipment Usage	<u>37,900</u>	<u>37,900</u>	<u>37,900</u>	<u>37,900</u>
		Total Maintenance and Operations	125,444	127,500	128,200	126,800
BL00	425100	Participant Fees/Christmas Float	(12,635)	(12,000)	(12,000)	(12,000)
CE00	430100	Contributions (Sponsorship)	(628)	(1,500)	(1,500)	(1,500)
CG00	411040	Franchise Fees	<u>(39,677)</u>	<u>(43,000)</u>	<u>(43,000)</u>	<u>(43,000)</u>
		Total Applied Revenues	(52,939)	(56,500)	(56,500)	(56,500)
		- Activity Total -	<u>\$ 430,898</u>	<u>\$ 470,600</u>	<u>\$ 475,900</u>	<u>\$ 390,200</u>

* Additional detail on following page(s)

Parks and Recreation Services Administration (6210) - Account Number Detail

<u>Acct #2200</u>	Mid-Year	Final	<u>FY 2018-19</u>
	<u>FY 2017-18</u>	<u>FY 2017-18</u>	
Office Supplies	\$ 11,000	\$ 11,000	\$ 11,000
Staff Uniforms - Heritage Park Rangers	3,100	3,100	3,100
Sister City Program	1,600	1,600	1,600
Beautification Awards/Tree Lighting	4,500	4,500	4,500
Marketing/Promotions	1,000	1,000	1,000
Christmas Float	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
	\$ 31,200	\$ 31,200	\$ 31,200

<u>Acct #4400</u>	Mid-Year	Final	<u>FY 2018-19</u>
	<u>FY 2017-18</u>	<u>FY 2017-18</u>	
Equipment Repair	\$ 1,000	\$ 1,000	\$ 1,000
Duplication	1,000	1,000	1,000
Copier Contract	2,700	2,700	2,700
Christmas Float	3,000	4,000	4,000
Christmas Tree Lighting	4,200	6,500	6,500
Sister City	1,100	1,100	1,100
Beautification/Awards/Reception	3,200	3,200	3,200
CPC Excursions	3,300	5,500	5,500
Merchant's Services/Activenet	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
	\$ 22,500	\$ 28,000	\$ 28,000

PARKS (6215)

The Parks and Recreation Services Division in the Department of Community Services provides supervision and activities for youth and adults at four neighborhood parks located throughout the city. The hours of operation for the parks changes seasonally, and coincides with the school calendar. The summer months of June, July, and August see increased use, with extended hours to accommodate the recreational needs of the community.

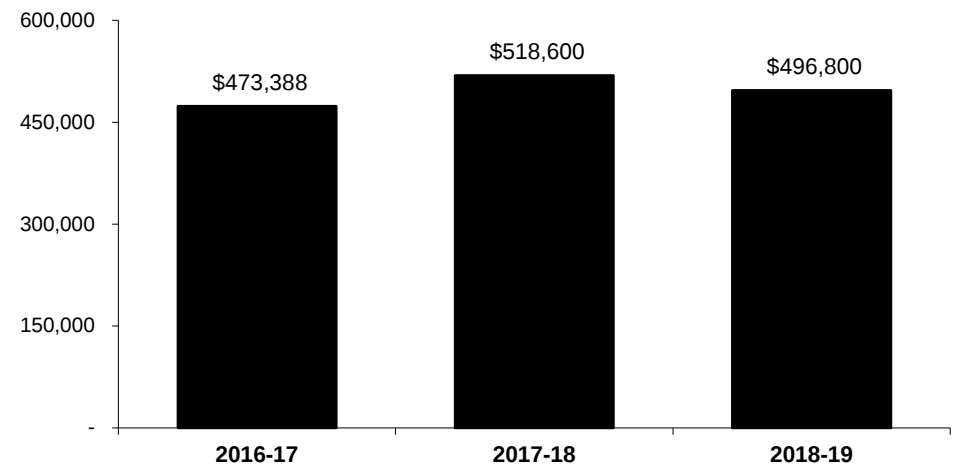
Each park schedules daily activities and one family beach excursion.

Special city-wide events are provided annually under the Parks Section. The Independence Day Celebration, which will now occur on July 3rd, at Los Nietos Park where traditional activities are provided with a spectacular fireworks display. The Halloween Carnival at Los Nietos Park is designed for children between the ages of 5 to 12 years. The event promotes a safe Halloween environment with a judged Costume Parade, which is the highlight of the carnival. The Easter Egg Hunt, also at Los Nietos Park, occurs the Saturday before Easter. Event activities include an egg hunt, crafts, family games, cake walk and train ride. President's Day is a patriotic themed event held at Lakeview Park. This event includes a penny carnival with prizes, craft area and photo opportunities.

ACTIVITY SUMMARY

		Final	Council
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 497,415	547,900	520,900
Maintenance and Operations	63,879	68,600	68,600
Applied Revenues	(87,906)	(97,900)	(92,700)
Activity Total	\$ 473,388	518,600	496,800

FISCAL YEAR COMPARISONS



Parks (6215)
(NEW ORG CODE:10105420)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 537	\$ -	\$ 300	\$ -
111H	510010	CS Rec - Regular Salaries	99,388	101,600	101,600	88,000
111J	510010	CS Fam - Regular Salaries	396	-	-	-
114F	510040	PW Mtc - OT Pay	2,025	1,500	1,500	1,500
114H	510040	CS Rec - OT Pay	788	-	800	-
114T	510050	PW Mtc - PT OT Pay	151	-	100	-
114U	510050	CS Rec - PT OT Pay	21	1,000	1,000	1,000
115T	510020	PW Mtc - PT Salaries	426	-	300	-
115U	510020	CS Rec - PT Salaries	216,850	247,000	247,000	218,300
118H	511010	CS Rec - Lump Sum Payment	642	700	700	-
118U	511020	CS Rec - PT Lump Sum Payment	615	600	600	-
119F	512310	PW Mtc - Applied Benefits	831	-	-	-
119H	512310	CS Rec - Applied Benefits	142,619	147,200	147,200	168,400
119J	512310	CS Fam - Applied Benefits	476	-	-	-
119T	512310	PW Mtc - PT Applied Benefits	71	-	100	-
119U	512310	CS Rec - PT Applied Benefits	31,579	46,700	46,700	43,700
		Total Salaries and Benefits	497,415	546,300	547,900	520,900
2200	521000	Supplies	33,969	22,600	22,600	22,600
4400	542050	Contractual Services	26,873	42,700	42,700	42,700
4900	544020	Intergovernmental Charges	2,336	2,600	2,600	2,600
9300	592000	Equipment Usage	700	700	700	700
		Total Maintenance and Operations	63,879	68,600	68,600	68,600
BK00	425210	Facility Use Fee	(2,000)	(6,000)	(4,000)	(4,000)
BL00	425100	Participant Fees	(2,559)	(1,600)	(1,600)	(1,700)
CE00	430100	Contributions	(752)	-	(5,300)	-
CG00	411040	Franchise Fees	(52,595)	(57,000)	(57,000)	(57,000)
EG00	441000	City of Norwalk Participation	(30,000)	(30,000)	(30,000)	(30,000)
		Total Applied Revenues	(87,906)	(94,600)	(97,900)	(92,700)
		- Activity Total -	\$ 473,388	\$ 520,300	\$ 518,600	\$ 496,800

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* Additional detail on following page(s)

Parks (6215) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Los Nietos Park	\$ 2,500	\$ 2,500	\$ 2,500
Lakeview Park	2,500	2,500	2,500
Santa Fe Springs Park	2,500	2,500	2,500
President's Day	2,000	2,000	2,000
Easter Activities	3,000	3,000	3,000
Independence Day Celebration	2,200	2,200	2,200
Office Supplies	1,400	1,400	1,400
Little Lake Park	2,500	2,500	2,500
Halloween Carnival	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
	\$ 22,600	\$ 22,600	\$ 22,600

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Independence Day Fireworks	\$ 22,000	\$ 22,000	\$ 22,000
Duplication	1,100	1,100	1,100
Independence Day Entertainment	5,200	5,200	5,200
Movies in the Park	2,100	2,100	2,100
Concerts in the Park	8,000	8,000	8,000
Halloween Carnival	2,300	2,300	2,300
Easter	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
	\$ 42,700	\$ 42,700	\$ 42,700

YOUTH PROGRAMS (6230)



The Parks and Recreation Division provides safe and positive alternatives for middle school and high school aged youth. This is accomplished through recreational, enrichment and educational programs provided to enhance awareness of the choices and avenues available to them.

Daily youth programming is provided at "The Club" housed at Town Center Hall from 3:00pm-6:00pm. The Club is home to the free drop-in program for middle school and high school aged youth. Activities at The Club include a free lunch and snack program, activities, classes, games and tournaments. In addition the City has partnered with the Boys and Girls Club to provide the "Be Great, Graduate" and "College Bound" programs which provides academic support and guidance to youth interested in higher educational opportunities.

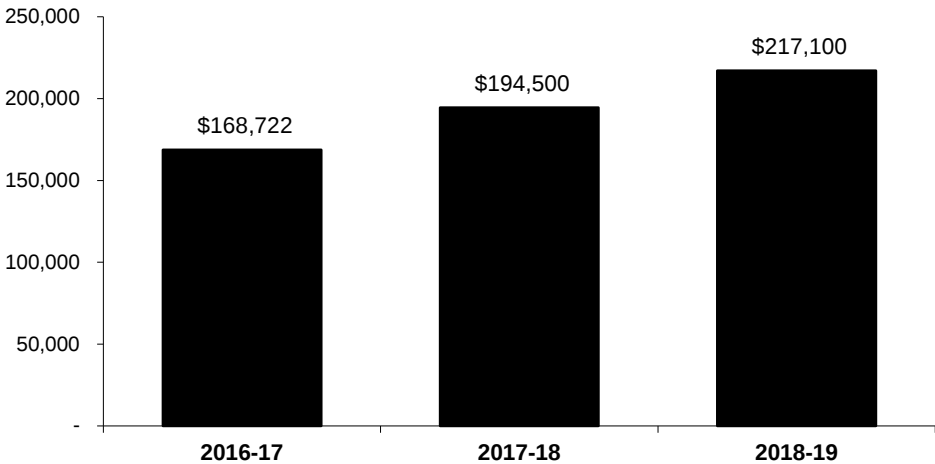
The Youth Leadership Committee consists of City Council appointed students in high school. The Committee provides input and direction on youth programming. Committee activities include City Council meeting presentations, annual workshop retreat and various volunteer opportunities.



ACTIVITY SUMMARY

		Final	Council
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 159,280	174,500	197,100
Maintenance and Operations	16,436	23,500	23,500
Applied Revenues	(6,994)	(3,500)	(3,500)
Activity Total	\$ 168,722	194,500	217,100

FISCAL YEAR COMPARISONS



Youth Programs (6230)
(NEW ORG CODE:10105425)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111H	510010	CS Rec - Regular Salaries	\$ 38,478	\$ 42,500	\$ 42,500	\$ 42,300
114H	510040	CS Rec - OT Pay	1,725	-	1,700	1,700
114U	510050	CS Rec - PT OT Pay	1,381	1,000	1,000	1,000
115U	510020	CS Rec - PT Salaries	46,960	49,600	49,600	50,900
115W	510020	CS Fam - PT Salaries	127	-	-	-
118H	511010	CS Rec - Lump Sum Payment	289	300	300	-
118U	511020	CS Rec - PT Lump Sum Payment	255	300	300	-
119H	512310	CS Rec - Applied Benefits	55,633	61,900	61,900	83,400
119U	512310	CS Rec - PT Applied Benefits	14,177	17,200	17,200	17,800
119W	512310	CS Fam - PT Applied Benefits	256	-	-	-
		Total Salaries and Benefits	159,280	172,800	174,500	197,100
2200	521000	Supplies	12,028	13,500	13,500	13,500
4400	542050	Contractual Services	4,408	10,000	10,000	10,000
		Total Maintenance and Operations	16,436	23,500	23,500	23,500
BL00	425100	Participant Fees	(1,722)	(1,300)	(500)	(500)
CE00	430100	Contributions	(5,272)	(2,000)	(3,000)	(3,000)
		Total Applied Revenues	(6,994)	(3,300)	(3,500)	(3,500)
		- Activity Total -	\$ 168,722	\$ 193,000	\$ 194,500	\$ 217,100

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* Additional detail on following page(s)

Youth Programs (6230) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Monitors, Gaming Devices and Equipment	\$ 3,500	\$ 3,500	\$ 3,500
Craft Supplies	1,000	1,000	1,000
Program Supplies	3,000	3,000	3,000
Marketing Supplies	1,000	1,000	1,000
Teen Program	2,000	2,000	2,000
Youth Leadership Committee Supplies	2,000	2,000	2,000
First Aid Supplies	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	\$ 13,500	\$ 13,500	\$ 13,500

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Teen Programs	\$ 3,500	\$ 3,500	\$ 3,500
Youth Leadership Committee Retreat	4,500	4,500	4,500
Fieldtrips/Excursions	1,000	1,000	1,000
Special Interest Class	500	500	500
Repair Equipment	<u>500</u>	<u>500</u>	<u>500</u>
	\$ 10,000	\$ 10,000	\$ 10,000

RENTAL FACILITIES (6246)

The Parks and Recreation Division has two historical sites with educational components, banquet halls, and picnic facilities available to meet the recreational and business needs of the community. This area provides for the overall administrative support, staffing, supervision, and set up needs associated with the rental of City recreational facilities.

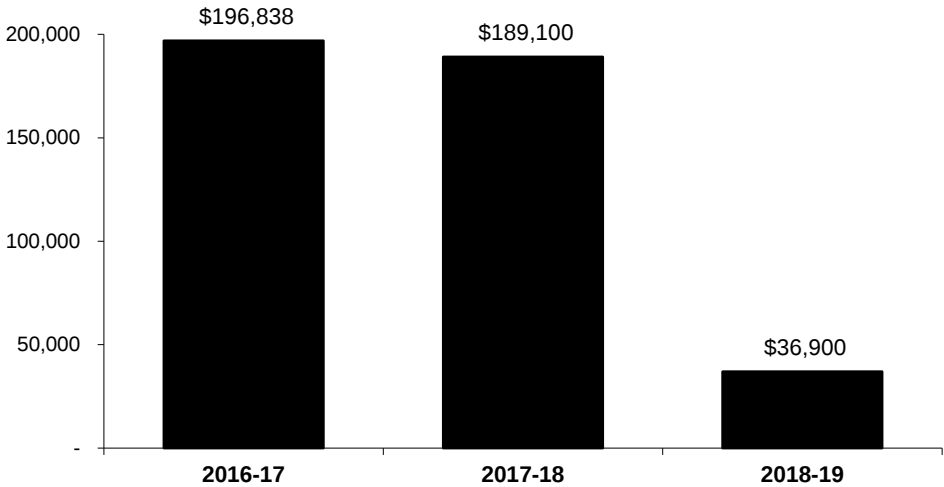
Town Center Hall and Betty Wilson Center are available for reservation for special occasions, business meetings and parties. Residents, business residents, organizations and non-residents may reserve facilities.

Effective July 1, 2018, the Clarke Estate and Heritage Park will now operate under the Family & Human Services Division.

ACTIVITY SUMMARY

	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 523,825	515,300	196,500
Maintenance and Operations	68,429	68,600	10,400
Applied Revenues	(395,416)	(394,800)	(170,000)
Activity Total	\$ 196,838	189,100	36,900

FISCAL YEAR COMPARISONS



Rental Facilities (6246)
(NEW ORG CODE:10105430)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 507	\$ -	\$ 500	\$ -
111H	510010	CS Rec - Regular Salaries	120,295	126,700	118,900	40,600
114F	510040	PW Mtc - OT Pay	681	500	1,100	500
114H	510040	CS Rec - OT Pay	-	-	900	-
114T	510050	PW Mtc - PT OT Pay	163	-	-	-
114U	510050	CS Rec - PT OT Pay	120	-	100	-
115T	510020	PW Mtc - PT Salaries	376	-	-	-
115U	510020	CS Rec - PT Salaries	202,603	196,900	196,900	70,400
115V	510020	CS Lib - PT Salaries	70	-	3,400	-
118H	511010	CS Rec - Lump Sum Payment	771	800	800	-
119F	512310	PW Mtc - Applied Benefits	1,614	-	800	-
119H	512310	CS Rec - Applied Benefits	177,692	192,100	180,000	79,500
119T	512310	PW Mtc - PT Applied Benefits	64	-	-	-
119U	512310	CS Rec - PT Applied Benefits	18,864	11,600	11,600	5,500
119V	512310	CS Lib - PT Applied Benefits	5	-	300	-
		Total Salaries and Benefits	523,825	528,600	515,300	196,500
2200	521000	Supplies	21,753	19,900	19,900	4,400
3300	533000	Water	-	1,000	-	-
4400	542050	Contractual Services	45,676	47,700	47,700	6,000
9300	592000	Equipment Usage	1,000	1,000	1,000	-
		Total Maintenance and Operations	68,429	69,600	68,600	10,400
BK00	425210	Facility Use Fees	(382,561)	(388,600)	(380,000)	(170,000)
BL00	425100	Participant Fees	(6,491)	(7,000)	(8,500)	-
BZ00	470070	Concession Sales	(6,000)	(6,000)	(6,000)	-
BZ01	425135	Heritage Park Souvenir Sales	(184)	(200)	(200)	-
CE00	430100	Contributions	(180)	(100)	(100)	-
		Total Applied Revenues	(395,416)	(401,900)	(394,800)	(170,000)
		- Activity Total -	\$ 196,838	\$ 196,300	\$ 189,100	\$ 36,900

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* Additional detail on following page(s)

Rental Facilities (6246) - Account Number Detail

<u>Acct #2200</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Special Events (moved to new activity FHS)	\$ 4,000	\$ 4,000	\$ -
Bird Food Supplies (moved to new activity FHS)	2,500	2,500	-
Docents (moved to Library Svcs Admin)	1,100	1,100	-
Meetings Supplies	2,000	2,000	2,000
Office Supplies (moved to new activity FHS)	4,000	4,000	-
Kitchen Supplies (moved to new activity FHS)	1,800	1,800	-
Outdoor Supplies	2,000	2,000	2,000
Christmas Tree	400	400	400
Replacement of Banquet Tables (moved to FHS)	1,000	1,000	-
Exhibit Artifacts (moved to Library Svcs Admin)	1,100	1,100	-
	<u>\$ 19,900</u>	<u>\$ 19,900</u>	<u>\$ 4,400</u>

<u>Acct #4400</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Printing (to new activity FHS)	\$ 2,000	\$ 2,000	\$ -
Duplication (to new activity FHS)	600	600	-
Artwork/Photography (to new activity FHS)	1,000	1,000	-
Rentals/Events (to new activity FHS)	5,000	5,000	-
Entertainment Services (to new activity FHS)	7,600	7,600	-
Catering (to new activity FHS)	1,000	1,000	-
PA Repair and Equipment (to new activity FHS)	1,500	1,500	-
Active Net Fees (portion to FHS/Lib Svcs)	14,300	14,300	6,000
Children's Day (to new activity FHS)	2,000	2,000	-
Merchant Service (cr crd fees) (to new activity FHS)	1,700	1,700	-
Signage (to new activity FHS)	2,000	2,000	-
Native American Educational Tour Guide (to Lib Svc)	7,000	7,000	-
Exhibit Design and Typesetting (to new activity FHS)	2,000	2,000	-
	<u>\$ 47,700</u>	<u>\$ 47,700</u>	<u>\$ 6,000</u>

SPORTS (6261)

The Sports Program encompasses the Activity Center and various programs designed to introduce youth and adults to the fundamental of sports through participation in recreational sports leagues, a Fitness Facility, and special events.

The Activity Center is a multi purpose gymnasium with indoor racquetball courts and a fitness facility. Residents and business residents can utilize the gymnasium and racquet ball courts at no charge. The fitness facility requires a \$50 yearly fee. Non-residents may play basketball or racquetball for a daily fee of \$2. There are numerous programs that are offered at the Activity Center including boxing, gymnastics, youth and adult sports leagues and clinics and tournaments.

During the summer youth sports tournaments are hosted at the Activity Center. A wiffle ball, 3 on 3 basketball and dodgeball tournament are held for youth with prizes awarded to the winning teams. These tournaments are open to all youth and are free of charge.

The Activity Center is closed three weeks out of the year for the construction of the Santa Fe Springs Haunted House. This yearly event coincides with the Halloween Carnival at Los Nietos Park to provide the community with a full Halloween experience.

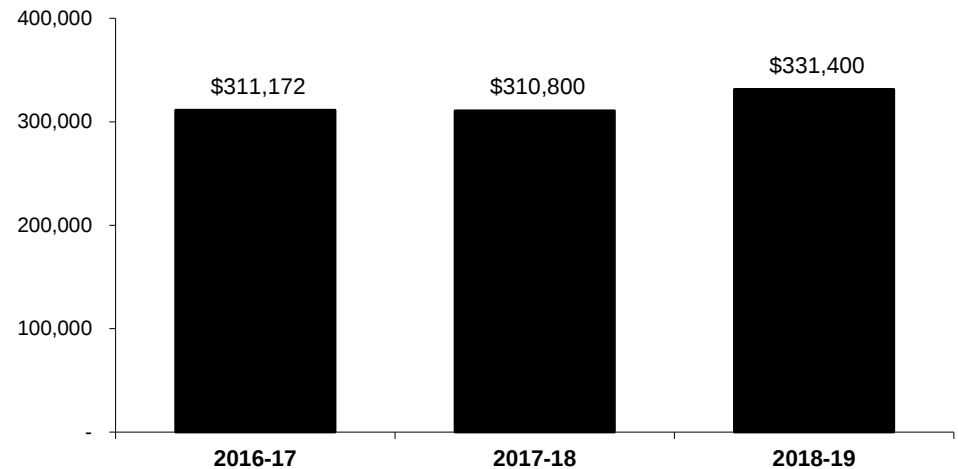
A wide array of sports programs are offered which encompasses boys and girls ranging in age from 4 to 15 years of age. The primary programs offered include basketball, flag football, soccer, and volleyball. These programs run seasonally, lasting approximately 8 to 12 weeks in length. Program expenses include participant insurance, uniforms, sports equipment and contractual services for certified referees, and coaching. A middle school after school program is offered for flag football, volleyball, soccer and basketball.

The Adult Softball program offers three seasons of competitive softball per year. This program provides league supervision, supplies, Southern California Municipal Athletics Federal (SCMAF) Accident Protection Program, team registration, umpires, and team awards.

ACTIVITY SUMMARY

		Final	Council
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 357,875	363,500	385,100
Maintenance and Operations	115,251	122,000	122,000
Applied Revenues	(161,954)	(174,700)	(175,700)
Activity Total	\$ 311,172	310,800	331,400

FISCAL YEAR COMPARISONS



Sports (6261)
(NEW ORG CODE:10105435)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111E	510010	PW Eng - Regular Salaries	\$ 506	\$ -	\$ 500	\$ -
111H	510010	CS Rec - Regular Salaries	55,081	56,100	56,100	58,100
111J	510010	CS Fam - Regular Salaries	396	-	-	-
114F	510040	PW Mtc - OT Pay	14,630	10,000	10,000	10,000
114H	510040	CS Rec - OT Pay	381	-	-	1,600
114R	510050	FA - PT OT Pay	-	-	300	-
114T	510050	PW Mtc - PT OT Pay	821	300	300	300
114U	510050	CS Rec - PT OT Pay	69	-	100	-
115T	510020	PW Mtc - PT Salaries	1,019	-	300	-
115U	510020	CS Rec - PT Salaries	184,968	184,600	185,000	184,000
111W	510020	CS Fam - PT Salaries	-	-	200	-
118H	511010	CS REC - Lump Sum Payment	390	400	400	-
118U	511020	CS Rec - PT Lump Sum Payment	255	300	300	-
119E	512310	PW Eng - Applied Benefits	818	-	800	-
119H	512310	CS Rec - Applied Benefits	75,362	77,200	77,200	102,100
119J	512310	CS Fam - Applied Benefits	476	-	-	-
119T	512310	PW Mtc - PT Applied Benefits	78	-	100	-
119U	512310	CS Rec - PT Applied Benefits	22,624	26,800	31,900	29,000
					-	
		Total Salaries and Benefits	357,875	355,700	363,500	385,100
					-	
2200	521000	Supplies	62,082	67,000	67,000	67,000
4400	542050	Contractual Services	53,169	50,800	55,000	55,000
		Total Maintenance and Operations	115,251	117,800	122,000	122,000
					-	
BK00	425210	Facility Use Fees (Field Use)	(46,990)	(46,000)	(46,000)	(46,000)
BL00	425100	Participant Fees	(13,358)	(11,000)	(14,000)	(14,000)
BL03	525105	Youth Sports Fees	(53,868)	(56,000)	(51,000)	(51,000)
BL04	425110	Adult Sports Fees	(41,531)	(35,000)	(59,000)	(59,000)
BL05	425115	Weight Room Pass	(6,056)	(5,500)	(4,500)	(5,500)
CE00	430100	Contributions	(150)	(200)	(200)	(200)
					-	
		Total Applied Revenues	(161,954)	(153,700)	(174,700)	(175,700)
		- Activity Total -	\$ 311,172	\$ 319,800	\$ 310,800	\$ 331,400

* Additional detail on following page(s)

Sports (6261) - Account Number Detail

<u>Acct #2200</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Office Supplies	\$ 2,900	\$ 2,900	\$ 2,900
Game Supplies	9,000	9,000	9,000
Boxing	1,500	1,500	1,500
Special Events	1,100	1,100	1,100
Haunted House	5,000	5,000	5,000
Adult Basketball Awards	3,500	3,500	3,500
Adult Softball Awards	9,600	9,600	9,600
Youth Sports Soccer Uniforms/Supplies	21,900	21,900	21,900
Youth Sports Basketball Shirts/Supplies	4,000	4,000	4,000
Youth Sports Volleyball Shirts/Supplies	3,000	3,000	3,000
Youth Sports Flag Football	1,400	1,400	1,400
Middle School Uniforms	<u>4,100</u>	<u>4,100</u>	<u>4,100</u>
	\$ 67,000	\$ 67,000	\$ 67,000

<u>Acct #4400</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Boxing Tournaments	\$ 2,200	\$ 2,200	\$ 2,200
Adult Basketball Officials	7,500	8,700	8,700
Active Net	5,500	5,500	5,500
Assigning Fees (Adult Sports)	2,200	3,200	3,200
Adult Softball Officials	9,800	10,800	10,800
Adult SCMAF Team Registration/PMBF	9,600	10,600	10,600
Youth SCMAF Team Registration/PMBF	4,300	4,300	4,300
Tournament Fees (Youth Sports)	1,100	1,100	1,100
Youth Flag Football Officials	1,600	1,600	1,600
Youth Volleyball Officials	1,100	1,100	1,100
Youth Basketball Officials	3,700	3,700	3,700
Youth Soccer Officials	<u>2,200</u>	<u>2,200</u>	<u>2,200</u>
	\$ 50,800	\$ 55,000	\$ 55,000

<u>Acct BK00 - Facility Use Fees</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Los Nietos Park	\$ (11,000)	\$ (11,000)	\$ (11,000)
Little Lake Park	(21,000)	(21,000)	(21,000)
Activity Center	(3,700)	(3,700)	(3,700)
SFS Athletic Fields	<u>(10,300)</u>	<u>(10,300)</u>	<u>(10,300)</u>
	\$ (46,000)	\$ (46,000)	\$ (46,000)

LEISURE ACTIVITIES (6262)

The Leisure Activities Program provides recreational and leisure activities for all segments of the community through a spring camp, recreational and leisure classes and gardening opportunities.

The Spring Break Camp program is open to youth for a one week session in spring. The popular Spring Break Camp takes place at Town Center Hall and provides a safe and supervised environment to expose youth to various crafts, games, activities and excursions.

Family Camp, which takes place at Camp Commerce in Lake Arrowhead; is a weekend experience providing families the opportunity to spend quality time together while experiencing the greater outdoors.

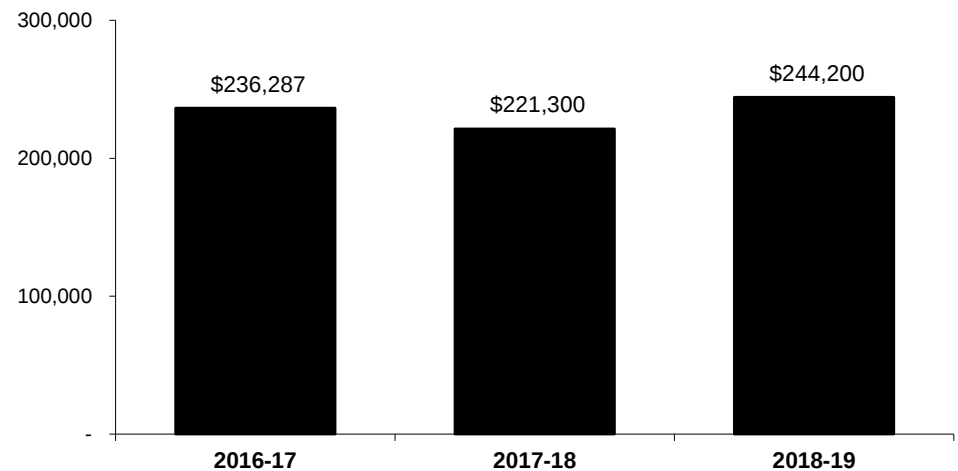
The Parks and Recreation Division provides instruction and supervision for activities for youth and adults of all ages. Classes are held in 4 - 8 week sessions depending on the class and are offered seasonally year round. Various classes are designed to expose the participants involved to the benefits and enjoyment of competitions and exhibitions, while other classes offer enhancements in already existing skills and for new hobbies. The class offerings promote optimum health and awareness.

The Community Garden is comprised of approximately 120 parcels that measure 10 ft. x 20 ft. The garden is an opportunity for patrons to participate in a program that encourages healthy lifestyles throughout the year. Regular meetings are held with the gardeners and workshops are scheduled with topics that range from composting to garden tips.

ACTIVITY SUMMARY

		Final	Council
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 248,700	253,200	269,700
Maintenance and Operations	70,253	57,500	57,500
Applied Revenues	(82,666)	(89,400)	(83,000)
Activity Total	\$ 236,287	221,300	244,200

FISCAL YEAR COMPARISONS



Leisure Activities (6262)
(NEW ORG CODE:10105440)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 64	\$ -	\$ -	\$ -
111H	510010	CS Rec - Regular Salaries	60,932	63,500	63,500	59,200
114H	510040	CS Rec - OT Pay	370	-	-	-
114U	510050	CS Rec - PT OT Pay	-	500	500	500
115U	510050	CS Rec - PT Salaries	78,951	76,300	76,300	74,100
118H	511010	CS Rec - Lump Sum Payment	458	500	500	
118U	511020	CS Rec - PT Lump Sum Payment	255	300	300	-
119F	512310	PW Mtc - Applied Benefits	99	-	-	-
119H	512310	CS Rec - Applied Benefits	87,638	91,900	91,900	115,400
119U	512310	CS Rec - PT Applied Benefits	<u>19,934</u>	<u>20,200</u>	<u>20,200</u>	<u>20,500</u>
		Total Salaries and Benefits	248,700	253,200	253,200	269,700
2200	521000	Supplies	7,391	8,400	8,400	8,400
4400	542050	Contractual Services	62,761	49,000	49,000	49,000
9300	592000	Equipment Usage	<u>100</u>	<u>100</u>	<u>100</u>	<u>100</u>
		Total Maintenance and Operations	70,253	57,500	57,500	57,500
BK00	425210	Facility Use Fees (Field Use)	(2,651)	(3,000)	(3,000)	(3,000)
BL00	425100	Participant Fees	(588)	(1,000)	(300)	(200)
BL06	425120	Educational Classes	(75,968)	(75,000)	(75,000)	(75,000)
BL07	425125	Outdoor Life	<u>(3,459)</u>	<u>(5,500)</u>	<u>(11,100)</u>	<u>(4,800)</u>
		Total Applied Revenues	(82,666)	(84,500)	(89,400)	(83,000)
		- Activity Total -	<u>\$ 236,287</u>	<u>\$ 226,200</u>	<u>\$ 221,300</u>	<u>\$ 244,200</u>

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* Additional detail on following page(s)

Leisure Activities (6262) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Gymnastics Equipment	\$ 600	\$ 600	\$ 600
Children's Program	1,100	1,100	1,100
Dance Recitals	600	600	600
Class Supplies	1,100	1,100	1,100
Garden Supplies - hoses, tools, etc.	2,000	2,000	2,000
Spring / Family Camp Supplies	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
	\$ 8,400	\$ 8,400	\$ 8,400

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Family Camp Fees (Rental of Camp Commerce)	\$ 5,200	\$ 5,200	\$ 5,200
Duplication	100	100	100
Contract Employees	37,700	37,700	37,700
Active Net	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>
	\$ 49,000	\$ 49,000	\$ 49,000

AQUATICS CENTER (6265)

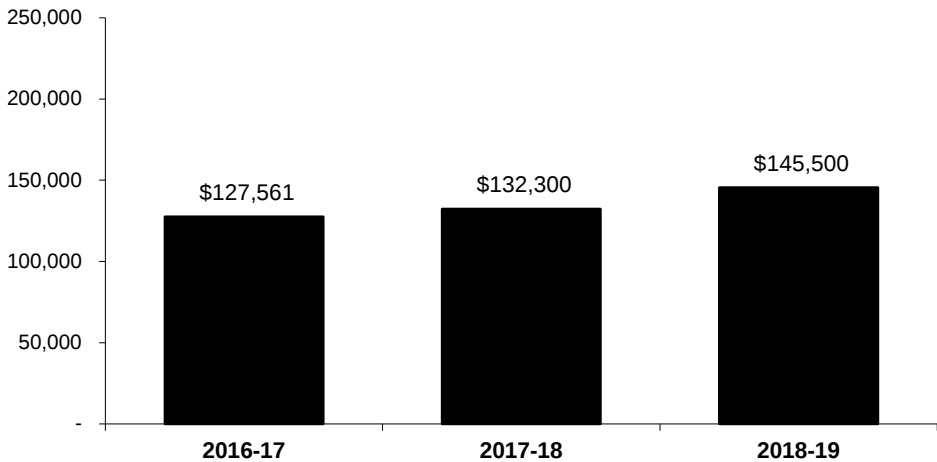
The Aquatics Center is managed through the Parks and Recreation Services Division in the Department of Community Services. The Aquatic Center offers a wide variety of quality courses and programs designed to promote water safety awareness through instructional lessons. The facility offers lap swimming, water exercise, swim team, and the Junior Lifeguards program.

An extensive part of the program is devoted to the "Learn to Swim" swimming lesson program. Also offered are group, private classes for adults, children, toddlers, and infants. Swim lessons occur mid June through October.

ACTIVITY SUMMARY

		Final	Council
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 175,210	176,800	189,900
Maintenance and Operations	12,749	16,100	16,100
Applied Revenues	(60,397)	(60,600)	(60,500)
Activity Total	\$ 127,561	132,300	145,500

FISCAL YEAR COMPARISONS



Aquatics Center (6265)
(NEW ORG CODE:10105445)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111H	510010	CS Rec - Regular Salaries	\$ 22,066	\$ 22,900	\$ 22,900	\$ 23,200
114F	510040	PW Mtc - OT Pay	2,155	-	-	-
114T	510050	Pw Mtc - PT OT Pay	69	-	-	-
115T	510020	PW Mtc - PT Salaries	184	-	-	-
115U	510020	CS Rec - PT Salaries	112,908	111,900	111,900	111,900
118H	511010	CS Rec - Lump Sum Payment	136	100	100	-
119H	512310	CS Rec - Applied Benefits	32,063	33,600	33,600	46,100
119T	512310	PW Mtc - PT Applied Benefits	13	-	-	-
119U	512310	CS Rec - PT Applied Benefits	5,615	8,300	8,300	8,700
		Total Salaries and Benefits	175,210	176,800	176,800	189,900
2200	521000	Supplies	6,540	11,700	11,700	11,700
4400	542050	Contractual Services	5,322	4,400	4,400	4,400
4900	544020	Intergovernmental Charges	887	-	-	-
		Total Maintenance and Operations	12,749	16,100	16,100	16,100
BK00	425210	Facility Use Fees	(3,285)	(2,000)	(3,500)	(3,500)
BL00	425100	Participant Fees	(57,112)	(50,000)	(57,100)	(57,000)
		Total Applied Revenues	(60,397)	(52,000)	(60,600)	(60,500)
		- Activity Total -	\$ 127,561	\$ 140,900	\$ 132,300	\$ 145,500

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* Additional detail on following page(s)

Aquatics Center (6265) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Office Supplies	\$ 1,100	\$ 1,100	\$ 1,100
Guard Suits	1,600	1,600	1,600
Maintenance	500	500	500
Safety Equipment	600	600	600
Awards	300	300	300
Teaching Supplies	600	600	600
Program Supplies	2,500	2,500	2,500
First Aid/CPR	1,100	1,100	1,100
Pool Deck Equipment (moved from 4400)	3,000	3,000	3,000
T-Shirts	400	400	400
	<u>\$ 11,700</u>	<u>\$ 11,700</u>	<u>\$ 11,700</u>

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Health Permit	\$ 1,100	\$ 1,100	\$ 1,100
LTS Facility Fee	2,000	2,000	2,000
Activenet	1,300	1,300	1,300
	<u>\$ 4,400</u>	<u>\$ 4,400</u>	<u>\$ 4,400</u>

Summer Camp Program (6370)
(NEW ORG CODE:10511004)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111H	510010	CS Rec - Regular Salaries	\$ 12,422	\$ 13,500	\$ 13,500	\$ 22,500
111J	510010	CS Fam - Regular Salaries	17,812	21,500	21,500	-
115U	510020	CS Rec - PT Salaries	28,962	30,200	30,200	56,100
115W	510020	CS Fam - PT Salaries	37,948	41,700	41,700	-
118H	511010	CS Rec - Lump Sum Payment	100	100	100	-
118J	511010	CS Fam - Lump Sum Payment	153	200	200	-
118W	511020	CS Fam - PT Lump Sum Payment	210	200	200	-
119H	512310	CS Rec - Applied Benefits	17,477	18,900	18,900	39,500
119J	512310	CS Fam - Applied Benefits	22,106	28,200	28,200	-
119U	512310	CS Rec - PT Applied Benefits	1,303	2,200	2,200	5,800
119W	512310	CS Fam - PT Applied Benefits	<u>11,883</u>	<u>14,400</u>	<u>14,400</u>	<u>-</u>
		Total Salaries and Benefits	150,376	171,100	171,100	123,900
2200	521000	Supplies	8,945	8,600	8,600	8,600 *
4250	540020	Training	-	1,000	1,000	1,000
4400	542050	Contractual Services	<u>12,247</u>	<u>8,300</u>	<u>16,000</u>	<u>14,000</u> *
		Total Maintenance and Operations	21,192	17,900	25,600	23,600
BL00	425100	Participant Fees	(86,570)	(68,000)	(68,000)	(58,000)
CE00	430100	Contributions	<u>(10,625)</u>	<u>(16,000)</u>	<u>(16,000)</u>	<u>(16,000)</u>
		Total Applied Revenues	(97,195)	(84,000)	(84,000)	(74,000)
		- Activity Total -	<u>\$ 74,373</u>	<u>\$ 105,000</u>	<u>\$ 112,700</u>	<u>\$ 73,500</u>

* Additional detail on following page(s)

Summer Camp Program (6370)

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Activity Materials and/or supplies	\$ 2,000	\$ 2,000	\$ 2,000
Food and Snacks	1,500	1,500	1,500
Site Supplies	1,000	1,000	1,000
T-Shirts	2,600	2,600	2,600
Special Activities	1,500	1,500	1,500
	<u>\$ 8,600</u>	<u>\$ 8,600</u>	<u>\$ 8,600</u>

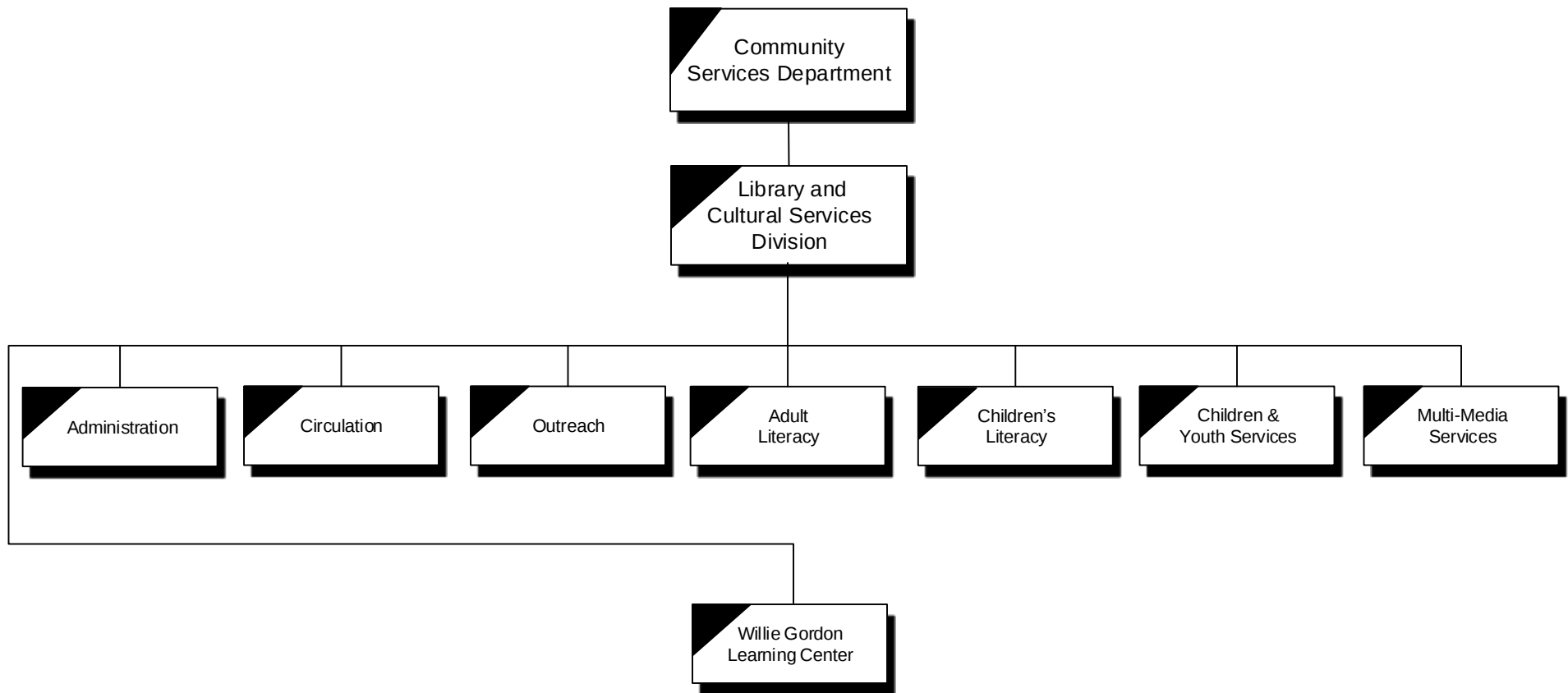
	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Excursion Ticket Fees	\$ 8,300	\$ 16,000	\$ 14,000
	<u>\$ 8,300</u>	<u>\$ 16,000</u>	<u>\$ 14,000</u>



LIBRARY AND CULTURAL SERVICES DIVISION

The Library and Cultural Services Division is one of three divisions found in the Department of Community Services, which works collaboratively in an integrated services approach to meet the educational, leisure and cultural needs of residents in Santa Fe Springs. Amongst the traditional program offerings found in a public library, the Division of Library and Cultural Services takes great pride in offering state of the art technology for our patrons. The City Library is also responsible for managing the assets needed to provide professional reference service; non-traditional cultural programs such as First Friday and vital literacy projects. The library also provides space for a full service café concession. The Library has a total circulation of 135,000 materials, 30,000 registered borrowers and 160,000 visits per year. The library also oversees the Carriage Barn, and its programming including school tours and the docent program.

Below is a chart showing the division's activities. More detailed information is available on the following pages:



LIBRARY & CULTURAL SERVICES

FY 2017-18 Final Estimates & FY 2018-19 Budget

Division Summary

Activity		Actual	Mid-Year	Final	Council
		FY 2016-17	Budget	Estimate	Approved
Number	Name		FY 2017-18	FY 2017-18	FY 2018-19
6510	Library & Cultural Services Administration	\$ 183,282	\$ 198,200	\$ 198,200	\$ 300,000
6525	Circulation	447,743	480,700	451,200	434,800
6530	Outreach Program	217,472	241,600	211,200	288,700
6535	Adult Literacy	113,459	110,600	108,500	122,200
6536	Children's Literacy	78,052	63,100	69,500	66,400
6540	Children & Youth Services	158,430	165,800	157,600	186,200
6555	Multi Media Services	372,367	399,200	357,900	351,000
6565	Willie Gordon Learning Center	45,676	54,400	58,700	60,600
Division Totals		\$ 1,616,482	\$ 1,713,600	\$ 1,612,800	\$ 1,809,900

LIBRARY & CULTURAL SERVICES



Revised FY 2017-18 & FY 2018-19

Position Summary

		Revised FY 2017-18	Change + or (-)	FY 2018-19	Change + or (-)
<u>Full-Time Positions</u>	<u>FY 2017-18</u>				
Administrative Clerk II	2	2	-	2	-
Library Services Division Director	1	1	-	1	-
Librarian I	1	1	-	1	-
Librarian II	1	1	-	1	-
Librarian III	1	1	-	1	-
Library Clerk I	1	1	-	1	-
Public Relations Technician	1	1	-	1	-
	<u>8</u>	<u>8</u>	<u>-</u>	<u>8</u>	<u>-</u>
<u>Part-Time Non-Benefitted Hours</u>					
Total Number of Hours	18,720	19,760	1,040	20,800	1,040

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▶ ▶

A bar chart with a vertical y-axis and a horizontal x-axis. The y-axis has major tick marks at 0, 75,000, 150,000, 225,000, and 300,000. The x-axis has three labels: 2016-17, 2017-18, and 2018-19. Three blue bars represent the data for each year. The first bar for 2016-17 reaches a height of approximately 183,282. The second bar for 2017-18 reaches a height of approximately 198,200. The third bar for 2018-19 reaches the top of the chart at 300,000. Each bar has its exact value labeled on top in a black, monospace-style font.

Year	Value
2016-17	\$183,282
2017-18	\$198,200
2018-19	\$300,000

Library & Cultural Services Administration (6510)
(NEW ORG CODE:10105699)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111G	510010	CS Adm - Regular Salaries	\$ 20,430	\$ 20,300	\$ 20,300	\$ 20,300
111I	510010	CS Lib - Regular Salaries	41,531	45,900	45,900	70,400
111J	510010	CS Fam - Regular Salaries	430	-	-	-
115V	510020	CS Lib - PT Salaries	11,031	8,400	8,400	36,100
118G	511010	CS Adm - Lump Sum Payment	229	200	200	-
118I	511010	CS Lib - Lump Sum Payment	359	400	400	-
119G	512310	CS Adm - Applied Benefits	22,844	26,500	26,500	30,100
119I	512310	CS Lib - Applied Benefits	65,410	75,200	75,200	110,600
119J	512310	CS Fam - Applied Benefits	517	-	-	-
119V	512310	CS Lib - PT Applied Benefits	783	600	600	2,600
		Total Salaries and Benefits	163,564	177,500	177,500	270,100
2200	521000	Supplies	5,215	4,500	4,500	6,700
3400	534000	Telephone	2,704	4,000	4,000	4,000
4210	540030	Travel and Meetings	1,421	2,000	2,000	2,000
4220	540010	Memberships	2,616	5,000	5,000	5,000
4250	540020	Training	2,094	2,000	2,000	2,000
4400	542050	Contractual Services	8,969	7,100	7,100	14,300
		Total Maintenance and Operations	23,018	24,600	24,600	34,000
BK00	425210	Facility Use Fees	-	(300)	(300)	(300)
BZ00	470070	Concession Sales	(3,300)	(3,600)	(3,600)	(3,600)
BZ01	425135	Heritage Park Souvenir Sales	-	-	-	(200)
		Total Applied Revenues	(3,300)	(3,900)	(3,900)	(4,100)
		- Activity Total -	\$ 183,282	\$ 198,200	\$ 198,200	\$ 300,000

* Additional detail on following page(s)

Library & Cultural Services Administration (6510) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Office Supplies	\$ 4,500	\$ 4,500	\$ 4,500
Docents (moved from Parks & Rec)	-	-	1,100
Exhibit Artifacts (moved from Parks & Rec)	-	-	1,100
	\$ 4,500	\$ 4,500	\$ 6,700

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Copier Maintenance	\$ 4,300	\$ 4,300	\$ 4,300
Activenet Fees (moved from Parks & Rec)	-	-	200
P O Box Lease	1,400	1,400	1,400
Merchant Services (Credit Card Fees)	900	900	900
Native American Educational Tour Guide (from PRS)	-	-	7,000
Historical Committee	500	500	500
	\$ 7,100	\$ 7,100	\$ 14,300

CIRCULATION (6525)

The Santa Fe Springs Library circulates approximately a total of 173,000 items annually, including 63,000 children's items, to 36,000 registered borrowers.

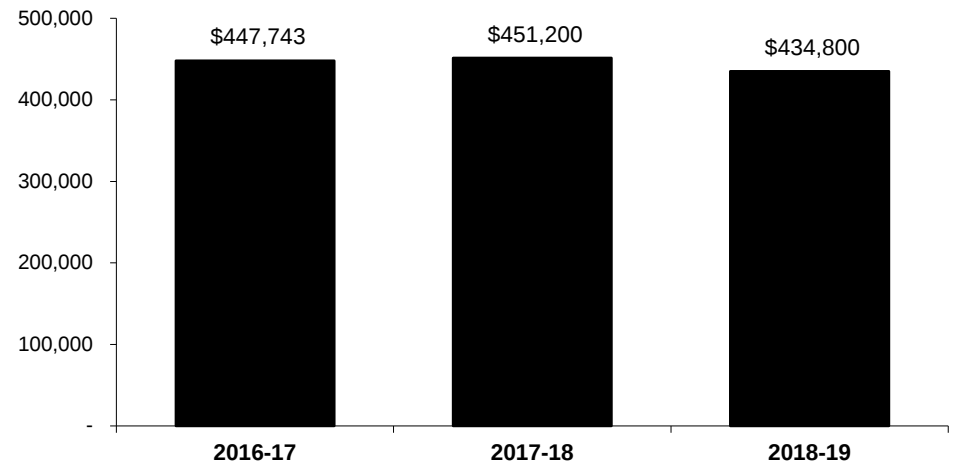
Supplies and materials required for the processing of materials and preparation for circulation to the public are budgeted in the Circulation Activity, which includes revenue from library fines and DVD rental fees.

Also included are charges for our electronic catalog, RFID maintenance, and copy services for public use.

ACTIVITY SUMMARY

		Final	Council
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 415,060	411,600	395,200
Maintenance and Operations	57,657	55,700	55,700
Applied Revenues	(24,974)	(16,100)	(16,100)
Activity Total	\$ 447,743	451,200	434,800

FISCAL YEAR COMPARISONS



Circulation (6525)
(NEW ORG CODE:10105620)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111I	510010	CS Lib - Regular Salaries	\$ 128,444	\$ 127,000	\$ 124,100	\$ 104,200
115V	510020	CS Lib - PT Salaries	80,782	97,200	86,400	111,200
118I	511010	CS Lib - Lump Sum Payment	1,078	1,100	1,100	-
119I	512310	CS Lib - Applied Benefits	199,176	217,600	193,400	171,800
119V	512310	CS Lib - PT Applied Benefits	<u>5,580</u>	<u>7,100</u>	<u>6,600</u>	<u>8,000</u>
		Total Salaries and Benefits	415,060	450,000	411,600	395,200
2200	521000	Supplies	6,070	6,200	6,200	6,200
4400	542050	Contractual Services	<u>51,588</u>	<u>49,500</u>	<u>49,500</u>	<u>49,500</u>
		Total Maintenance and Operations	57,657	55,700	55,700	55,700
BN00	425140	Library Fines	(21,131)	(21,000)	(12,100)	(12,100)
BX00	425130	Video Rental Fees	<u>(3,843)</u>	<u>(4,000)</u>	<u>(4,000)</u>	<u>(4,000)</u>
		Total Applied Revenues	(24,974)	(25,000)	(16,100)	(16,100)
		- Activity Total -	<u>\$ 447,743</u>	<u>\$ 480,700</u>	<u>\$ 451,200</u>	<u>\$ 434,800</u>

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* Additional detail on following page(s)

Circulation (6525) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Technology Supplies	\$ 2,000	\$ 2,000	\$ 2,000
Circulation Supplies	4,200	4,200	4,200
	<u>\$ 6,200</u>	<u>\$ 6,200</u>	<u>\$ 6,200</u>

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
VBS Copier	\$ 1,000	\$ 1,000	\$ 1,000
Duplication	500	500	500
RFID Maintenance (ITG)	10,000	10,000	10,000
Title Source III	2,300	2,300	2,300
OCLC Charges	7,000	7,000	7,000
Unique Management (Collections)	2,500	2,500	2,500
AuthorizeNet	500	500	500
ProPay	100	100	100
SMS Notification Service	600	600	600
ILS Vendor	25,000	25,000	25,000
	<u>\$ 49,500</u>	<u>\$ 49,500</u>	<u>\$ 49,500</u>

OUTREACH PROGRAM (6530)

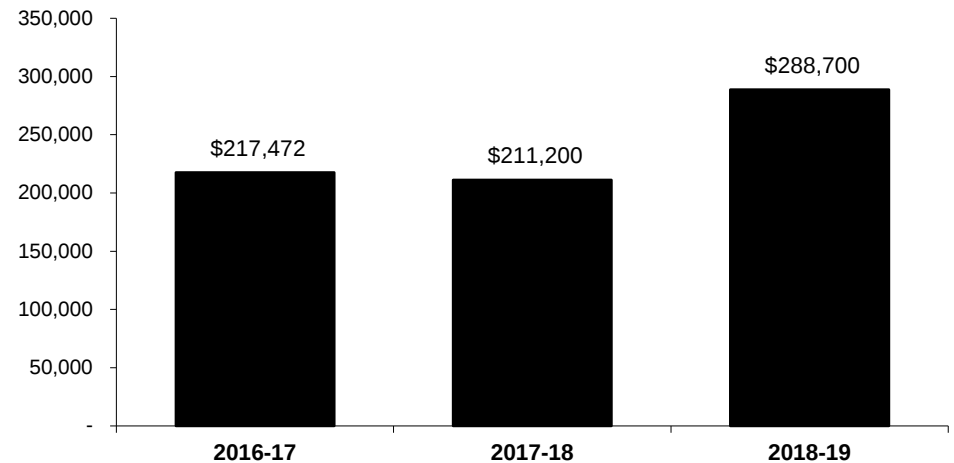
The Santa Fe Springs City Library Outreach Program under the Department of Community Services provides homebound service to patrons that are not able to visit the Library. Library staff made over 100 visits to homebound residents last year. Materials are also delivered to seniors at different senior living facilities such as the Little Lake Village. Additional program components include the Adult Summer Reading Program, SFS Grows, Tuesday Club, Star Wars Reads Day, Novel Idea Book Group, Usual Suspects Mystery Book Group, and the Cultura Y Lectura Spanish Book Club. Building on the recent success of adult programming, the Library is committed to providing the best in programming for adults such as Pub Trivia Night.

Cultural Programs play an important role in the overall program offerings through the Library Services Division, as the programs promote the availability of diverse cultural experiences and celebration of the rich cultural heritage of Santa Fe Springs residents. Traditional program components include First Fridays, and the Bringing Literature to Life annual event for high school students where classics such as The Great Gatsby come to life in the Santa Fe Springs City Library.

ACTIVITY SUMMARY

		Final	Council
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 188,890	191,400	264,700
Maintenance and Operations	28,902	98,400	29,600
Applied Revenues	(320)	(78,600)	(5,600)
Activity Total	\$ 217,472	211,200	288,700

FISCAL YEAR COMPARISONS



Outreach Program (6530)
(NEW ORG CODE:10105625)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111I	510010	CS Lib - Regular Salaries	\$ 64,646	\$ 73,700	\$ 65,300	\$ 83,800
115V	510020	CS Lib - PT Salaries	24,185	26,800	24,200	48,800
118I	511010	CS Lib - Lump Sum Payment	528	500	500	-
119I	512310	CS Lib - Applied Benefits	97,773	114,700	99,600	128,500
119V	512310	CS Lib - PT Applied Benefits	<u>1,759</u>	<u>1,900</u>	<u>1,800</u>	<u>3,600</u>
		Total Salaries and Benefits	188,890	217,600	191,400	264,700
2200	521000	Supplies	8,403	33,500	59,500	6,500
4400	542050	Contractual Services	<u>20,499</u>	<u>42,000</u>	<u>38,900</u>	<u>23,100</u>
		Total Maintenance and Operations	28,902	75,500	98,400	29,600
CE00	430100	Contributions	(320)	(500)	(4,000)	(500)
DTTG	442000	Federal Tech to Go Grant	-	-	(45,900)	(5,100)
EA00	442000	State Grants/Subventions	-	(51,000)	(28,000)	-
EE00	442000	County Grants	<u>-</u>	<u>-</u>	<u>(700)</u>	<u>-</u>
		Total Applied Revenues	(320)	(51,500)	(78,600)	(5,600)
		- Activity Total -	<u>\$ 217,472</u>	<u>\$ 241,600</u>	<u>\$ 211,200</u>	<u>\$ 288,700</u>

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* Additional detail on following page(s)

Outreach Program (6530) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
First Fridays	\$ 3,000	\$ 3,000	\$ 3,000
Outreach Supplies	2,300	30,300	2,300
Grant Prog-Tech to Go-Chrome Books & Hotspots	27,000	25,000	-
Bring Literature to Life	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>
	\$ 33,500	\$ 59,500	\$ 6,500

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
First Fridays	\$ 10,000	\$ 10,000	\$ 10,000
Duplication	1,800	1,800	1,800
Library Aware	2,000	2,000	2,000
Outreach Services	2,200	2,200	2,200
Grant Program - Tech to Go - Hotspots	24,000	20,900	5,100
Bring Literature to Life	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
	\$ 42,000	\$ 38,900	\$ 23,100

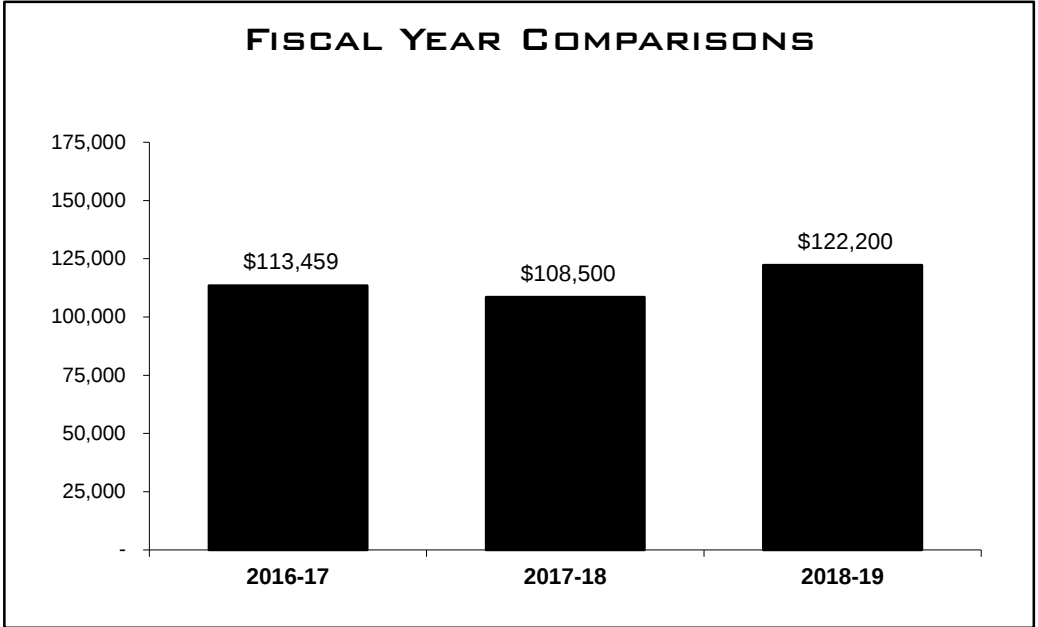
ADULT LITERACY (6535)



Adult Literacy is an invaluable service that has the potential to significantly improve the quality of life of Santa Fe Springs residents. The Adult Literacy Program is managed by the Library and Cultural Services Division in the Department of Community Services. It provides free support and assistance to residents above 16 years of age and not enrolled in an educational institution. Literacy students in this program have mastered conversational English and need support in mastering basic reading and writing skills. The Adult Literacy Program is primarily supported by community volunteers; students are matched one-to-one with a volunteer who receives 15 hours of specialized training. Additional program components include a weekly writing class, access to a Reading Lab and a monthly Book Discussion Group. Volunteer tutors and adult literacy students attend an annual Literacy Conference. The Adult Literacy Program is partially subsidized by the State of California Library with a yearly matching grant



ACTIVITY SUMMARY			
		Final	Council
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 137,858	132,800	143,900
Maintenance and Operations	9,189	10,500	10,500
Applied Revenues	(33,588)	(34,800)	(32,200)
Activity Total	\$ 113,459	108,500	122,200



Adult Literacy (6535)
(NEW ORG CODE:10105630)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111I	510010	CS Lib - Regular Salaries	\$ 46,452	\$ 33,300	\$ 33,700	\$ 46,100
115V	510020	CS Lib - PT Salaries	26,408	40,600	53,500	41,400
118I	511010	CS Lib - Lump Sum Payment	304	300	300	-
119I	512310	CS Lib - Applied Benefits	62,774	54,000	41,200	53,400
119V	512310	CS Lib - PT Applied Benefits	<u>1,921</u>	<u>2,900</u>	<u>4,100</u>	<u>3,000</u>
		Total Salaries and Benefits	137,858	131,100	132,800	143,900
2200	521000	Supplies	3,367	3,400	3,400	3,400 *
2300	522000	Books	983	800	800	800
4100	542010	Advertising	290	300	300	300
4210	540030	Travel and Meetings	858	1,700	1,700	1,700
4220	540010	Memberships	535	600	600	600 *
4250	540020	Training	3,157	2,700	2,700	2,700 *
4400	542050	Contractual Services	<u>-</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u> *
		Total Maintenance and Operations	9,189	10,500	10,500	10,500
CE00	430100	Contributions	(10,000)	(10,000)	(10,000)	(11,200)
EA00	442000	State Grants/Subventions	<u>(23,588)</u>	<u>(21,000)</u>	<u>(24,800)</u>	<u>(21,000)</u>
		Total Applied Revenues	(33,588)	(31,000)	(34,800)	(32,200)
		- Activity Total -	<u>\$ 113,459</u>	<u>\$ 110,600</u>	<u>\$ 108,500</u>	<u>\$ 122,200</u>

* Additional detail on following page(s)

Adult Literacy (6535) - Account Number Detail

<u>Acct #2200</u>	<u>Mid-Year</u> <u>FY2017-18</u>	<u>Final</u> <u>FY2017-18</u>	<u>FY2018-19</u>
Office Supplies	\$ 1,400	\$ 1,400	\$ 1,400
Tutoring Materials	1,200	1,200	1,200
Educational Software	800	800	800
	<u>\$ 3,400</u>	<u>\$ 3,400</u>	<u>\$ 3,400</u>

<u>Acct #4220</u>	<u>Mid-Year</u> <u>FY2017-18</u>	<u>Final</u> <u>FY2017-18</u>	<u>FY2018-19</u>
International Reading Association	\$ 150	\$ 150	\$ 150
Pro-Literacy America	200	200	200
Hands-On English	100	100	100
Southern Ca Library Lit Network	150	150	150
	<u>\$ 600</u>	<u>\$ 600</u>	<u>\$ 600</u>

<u>Acct #4250</u>	<u>Mid-Year</u> <u>FY2017-18</u>	<u>Final</u> <u>FY2017-18</u>	<u>FY2018-19</u>
Tutoring Books	\$ 600	\$ 600	\$ 600
Training Handbooks	600	600	600
Book Group	1,500	1,500	1,500
	<u>\$ 2,700</u>	<u>\$ 2,700</u>	<u>\$ 2,700</u>

<u>Acct #4400</u>	<u>Mid-Year</u> <u>FY2017-18</u>	<u>Final</u> <u>FY2017-18</u>	<u>FY2018-19</u>
Duplication	\$ 500	\$ 500	\$ 500
Book Group Guest Speakers	500	500	500
	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>

CHILDREN & YOUTH SERVICES (6540)

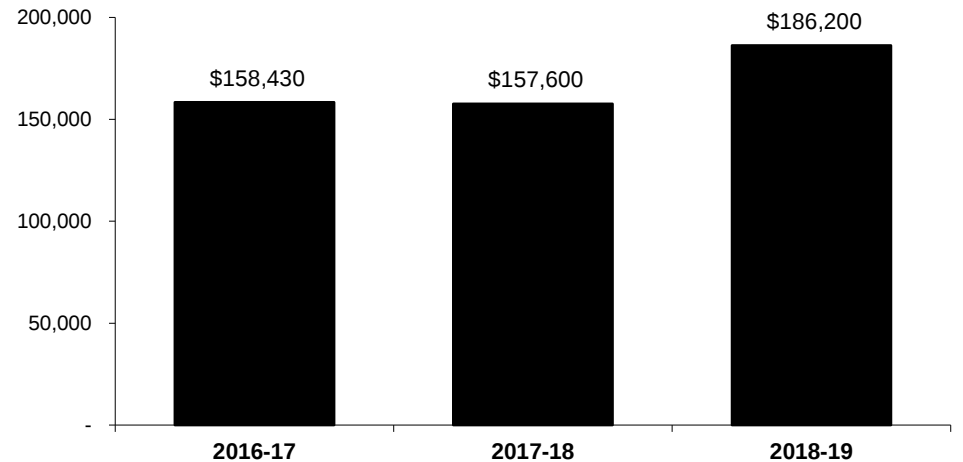
The Children and Youth Services Section of the Library provides services and programs to children and young adults starting at infancy to eighteen years of age. The Santa Fe Springs Library children and young adults collection includes 23,000 children's books and 3,000 books in the young adult collection.

The Children and Youth Services provide a wide variety of activities and events that serve the children and families of Santa Fe Springs, which include the Summer Reading Program, Preschool Storytime, Sensory Storytime, and holiday celebrations. Approximately 1,200 preschool children participate in the Wednesday morning Preschool Storytime, and approximately 800 children attend summer programs. Youth Services also includes teen programs throughout the year and special programs during the summer.

ACTIVITY SUMMARY

		Final	Council
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 131,092	129,900	158,200
Maintenance and Operations	28,338	28,500	28,500
Applied Revenues	(1,000)	(800)	(500)
Activity Total	\$ 158,430	157,600	186,200

FISCAL YEAR COMPARISONS



Children & Youth Services (6540)
(NEW ORG CODE:10105645)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111I	510010	CS Lib - Regular Salaries	\$ 47,823	\$ 50,300	\$ 47,500	\$ 50,500
115V	510020	CS Lib - PT Salaries	8,574	7,400	7,400	21,000
118I	511010	CS Lib - Lump Sum Payment	306	300	300	-
119I	512310	CS Lib - Applied Benefits	73,764	79,300	74,200	85,200
119V	512310	CS Lib - PT Applied Benefits	<u>624</u>	<u>500</u>	<u>500</u>	<u>1,500</u>
		Total Salaries and Benefits	131,092	137,800	129,900	158,200
2200	521000	Supplies	5,893	4,000	4,000	4,000
2300	522000	Books	13,611	18,000	18,000	18,000
4400	542050	Contractual Services	<u>8,834</u>	<u>6,500</u>	<u>6,500</u>	<u>6,500</u>
		Total Maintenance and Operations	28,338	28,500	28,500	28,500
CE00	430100	Contributions	<u>(1,000)</u>	<u>(500)</u>	<u>(800)</u>	<u>(500)</u>
		Total Applied Revenues	(1,000)	(500)	(800)	(500)
		- Activity Total -	<u>\$ 158,430</u>	<u>\$ 165,800</u>	<u>\$ 157,600</u>	<u>\$ 186,200</u>

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* Additional detail on following page(s)

Children & Youth Services (6540) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Craft Materials (Teens/Children)	\$ 1,500	\$ 1,500	\$ 1,500
Refreshments (Teens/Children)	500	500	500
Incentives/Prizes/Promotional	1,000	1,000	1,000
Summer Reading Program	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	\$ 4,000	\$ 4,000	\$ 4,000

	Mid-Year	Final	
<u>Acct #2300</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Nonfiction	\$ 4,500	\$ 4,500	\$ 4,500
Fiction	3,400	3,400	3,400
Picture Books	1,900	1,900	1,900
Readers	1,900	1,900	1,900
Paperbacks	1,900	1,900	1,900
Board Books	1,900	1,900	1,900
Reference	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
	\$ 18,000	\$ 18,000	\$ 18,000

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Summer Book Club Entertainment	\$ 2,000	\$ 2,000	\$ 2,000
Duplication	500	500	500
Teen Programs	500	500	500
Material Processing	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>
	\$ 6,500	\$ 6,500	\$ 6,500

MULTI MEDIA SERVICES (6555)



The City's Library Adult, Audio-Visual and Digital Services in the Department of Community Services maintains and develops the audio-visual collection, which consists of entertainment and non-fiction DVD's, music CD's, foreign language audio CD's, and adult and children's audio books. Approximately 1200 DVD's, CD's and audiobooks are added to the collection each year. .

Additional services include an electronic database collection, which now consists of 39 databases ranging in subject from auto repair to health and wellness. Our most popular databases are live-homework help, Mango Languages and those that assist small business, such as A to Z Databases. The Library also provides a variety of E-content, from e-books, e-movies, e-magazines and e-audio. Over the past few years, Library Patrons have come to rely on materials accessed through the City's website.

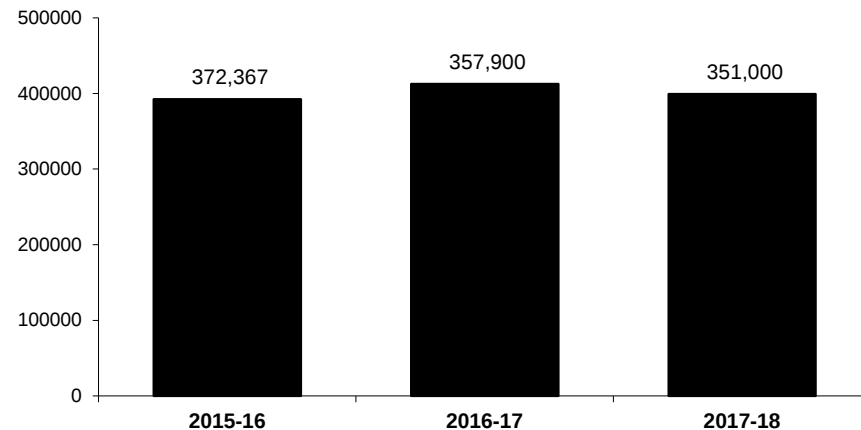
The Library also manages a print collection for adults comprising of approximately 34,000 volumes and 120 magazine and newspaper subscriptions.



ACTIVITY SUMMARY

		Actual	Final	Council
		FY 2016-17	Est FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$	268,843	244,000	237,100
Maintenance and Operations		103,524	113,900	113,900
Applied Revenues		-	-	-
Activity Total	\$	<u>372,367</u>	<u>357,900</u>	<u>351,000</u>

FISCAL YEAR COMPARISONS



Multi Media Services (6555)
(NEW ORG CODE:10105650)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111I	510010	CS Lib - Regular Salaries	\$ 69,344	\$ 72,700	\$ 66,300	\$ 73,600
115V	510020	CS Lib - PT Salaries	90,202	98,200	77,900	48,000
118I	511010	CS Lib - Lump Sum Payment	441	400	400	-
119I	512310	CS Lib - Applied Benefits	102,616	106,900	93,600	112,000
119V	512310	CS Lib - PT Applied Benefits	<u>6,240</u>	<u>7,100</u>	<u>5,800</u>	<u>3,500</u>
		Total Salaries and Benefits	268,843	285,300	244,000	237,100
2300	522000	Books	37,090	33,500	33,500	32,500
2400	523005	Periodicals	1,299	8,000	8,000	9,000
2500	523010	Audio-Visual	54,053	59,000	59,000	59,000
4400	542050	Contractual Services	<u>11,082</u>	<u>13,400</u>	<u>13,400</u>	<u>13,400</u>
		Total Maintenance and Operations	103,524	113,900	113,900	113,900
		- Activity Total -	<u>\$ 372,367</u>	<u>\$ 399,200</u>	<u>\$ 357,900</u>	<u>\$ 351,000</u>

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* Additional detail on following page(s)

Multi Media Services (6555) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2300</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Paperbacks	\$ 2,000	\$ 2,000	\$ 2,000
Fiction/Best Sellers	10,000	10,000	10,000
Non-Fiction	15,000	15,000	14,000
Large Print/Spanish	<u>6,500</u>	<u>6,500</u>	<u>6,500</u>
	\$ 33,500	\$ 33,500	\$ 32,500

	Mid-Year	Final	
<u>Acct #2400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Subscriptions EBSCO	\$ 7,000	\$ 7,000	\$ 7,000
Newspapers	<u>1,000</u>	<u>1,000</u>	<u>2,000</u>
	\$ 8,000	\$ 8,000	\$ 9,000

	Mid-Year	Final	
<u>Acct #2500</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Audio Books	\$ 3,200	\$ 3,200	\$ 3,200
Axis 360 e-books platform	5,500	5,500	5,500
E-Books/Axis-360 Content	4,500	4,500	4,500
Compact Discs	800	800	800
DVD's	12,500	12,500	12,500
Zinio E-Magazines	3,500	3,500	3,500
Databases	<u>29,000</u>	<u>29,000</u>	<u>29,000</u>
	\$ 59,000	\$ 59,000	\$ 59,000

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Baker & Taylor Processing/CLS	\$ 8,100	\$ 8,100	\$ 8,100
Direct TV	800	800	800
Site License	1,400	1,400	1,400
Midwest Tape Processing	<u>3,100</u>	<u>3,100</u>	<u>3,100</u>
	\$ 13,400	\$ 13,400	\$ 13,400

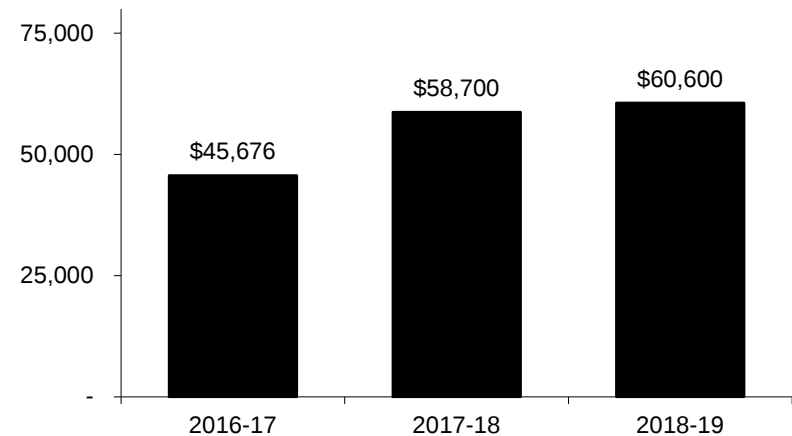
WILLIE GORDON LEARNING CENTER (6565)

The William C. Gordon Learning Center at the Neighborhood Center serves those who may not be able to visit the main Library on Alburdis. It is equipped with computers and a collection of popular books, magazines, music and DVDs. The facility is staffed by Library Information Desk Assistants who are available for computer and reference assistance. The Summer Reading Satellite Program is also held at the Willie Gordon Learning Center where children from the community are introduced to books, reading, and fun activities each week. There were about 2000 visits to the Learning Center in 2015-2016.

ACTIVITY SUMMARY

		Actual	Final	Council
		FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$	52,846	62,700	62,600
Maintenance and Operations		6,630	13,100	8,000
Applied Revenues		(13,800)	(17,100)	(10,000)
Activity Total	\$	<u>45,676</u>	<u>58,700</u>	<u>60,600</u>

FISCAL YEAR COMPARISONS



Willie Gordon Learning Center (6565)
(NEW ORG CODE:10105655)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111I	510010	CS Lib - Regular Salaries	\$ 13,982	\$ 15,700	\$ 14,800	\$ 18,000
115V	510020	CS Lib - PT Salaries	16,314	17,200	22,500	15,400
118I	511010	CS Lib - Lump Sum Payment	120	100	100	-
119I	512310	CS Lib - Applied Benefits	21,233	24,200	23,600	28,100
119V	512310	CS Lib - PT Applied Benefits	<u>1,197</u>	<u>1,300</u>	<u>1,700</u>	<u>1,100</u>
		Total Salaries and Benefits	52,846	58,500	62,700	62,600
2200	521000	Supplies	2,413	1,000	1,100	1,000 *
2300	522000	Circulating Materials	4,016	8,000	8,000	3,000
4400	542050	Contractual Services	<u>200</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u> *
		Total Maintenance and Operations	6,630	13,000	13,100	8,000
CE00	430100	Contributions	<u>(13,800)</u>	<u>(17,100)</u>	<u>(17,100)</u>	<u>(10,000)</u>
		Total Applied Revenues	(13,800)	(17,100)	(17,100)	(10,000)
		- Activity Total -	<u>\$ 45,676</u>	<u>\$ 54,400</u>	<u>\$ 58,700</u>	<u>\$ 60,600</u>

* Additional detail on following page(s)

Willie Gordon Learning Center (6565)

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Computer Supplies	\$ 100	\$ 100	\$ 100
Outreach Supplies	500	500	500
Printer Supplies	300	300	300
General Office Supplies	100	100	100
	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Bibliotheca	\$ 1,000	\$ 1,000	\$ 1,000
Summer Reading Program	100	100	100
Book Processing	1,200	1,200	1,200
Family Programs	1,700	1,700	1,700
	<u>\$ 4,000</u>	<u>\$ 4,000</u>	<u>\$ 4,000</u>

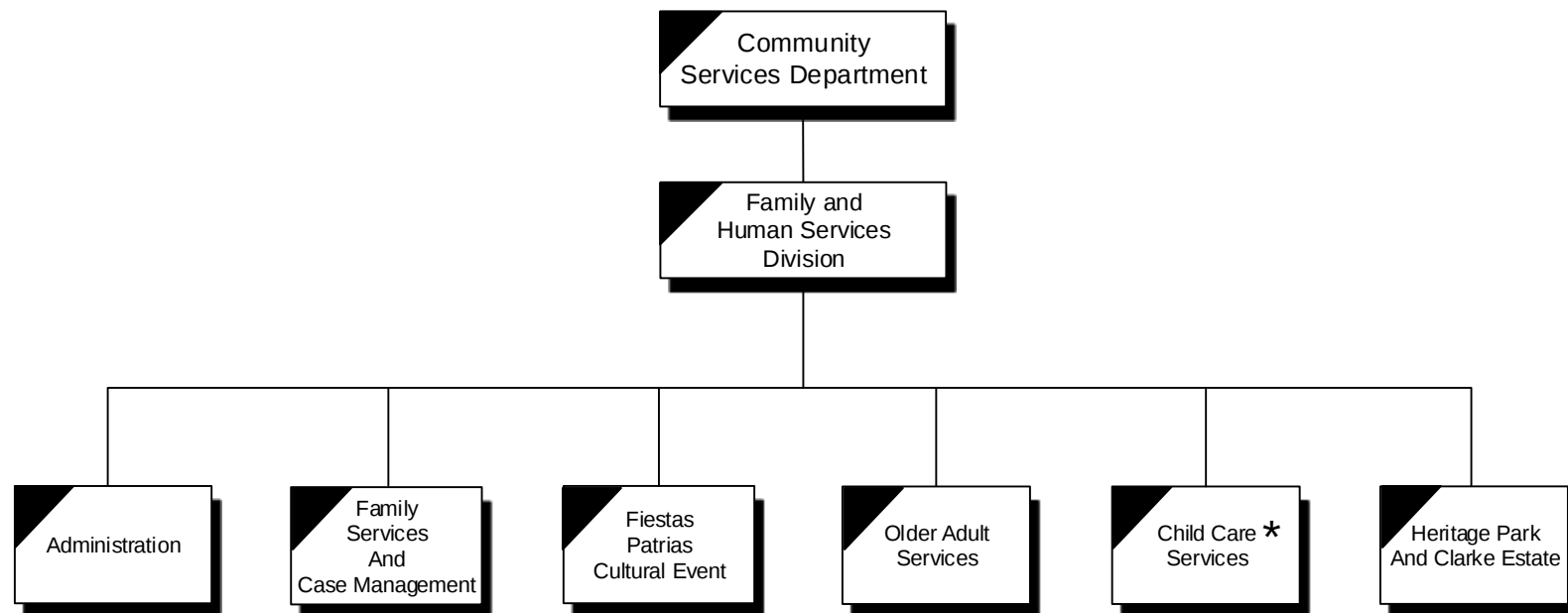


FAMILY AND HUMAN SERVICES DIVISION

The Family and Human Services Division is one of three divisions comprising the Department of Community Services, which works collaborative in an integrated services approach to provide essential human services to residents in Santa Fe Springs in the areas of child care and development services, older adult services, family services, social services and case management. In partnership with community-based service providers, the Division of Family and Human Services promotes and supports the well being and healthy development of the community. It cultivates and promotes the importance of family unity, and intergenerational connections. This division also oversees the Clarke Estate and Heritage Park, including all programs and events taking place at these facilities as well as facility rentals.

Below is a chart showing the division's activities. More detailed information is available on the following pages:

* Effective July 1, 2018, the Child Care Development Program will no longer be operated by the City. The City Council elected to subcontract the program to Options for Learning, a non-profit agency that specializes in operating child care and development programs.



FAMILY AND HUMAN SERVICES



FY 2017-18 Final Estimates & FY 2018-19 Budget

Division Summary

Activity		Actual	Mid-Year	Final	Council
		FY 2016-17	Budget	Estimate	Approved
Number	Name	FY 2016-17	FY 2017-18	FY 2017-18	FY 2018-19
7100	Family & Human Services Adm	\$ 406,857	\$ 444,900	\$ 413,100	\$ 402,100
7110	Family Services & Case Management	144,398	184,400	188,500	230,300
7120	Fiestas Patrias Cultural Event	35,977	51,000	44,100	54,100
7310	School Age Child Care Program	84,116	176,100	121,000	46,700
7320	Preschool Program	178,448	66,200	116,400	23,600
7500	Older Adults Services	311,090	360,000	314,000	367,700
1010-5840	Heritage Parks & Clarke Estate Facilities (NEW FY 2018-19)	-	-	-	229,500
Division Totals		<u>\$ 1,160,886</u>	<u>\$ 1,282,600</u>	<u>\$ 1,197,100</u>	<u>\$ 1,354,000</u>

FAMILY AND HUMAN SERVICES



= Revised FY 2017-18 & FY 2018-19 Position Summary					
	FY 2017-18	Revised FY 2017-18	Change + or (-)	FY 2018-19	Change + or (-)
<u>Full-Time Positions</u>					
Administrative Clerk II	1	1	-	1	-
Children's Services Administrator	1	1	-	1	-
Community Services Specialist (moved from PRS)	-	-	-	1	1
Community Services Supervisor	1	1	-	1	-
Family & Human Services Manager	1	1	-	1	-
Head Teacher	2	2	-	2	-
Human Services Case Worker I	1	1	-	1	-
Human Services Case Worker II	1	1	-	1	-
Program Coordinator	<u>1</u>	<u>1</u>	<u>-</u>	<u>2</u>	<u>1</u>
Total Number of Full-Time Positions	<u><u>9</u></u>	<u><u>9</u></u>	<u><u>-</u></u>	<u><u>11</u></u>	<u><u>2</u></u>
<u>Part-Time Benefitted Positions</u>					
Assistant Teacher B *	1	1	-	1	-
Head Teacher	1	1	-	1	-
Teacher I B	2	2	-	2	-
Teacher II B	<u>4</u>	<u>4</u>	<u>-</u>	<u>4</u>	<u>-</u>
Total Number of Part-Time Benefitted Positions	<u><u>8</u></u>	<u><u>8</u></u>	<u><u>-</u></u>	<u><u>8</u></u>	<u><u>-</u></u>
<u>Part-Time Non-Benefitted Hours</u>					
Total Number of Hours	42,860	42,860	-	29,663	(13,197)

FAMILY & HUMAN SVCS ADMIN (7100)



The Administration section provides general administrative support to the overall Division of Family and Human Services of the Department of Community Services. Various trainings are provided to division administrative staff and other professional development opportunities are provided through this section in the form of membership to professional associations and attendance to annual conferences. The programming that falls under the division's administrative section are the Family & Human Services Thanksgiving and Neighborly Elf Christmas basket programs and the Gus Velasco Neighborhood Center's (GVNC) facility rentals.

The Administration section also includes City Advisory Committees with oversight provided by the Family and Human Services Division. The committees include the Senior Citizens and Family and Human Services Advisory Committees.

The Senior Citizens Advisory Committee serves as an advisory board to plan, recommend, and improve the Older Adult Services in the City of Santa Fe Springs.

The Family and Human Services Advisory Committee was developed to advise the City Council on human services needs that exist in the community and also work with City staff on improving and developing social services programs. The Committee also evaluates existing services/programs and recommends changes to improve service delivery.

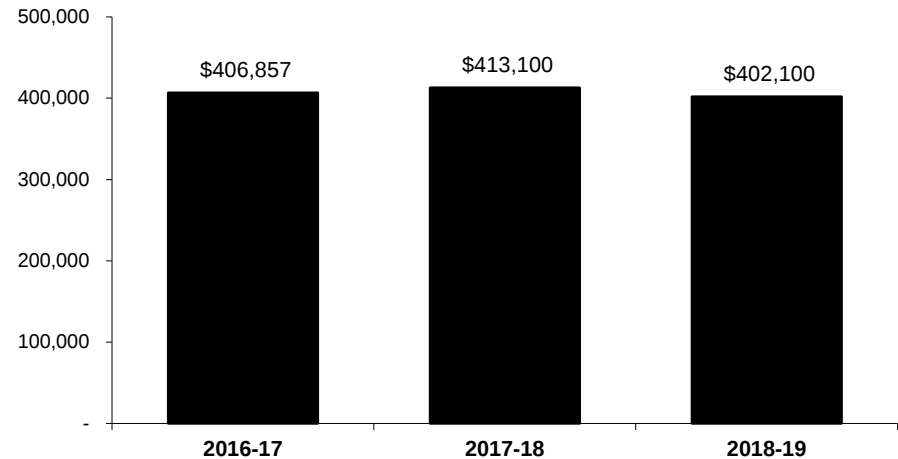


ACTIVITY SUMMARY



	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 394,435	394,600	380,700
Maintenance and Operations	58,250	63,700	64,400
Applied Revenues	(45,828)	(45,200)	(43,000)
Activity Total	\$ 406,857	413,100	402,100

FISCAL YEAR COMPARISONS



Family & Human Services Administration (7100)
(NEW ORG CODE:10105899)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111G	510010	CS Adm - Regular Salaries	\$ 20,430	\$ 20,300	\$ 20,300	\$ 20,300
111J	510010	CS Fam - Regular Salaries	138,668	138,200	130,800	125,900
114W	510050	CS Fam - PT OT Pay	-	300	300	-
115W	510020	CS Fam - PT Salaries	38,962	42,400	45,200	34,100
118G	511010	CS Adm - Lump Sum Payment	229	200	200	-
118J	511010	CS Fam - Lump Sum Payment	1,028	1,100	1,100	-
119G	512310	CS Adm - Applied Benefits	22,844	26,500	26,500	30,100
119J	512310	CS Fam - Applied Benefits	170,964	190,100	166,700	167,300
119W	512310	CS Fam - PT Applied Benefits	<u>1,309</u>	<u>3,200</u>	<u>3,500</u>	<u>3,000</u>
		Total Salaries and Benefits	394,435	422,300	394,600	380,700
2200	521000	Supplies	13,496	13,700	13,700	13,700
3400	534000	Telephone	10,699	12,700	12,700	12,700
4210	540030	Travel and Meetings	724	1,000	100	300
4220	540010	Memberships	330	500	500	500
4250	540020	Training	514	1,500	500	1,000
4400	542050	Contractual Services	23,488	27,200	27,200	27,200
9300	592000	Equipment Usage	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>
		Total Maintenance and Operations	58,250	65,600	63,700	64,400
BK00	425210	Facility Use Fees	(31,678)	(28,000)	(28,000)	(28,000)
CE00	430100	Contributions	-		(100)	-
CF00	430200	Private Enterprise Contribution	<u>(14,150)</u>	<u>(15,000)</u>	<u>(17,100)</u>	<u>(15,000)</u>
		Total Applied Revenues	(45,828)	(43,000)	(45,200)	(43,000)
		- Activity Total -	<u>\$ 406,857</u>	<u>\$ 444,900</u>	<u>\$ 413,100</u>	<u>\$ 402,100</u>

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Additional detail on following page(s)

Family & Human Services Administration (7100) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Office Supplies	\$ 1,900	\$ 1,900	\$ 1,900
Miscellaneous Program Supplies	1,000	1,000	1,000
Computer Supplies/Software	1,100	1,100	1,100
Copier, Printer, Fax Supplies	200	200	200
Audio Visual Equipment Maintenance	3,000	3,000	3,000
Neighorly Elf Xmas Program	4,000	4,000	4,000
Turkey Basket Program	2,000	2,000	2,000
Meeting Room Supplies	500	500	500
	<u>\$ 13,700</u>	<u>\$ 13,700</u>	<u>\$ 13,700</u>

	Mid-Year	Final	
<u>Acct #3400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Telephone Service	\$ 7,200	\$ 7,200	\$ 7,200
Telephone Repair	1,400	1,400	1,400
Cellular Phones	4,100	4,100	4,100
	<u>\$ 12,700</u>	<u>\$ 12,700</u>	<u>\$ 12,700</u>

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Copier Service Contract	\$ 5,500	\$ 5,500	\$ 5,500
Maintenance Case Management Software	3,900	3,900	3,900
FHS Marketing Resources	2,700	2,700	2,700
Duplication	1,200	1,200	1,200
Neighorly Elf Xmas Program	5,200	5,200	5,200
Turkey Basket Program	2,200	2,200	2,200
Activenet	4,700	4,700	4,700
Cable TV	1,800	1,800	1,800
	<u>\$ 27,200</u>	<u>\$ 27,200</u>	<u>\$ 27,200</u>

	Mid-Year	Final	
<u>Acct #CF00 (Private Enterprise Contribution)</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Holiday Basket Donation	\$ (15,000)	\$ (17,100)	\$ (15,000)
	<u>\$ (15,000)</u>	<u>\$ (17,100)</u>	<u>\$ (15,000)</u>

FAMILY SERVICES & CASE MANAGEMENT (7110)



The Family Services & Case Management Section is one of four sections (Administration, Older Adult Services, Family Services & Case Management and Child Care and Development Services) in the Division of Family and Human Services under the Department of Community Services. It provides outreach, information, and services for youth and their families who live and work in the city. The section cultivates and promotes the importance of family unity, and intergenerational connections. Staff works closely together with the local schools, outside community organizations, and county departments to explore, create and nurture the needs of families in our community. The Family Services Section provides a wide array of services through the Gus Velasco Neighborhood Center servicing over 15,000 clients annually. Services are available for residents including educational workshops, legal services, volunteer income tax assistance program, utility assistance, and case management. Case management includes client assessment, advocacy, and referrals. We also offer financial assistance to Santa Fe Springs families in crisis.

Family Services & Case Management also engages in intergenerational programs with older adult services and Child Care and Development Services. These activities and programs increase cooperation, interaction and exchange between the two generations. They involve the sharing of skills, knowledge, or experience between older and young participants.

Family Services & Case Management offers a Student Intern Program. Case management has partnered with local universities to provide undergraduate social work students with valuable field work experience, working with families, older adults, and the community at large. Students have the opportunity to be properly trained in Social Work ethics, and are coached to practice the core values of social work which include service, social justice, integrity, and the importance of human relationships.

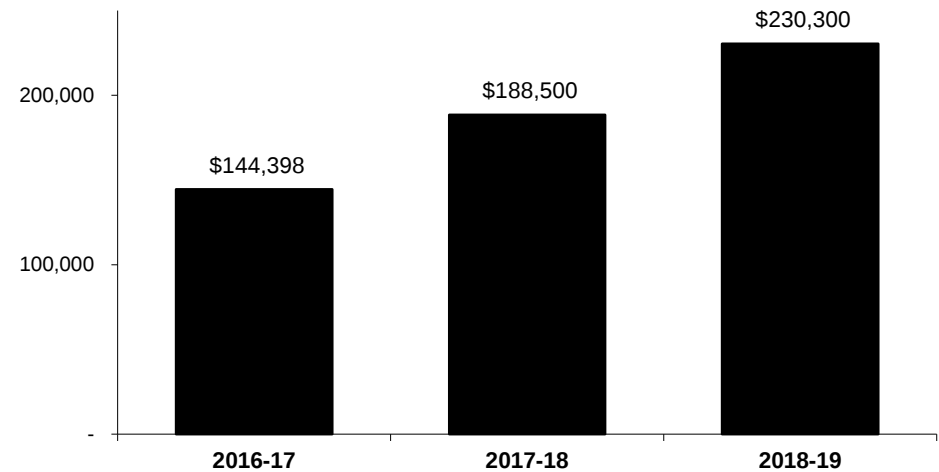


ACTIVITY SUMMARY



	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 142,490	175,000	215,900
Maintenance and Operations	31,772	37,100	38,000
Applied Revenues	(29,863)	(23,600)	(23,600)
Activity Total	\$ 144,398	188,500	230,300

FISCAL YEAR COMPARISONS



Family Services & Case Management (7110)
(NEW ORG CODE:10105820)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111H	510010	CS Rec - Regular Salaries	\$ 600	\$ -	\$ -	\$ -
111J	510010	CS Fam - Regular Salaries	41,498	44,500	48,700	51,300
114J	510040	CS Fam - OT Pay	-	2,000	2,000	2,000
115W	510020	CS Fam - PT Salaries	48,053	63,200	58,800	88,400
118J	511010	CS Fam - Lump Sum Payment	222	300	300	-
119H	512310	CS Rec - Applied Benefits	748	-	-	-
119J	512310	CS Fam - Applied Benefits	50,039	55,500	60,800	66,400
119W	512310	CS Fam - PT Applied Benefits	<u>1,330</u>	<u>4,700</u>	<u>4,400</u>	<u>7,800</u>
		Total Salaries and Benefits	142,490	170,200	175,000	215,900
					-	
2200	521000	Supplies	9,810	15,100	15,100	15,100
4210	540030	Travel and Meetings	20	500	100	100
4220	540010	Memberships	450	600	200	500
4250	540020	Training	120	400	200	200
4400	542050	Contractual Services	297	2,100	1,500	2,100
6300	813005	Family/Human Svcs Advisory Comm Fund	<u>21,076</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
		Total Maintenance and Operations	31,772	38,700	37,100	38,000
BH00	470090	Miscellaneous Fees	(105)	-	(100)	(100)
BK00	425210	Facility Use Fees	(120)	-	-	-
CE00	430100	Contributions	(20,635)	(20,000)	(20,000)	(20,000)
CF00	430200	Private Enterprise Contributions	<u>(9,003)</u>	<u>(4,500)</u>	<u>(3,500)</u>	<u>(3,500)</u>
		Total Applied Revenues	(29,863)	(24,500)	(23,600)	(23,600)
			-			
		- Activity Total -	<u>\$ 144,398</u>	<u>\$ 184,400</u>	<u>\$ 188,500</u>	<u>\$ 230,300</u>

*

Additional detail on following page(s)

Family Services & Case Management (7110) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Office Supplies	\$ 4,600	\$ 4,600	\$ 4,600
Supplies - Camperships	1,600	1,600	1,600
Family Services Programming	800	800	800
Computer Supplies	1,600	1,600	1,600
Legal Services/Meals for attorneys	1,000	1,000	1,000
Back to School Backpack Supply Program	1,200	1,200	1,200
Vita Program	1,600	1,600	1,600
Food Pantry	<u>2,700</u>	<u>2,700</u>	<u>2,700</u>
	\$ 15,100	\$ 15,100	\$ 15,100

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Family Services Programming	\$ 700	\$ 700	\$ 700
Duplication	700	-	-
Back to School Backpack Supply Program	<u>700</u>	<u>800</u>	<u>1,400</u>
	\$ 2,100	\$ 1,500	\$ 2,100

	Mid-Year	Final	
<u>Acct #CE00 (Contributions)</u>	<u>FY 2016-17</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
FHS Fund	\$ (20,000)	\$ (20,000)	\$ (20,000)
FHS Fund	\$ (20,000)	\$ (20,000)	\$ (20,000)

	Mid-Year	Final	
<u>Acct #CF00 (Private Enterprise Contributions)</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Back to School Backpack Program	\$ (4,500)	\$ (3,500)	\$ (3,500)
	\$ (4,500)	\$ (3,500)	\$ (3,500)

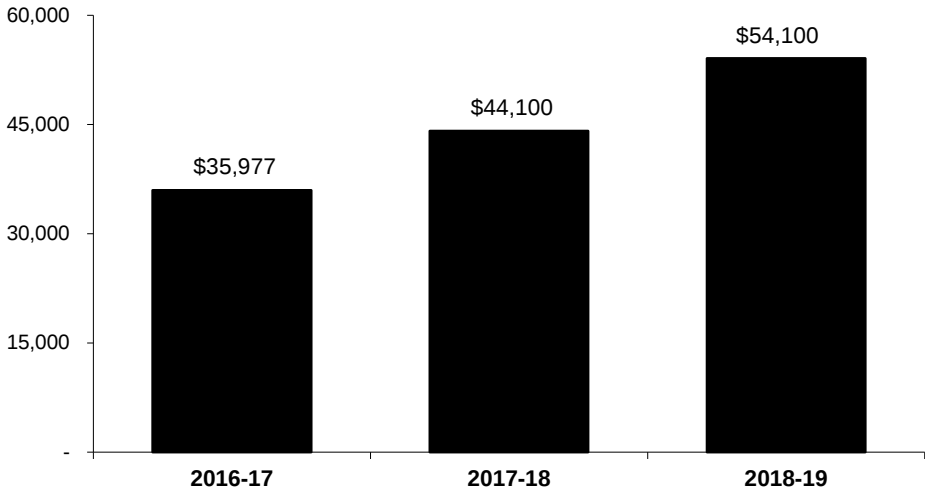
FIESTAS PATRIAS CULTURAL EVENT (7120)

The Fiestas Patrias is an annual cultural event, which occurs in the month of September and is hosted by the Family and Human Services Division with the support of all City Departments. The celebration is the official observance day for commemorating the anniversary of Mexico's independence from Spain, which provides for an opportunity for Santa Fe Springs residents to celebrate its cultural heritage through food, music, and folk art. The event is held at Town Center Hall Plaza.

ACTIVITY SUMMARY

		Final	Council
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 33,219	42,500	56,100
Maintenance and Operations	40,154	41,800	38,500
Applied Revenues	(37,396)	(40,200)	(40,500)
Activity Total	\$ 35,977	44,100	54,100

FISCAL YEAR COMPARISONS



Fiestas Patrias Cultural Event (7120)
(NEW ORG CODE:10105825)
Activity Detail

Acct No.	New Object Code	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 771	\$ 2,000	\$ 2,000	\$ -
111H	510010	CS Rec - Regular Salaries	314	-	-	-
111J	510010	CS Fam - Regular Salaries	11,210	13,500	13,500	20,600
114F	510040	PW Mtc - OT Pay	1,378	2,000	2,000	2,000
114J	510040	CS Fam - OT Pay	-	500	500	500
114T	510040	PW Mtc - PT OT Pay	104	-	-	-
114W	510050	CS Fam - PT OT Pay	-	500	500	500
115T	510050	PW Mtc - PT Salaries	327	-	-	-
115U	510020	CS Rec - PT Salaries	1,555	4,000	4,000	4,000
115V	510020	CS Lib - PT Salaries	192	1,500	1,500	1,500
115W	510020	CS Fam - PT Salaries	1,991	1,600	1,600	1,600
118J	511010	CS Fam - Lump Sum Payment	69	100	100	-
119F	512310	PW Mtc - Applied Benefits	1,193	-	-	-
119H	512310	CS Rec - Applied Benefits	372	-	-	-
119J	512310	CS Fam - Applied Benefits	13,236	16,600	16,600	25,000
119T	512310	PW Mtc - PT Applied Benefits	71	-	-	-
119U	512310	CS Rec - PT Applied Benefits	162	-	-	200
119V	512310	CS Lib - PT Applied Benefits	14	100	100	100
119W	512310	CS Fam - PT Applied Benefits	259	100	100	100
		Total Salaries and Benefits	33,219	42,500	42,500	56,100
2200	521000	Supplies	7,882	6,000	5,400	6,000
4400	542050	Contractual Services	32,272	42,500	36,400	32,500
9500	542020	Printing	-	3,000	-	-
		Total Maintenance and Operations	40,154	51,500	41,800	38,500
CE00	430100	Contribution	(488)	(3,000)	(200)	(500)
CG00	411040	Franchise Fees	(36,908)	(40,000)	(40,000)	(40,000)
		Total Applied Revenues	(37,396)	(43,000)	(40,200)	(40,500)
		- Activity Total -	\$ 35,977	\$ 51,000	\$ 44,100	\$ 54,100

* Additional detail on following page(s)

Fiestas Patrias Cultural Event (7120) - Account Number Detail

<u>Acct #2200</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Craft Workshops	\$ 2,000	\$ 1,700	\$ 2,000
Children's Area	1,000	1,000	1,000
Decorations	1,000	1,000	1,000
Program Supplies	<u>2,000</u>	<u>1,700</u>	<u>2,000</u>
	\$ 6,000	\$ 5,400	\$ 6,000

<u>Acct #4400</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Equipment Rental/Vendor	\$ 10,500	\$ 4,400	\$ 6,500
Mainstage Entertainment	12,000	12,000	11,000
Generator	2,000	2,000	2,000
Stage and Lighting	<u>18,000</u>	<u>18,000</u>	<u>13,000</u>
	\$ 42,500	\$ 36,400	\$ 32,500

SCHOOL AGE CHILD CARE PROGRAM (7310)

Effective July 1, 2018, the Child Care & Development Program will no longer be operated by the City. The City Council elected to subcontract the program to Options for Learning. Options for Learning is a non-profit agency that specializes in operating state funded child care and development programs.

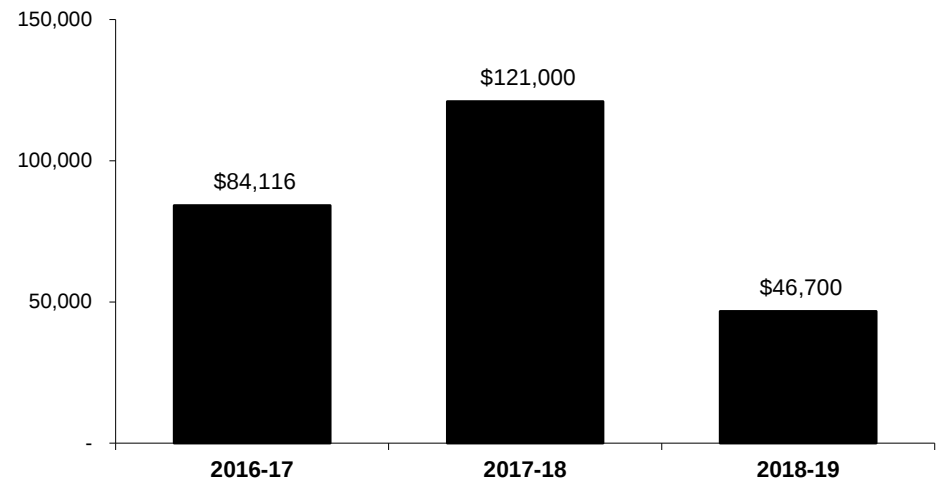
In the event that this program does not fully transition to Options for Learning by June 30, 2018, the City is taking a cautious approach and has budgeted for 13 weeks to continue services without interruption. Again, these monies will only be used if necessary to offer services for an additional 3 months on behalf of the City during FY 2018-19.

The School Age Child Care Program will continue to operate under Options for Learning. It will continue to provide child care and development services to children in kindergarten through 6th grade out of two City facilities, Los Nietos Park and on the campus of the Lakeview Elementary School (lease agreements have also been approved by City Council). This program will operate before and after school; hours of operation are from Monday through Friday from 6:30 a.m. until children go to school and after school until 6:00 p.m.

ACTIVITY SUMMARY

	Actual FY 2016-17	Final Est. FY 2017-18	Council Approved FY 2018-19
Salaries and Benefits	\$ 207,766	222,600	70,700
Maintenance and Operations	27,141	25,800	6,300
Applied Revenues	(150,791)	(127,400)	(30,300)
Activity Total	<u>\$ 84,116</u>	<u>121,000</u>	<u>46,700</u>

FISCAL YEAR COMPARISONS



School Age Child Care Program (7310)
(NEW ORG CODE:10583501)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111J	510010	CS Fam - Regular Salaries	\$ 58,118	\$ 56,900	\$ 59,800	\$ 15,100
115U	510020	CS Rec - PT Salaries	-	-	200	-
115W	510020	CS Fam - PT Salaries	55,156	100,600	52,700	23,700
118J	511010	CS Fam - Lump Sum Payment	371	400	400	-
118W	511020	CS Fam - PT Lump Sum Payment	540	500	500	-
119J	512310	CS Fam - Applied Benefits	72,099	74,700	78,400	22,100
119U	512310	CS Rec - PT Applied Benefits	-	-	100	-
119W	512310	CS Fam - PT Applied Benefits	21,483	29,700	30,500	9,800
		Total Salaries and Benefits	207,766	262,800	222,600	70,700
2200	521000	Supplies	8,536	5,500	5,500	1,400
2600	522045	Food Supplies	10,907	16,000	10,000	2,500
3400	534000	Telephone	2,520	2,600	2,600	700
4210	540030	Travel and Meetings	500	500	500	-
4250	540020	Training	906	500	500	-
4400	542050	Contractual Services	3,272	5,100	5,100	1,200
4900	544020	Intergovernmental Charges	-	900	1,100	-
9300	592000	Equipment Usage	500	500	500	500
		Total Maintenance and Operations	27,141	31,600	25,800	6,300
BL01	425215	Parent Fees	(100,423)	(82,000)	(82,000)	(20,500)
BUTA	425220	Mexican American Opportunity Foundation	(39,677)	(20,300)	(29,400)	(5,800)
DF00	444000	Child Care Food Program	(10,121)	(16,000)	(16,000)	(4,000)
EF00	442000	State Grant/Food Program	(570)	-	-	-
		Total Applied Revenues	(150,791)	(118,300)	(127,400)	(30,300)
		- Activity Total -	\$ 84,116	\$ 176,100	\$ 121,000	\$ 46,700

* Additional detail on following page(s)

School Age Child Care Program (7310) - Account Number Detail

<u>Acct #2200</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Office Supplies	\$ 1,100	\$ 1,100	\$ 300
Educational Supplies	2,600	2,600	650
Art Supplies	1,200	1,200	300
Staff Uniforms - Transferred to 6340	-	-	-
Meal Service Supplies	<u>600</u>	<u>600</u>	<u>150</u>
	\$ 5,500	\$ 5,500	\$ 1,400

<u>Acct #4400</u>	Mid-Year <u>FY 2017-18</u>	Final <u>FY 2017-18</u>	<u>FY 2018-19</u>
Equipment Repairs	\$ 1,000	\$ 1,000	\$ 300
Duplication	500	500	150
Copier Lease	1,400	1,400	350
Enrichment Programs (field trips)	1,200	1,200	300
Postage/Mailing	400	400	100
Special Program (WOYC, Culminations, Teacher Apprec)	<u>600</u>	<u>600</u>	<u>-</u>
	\$ 5,100	\$ 5,100	\$ 1,200

PRESCHOOL PROGRAM (7320)

Effective July 1, 2018, the Child Care & Development Program will no longer be operated by the City. The City Council elected to subcontract the program to Options for Learning. Options for Learning is a non-profit agency that specializes in operating state funded child care and development programs.

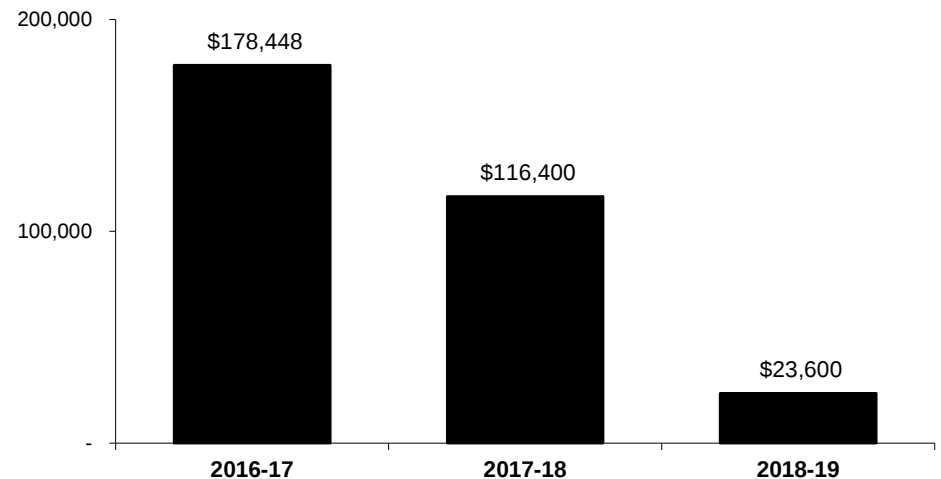
In the event that this program does not fully transition to Options for Learning by June 30, 2018, the City is taking a cautious approach and has budgeted for 13 weeks to continue services without interruption. Again, these monies will only be used if necessary to offer services for an additional 3 months on behalf of the City during FY 2018-19.

Options for Learning will offer Full and Half Day Child Care and Preschool Programs to children ages two to five years old. This program is located in two sites. Los Nietos Park Child Care Center and at the Gus Velasco Neighborhood Center (lease agreements have also been approved by City Council). The programs will operate Monday through Friday, year round. The program is designed to provide early learning experiences to prepare children for success in school and in later years. A carefully planned curriculum exposes children to a variety of activities in a culturally sensitive environment that encourages language, literacy, math, science, social and emotional development.

ACTIVITY SUMMARY

	Actual FY 2016-17	Final Est. FY 2017-18	Council Approved FY 2018-19
Salaries and Benefits	\$ 797,603	850,200	190,900
Maintenance and Operations	219,901	190,900	63,900
Applied Revenues	(839,056)	(924,700)	(231,200)
Activity Total	\$ 178,448	116,400	23,600

FISCAL YEAR COMPARISONS



Preschool Program (7320)
(NEW ORG CODE:10583502)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111J	510010	CS Fam - Regular Salaries	\$ 117,580	\$ 124,400	\$ 124,400	\$ 37,000
115U	510020	CS Rec - PT Salaries	-	-	7,000	-
115W	510020	CS Fam - PT Salaries	422,607	404,300	418,900	73,300
118J	511010	CS Fam - Lump Sum Payments	670	700	700	-
118W	510020	CS Fam - PT Lump Sum Payments	1,650	1,700	1,700	-
119J	512310	CS Fam - Applied Benefits	145,920	163,200	163,200	54,000
119U	512310	CS Rec - PT Applied Benefits	-	-	500	-
119W	512310	CS Fam - PT Applied Benefits	109,175	106,900	133,800	26,600
		Total Salaries and Benefits	797,603	801,200	850,200	190,900
2200	521000	Supplies	14,411	15,500	15,500	3,800
2600	522045	Food Supplies	87,667	81,700	81,700	20,500
3400	534000	Telephone	3,988	3,600	3,600	900
4210	540030	Travel and Meetings	983	1,400	1,400	-
4220	540010	Memberships	350	300	400	-
4250	540020	Training	898	1,000	2,500	-
4400	542050	Contractual Services	109,325	84,700	84,300	38,600
4900	544020	Intergovernmental Charges	2,178	1,400	1,400	-
9300	592000	Equipment Usage	100	100	100	100
		Total Maintenance and Operations	219,901	189,700	190,900	63,900
BF00	425201	State Subsidized Full-Day Fees	(34,144)	(12,500)	(12,500)	(3,100)
BL01	425215	Parent Fees	(133,939)	(168,300)	(168,300)	(42,100)
BUTA	425220	Mexican American Opportunity Foundation	-	(3,000)	(3,000)	(800)
DF00	444000	Child Care Food Program	(80,031)	(74,000)	(74,000)	(18,500)
EA00	442000	State Grants/Subventions	(586,431)	(662,900)	(662,900)	(165,700)
EF00	442000	State-Child Care Food Program	(4,510)	(4,000)	(4,000)	(1,000)
		Total Applied Revenues	(839,056)	(924,700)	(924,700)	(231,200)
		- Activity Total -	\$ 178,448	\$ 66,200	\$ 116,400	\$ 23,600

* Additional detail on following page(s)

Preschool Program (7320) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Miscellaneous Supplies	\$ 15,500	\$ 15,500	\$ 3,800
	\$ 15,500	\$ 15,500	\$ 3,800

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Enrichment Programs	\$ 9,700	\$ 9,700	\$ 2,500
Copier Lease	1,600	1,600	1,600
T-1 Line Router Service/Equipment/Mtc	6,600	6,600	6,600
Lease	51,600	51,600	12,900
Learning Genie	500	500	-
CC3	5,500	5,500	5,500
Audit	9,200	8,800	9,500
	\$ 84,700	\$ 84,300	\$ 38,600

OLDER ADULTS SERVICES (7500)



The Older Adult Services is one of four sections (Administration, Older Adult Services, Family Services & Case Management and Child Care & Development Services) in the Division of Family and Human Services under the Department of Community Services. It provides a wide variety of activities and services to over 30,000 older adults every year out of the Gus Velasco Neighborhood Center (GVNC). Carefully designed program offerings provide for a multi-disciplinary approach to support quality of life attributes in four specific categories: (1) baby boomers (53 – 60 year of age); (2) older active adults (60 – 70 years of age); (3) the elderly (70+); and, (4) the home-bound seniors. Services are customized to meet the current needs of each population, which include leisure activities such as bingo, arts & crafts, dances and special theme events. A state of the art fitness center with customized resistance training equipment to support geriatric care is also managed by this Section and include health and wellness workshops such as Yoga and Tai Chi, and Zumba is provided. This section also provides staff support to three senior clubs who utilize the GVNC.

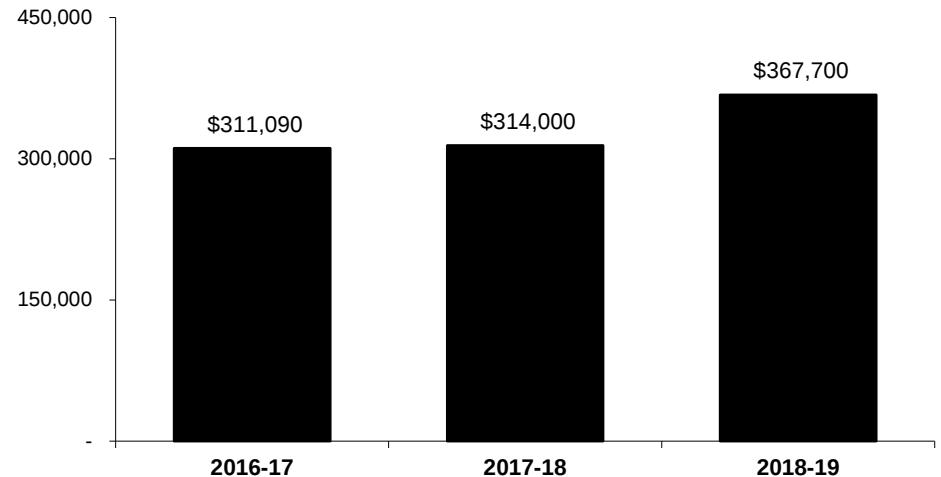
An on-site nutrition lunch program for seniors 60+ years of age out of the Gus Velasco Neighborhood Center and a homebound meal program for the senior population restricted to home care are provided through contractual services with the Southeast Area of Social Services Funding Authority (SASSFA). The Older Adult Services section also provides a commodity to supplemental food program for low income seniors over 60 years old. Access to transportation is made available through Access, Santa Fe Springs Transportation and taxi vouchers for senior residents who require transportation assistance to medical appointments.

ACTIVITY SUMMARY



		Council	Council
	Final Est.	Approved	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 279,590	276,500	330,300
Maintenance and Operations	42,213	46,600	46,500
Applied Revenues	(10,713)	(9,100)	(9,100)
Activity Total	\$ 311,090	314,000	367,700

FISCAL YEAR COMPARISONS



Older Adults Services (7500)
(NEW ORG CODE:10105830)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111H	510010	CS Rec - Regular Salaries	\$ 600	\$ -	\$ -	\$ -
111J	510010	CS Fam - Regular Salaries	99,973	93,800	94,400	105,800
115W	510020	CS Fam - PT Salaries	53,620	89,500	55,800	82,800
118J	511010	CS Fam - Lump Sum Payments	558	600	600	-
119H	512310	CS Rec - Applied Benefits	748	-	-	-
119J	512310	CS Fam - Applied Benefits	122,608	131,400	121,500	134,400
119W	512310	CS Fam - PT Applied Benefits	<u>1,482</u>	<u>6,700</u>	<u>4,200</u>	<u>7,300</u>
		Total Salaries and Benefits	279,590	322,000	276,500	330,300
2200	521000	Supplies	19,172	16,000	16,000	16,000
4220	540010	Memberships	250	1,000	500	500
4250	540020	Training	102	1,000	1,100	1,000
4400	542050	Contractual Services	13,689	20,000	20,000	20,000
9300	592000	Equipment Usage	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>
		Total Maintenance and Operations	42,213	47,000	46,600	46,500
BK00	425210	Facility Use Fees	(750)	-	-	-
BL00	425100	Participant Fees	(9,903)	(9,000)	(9,000)	(9,000)
CE00	430100	Contributions	<u>(60)</u>	<u>-</u>	<u>(100)</u>	<u>(100)</u>
		Total Applied Revenues	(10,713)	(9,000)	(9,100)	(9,100)
		- Activity Total -	<u>\$ 311,090</u>	<u>\$ 360,000</u>	<u>\$ 314,000</u>	<u>\$ 367,700</u>

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Additional detail on following page(s)

Older Adults Services (7500) - Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Office Supplies	\$ 5,750	\$ 5,750	\$ 5,750
Nutrition Program	4,000	4,000	4,000
Classes	1,000	1,000	1,000
Theme Events	4,250	4,250	4,250
Fitness Centers	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	\$ 16,000	\$ 16,000	\$ 16,000

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Entertainment	\$ 9,000	\$ 9,000	\$ 9,000
Duplication	600	600	600
Fitness Centers	1,000	1,000	1,000
Theme Events	3,200	3,200	3,200
Instructors	<u>6,200</u>	<u>6,200</u>	<u>6,200</u>
	\$ 20,000	\$ 20,000	\$ 20,000

	Mid-Year	Final	
<u>Acct #BL00</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Theme Events	\$ (8,500)	\$ (8,500)	\$ (8,500)
Fitness Center Memberships (Non-Residents)	<u>(500)</u>	<u>(500)</u>	<u>(500)</u>
	\$ (9,000)	\$ (9,000)	\$ (9,000)

HERITAGE PARK & CLARKE ESTATE FACILITIES (10105840)

Effective July 1, 2018, Heritage Park and Clarke Estate Facilities will now operate under the Family and Human Services Division.

Heritage Park is a historic site. The buildings and grounds are restorations of an elegant ranch that prospered in the late 1800's and have been restored and registered as a State of California Historical site. The park hosts special events, meetings, weddings, photos sessions and educational tours.

The Clarke Estate, built in 1919, is listed in the registrar of Historical places with the California State Department of Parks and Recreation. The venue provides for an intimate outdoor venue used for weddings, receptions, ceremonies, and other seasonal events. The Clarke Estate is open on Tuesdays, Fridays and the first Sunday of the month for guided tours.

Annual signature events at Heritage Park include Pow Wow, Aloha Expo, Children's Day, Concerts at the Park, Family Movie Nights, Las Posadas, and Dia De Los Muertos have strong cultural and historical significance. Both sites house unique art components from bronze sculptures and tiled fountains to accurate restoration of historical buildings.

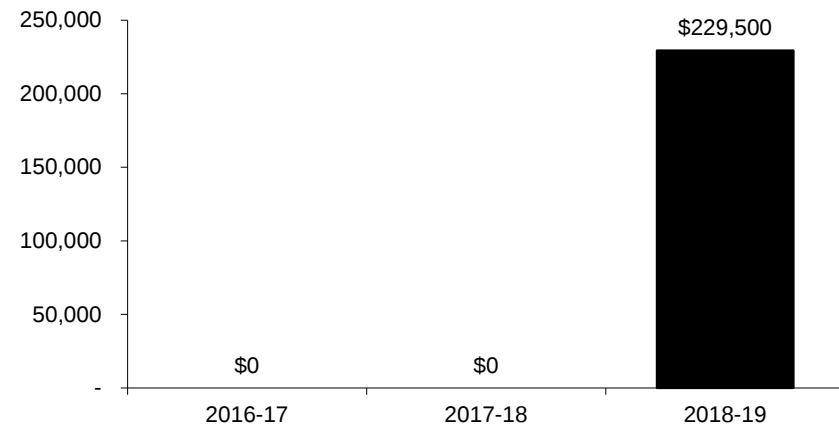
Heritage Park features an exhibit of the Tongva/Gabrieliño Indians, a railroad exhibit featuring a vintage A.T. & S.F. steam locomotive, a Victorian conservatory, tankhouse, aviary and the ruins of a large adobe home, built during the time when California was a state governed by Mexico.

The Carriage Barn, which serves as a historical and interactive museum will now be operated by the Library Services Division as well as the Guided tours given to schools and organizations.

ACTIVITY SUMMARY

		Final	Final	Council
		Est.	Est.	Approved
		FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$	-	-	405,300
Maintenance and Operations		-	-	48,800
Applied Revenues		-	-	(224,600)
Activity Total	\$	-	-	229,500

FISCAL YEAR COMPARISONS



Heritage Park & Clarke Estate Facilities
(NEW ORG CODE:10105840)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111J	510010	CS Fam - Regular Salaries	\$ -	\$ -	\$ -	\$ 112,700
115W	510020	CS Fam - PT Salaries	-	-	-	120,700
119J	512310	CS Fam - Applied Benefits	-	-	-	161,200
119W	512310	CS Fam - PT Applied Benefits	-	-	-	10,700
		Total Salaries and Benefits	-	-	-	405,300
2200	521000	Supplies	-	-	-	13,300 *
4400	542050	Contractual Services	-	-	-	34,500 *
9300	59200	Equipment Usage	-	-	-	1,000
		Total Maintenance and Operations	-	-	-	48,800
BL00	425100	Participant Fees	-	-	-	(8,500)
BK00	425210	Facility Use Fees	-	-	-	(210,000)
BZ00	470070	Concession Sales	-	-	-	(6,000)
CE00	430100	Contributions	-	-	-	(100)
		Total Applied Revenues	-	-	-	(224,600)
		- Activity Total -	\$ -	\$ -	\$ -	\$ 229,500
NEW ACTIVITY #10105840 - HERITAGE PARK & CLARKE ESTATE FACILITIES. HERITAGE PARK & CLARKE ESTATE SEPARATED FROM ACTIVITY 6246 (RENTAL FACILITES) AND MOVED INTO NEW ACTIVITY (10105840) FOR FY 2018-19 AND GOING FORWARD.						

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Additional detail on following page(s)

Heritage Park & Clarke Estate Facilities (10105840)

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Special Events	\$ -	\$ -	\$ 4,000
Bird Food Supplies	-	-	2,500
Office Supplies	-	-	4,000
Kitchen Supplies	-	-	1,800
Replacement of Banquet Tables	-	-	1,000
	\$ -	\$ -	\$ 13,300

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Printing	\$ -	\$ -	\$ 2,000
Duplication	-	-	600
Artwork/Photography	-	-	1,000
Rentals/Events	-	-	5,000
Entertainment Services	-	-	7,600
Catering	-	-	1,000
PA Repair and Equipment	-	-	1,500
Children's Day	-	-	2,000
Merchant Services (Credit Card Fees)	-	-	1,700
Signage	-	-	2,000
Activenet Fees	-	-	8,100
Exhibit Design and Typesetting	-	-	2,000
	\$ -	\$ -	\$ 34,500



CAPITAL IMPROVEMENT PROGRAM



The City's Capital Improvement Plan (CIP) is short-range (3-5 years) which identifies capital projects selected by the City Council CIP Subcommittee and approved by the City Council. The CIP project list includes community services facilities, public safety facilities, streets and technology projects.

The CIP Subcommittee uses the following criteria in making their selections:

- Projects that eliminate, mitigate and manage risks and contribute to the safety and welfare of the public;
- Projects that protect and maintain City assets, facilities and infrastructure; and
- Projects that contribute to overall quality of life for residents and businesses

The CIP projects are funded by:

- a) The General Fund in the targeted amount of \$2.8 million annually. A portion of these funds is the City Council designated allocation of 1.5% of the City's 5% Utility User's Tax;
- b) The City's Transportation Fund; and
- c) Bond proceeds in the amount of \$19.3 million from tax allocation bonds issued by the former Community Development Commission. The State Department of Finance approved an Agreement giving the City Council authority to spend bond proceeds on capital projects effective July 1, 2014.

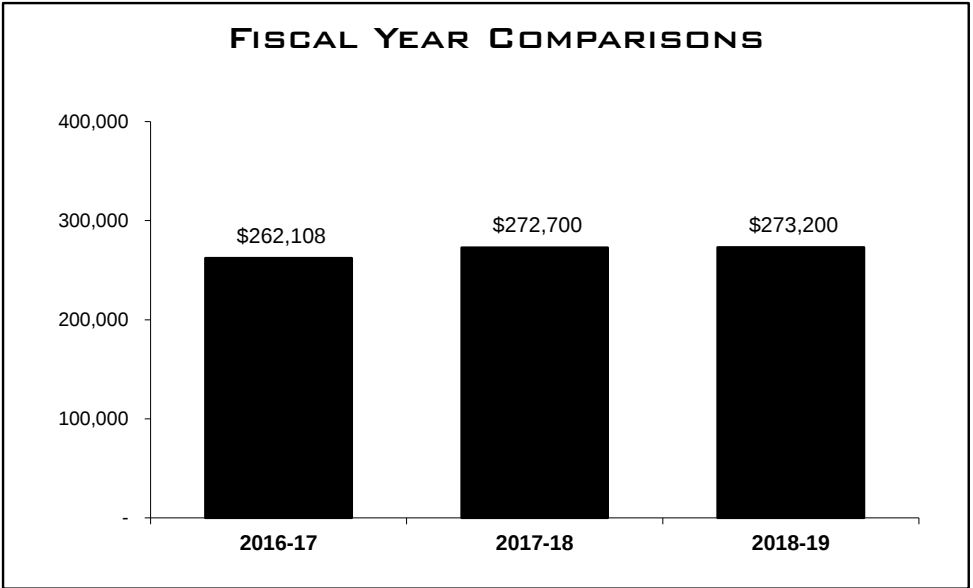
The CIP Subcommittee provides direction to staff on project development and priorities. The City Council approves all individual project budgets and capital expenditures.



CAPITAL PROJECTS ADMINISTRATION (2450)

The Capital Projects Administration activity reflects general management costs for the City's Capital Improvement Program that are not specifically allocated to individual projects.

ACTIVITY SUMMARY			
	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 149,315	187,700	188,200
Maintenance and Operations	112,793	85,000	85,000
Applied Revenues	-	-	-
Activity Total	\$ 262,108	272,700	273,200



Capital Projects - Administration (2450)

(SPRING ORG CODE: 4154)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111E	510010	PW Adm - Regular Salaries	\$ 54,589	\$ 68,100	\$ 68,100	\$ 65,400
115S	510020	PW Adm - PT Salaries	3,625	5,600	5,600	6,900
118E	511010	PW Adm - Lump Sum Payment	985	1,100	1,100	-
119E	512310	PW Adm - Applied Benefits	89,837	112,000	112,000	114,700
119S	512310	PW Adm - PT Applied Benefits	<u>279</u>	<u>900</u>	<u>900</u>	<u>1,200</u>
		Total Salaries and Benefits	149,315	187,700	187,700	188,200
4400	542050	Contractual Services	<u>112,793</u>	<u>85,000</u>	<u>85,000</u>	<u>85,000</u>
		Total Maintenance and Operations	112,793	85,000	85,000	85,000
		- Activity Total -	<u>\$ 262,108</u>	<u>\$ 272,700</u>	<u>\$ 272,700</u>	<u>\$ 273,200</u>



NON-RECURRING

[illegible]

This section contains a detailed breakdown of one-time capital purchases to be made by the operating departments.

[illegible][illegible]

FISCAL YEAR COMPARISONS

Fiscal Year	Value
2015-16	\$537,644
2016-17	\$1,118,300
2017-18	\$783,100



Non-Recurring (9000)
(NEW ORG CODE:10XX9000)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111X	510010	Regular Salaries	\$ 4,864	\$ -	\$ -	\$ -
114X	510040	OT Pay	24,524	-	-	-
114X	510050	PT OT Pay	4,316	-	-	-
115X	510020	PT Salaries	14,442	-	-	-
119X	512310	Regular Applied Benefits	7,301	-	-	-
119X	512310	PT Applied Benefits	1,497	-	-	-
1310	512010	Retirements	142,746	745,000	745,000	500,000
2200	521000	Supplies	170,276	131,300	115,000	120,200
4250	540030	Travel and Meetings	7,663	-	-	-
4400	542050	Contractual Services	168,836	100,200	56,100	64,100
4800	543060	Construction	9,698	215,000	175,000	40,000
4900	544020	Intergovernmental Charges	303,557	29,000	329,700	17,800
7300	573400	Furniture / Equipment	80,037	667,500	130,000	641,000
		Total Maintenance and Operations	939,757	1,888,000	1,550,800	1,383,100
BJ00	422035	Contracted Svcs / Rio Hondo Reimb.	-	(115,000)	(75,000)	(40,000)
CE00	430100	Contributions	(23,585)	-	-	-
EA00	442000	State Grants/Subventions (SF HS Shuttle Bus Mit)	(275,891)	-	(307,500)	-
HL00	810000	Transfer from Art in Public Places	(4,798)	-	-	-
HM00	810000	Transfer from Waste Management	(2,247)	(1,900)	(1,900)	(1,900)
HW00	810000	Transfer from Water Utility	(44,748)	(45,100)	(5,100)	(5,100)
HX00	810000	Trans from Equipment Replacement Fund	(50,845)	(33,800)	(43,000)	(43,000)
JB00	470060	Proceeds from Borrowing	-	(510,000)	-	(510,000)
		Total Applied Revenues	(402,113)	(705,800)	(432,500)	(600,000)
		- Activity Total -	\$ 537,644	\$ 1,182,200	\$ 1,118,300	\$ 783,100

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* Additional detail on following page(s)

Non-Recurring (9000) - Account Number Detail

Acct #1310	Dept	Mid-Year FY 2017-18	Final FY 2017-18	FY 2018-19
Retirements (Mid-year budget adj)	VARIOUS	745,000	745,000	500,000
		\$ 745,000	\$ 745,000	\$ 500,000

Acct #2200	DEPT	Mid-Year FY 2017-18	Final FY 2017-18	FY 2018-19
Citywide Computer Replacement	FA	\$ 40,800	\$ 40,800	\$ 50,000
Surface Pro + Black Cover Bundles, extra year warranty, UAG Stand & 4 Screen Protector for Surface Pro (Final Est budget adj)	CM	-	2,000	-
Mini Fridge for City Manager's (Final Est budget adj)	CM	-	2,200	-
Wedding & Parks Brochures (Budget adj-D Powell Savings)	CS Rec	5,500	5,500	-
Heritage Park Color Flower Planting (Budget adj-D Powell Savings)	CS Rec	3,600	3,600	-
Satellite Office at Town Center Hall (Budget adj-D Powell Savings)	CS Rec	4,600	4,600	-
Town Center Hall Desks (Budget adj-D Powell Savings)	CS Rec	4,700	4,700	-
Commercial Refrigerator and Freezer - Town Center Hall	CS Rec	6,000	6,000	-
White Reception Chairs - Clarke Estate & Heritage Park	CS Rec	4,500	4,500	-
20 Custom Canopies for Clarke Estate & special events	CS Rec	5,000	5,000	-
Social Hall Chair Replacements	CS Rec	9,000	9,000	-
Heritage Park Café Patio Furniture (Carryfwd FY 18-19)	CS Rec	7,500	-	7,500
Security Cameras for Activity Center	CS Rec	-	-	1,500
Table Replacement at Betty Wilson Center	CS Rec	-	-	1,200
Table Replacement at Clarke Estate	CS Rec	-	-	12,000
Table Replacement at Heritage Park	CS Rec	-	-	12,000
Table Replacement at Town Center Hall	CS Rec	-	-	16,000
10 EZ up Canopy Replacements	CS Fam	5,000	5,000	-
Replacement of Furniture - 2 classrooms - Child Care & GVNC	CS Fam	3,000	-	-
Facility Flower Planting (Budget adj-D Powell savings)	PW	2,100	2,100	-
AutoCAD Software update - (Mid-year budget adj)	PW	10,000	10,000	-
Hazardous Material Monitor Replacement and Maintenance	FIRE	10,000	10,000	10,000
Environmental Clean-ups	FIRE	10,000	-	10,000
		\$ 131,300	\$ 115,000	\$ 120,200

Acct #4400	DEPT	Mid-Year FY 2017-18	Final FY 2017-18	FY 2018-19
City Manager Professional Services Recruiter (Mid-year budget adj)	CM	\$ 25,000	\$ 25,000	\$ -
Prop 218 Public Opinion Survey	CM	20,000	20,000	-
Laserfiche Records Retention (Carryfwd FY 18-19)	CM	29,100	-	29,100
Fire Holiday Meals (Budget adj-D Powell Savings)	CM	800	800	-
One Time for Library (Budget adj-D Powell Savings)	CM	300	300	-
Hazardous Mitigation Plan (Mid-year budget adj)	PS	5,000	10,000	15,000
Hazardous Material Monitor Replacement and Maintenance	FIRE	10,000	-	10,000
Environmental Clean-ups	FIRE	10,000	-	10,000
		\$ 100,200	\$ 56,100	\$ 64,100

Acct #4800	Dept	Mid-Year FY 2017-18	Final FY 2017-18	FY 2018-19
Station Two Workout Building/Equipment (Carryfwd FY 18-19)	FIRE	\$ 40,000	\$ -	\$ 40,000
Headquarters Training Tower Refurbishment	FIRE	75,000	75,000	-
Installation of two (2) Underpass Pumps at Imperial Hwy(Mid-year budget adj)	PW	100,000	100,000	-
		\$ 215,000	\$ 175,000	\$ 40,000

Non-Recurring (9000) - Account Number Detail (Continued)

Acct #4900	Dept	Mid-Year FY 2017-18	Final FY 2017-18	FY 2018-19
Evaluation of CRIA (Appropriated 1/12/17)	PLNG	\$ 29,000	\$ 22,200	\$ 17,800
High School Shuttle Bus Mitigation (Funded 100% by CalTrans)	PW	-	307,500	-
		\$ 29,000	\$ 329,700	\$ 17,800

Acct #7300	Dept	Mid-Year FY 2017-18	Final FY 2017-18	FY 2018-19
Radio System Upgrade (Carryfwd FY 18-19)	PS	\$ 510,000	\$ -	\$ 510,000
Fire Department Hose Replacement (10 Year Life Span)	FIRE	-	-	84,000
SCBA Req'd Valve Re-build, Hydrostatic Testing	FIRE	-	-	17,000
EOC Equipment (Carryfwd FY 18-19)	PS	20,000	-	20,000
Hurst "Jaws of Life" eDRAULIC Equipment	FIRE	15,000	15,000	-
Headquarters Fuel Dispenser Replacement	FIRE	35,000	35,000	-
Street Pump Purchase (Imperial Underpass) - (Mid-year budget adj)	PW	40,000	40,000	-
Two (2) Multiquip TIQUIP Trailers-purchase one per year (Carryfwd FY 18-19)	PW	7,500	-	10,000
Anti-Nitrification Mixer System at each Reservoir (Purchase one/year)	PW	40,000	40,000	-
		\$ 667,500	\$ 130,000	\$ 641,000

Non-Recurring (9000) - Department Detail

<u>General Government</u>	<u>Dept</u>	<u>Mid-Year FY 2017-18</u>	<u>Final FY 2017-18</u>	<u>FY 2018-19</u>
Laserfiche Records Retention (Carryfwd FY 18-19)	CM	\$ 29,100	\$ -	\$ 29,100
Surface Pro + Black Cover Bundles, extra year warranty, UAG Stand & 4 Screen Protector for Surface Pro (Final Est budget adj)	CM	-	2,000	-
Mini Fridge for City Manager's (Final Est budget adj)	CM	-	2,200	-
Prop 218 Public Opinion Survey	CM	20,000	20,000	-
Fire Holiday Meals (Budget adj-D Powell Savings)	CM	800	800	-
One Time for Library (Budget adj-D Powell Savings)	CM	300	300	-
City Manager Professional Services Recruiter (Mid-year budget adj)	CM	25,000	25,000	-
		\$ 75,200	\$ 50,300	\$ 29,100

<u>Community Services</u>	<u>Dept</u>	<u>Mid-Year FY 2017-18</u>	<u>Final FY 2017-18</u>	<u>FY 2018-19</u>
Wedding & Parks Brochures (Budget adj-D Powell Savings)	CS Rec	\$ 5,500	\$ 5,500	\$ -
Heritage Park Color Flower Planting (Budget adj-D Powell Savings)	CS Rec	3,600	3,600	-
Satellite Office at Town Center Hall (Budget adj-D Powell Savings)	CS Rec	4,600	4,600	-
Town Center Hall Desks (Budget adj-D Powell Savings)	CS Rec	4,700	4,700	-
Commercial Refrigerator and Freezer - Town Center Hall	CS Rec	6,000	6,000	-
White Reception Chairs - Clarke Estate & Heritage Park	CS Rec	4,500	4,500	-
20 Custom Canopies for Clarke Estate & special events	CS Rec	5,000	5,000	-
Social Hall Chair Replacements	CS Rec	9,000	9,000	-
Heritage Park Café Patio Furniture (Carryforward FY 18-19)	CS Rec	7,500	-	7,500
Security Cameras for Activity Center	CS Rec	-	-	1,500
Table Replacement at Betty Wilson Center	CS Rec	-	-	1,200
Table Replacement at Clarke Estate	CS Rec	-	-	12,000
Table Replacement at Heritage Park	CS Rec	-	-	12,000
Table Replacement at Town Center Hall	CS Rec	-	-	16,000
10 EZ up Canopy Replacements	CS Fam	5,000	5,000	-
Replacement of Furniture - 2 classrooms - Child Care & GVNC	CS Fam	3,000	-	-
		\$ 58,400	\$ 47,900	\$ 50,200

<u>Finance & Administrative Services</u>	<u>Dept</u>	<u>Mid-Year FY 2017-18</u>	<u>Final FY 2017-18</u>	<u>FY 2018-19</u>
Citywide Computer Replacement	FA	\$ 40,800	\$ 40,800	\$ 50,000
		\$ 40,800	\$ 40,800	\$ 50,000

<u>Fire</u>	<u>Dept</u>	<u>Mid-Year FY 2017-18</u>	<u>Final FY 2017-18</u>	<u>FY 2018-19</u>
Fire Department Hose Replacement (10 Year Life Span)	FIRE	\$ -	\$ -	\$ 84,000
SCBA Req'd Valve Re-build, Hydrostatic Testing	FIRE	-	-	17,000
Hazardous Material Monitor Replacement and Mtc	SUPPLIES	10,000	10,000	10,000
Environmental Clean-ups	SUPPLIES	10,000	-	10,000
Hazardous Material Monitor Replacement and Mtc	CONSULT SVCS	10,000	-	10,000
Environmental Clean-ups	CONSULT SVCS	10,000	-	10,000
Hurst "Jaws of Life" eDRAULIC Equipment	FIRE	15,000	15,000	-
Headquarters Fuel Dispenser Replacement	FIRE	35,000	35,000	-
Station Two Workout Building/Equipment (Carryfwd FY 18-19)	FIRE	40,000	-	40,000
Headquarters Training Tower Refurbishment	FIRE	75,000	75,000	-
		\$ 205,000	\$ 135,000	\$ 181,000

Non-Recurring (9000) - Department Detail (Continued)

Public Works	Dept	Mid-Year	Final	FY 2018-19
		<u>FY 2017-18</u>	<u>FY 2017-18</u>	
AutoCAD Software update (Mid-year budget adj)	PW	\$ 10,000	\$ 10,000	\$ -
Two (2) MULTIQUEIP Trailers - (one per year) (Carryfwd FY 18-19)	PW	7,500	-	10,000
Anti-Nitrification Mixer System at each Reservoir (Purchase one/year)	PW	40,000	40,000	-
Installation of two (2) Underpass Pumps at Imperial Hwy (Mid-year budget Adj)	PW	100,000	100,000	-
Street Pump Purchase (Imperial Underpass) - (Mid-year budget adj)	PW	40,000	40,000	-
High School Shuttle Bus Mitigation (Funded 100% by CalTrans)	PW	-	307,500	-
Facility Flower Planting (Mid-year budget adj-D Powell savings)	PW	<u>2,100</u>	<u>2,100</u>	<u>-</u>
		\$ 199,600	\$ 499,600	\$ 10,000

Police Services	Dept	Mid-Year	Final	FY 2018-19
		<u>FY 2017-18</u>	<u>FY 2017-18</u>	
Radio System Upgrade (Carryfwd FY 18-19)	PS	\$ 510,000	\$ -	\$ 510,000
EOC Equipment (Carryfwd FY 18-19)	PS	20,000	-	20,000
Hazardous Mitigation Plan (Mid-year budget adj)	PS	<u>5,000</u>	<u>10,000</u>	<u>15,000</u>
.		\$ 535,000	\$ 10,000	\$ 545,000

Planning	Dept	Mid-Year	Final	FY 2018-19
		<u>FY 2017-18</u>	<u>FY 2017-18</u>	
Evaluation of CRIA (Appropriated 1/12/17)	PLNG	\$ 29,000	\$ 22,200	\$ 17,800
		\$ 29,000	\$ 22,200	\$ 17,800



FISCAL YEAR COMPARISONS

Fiscal Year	Revenue (\$)
2015-16	0
2016-17	0
2017-18	0



Non-Recurring (9009) - Facilities Improvement
(NEW ORG CODE:10109009)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
4800	543060	Construction	\$ -	\$ 35,900	\$ 35,900	\$ -
7300	573400	Furniture / Equipment	-	<u>19,300</u>	<u>19,300</u>	-
		Total Maintenance and Operations	-	55,200	55,200	-
H399	810000	Trans from Facilities Improvement Fund	-	<u>(55,200)</u>	<u>(55,200)</u>	-
		Total Applied Revenues	-	(55,200)	(55,200)	-
		- Activity Total -	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

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* Additional detail on following page(s)

Non-Recurring (9009) - Account Number Detail

<u>Acct #4800</u>	<u>Dept</u>	<u>Mid-Year FY 2017-18</u>	<u>Final FY 2017-18</u>
Broken Down Wood Deck at Heritage Park Train Depot & Frame for con	CS REC	\$ 18,000	\$ 18,000
Score Board - remove & clean up	CS REC	400	400
Gymastic Uneven Bars	CS REC	2,400	2,400
Exterior Security Lighting at the Clarke Estate	CS REC	6,000	6,000
Aquatic Center Diving Boards	CS REC	<u>9,100</u>	<u>9,100</u>
		\$ 35,900	\$ 35,900

<u>Acct #7300</u>	<u>Dept</u>	<u>Mid-Year FY 2017-18</u>	<u>Final FY 2017-18</u>
Headquarter Fuel Dispenser Replacement	FD	\$ 19,300	\$ 19,300
		\$ 19,300	\$ 19,300



EQUIPMENT ACQUISITION AND FUND TRANSFERS



This section contains detailed information for the following:

- ◆ Vehicle Acquisition and Replacement
- ◆ Fund Transfers

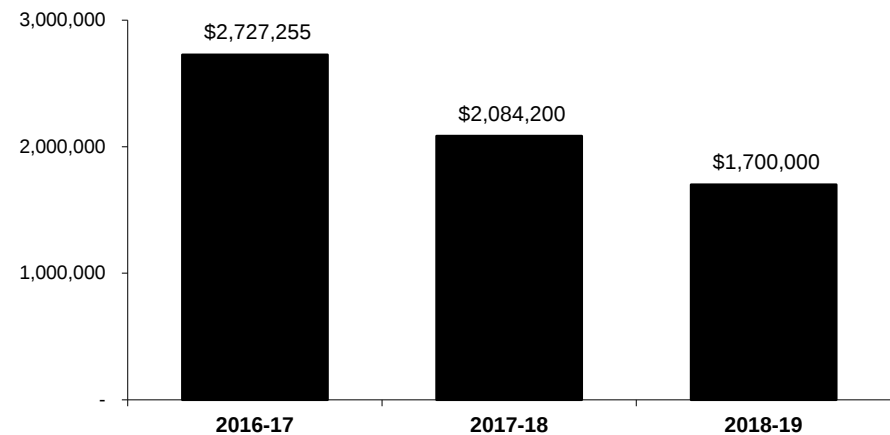
INTERFUND TRANSFERS (8100)

The Interfund Transfers activity records the transfers from the General Fund to other funds for reimbursement of a portion of costs or services.

ACTIVITY SUMMARY

	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ -	-	-
Maintenance and Operations	2,727,255	2,084,200	1,700,000
Applied Revenues	-	-	-
Activity Total	\$ 2,727,255	2,084,200	1,700,000

FISCAL YEAR COMPARISONS



Interfund Transfers (8100)
(NEW ORG CODE:1010)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
8120	820000	Transfer to Capital Projects	\$ 1,821,027	\$ -	\$ 852,500	\$ 1,000,000
8127	820000	Transfer to General Equipment Fund	269,000	-	200,000	-
8128	820000	Transfer to Insurance Stabilization Fund	-	-	100,000	-
8129	820000	Transfer to Employee Benefits Fund	121,500	-	300,000	-
8131	820000	Transfer to Housing Assets Fund	<u>515,728</u>	<u>440,000</u>	<u>631,700</u>	<u>700,000</u>
		- Activity Total -	<u>\$ 2,727,255</u>	<u>\$ 440,000</u>	<u>\$ 2,084,200</u>	<u>\$ 1,700,000</u>



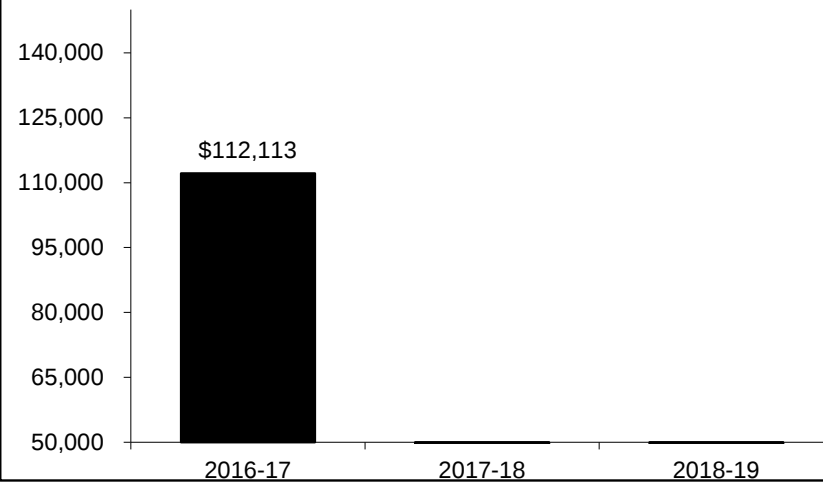
VEHICLE ACQUISITION AND REPLACEMENT (8000)

The Vehicle Acquisitions and Replacement activity accounts for the costs and recording of purchasing City vehicles.

ACTIVITY SUMMARY

	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ -	-	-
Maintenance and Operations	398,515	175,000	1,656,300
Applied Revenues	(286,402)	(175,000)	(1,656,300)
Activity Total	\$ 112,113	-	-

FISCAL YEAR COMPARISONS



Vehicle Acquisition and Replacement (8000)
(NEW ORG CODE:10800000)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
7300	573450	Furniture/Equipment	\$ 398,515	\$ 1,453,300	\$ 175,000	\$ 1,656,300
		Total Maintenance and Operations	398,514.56	1,453,300	175,000	1,656,300
CP00	470080	Insurance Proceeds	-	-	-	(90,000)
EA00	442000	State Grant	(10,133)	(10,000)	-	-
GA00	812000	Sale of Property	(5,480)	-	(8,000)	(5,000)
HD00	810000	Transfer from County Transit Prop A	-	-	-	-
HD02	810000	Trans from Prop C	(99,889)	-	-	-
HW00	810000	Trans from Water Utility	-	(105,000)	-	(105,000)
HX00	810000	Trans from Equipment Replacement Fund	(170,900)	(498,000)	(167,000)	(616,000)
HX01	810000	Trans from Environmental Fines Cap Fund	-	(240,300)	-	(240,300)
JB00	470060	Proceeds from Borrowing	-	(600,000)	-	(600,000)
		Total Applied Revenues	(286,402)	(1,453,300)	(175,000)	(1,656,300)
		- Activity Total -	\$ 112,113	\$ -	\$ -	\$ -

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Additional detail on following page(s)

Vehicle Acquisition and Replacment (8000) - Detail by Department

Public Works - 7300	Mid-Year FY 2017-18	Final FY 2017-18	FY 2018-19
Buick Park Avenue (#481)	\$ -		\$ 35,000
Ford Explorer (#492)			32,000
Ford F-150 (#639)			35,000
Case Backhoe Loader (#336 Streets)	120,000	120,000	-
TrailKing Trailer (#395 Streets)	18,000	-	24,000
Ford F550 Aerial Truck #37' (#681 Signals)	120,000	-	240,000
Ford F-150 Pickup (#603 Water)	35,000	-	35,000
Ford F-150 Pickup (#665 Water)	35,000	-	35,000
Ford F-150 Pickup (#683 Water)	35,000	-	35,000
Ford F-150 Pickup (#607 Streets)	35,000	-	35,000
Ford Passenger Van (#488 GVNC)	30,000	-	30,000
Vehicle Upgrades	10,000	-	10,000
	<u>\$ 438,000</u>	<u>\$ 120,000</u>	<u>\$ 546,000</u>

Fire - 7300	Mid-Year FY 2017-18	Final FY 2017-18	FY 2018-19
Air Light Unit Vehicle Emergency Response	\$ 600,000	\$ -	\$ 600,000
Ford C-Max SE Hybrid (#802) - Environmental	30,000	-	30,000
Chevy Tahoe (#801)	-	-	55,000
Vehicle Upgrades	-	-	10,000
Utility Truck - Response Vehicle - Environmental	210,300	-	210,300
	<u>\$ 840,300</u>	<u>\$ -</u>	<u>\$ 905,300</u>

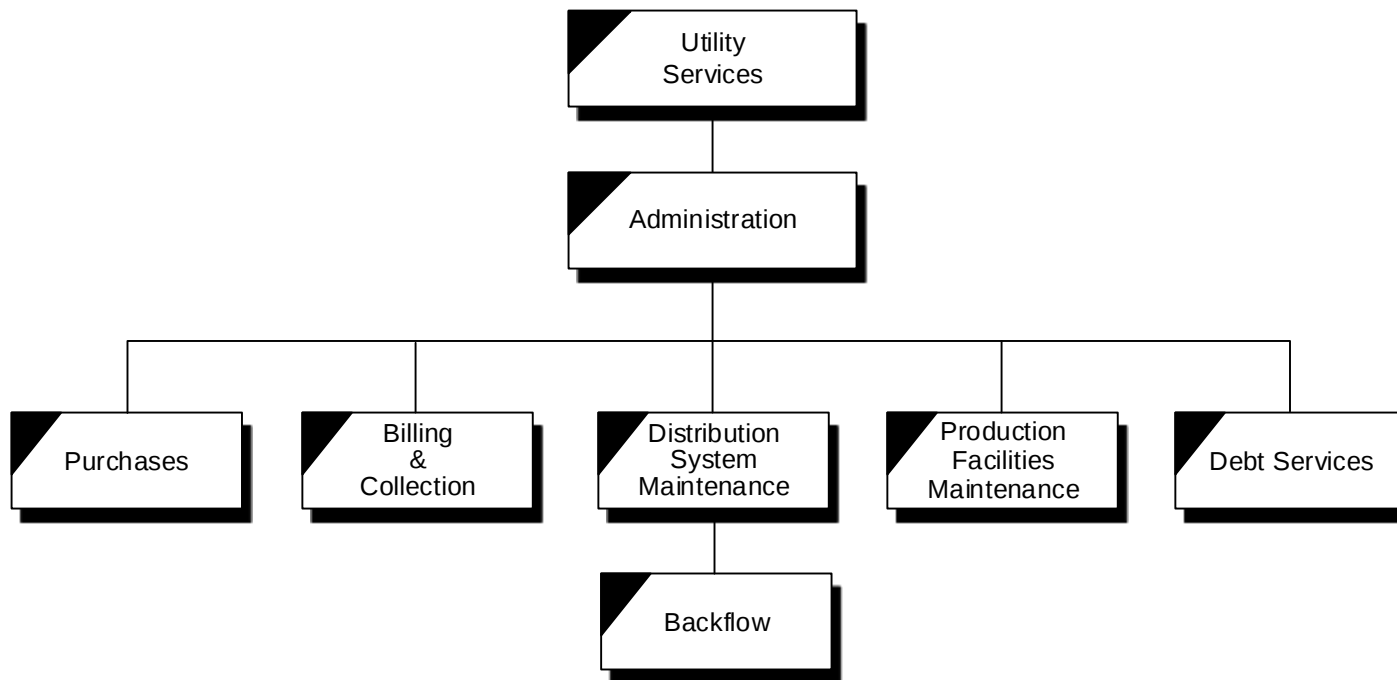
Police - 7300	Mid-Year FY 2017-18	Final FY 2017-18	FY 2018-19
Ford Explorer (Replacement #511)	\$ -	\$ -	\$ 40,000
Ford Explorer (Replacement #510)	40,000	-	40,000
Ford Explorer New PSO	-	-	35,000
Chevorlet Tahoe (Replacement #538)	65,000	55,000	-
Ford Explorer PSO (Replacement #561)	35,000	-	35,000
Vehicle Upgrades	35,000	-	55,000
	<u>\$ 175,000</u>	<u>\$ 55,000</u>	<u>\$ 205,000</u>



UTILITY SERVICES

The Utility Services Division accounts for the operations of the City owned water system. The program maintains, repairs and replaces all facilities dedicated to the safe delivery of potable water to the residents and businesses of the City, including pipelines, valves, fire hydrants, and storage tanks and reservoirs.

Below is a chart showing the department's activities. More detailed information is available on the following pages:



UTILITY SERVICES



Revised FY 2017-18 & FY 2018-19

Position Summary

		Revised FY 2017-18	Change + or (-)	FY 2018-19	Change + or (-)
<u>Full-Time Positions</u>	<u>FY 2017-18</u>				
Utility Services Manager	1	1	-	1	-
Water Utility Lead Worker	1	1	-	1	-
Water Utility Section Supervisor	1	1	-	1	-
Water Utility Worker	5	5	-	5	-
Water Well Operator	2	2	-	2	-
Total Number of Full-Time Positions	<u>10</u>	<u>10</u>	-	<u>10</u>	-
<u>Part-Time Benefitted Positions</u>					
None	<u>-</u>	<u>-</u>	-	<u>-</u>	-
Total Number of Part-Time Benefitted Positions	<u>-</u>	<u>-</u>	-	<u>-</u>	-
<u>Part-Time Non-Benefitted Hours</u>					
Total Number of Hours	5,424	5,424	-	5,424	-

WATER UTILITY

SOURCES AND USES OF FUNDS



FY 2018-19 Council Approved Budget				
Activity Name	Actual FY 2016-17	Mid Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
Sources				
Estimated General Revenues	\$ 12,910,806	\$ 12,910,900	\$ 13,295,900	\$ 13,545,900
Uses				
Department Expenditures	9,614,081	11,264,600	10,631,800	11,523,300
Capital Improvement Projects	487,131	-	1,507,800	761,300
Equipment Replacement	-	-	-	-
Interfund Transfers	<u>1,168,677</u>	<u>1,196,300</u>	<u>1,156,300</u>	<u>1,261,300</u>
Total Uses	<u>11,269,888</u>	<u>12,460,900</u>	<u>13,295,900</u>	<u>13,545,900</u>
Surplus / (Deficit)	<u>\$ 1,640,918</u>	<u>\$ 450,000</u>	<u>\$ -</u>	<u>\$ -</u>

WATER UTILITY REVENUE SUMMARY



2018-19 Council Approved Budget						
Account		Actual	Mid Year Budget	Final Estimate	Council Approved	Mid-Year FY 17-18 vs. Council Appr. FY 18-19 Variance
Number	Revenue Source	FY 2016-17	FY 2017-18	FY 2017-18	FY 2018-19	\$ %
Water Utility Fund						
0610	Metered Water Sales	12,756,735	12,865,000	13,250,000	13,500,000	635,000 4.9%
0410	Interest Earnings	38,384	43,000	43,000	43,000	- 0.0%
0630	Reconnection Fees	3,100	2,700	2,700	2,700	- 0.0%
0420	Rentals	100	100	100	100	- 0.0%
0660	Miscellaneous	112,487	100	100	100	- 0.0%
Total Water Utility Fund		<u>\$ 12,910,806</u>	<u>\$ 12,910,900</u>	<u>\$ 13,295,900</u>	<u>\$ 13,545,900</u>	<u>\$ 635,000 4.9%</u>

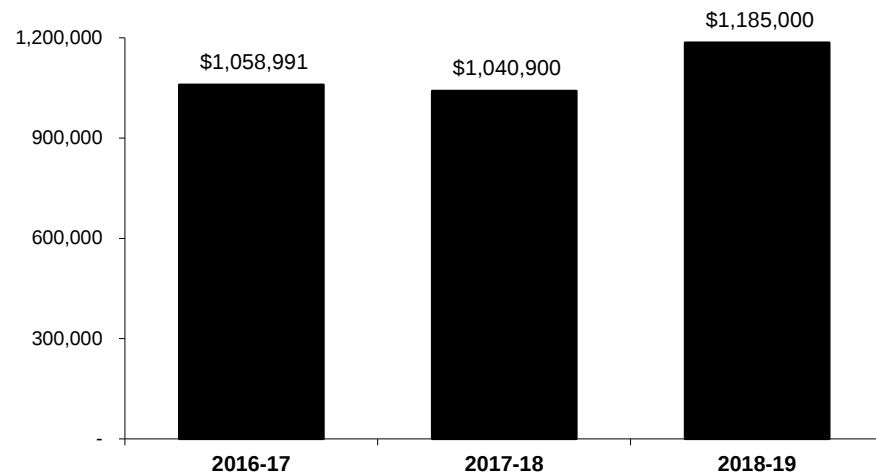
WATER UTILITY ADMINISTRATION (9110)

The Administration activity sets policies and standards for the department and provides guidance and direction to the individual divisions of the department.

ACTIVITY SUMMARY

	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 552,375	542,800	633,000
Maintenance and Operations	506,616	498,100	552,000
Applied Revenues	-	-	-
Activity Total	\$ 1,058,991	1,040,900	1,185,000

FISCAL YEAR COMPARISONS



Water Utility Administration (9110)
(NEW ORG CODE:50104499)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111B	510010	CM - Regular Salaries	\$ 26,914	\$ 41,900	\$ 8,600	\$ 41,700
111D	510010	FA - Regular Salaries	50,077	50,300	47,400	46,300
111E	510010	PW Adm - Regular Salaries	102,200	128,700	104,300	115,600
111F	510010	PW Mtc - Regular Salaries	27,183	28,600	25,200	28,600
114D	510040	FA - OT Pay	233	300	300	300
114R	510050	FA - PT OT Pay	45	-	-	-
115R	510020	FA - PT Salaries	4,314	5,600	5,600	5,800
115S	510020	PW Adm - PT Salaries	2,674	5,000	4,500	5,000
118B	511010	CM - Lump Sum Payment	381	400	400	-
118D	511010	FA - Lump Sum Payment	481	500	500	-
118E	511010	PW Adm - Lump Sum Payment	1,089	1,100	1,100	-
118F	511010	PW Mtc - Lump Sum Payment	312	300	300	-
1191	512010	GASB68 Pension Adjustment	6,312	-	-	-
119B	512310	CM - Applied Benefits	44,629	77,600	45,000	43,500
119D	512310	FA - Applied Benefits	67,743	74,300	74,300	76,000
119E	512310	PW Adm - Applied Benefits	171,086	219,400	175,000	212,200
119F	512310	PW Mtc - Applied Benefits	45,676	46,900	42,900	55,300
119R	512310	FA - Applied Benefits	818	1,400	1,400	1,400
119S	512310	PW Adm - PT Applied Benefits	205	1,300	6,000	1,300
		Total Salaries and Benefits	552,375	683,600	542,800	633,000
2200	521000	Supplies	375	2,000	2,000	2,000
4100	542010	Advertising	1,322	2,300	2,000	2,500
4210	540030	Travel and Meetings	860	2,000	500	2,000
4220	540010	Memberships	710	4,000	1,500	4,000
4250	540020	Training	525	4,000	700	4,000
4400	542050	Contractual Services	51,506	52,000	54,000	52,000
4630	541040	Liability Insurance	58,683	58,300	57,000	60,000
4900	544020	Intergovernmental Charges	108,605	98,000	98,000	98,000
9100	591000	Overhead	273,031	341,800	271,400	316,500
9300	592000	Equipment Usage	11,000	11,000	11,000	11,000
		Total Maintenance and Operations	506,616	575,400	498,100	552,000
		- Activity Total -	\$ 1,058,991	\$ 1,259,000	\$ 1,040,900	\$ 1,185,000

* Additional detail on following page(s)

Water Utility Administration (9110) Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Subscriptions	\$ 500	\$ 500	\$ 500
Misc Supplies	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
	\$ 2,000	\$ 2,000	\$ 2,000

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Underground Alert	\$ 2,000	\$ 2,000	\$ 2,000
Telex Service	500	500	500
Material Safety Data Sheets (MSDS)	1,000	1,000	1,000
Water Utility Authority Meetings	9,000	9,000	9,000
Janitorial Services	9,500	9,500	9,500
Engineering Assistance	<u>30,000</u>	<u>32,000</u>	<u>30,000</u>
	\$ 52,000	\$ 54,000	\$ 52,000

	Mid-Year	Final	
<u>Acct #4900</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Watermaster Charges	\$ 8,500	\$ 8,500	\$ 8,500
Property Tax	6,000	6,000	6,000
Health Dept Charges	10,000	10,000	10,000
Computer/Software Upgrades	2,000	2,000	2,000
Computer Usage	20,000	20,000	20,000
Operator Certification	2,500	2,500	2,500
Southeast Water Coalition Dues	10,000	10,000	10,000
IRWMP Joint Powers Authority	15,000	15,000	15,000
Wide Area Network	11,000	11,000	11,000
AWWA Standards	1,400	1,400	1,400
Southeast AQMD Fees	1,000	1,000	1,000
SWRCB	<u>10,600</u>	<u>10,600</u>	<u>10,600</u>
	\$ 98,000	\$ 98,000	\$ 98,000

WATER PURCHASES (9120)



The Water Purchases activity provides for the purchasing and production of the water needed by City water customers. It ensures that potable drinking water is available to over 5,800 homes and businesses within the City of Santa Fe Springs and a small section of Downey.

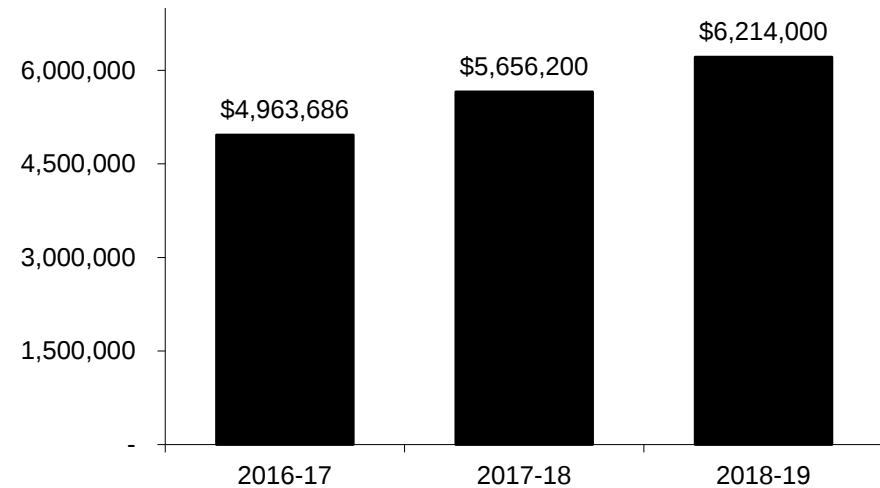


ACTIVITY SUMMARY



		Actual	Final	Council
		FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$	28,208	35,400	42,500
Maintenance and Operations		4,935,478	5,620,800	6,171,500
Applied Revenues		-	-	-
Activity Total	\$	<u>4,963,686</u>	<u>5,656,200</u>	<u>6,214,000</u>

FISCAL YEAR COMPARISONS



Water Purchases (9120)
(NEW ORG CODE:50442000)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 10,593	\$ 13,500	\$ 13,000	\$ 13,500
115T	510020	PW Mtc - PT Salaries	-	-	-	2,300
118F	511010	PW Mtc - Lump Sum Payment	135	200	200	-
119F	512310	PW Mtc - Applied Benefits	17,480	22,200	22,200	26,100
119F	512310	PW Mtc - PT Applied Benefits	-	-	-	600
		Total Salaries and Benefits	28,208	35,900	35,400	42,500
4920	544010	MWD Water Purchases	4,135,521	4,750,000	4,738,700	5,213,900 *
4921	544015	Groundwater Purchases	785,553	906,500	864,100	936,000 *
9100	591000	Overhead	14,104	18,000	17,700	21,300
9300	592000	Equipment Usage	300	300	300	300
		Total Maintenance and Operations	4,935,478	5,674,800	5,620,800	6,171,500
		- Activity Total -	<u>\$ 4,963,686</u>	<u>\$ 5,710,700</u>	<u>\$ 5,656,200</u>	<u>\$ 6,214,000</u>

*

Additional detail on following page(s)

Water Purchases (9120) Account Number Detail

<u>Acct #4920</u>	<u>Mid-Year FY 2017-18</u>	<u>Final FY 2017-18</u>	<u>FY 2018-19</u>
MWD Purchases	\$ 3,286,600	\$ 3,268,600	\$ 3,602,100
WQPP - City of Whittier	752,500	759,200	759,200
Reclaimed Water - CBMWD	650,500	650,500	792,200
Capacity and RTS Charges - CBMWD	60,400	60,400	60,400
	<u>\$ 4,750,000</u>	<u>\$ 4,738,700</u>	<u>\$ 5,213,900</u>

<u>Acct #4921</u>	<u>Final FY 2017-18</u>	<u>Final FY 2017-18</u>	<u>FY 2018-19</u>
Pumped City Water Wells	\$ 906,500	\$ 864,100	\$ 936,000
	<u>\$ 906,500</u>	<u>\$ 864,100</u>	<u>\$ 936,000</u>

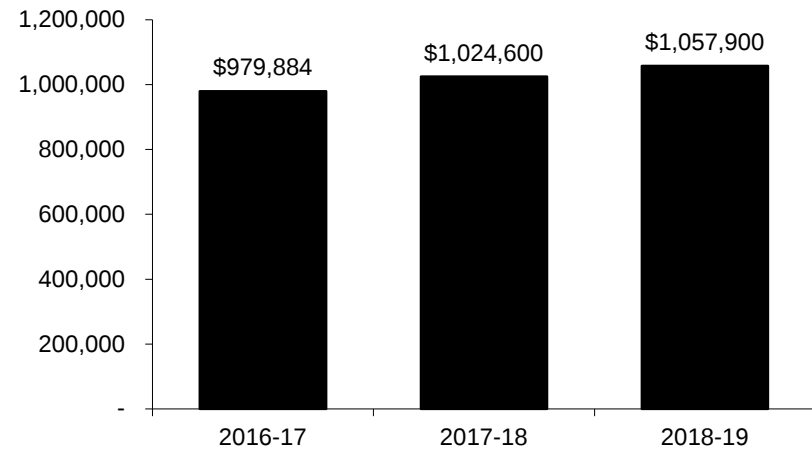
BILLING AND COLLECTION (9130)

The Billing and Collection activity oversees the water meter reading and invoicing function. The activity includes management of the water meter reading activities. Staff generates bills to the water customers based on the reads. The activity is responsible for processing bills, receiving payments, taking customer service calls, processing delinquent accounts and assigning water service turn offs.

ACTIVITY SUMMARY

		Actual	Final	Council
		FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$	527,007	550,100	572,300
Maintenance and Operations		511,182	528,500	540,600
Applied Revenues		(58,305)	(54,000)	(55,000)
Activity Total	\$	<u>979,884</u>	<u>1,024,600</u>	<u>1,057,900</u>

FISCAL YEAR COMPARISONS



Billing and Collection (9130)
(NEW ORG CODE:50442500)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111D	510010	FA - Regular Salaries	\$ 121,842	\$ 125,900	\$ 127,000	\$ 126,500
111F	510010	PW Mtc - Regular Salaries	59,057	60,600	50,000	51,400
114D	510040	FA - OT Pay	4,013	5,600	5,600	5,000
114F	510040	PW Mtc - OT Pay	271	500	2,000	2,000
114R	510020	FA - PT OT Pay	-	-	200	-
114T	510050	PW Mtc - PT OT Pay	1,696	1,700	3,500	3,000
115R	510020	FA - PT Salaries	35,884	37,500	37,500	37,300
115T	510020	PW Mtc - PT Salaries	27,671	42,400	40,000	50,200
118D	511010	FA - Lump Sum Payment	974	1,000	1,000	-
118F	511010	PW Mtc - Lump Sum Payment	403	400	400	-
1191	512010	GASB68 Pension Adjustment	4,208	-	-	-
119D	512310	FA - Applied Benefits	164,815	185,800	185,800	196,300
119F	512310	PW Mtc - Applied Benefits	97,369	99,500	80,000	81,300
119R	512310	FA - PT Applied Benefits	3,389	6,100	6,100	5,800
119T	512310	PW Mtc - PT Applied Benefits	5,415	11,100	11,000	13,500
		Total Salaries and Benefits	527,007	578,100	550,100	572,300
2200	521000	Supplies	3,520	7,800	6,000	7,000
4400	542050	Contractual Services	114,263	115,400	115,400	115,400
4900	544020	Intergovernmental Charges	125,000	125,000	125,000	125,000
9100	591000	Overhead	261,400	289,100	275,100	286,200
9300	592000	Equipment Usage	7,000	7,000	7,000	7,000
		Total Maintenance and Operations	511,182	544,300	528,500	540,600
BH00	470090	Miscellaneous Fees	(58,305)	(60,000)	(54,000)	(55,000)
		Total Applied Revenues	(58,305)	(60,000)	(54,000)	(55,000)
		- Activity Total -	<u>\$ 979,884</u>	<u>\$ 1,062,400</u>	<u>\$ 1,024,600</u>	<u>\$ 1,057,900</u>

* Additional detail on following page(s)

Water Billing and Collection (9130) Account Number Detail

<u>Acct #4400</u>	Mid-Year	Final	
	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Postage	\$ 20,000	\$ 20,000	\$ 20,000
Printer Lease	7,600	7,600	7,600
Printer Usage Charge	5,000	5,000	5,000
Meter Reading Equip/Software Maintenance	2,600	2,600	2,600
Inserting Machine Maintenance	2,200	2,200	2,200
Credit Card Merchant Fee	78,000	78,000	78,000
	<u>\$ 115,400</u>	<u>\$ 115,400</u>	<u>\$ 115,400</u>

BACKFLOW (9135)



The Backflow activity is responsible for the maintenance of City-owned backflow devices and regulating the integrity of privately-owned devices. The most important tasks include:

- * Testing of customer, County, and City backflow devices on an annual basis unless devices show a routine habit of failing and than are tested on a six month cycle.
- * Cross connection inspections inside buildings and on construction sites that have a combination of potable, industrial, and reclaimed water. This is usually performed in conjunction with the L.A. Co. Department of Health Services.
- * Monthly notifications to customers of the need for their device to be tested.

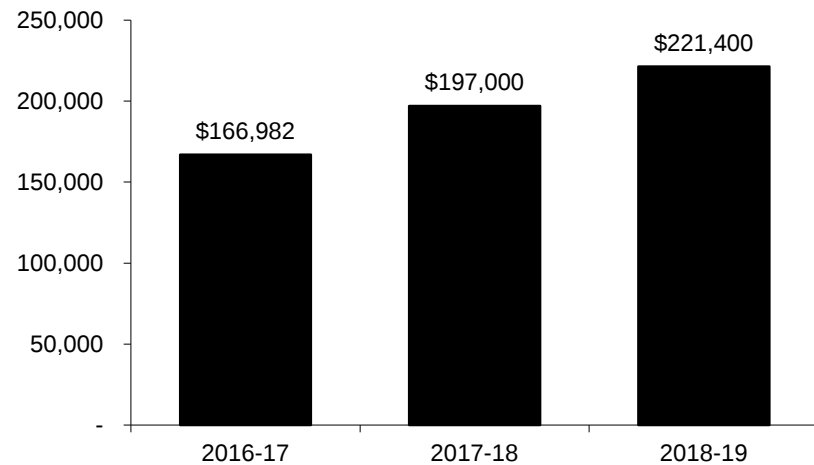


ACTIVITY SUMMARY



		Actual FY 2016-17	Final Est. FY 2017-18	Council Approved FY 2018-19
Salaries and Benefits	\$	127,890	140,500	159,800
Maintenance and Operations		77,457	85,500	91,600
Applied Revenues		<u>(38,365)</u>	<u>(29,000)</u>	<u>(30,000)</u>
Activity Total	\$	<u>166,982</u>	<u>197,000</u>	<u>221,400</u>

FISCAL YEAR COMPARISONS



Backflow (9135)
(NEW ORG CODE:50442501)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111E	510010	PW Adm - Regular Salaries	\$ 28,397	\$ 29,000	\$ 32,900	\$ 29,000
111F	510010	PW Mtc - Regular Salaries	14,074	12,700	11,900	12,800
114E	510040	PW Eng - OT Pay	6,761	3,300	9,000	7,000
114F	510040	PW Mtc - OT Pay	4,515	2,500	5,400	5,000
114T	510050	PW Mtc - PT OT Pay	558	300	1,400	600
115S	510020	PW Adm - PT Salaries	621	1,200	1,700	1,300
115T	510020	PW Mtc - PT Salaries	470	27,000	300	20,500
118E	511010	PW Adm - Lump Sum Payment	134	200	200	-
118F	511010	PW Mtc - Lump Sum Payment	132	100	100	-
1191	512010	GASB68 Pension Adjustment	1,366	-	-	-
119E	512310	PW Adm - Applied Benefits	47,515	49,400	49,400	53,100
119F	512310	PW Mtc - Applied Benefits	23,171	20,900	20,900	24,700
119S	512310	PW Adm - PT Applied Benefits	48	300	300	300
119T	512310	PW Mtc - PT Applied Benefits	129	7,000	7,000	5,500
		Total Salaries and Benefits	127,890	153,900	140,500	159,800
2200	521000	Supplies	8,021	7,000	8,400	8,000
4250	540020	Training	296	1,200	600	1,200
4400	542050	Contractual Services	272	800	800	800
4900	544020	Intergovernmental Charges	606	1,200	400	1,200
9100	591000	Overhead	63,262	77,000	70,300	79,900
9300	592000	Equipment Usage	5,000	5,000	5,000	500
		Total Maintenance and Operations	77,457	92,200	85,500	91,600
BH00	470090	Testing Fees	(38,365)	(31,500)	(29,000)	(30,000)
		Total Applied Revenues	(38,365)	(31,500)	(29,000)	(30,000)
		- Activity Total -	\$ 166,982	\$ 214,600	\$ 197,000	\$ 221,400

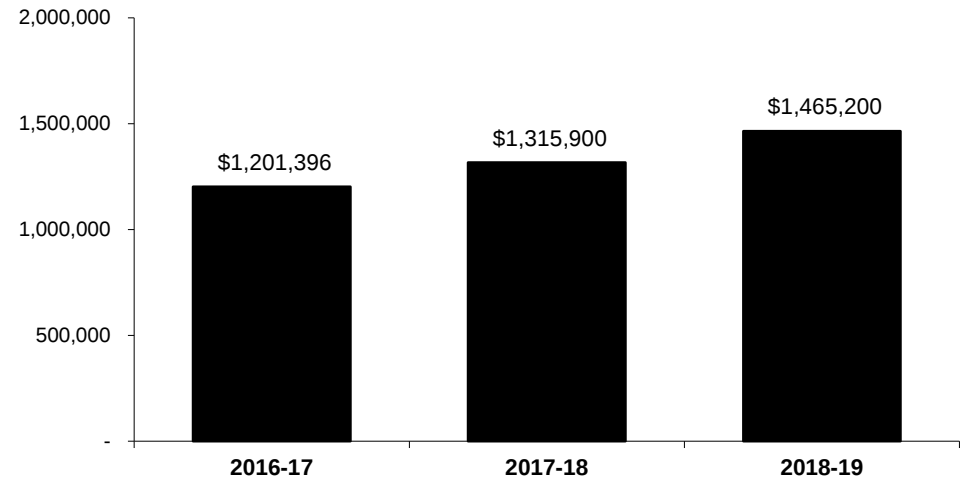
DISTRIBUTION SYSTEM MAINTENANCE (9140)

The Distribution System Maintenance activity is responsible for maintaining 108 miles of City owned water mains, 1,120 fire hydrants, 5,850 water service connections and is also responsible for the City's five storm water pumping systems, ten storm pumps and pumps at City Underpasses. It annually performs approximately five new installations of distribution main, installs 20 fire hydrant runs, 20 fire services connections and 30 new service connections for residential and commercial buildings.

ACTIVITY SUMMARY

		Final	Council
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 648,045	742,900	802,000
Maintenance and Operations	567,312	595,700	673,700
Applied Revenues	(13,960)	(22,700)	(10,500)
Activity Total	\$ 1,201,396	1,315,900	1,465,200

FISCAL YEAR COMPARISONS



Distribution System Maintenance (9140)
(NEW ORG CODE:50443001)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111E	510010	PW Adm - Regular Salaries	\$ 371	\$ -	\$ 2,900	\$ -
111F	510010	PW Mtc - Regular Salaries	223,989	295,100	204,000	276,700
114E	510040	PW Eng - OT Pay	123	-	900	400
114F	510040	PW Mtc - OT Pay	18,837	24,000	19,000	20,000
114T	510050	PW Mtc - PT OT Pay	133	1,200	1,200	1,000
115T	510050	PW Mtc - PT Salaries	11,090	15,800	12,200	8,900
116F	510060	PW Mtc - Standby Pay	12,460	12,000	12,300	6,500
118F	511010	PW Mtc - Lump Sum Payment	1,884	1,900	1,900	-
1191	512010	GASB68 Pension Adjustment	7,217	-	-	-
119E	512310	PW Adm - Applied Benefits	611	-	-	-
119F	512310	PW Mtc - Applied Benefits	369,158	484,400	484,400	486,100
119T	512310	PW Mtc - PT Applied Benefits	<u>2,170</u>	<u>4,100</u>	<u>4,100</u>	<u>2,400</u>
		Total Salaries and Benefits	648,045	838,500	742,900	802,000
2200	521000	Supplies	165,115	170,000	130,000	170,000 *
3400	534000	Telephone	874	1,200	1,000	1,200
4220	540010	Memberships	105	-	-	-
4250	540020	Training	1,035	1,500	3,200	1,500
4400	542050	Contractual Services	34,769	55,000	45,000	55,000 *
9100	591000	Overhead	320,414	419,300	371,500	401,000
9300	592000	Equipment Usage	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>
		Total Maintenance and Operations	567,312	692,000	595,700	673,700
BH00	470090	Miscellaneous Fees	(245)	-	-	-
BR00	470030	Damage to City Property	(9,627)	(5,000)	(20,000)	(10,000)
BRES	422040	Restitutiuon Emergency Response	(493)	-	(2,700)	(500)
CB00	470035	Property Owner Contribution	<u>(3,595)</u>	<u>-</u>	<u>-</u>	<u>-</u>
		Total Applied Revenues	(13,960)	(5,000)	(22,700)	(10,500)
		- Activity Total -	<u>\$ 1,201,396</u>	<u>\$ 1,525,500</u>	<u>\$ 1,315,900</u>	<u>\$ 1,465,200</u>

* Additional detail on following page(s)

Distribution System Maintenance (9140) Account Number Detail

	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Safety Equipment	\$ 7,000	\$ 5,000	\$ 7,000
Uniforms	3,000	3,000	3,000
Small Tools	5,000	5,000	5,000
Pipe/Valves/Fittings/Meters	65,000	60,000	65,000
Meter Repair Parts	40,000	30,000	40,000
Slurry/Concrete	7,000	7,000	7,000
Miscellaneous Supplies	<u>43,000</u>	<u>20,000</u>	<u>43,000</u>
	\$ 170,000	\$ 130,000	\$ 170,000

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Water Analysis	\$ 3,500	\$ 3,500	\$ 3,500
Mandated Lab Analysis	2,500	2,500	2,500
Dump Charges	5,000	5,000	5,000
Asbestos Concrete. Pipe Disposal	2,000	2,000	2,000
Welding & Repairs	20,000	10,000	20,000
Telemetry/Instrumentation Service	<u>22,000</u>	<u>22,000</u>	<u>22,000</u>
	\$ 55,000	\$ 45,000	\$ 55,000

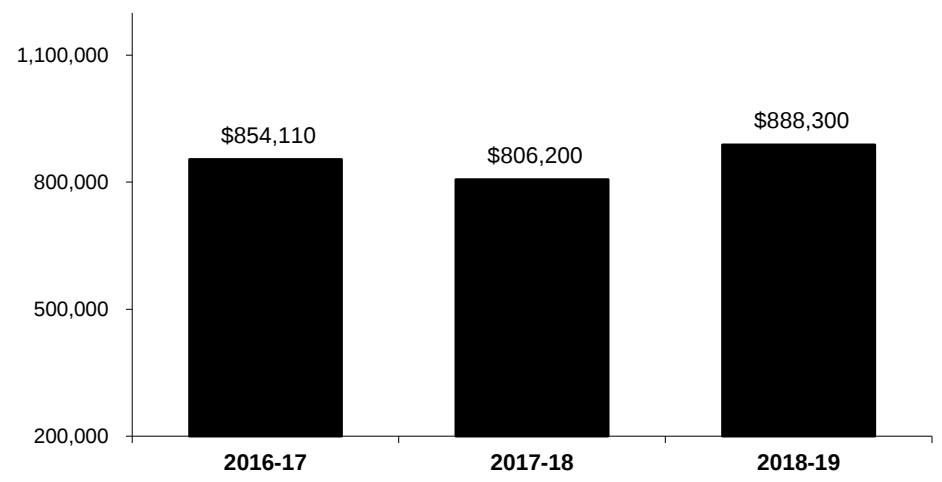
PRODUCTION FACILITIES MAINTENANCE (9145)

The Production activity is responsible for operating City wells, reservoirs and interconnections, taking weekly State Title 22 water samples, ensuring water quality, investigating customer concerns, replacements and testing, as well as treating and maintaining the City's six recreational pools to ensure they meet State Department of Health Safety standards.

ACTIVITY SUMMARY

		Final	Council
	Actual	Est.	Approved
	FY 2016-17	FY 2017-18	FY 2018-19
Salaries and Benefits	\$ 451,106	451,400	457,900
Maintenance and Operations	403,004	354,800	430,400
Applied Revenues	-	-	-
Activity Total	\$ 854,110	806,200	888,300

FISCAL YEAR COMPARISONS



Production Facilities Maintenance (9145)
(NEW ORG CODE:50443002)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 151,808	\$ 153,400	\$ 155,300	\$ 149,100
114F	510040	PW Mtc - OT Pay	30,471	30,000	33,000	30,000
114R	510050	FA - PT OT Pay	87	-	-	100
114T	510050	PW Mtc - PT OT Pay	143	-	-	100
115T	510020	PW Mtc - PT Salaries	8,042	2,100	10,000	-
118F	511010	PW Mtc - Lump Sum Payment	913	900	900	-
1191	512010	GASB68 Pension Adjustment	4,884	-	-	-
119F	512310	PW Mtc - Applied Benefits	253,443	251,700	251,700	278,600
119T	512310	PW Mtc - PT Applied Benefits	1,316	500	500	-
		Total Salaries and Benefits	451,106	438,600	451,400	457,900
2200	521000	Supplies	41,644	45,000	32,000	45,000 *
3100	531000	Electricity	50,296	140,000	20,000	45,000
3200	532000	Natural gas	13,054	13,500	8,500	13,000
3300	533000	Water	5,035	4,600	5,300	5,500
3400	534000	Telephone	5,504	7,000	6,200	6,000
4220	540010	Memberships	757	700	700	-
4250	540020	Training	904	1,500	1,400	1,500
4400	542050	Contractual Services	35,774	60,400	30,000	60,400 *
4900	544020	Intergovernmental Charges	1,925	-	-	-
9100	591000	Overhead	223,111	219,300	225,700	229,000
9300	592000	Equipment Usage	25,000	25,000	25,000	25,000
		Total Maintenance and Operations	403,004	517,000	354,800	430,400
		- Activity Total -	<u>\$ 854,110</u>	<u>\$ 955,600</u>	<u>\$ 806,200</u>	<u>\$ 888,300</u>

* Additional detail on following page(s)

Production Facilities Maintenance (9145) Account Number Detail

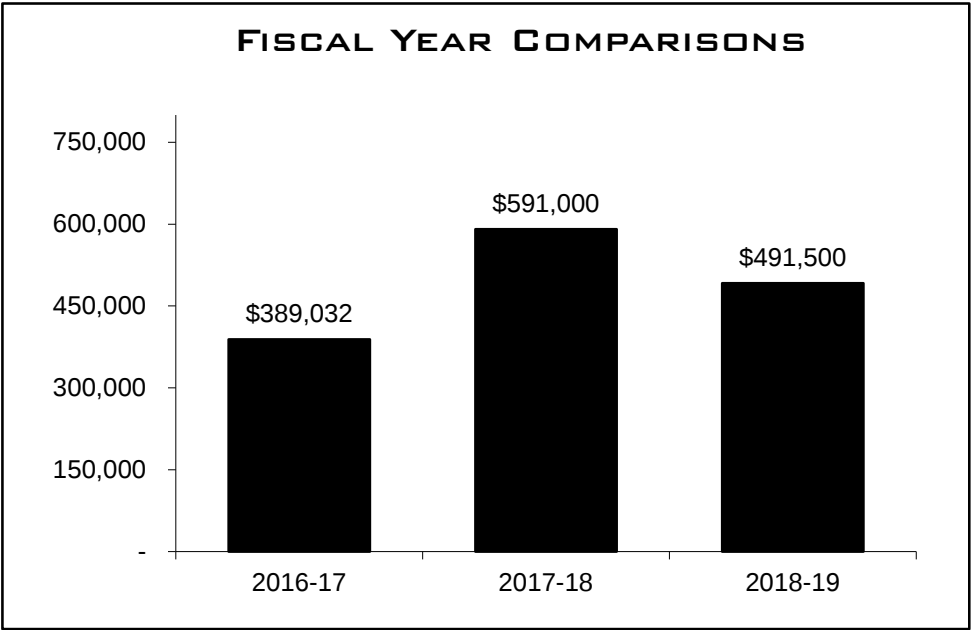
	Mid-Year	Final	
<u>Acct #2200</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Oil Lubricants	\$ 6,000	\$ 5,000	\$ 6,000
Uniforms	2,500	2,500	2,500
Chlorine Parts	3,000	3,000	3,000
Telemetry Parts & Small Tools	10,000	5,000	10,000
Filters, Chemicals	8,000	4,000	8,000
Engine Parts, Pump Fittings	10,500	7,500	10,500
Safety Equipment	5,000	5,000	5,000
	<u>\$ 45,000</u>	<u>\$ 32,000</u>	<u>\$ 45,000</u>

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Engine/Pump Repairs	\$ 20,000	\$ -	\$ 20,000
Scada System Upgrades	15,000	15,000	15,000
SCAQMD Compliance Services	13,000	12,000	13,000
Valve Service	4,900	-	4,900
Chlorine Service	4,500	-	4,500
Landscape Maintenance	3,000	3,000	3,000
	<u>\$ 60,400</u>	<u>\$ 30,000</u>	<u>\$ 60,400</u>

DEBT SERVICE (9180)

The Debt Service activity accounts for the current payments due on debt issued by the Water Utility.

ACTIVITY SUMMARY			
	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ -	-	-
Maintenance and Operations	389,032	591,000	491,500
Applied Revenues	-	-	-
Activity Total	\$ 389,032	591,000	491,500



Debt Service (9180)
(NEW ORG CODE:50443500)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
4400	542050	Contractual Services	\$ 5,845	\$ 4,000	\$ 96,500	\$ 1,300
8810	581000	Principal	-	185,000	180,000	195,000
8820	582000	Interest	<u>383,187</u>	<u>347,800</u>	<u>314,500</u>	<u>295,200</u>
		Total Maintenance and Operations	389,032	536,800	591,000	491,500
		- Activity Total -	<u>\$ 389,032</u>	<u>\$ 536,800</u>	<u>\$ 591,000</u>	<u>\$ 491,500</u>

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* Additional detail on following page(s)

Debt Service (9180) Account Number Detail

	Mid-Year	Final	
<u>Acct #4400</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
2005 Revenue Bonds	\$ 2,700	\$ -	\$ -
2013 Revenue Bonds	1,300	1,300	1,300
2018 Revenue Bonds - BIC	-	95,200	-
	<u>\$ 4,000</u>	<u>\$ 96,500</u>	<u>\$ 1,300</u>

	Mid-Year	Final	
<u>Acct #8810</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
2005 Revenue Bonds	\$ 185,000	\$ -	\$ -
2018 Revenue Bonds	-	180,000	195,000
	<u>\$ 185,000</u>	<u>\$ 180,000</u>	<u>\$ 195,000</u>

	Mid-Year	Final	
<u>Acct #8820</u>	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
2005 Revenue Bonds	\$ 91,400	\$ 45,700	\$ -
2013 Revenue Bonds	256,400	256,500	256,500
2018 Revenue Bonds	-	12,300	38,700
	<u>\$ 347,800</u>	<u>\$ 314,500</u>	<u>\$ 295,200</u>



SUCCESSOR AGENCY



This section contains detailed information for the following:

- ◆ Administration
- ◆ Redevelopment Obligation Retirement Fund - Consolidated
- ◆ Redevelopment Obligation Retirement Fund – Washington Blvd.
- ◆ Redevelopment Obligation Retirement Fund – Housing

SUCCESSOR AGENCY

SOURCES AND USES OF FUNDS



2018-19 Council Approved Budget

Activity Name	Actual	Mid-Year	Final Estimate	Council	Mid-Year FY 2017-18 vs.	
	FY 2016-17	Approved FY 2017-18	FY 2017-18	Approved FY 2018-19	Council Appr. FY 2018-19 \$	%
Sources						
Redevelopment Property Tax Trust Funds	\$ 14,366,551	\$ 13,651,600	\$ 13,651,600	\$ 15,330,000	1,678,400	12.3%
Interest Income	<u>71,468</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>NA</u>
Total Sources	14,438,019	13,651,600	13,651,600	15,330,000	1,678,400	12.3%
Uses						
Department Expenditures						
Administration	404,102	251,500	251,500	329,500	78,000	31.0%
Redevelopment Obligation Retirement Fund - Consolidated	34,469,056	13,400,100	13,400,100	14,991,000	1,590,900	11.9%
Redevelopment Obligation Retirement Fund - Washington Blvd.	50,707	45,000	45,000	50,000	5,000	11.1%
Redevelopment Obligation Retirement Fund - Housing	<u>46,692</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>NA</u>
Total Uses	<u>34,970,556</u>	<u>13,696,600</u>	<u>13,696,600</u>	<u>15,370,500</u>	<u>1,673,900</u>	<u>12.2%</u>
Surplus / (Deficit)	<u>\$ (20,532,537)</u>	<u>\$ (45,000)</u>	<u>\$ (45,000)</u>	<u>\$ (40,500)</u>	<u>\$ 4,500</u>	<u>-10.0%</u>

SUCCESSOR AGENCY ADMINISTRATION (8410)



The Successor Agency Administration activity reflects the labor and operating costs associated with the administration of the Successor Agency of the former Community Development Commission of the City of Santa Fe Springs (CDC). After dissolution of the CDC by the State of California on February 1, 2012, the City assumed the role of Successor Agency and is responsible for winding down the affairs of the former redevelopment agency, including liquidating assets, retiring obligations, and returning any available resources to the County of Los Angeles for distribution to various taxing agencies.

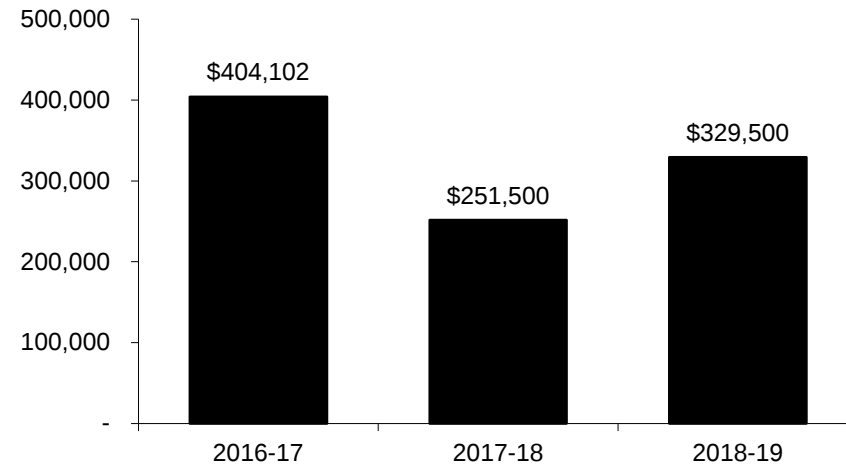


ACTIVITY SUMMARY



	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 276,381	153,800	204,100
Maintenance and Operations	127,721	97,700	125,400
Applied Revenues	-	-	-
Activity Total	\$ 404,102	251,500	329,500

FISCAL YEAR COMPARISONS



Successor Agency Administration - Consolidated (8410)

(SPRING ORG CODE: 8080)

Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111B	510010	CM - Regular Salaries	\$ 28,837	\$ 9,700	\$ 9,700	\$ 11,200
111D	510010	FA - Regular Salaries	60,690	46,100	46,100	67,100
111L	510010	CA - Regular Salaries	20,987	-	-	-
111M	510010	PLN Adm - Regular Salaries	13,252	3,400	3,400	4,300
118B	511010	CM - Lump Sum Payment	226	200	200	-
118D	511010	FA - Lump Sum Payment	551	600	600	-
118L	511010	CA - Lump Sum Payment	153	-	-	-
118M	511010	PLN Adm - Lump Sum Payment	153	200	200	-
119B	512310	CM - Applied Benefits	42,220	17,300	17,300	11,300
119D	512310	FA - Applied Benefits	80,675	68,000	68,000	99,200
119L	512310	CA - Applied Benefits	14,994	-	-	-
119M	512310	PLN Adm - Applied Benefits	<u>13,642</u>	<u>8,300</u>	<u>8,300</u>	<u>11,000</u>
		Total Salaries and Benefits	276,381	153,800	153,800	204,100
4210	540030	Travel and Meetings	-	1,500	1,500	1,500
4400	542050	Contractual Services	9,333	17,600	17,600	30,000
4630	541040	Liability Insurance	1,723	1,700	1,700	2,000
9100	591000	Overhead	<u>116,666</u>	<u>76,900</u>	<u>76,900</u>	<u>91,900</u>
		Total Maintenance and Operations	127,721	97,700	97,700	125,400
		- Activity Total -	<u>\$ 404,102</u>	<u>\$ 251,500</u>	<u>\$ 251,500</u>	<u>\$ 329,500</u>

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Additional detail on following page(s)

Successor Agency Administration - Consolidated (8410) Account Number Detail

<u>Acct #4400</u>	Mid-Year	Final	
	<u>FY 2017-18</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Professional services	\$ 2,100	\$ 2,100	\$ 14,500
Audit Services	13,000	13,000	13,000
Legal Services	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
	\$ 17,600	\$ 17,600	\$ 30,000

REDEVELOPMENT OBLIGATION RETIREMENT FUND - CONSOLIDATED (8800)



The Redevelopment Obligation Retirement Fund - Consolidated activity reflects the payment of property taxes for recognized obligations of the former Community Development Commission of the City of Santa Fe Springs (CDC) for the Consolidated project area. Upon dissolution of redevelopment agencies effective February 1, 2012, the City, acting as Successor Agency to the CDC, became responsible for receiving former tax increment (property taxes) for payment of recognized obligations. Recognized obligations include such items as bonded debt issued by the Consolidated project area, Educational Revenue Augmentation Fund (ERAF) loans, property management costs, and other obligations.

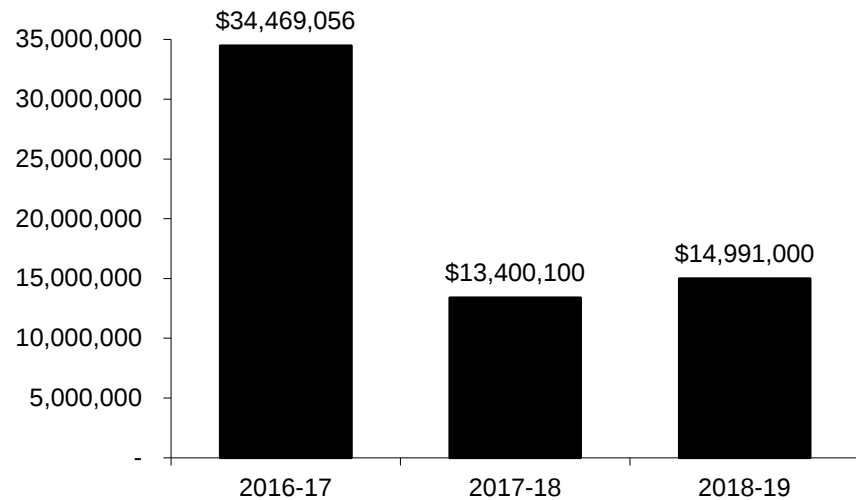


ACTIVITY SUMMARY



		Actual	Final	Council
		FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$	-	-	-
Maintenance and Operations		34,469,056	13,400,100	14,991,000
Applied Revenues		-	-	-
Activity Total	\$	<u>34,469,056</u>	<u>13,400,100</u>	<u>14,991,000</u>

FISCAL YEAR COMPARISONS



Redevelopment Obligation Retirement Fund - Consolidated (8800)
(SPRING ORG CODE: 80708070)
Activity Detail

Acct No.		Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19	
3300	533000	Water	\$ 6,882	\$ 16,200	\$ 16,200	\$ 10,000	
4400	542050	Contractual Services	22,230	19,200	19,200	16,400	*
4900	544020	Intergovernmental	375,500	-	-	-	
8810	581000	Principal	30,257,900	11,775,000	11,775,000	14,361,000	*
8820	582000	Interest	3,806,545	1,589,700	1,589,700	603,600	*
8850	585000	Bond Issuance Costs	<u>517,395</u>	<u>-</u>	<u>177,100</u>	<u>-</u>	
		Total Maintenance and Operations	34,469,056	13,400,100	13,400,100	14,991,000	
		- Activity Total -	<u>\$ 34,469,056</u>	<u>\$ 13,400,100</u>	<u>\$ 13,400,100</u>	<u>\$ 14,991,000</u>	

* Additional detail on following page(s)

Redevelopment Obligation Retirement Fund - Consolidated (8800) Account Number Detail

<u>Acct #4400</u>	<u>Mid-Year FY 2017-18</u>	<u>Final FY 2017-18</u>	<u>FY 2018-19</u>
Fiscal Agent Fees	\$ 5,500	\$ 5,500	\$ 7,900
Arbitrage Consulting Fees	7,500	2,500	-
Property Management Plan Consultant	-	-	-
Fence Rental	2,500	2,500	-
Weed Abatement	4,200	8,700	3,500
Continuing disclosure	-	-	4,500
Miscellaneous	-	-	500
	<u>\$ 19,700</u>	<u>\$ 19,200</u>	<u>\$ 16,400</u>

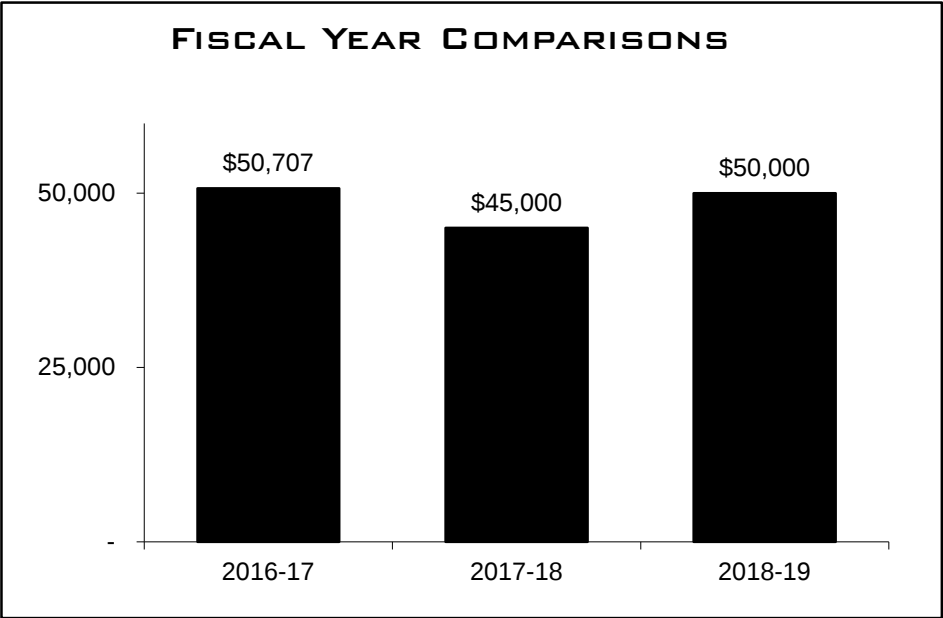
<u>Acct #8810</u>	<u>Mid-Year FY 2017-18</u>	<u>Final FY 2017-18</u>	<u>FY 2018-19</u>
2006-A Bonds	\$ -	\$ -	\$ 920,000
2006-B Bonds	-	-	-
2007 Bonds	4,325,000	4,325,000	-
2016 Bonds	5,250,000	5,250,000	5,515,000
2017 Bonds	-	-	4,767,500
City of Santa Fe Springs Advance	2,200,000	2,200,000	3,158,500
	<u>\$ 11,775,000</u>	<u>\$ 11,775,000</u>	<u>\$ 14,361,000</u>

<u>Acct #8820</u>	<u>Mid-Year FY 2017-18</u>	<u>Final FY 2017-18</u>	<u>FY 2018-19</u>
2007 Bonds	\$ 1,253,400	\$ 1,253,400	\$ -
2016 Bonds	336,300	336,300	279,000
2017 Bonds	-	-	324,600
	<u>\$ 1,589,700</u>	<u>\$ 1,589,700</u>	<u>\$ 603,600</u>

REDEVELOPMENT OBLIGATION RETIREMENT FUND - WASHINGTON BLVD. (8800)

The Redevelopment Obligation Retirement Fund - Washington Blvd. activity reflects the payment of property taxes for recognized obligations of the former Community Development Commission of the City of Santa Fe Springs (CDC) for the Washington Blvd. project area. Upon dissolution of redevelopment agencies effective February 1, 2012, the City, acting as Successor Agency to the CDC, became responsible for receiving former tax increment (property taxes) for payment of recognized obligations. Recognized obligations consist of Educational Revenue Augmentation Fund (ERAF) loans, a sales tax deferral loan from the City of Santa Fe Springs, and a property tax deferral loan from the County of Los Angeles.

ACTIVITY SUMMARY			
	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ -	-	-
Maintenance and Operations	50,707	45,000	50,000
Applied Revenues	-	-	-
Activity Total	\$ 50,707	45,000	50,000



Redevelopment Obligation Retirement Fund - Washington Blvd. (8800)
(SPRING ORG CODE: 80718071)
Activity Detail

Acct No.		Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
8820	582000	Interest	\$ 50,707	\$ 45,000	\$ 45,000	\$ 50,000
		Total Maintenance and Operations	50,707	45,000	45,000	50,000
		- Activity Total -	\$ 50,707	\$ 45,000	\$ 45,000	\$ 50,000

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Additional detail on following page(s)

Redevelopment Obligation Retirement Fund - Washington Blvd. (8800) Account Number Detail

<u>Acct #8820</u>	<u>Mid-Year FY 2017-18</u>	<u>Final FY 2017-18</u>	<u>FY 2018-19</u>
Los Angeles County Tax Deferral Loan	\$ 45,000	\$ 45,000	\$ 50,000
	\$ 45,000	\$ 45,000	\$ 50,000

[illegible][illegible]

Fiscal Year	Revenue
2015-16	\$46,692
2016-17	\$-
2017-18	\$-



Redevelopment Obligation Retirement Fund - Housing (8800)

(SPRING ORG CODE: 80728072)

Activity Detail

Acct No.		Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
8820	582000	Interest	\$ 46,692	\$ -	\$ -	\$ -
		Total Maintenance and Operations	46,692	-	-	-
		- Activity Total -	<u>\$ 46,692</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
					-	



HOUSING SUCCESSOR



The City, as Housing Successor to the former Santa Fe Springs Community Development Commission, maintains the assets of the former low-moderate income housing fund. Pursuant to California law, the unobligated cash balance of the fund was transferred to Los Angeles County for distribution to taxing agencies. The remaining assets (e.g. real estate and loans receivable) are retained by the City. In the event that revenue becomes available to this fund the City Council will take action regarding the use of such funds.

The outstanding housing bonds are budgeted and paid by the Successor Agency from property taxes allocated to it pursuant to the dissolution bills.

HOUSING SUCCESSOR - HOUSING ASSETS FUND

SOURCES AND USES OF FUNDS



2018-19 Council Approved Budget							
Activity Name	Actual FY 2016-17	Mid Year Approved FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19	Mid Year FY 2017-18 vs. Council Appr. FY 2018-19 Budget Variance		
					\$	%	
Estimated Beginning Fund Balance	\$ 9,864,444	\$ 10,275,695	\$ 10,275,695	\$ 10,769,395	\$ 493,700	4.8%	
Sources							
Interest Income	115,851	70,000	102,000	102,000	32,000	31.4%	
Mandated 20% Housing Transfer	<u>515,728</u>	<u>440,000</u>	<u>631,700</u>	<u>700,000</u>	<u>260,000</u>	<u>41.2%</u>	
Total Sources	<u>631,579</u>	<u>510,000</u>	<u>733,700</u>	<u>802,000</u>	<u>292,000</u>	<u>57.3%</u>	
Uses							
Department Expenditures							
Housing Administration	200,000	200,000	200,000	200,000	-	0.0%	
Housing Acquisition and Rehab	<u>20,329</u>	<u>30,000</u>	<u>40,000</u>	<u>93,700</u>	<u>63,700</u>	<u>212.3%</u>	
Total Uses	<u>220,329</u>	<u>230,000</u>	<u>240,000</u>	<u>293,700</u>	<u>63,700</u>	<u>27.7%</u>	
Surplus / (Deficit)	<u>411,251</u>	<u>280,000</u>	<u>493,700</u>	<u>508,300</u>	<u>228,300</u>	<u>81.5%</u>	
Estimated Ending Fund Balance	<u><u>\$ 10,275,695</u></u>	<u><u>\$ 10,555,695</u></u>	<u><u>\$ 10,769,395</u></u>	<u><u>\$ 11,277,695</u></u>	<u><u>\$ 722,000</u></u>	<u><u>6.8%</u></u>	

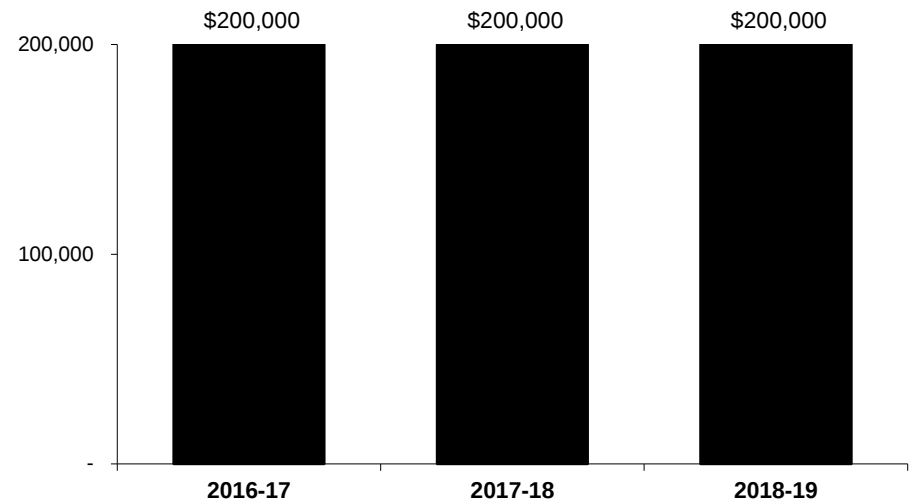
HOUSING ADMINISTRATION (4210)

The Housing Administration activity reflects the payment of costs associated with administering the various housing properties of the City's Housing Assets Fund. Upon dissolution of redevelopment agencies effective February 1, 2012, the City, acting as Housing Successor, received all housing assets of the former redevelopment agency's Low and Moderate Income Housing Fund.

ACTIVITY SUMMARY

	Actual FY 2016-17	Final Est. FY 2017-18	Council Approved FY 2018-19
Salaries and Benefits	\$ 143,864	136,800	130,400
Maintenance and Operations	56,136	63,200	69,600
Applied Revenues	-	-	-
Activity Total	\$ 200,000	200,000	200,000

FISCAL YEAR COMPARISONS



Housing Administration (4210)
(SPRING ORG CODE: 23052501)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111B	510010	CM - Regular Salaries	\$ 9,471	\$ 8,400	\$ 8,400	\$ 13,300
111D	510010	FA - Regular Salaries	29,178	26,800	26,800	17,800
111L	510010	CA - Regular Salaries	10,164	-	-	-
111M	510010	PLN Adm - Regular Salaries	16,151	13,400	13,400	16,000
118B	511010	CM - Lump Sum Payment	76	100	100	-
118D	511010	FA - Lump Sum Payment	272	300	300	-
118L	511010	CA - Lump Sum Payment	75	100	100	-
118M	511010	PLN Adm - Lump Sum Payment	173	200	200	200
119B	512310	CM - Applied Benefits	15,411	15,500	15,500	13,900
119D	512310	FA - Applied Benefits	38,784	39,500	39,500	26,500
119L	512310	CA - Applied Benefits	7,274	-	-	-
119M	512310	PLN Adm - Applied Benefits	<u>16,835</u>	<u>32,500</u>	<u>32,500</u>	<u>42,700</u>
		Total Salaries and Benefits	143,864	136,800	136,800	130,400
4400	542050	Contractual Services	4,500	4,700	4,700	4,700
9100	591000	Overhead	<u>51,636</u>	<u>58,500</u>	<u>58,500</u>	<u>64,900</u>
		Total Maintenance and Operations	56,136	63,200	63,200	69,600
		- Activity Total -	<u>\$ 200,000</u>	<u>\$ 200,000</u>	<u>\$ 200,000</u>	<u>\$ 200,000</u>

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Additional detail on following page(s)

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Housing Administration (4210) Account Number Detail

<u>Acct #4400</u>	<u>Mid-Year</u> <u>FY 2017-18</u>	<u>Final</u> <u>FY 2017-18</u>	<u>FY2018-19</u>
Audit Services	\$ 4,700	\$ 4,700	\$ 4,700

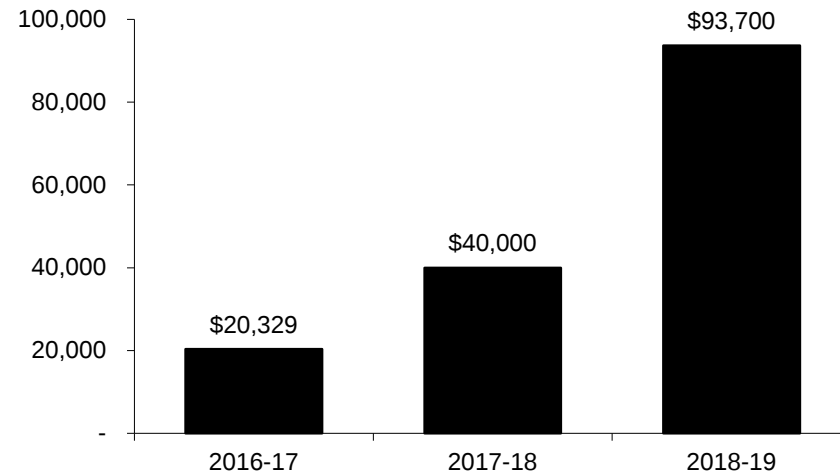
HOUSING ACQUISITION AND REHABILITATION (4250)

The Housing Acquisition and Rehabilitation activity is responsible for maintaining and making available existing housing properties acquired by the City, acting as Housing Successor. The assets of the former Low and Moderate Income Housing Fund were transferred to the Housing Successor upon the dissolution of redevelopment agencies effective February 1, 2012.

ACTIVITY SUMMARY

	Actual	Final	Council
	FY 2016-17	Est. FY 2017-18	Approved FY 2018-19
Salaries and Benefits	\$ 3,579	-	-
Maintenance and Operations	16,750	40,000	93,700
Applied Revenues	-	-	-
Activity Total	\$ 20,329	40,000	93,700

FISCAL YEAR COMPARISONS



Housing Acquisition and Rehab (4250)
(SPRING ORG CODE: 23052502)
Activity Detail

Legacy Object No.	SPRING Object No.	Description	Actual FY 2016-17	Mid-Year Budget FY 2017-18	Final Estimate FY 2017-18	Council Approved FY 2018-19
111F	510010	PW Mtc - Regular Salaries	\$ 2,932	\$ -	\$ -	\$ -
114T	510050	PW Mtc - OT Pay	539	-	-	-
115T	510020	PW Mtc - PT Salaries	85	-	-	-
119T	512310	PW Mtc - PT Applied Benefits	<u>23</u>	<u>-</u>	<u>-</u>	<u>-</u>
		Total Salaries and Benefits	3,579	-	-	-
2200	521000	Supplies	2,648	200	200	200
3100	531000	Electricity	661	700	700	700
3200	532000	Natural Gas	21	-	-	-
3300	533000	Water	441	500	500	500
4400	542050	Contractual Services	<u>12,979</u>	<u>28,600</u>	<u>38,600</u>	<u>92,300</u>
		Total Maintenance and Operations	16,750	30,000	40,000	93,700
		- Activity Total -	<u>\$ 20,329</u>	<u>\$ 30,000</u>	<u>\$ 40,000</u>	<u>\$ 93,700</u>

* Additional detail on following page(s)

Housing Administration (4210) Account Number Detail

<u>Acct #4400</u>	<u>Mid-Year FY 2017-18</u>	<u>Final FY 2017-18</u>	<u>FY2018-19</u>
On-going Maint	\$ 28,600	\$ 28,600	\$ 29,500
Mitigation	-	10,000	-
Damage costs	-	-	60,000
Appraisal	-	-	800
Escrow costs	-	-	2,000
	<u>\$ 28,600</u>	<u>\$ 38,600</u>	<u>\$ 92,300</u>